



CITY of NOVI CITY COUNCIL

Agenda Item F
June 22, 2015

SUBJECT: Approval to award bid for the replacement of carpeting at Meadowbrook Commons to Falcon Carpet Services, Troy, MI, in the amount of \$25,508 and amend the 2015-16 budget accordingly.

SUBMITTING DEPARTMENT: Parks, Recreation and Cultural Services

vc hmp

CITY MANAGER APPROVAL:

EXPENDITURE REQUIRED	\$ 25,508
AMOUNT BUDGETED	\$ 24,500
APPROPRIATION REQUIRED	\$ 1,008
LINE ITEM NUMBER	594-000.00-969.000

BACKGROUND INFORMATION:

The Meadowbrook Commons Facility is a development designed for elderly residents comprised of one three story mid-rise building and nine single story buildings. It has 175 units, 85 one-bedroom and 30 two-bedroom units in the mid-rise building and 60 two-bedroom ranch style units in the single story buildings. Attached to Meadowbrook Commons is the Meadowbrook Activity Center.

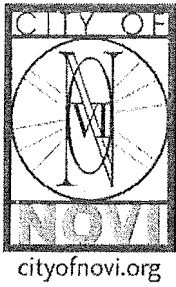
This project will replace the 14 year old common area carpeting in the entire third floor hallway, third floor waiting area, theater room and the massage room. The new carpet will assist in maintaining the high standard of keeping Meadowbrook Commons pristine for current residents and to attract new residents.

In accordance with the City's purchasing policy, an Invitation for Bids (ITB) was posted on the Michigan Intergovernmental Trade Network (MITN) website (149 firms received email notice of the ITB). Falcon Carpet was the only firm that submitted a bid. The bid is outside the established budget parameters for the project. Funds from the Senior Housing Fund will be utilized for payment.

RECOMMENDED ACTION: Approval to award bid for the replacement of carpeting at Meadowbrook Commons to Falcon Carpet Services, Troy, MI, in the amount of \$25,508 and amend the 2015-16 budget accordingly.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Markham				

	1	2	Y	N
Council Member Mutch				
Council Member Poupard				
Council Member Wrobel				



CITY OF NOVI
BID FORM

MEADOWBROOK COMMONS CARPET REPLACEMENT

We, the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof:

A. Carpet Replacement per Specifications \$ 25,202.⁰⁰ Lump Sum

Bid includes:

6,381 sq. ft. of carpeting = 709 Yds
NA lin. ft. of cove base

B. Additional Carpet Tiles only (for extra & City installed projects)

\$ 152.⁷⁰ / carton of 12

Lead time needed after receipt of order before work can begin 4-6 weeks

Time needed to perform the work 3 days

REFERENCES: Please provide at least three client (3) references for projects of similar scope done in the last 3 years.

Company Independence Management
Address 5647 Seshabaw Rd, Clarkston, MI 48346
Phone 248-625-1188 Contact name Ron Iacobelli

Company Depadua Construction, LLC
Address 330 E. Maple Rd., Suite 409, Birmingham 48009
Phone 248-254-3930 Contact name Geri Beebe

Company Kaftan Enterprises, Inc.
Address 29100 Northwestern Hwy, Ste 260, Southfield 48034
Phone 248-352-3800 Contact name Bernard Kaftan

EXCEPTIONS TO SPECIFICATIONS (all exceptions must be indicated here):

NONE

COMMENTS: Based on tax-exempt
Additional Carpet Tile is not included in lump sum

We acknowledge receipt of the following Addenda: # 1 and # 2
(please indicate numbers)

NON-IRAN LINKED BUSINESS

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

THIS BID SUBMITTED BY:

Company (Legal Registration) Falcon Carpet Services

Address 2746 Elliott Ave

City Troy, MI 48083 State MI Zip 48083

Telephone 248-585-8780 Fax 248-585-8786

Representative's Name (please print) Robert Kowalik

Representative's Title Chairman

Representative's Signature *Robert Kowalik*

E-mail info@falconcarpet-services

Date 10-8-15

FALCON CARPET SERVICES, INC.

2766 ELLIOTT DRIVE, TROY, MI 48083
(248) 585-8780 FAX (248) 585-8786
Commercial Industrial Residential

PROPOSAL SUBMITTED TO	JOB NAME Third Floor Common Hall INVITATION TO BID
NAME Meadowbrook Commons of Novi	June 8, 2015
STREET 25075 Meadowbrook Road	STREET
CITY, STATE AND ZIP CODE Novi, Mi 48375	CITY STATE
ATTENTION Sue Morianti / Tom Gordon	Fax #248-305-8914 Office #248-305-8646

WE PROPOSE TO FURNISH ALL NECESSARY LABOR AND MATERIALS FOR THE INSTALLATION OF THE FOLOWING ITEMS AS HEREIN DESCRIBED AND/OR IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS.

QUOTE TO SUPPLY AND INSTALL AS REQUESTED 3rd Floor Common Hall

SUBJECT: Carpet : (Third Floor Field Carpet)

Mill-Shaw Contract Group
Collection-Shadows
Style-Veil #59594 (Tile size 24inch x 24inch)
Color-Reflect

SUBJECT: Carpet: (Third Floor Accent/Insert Carpet) Waiting Areas, Corridor Intersection's Theater & Massage Room Entry.

Mill-Shaw Contract Group
Collection-Shadows
Style-Imprint #59592 (Tile size 24inch x 24inch)
Color-Reflect

SUBJECT: MISCELLANEOUS

Take-up (glue direct)

Haul carpet off site

Occ Charge (Theater & Massage)

Adhesive (4 gal Buckets)

Floor repair

\$ 35.00 per man hour (Not Included)

Totals

SUBJECT: Common Hall Third Floor Field Area

Carpet	485 yds
Installation	485 yds
Take up old carpet	485yds
Haul away old Carpet	485 yds
Adhesive (4 gal Buckets)	6

SUBJECT: Common Hall Third Floor Accent, Waiting Area's, Theater & Massage Entry

Carpet	224 yds
Installation	224 yds
Take up old carpet	224 yds
Occ Charge (Theater & Massage)	55 yds
Haul away old Carpet	224 yds
Adhesive (4 gal Buckets)	3

JOB TOTAL = \$ 25,202.00

Additional Tiles (1 Box of 12) 5.33 yds 152.70 (not included in total)

Note: Floor Repair Not Included (must be approved on Site)

If you have any questions, please do not hesitate to call.

Thank you,
Robert Kowalik , Jeff Derwa

EXTRA CHARGES MAY BE INCURRED FOR ADDITIONAL WORK REQUESTED BY CUSTOMER OR IF UNUSUAL CONDITIONS NOT KNOWN AT THE TIME OF QUOTE ARE ENCOUNTERED.
THIS BID IS FORM PROVIDED A WRITTEN CONTRACT FOR THIS WORK IS ENTERED INTO WITHIN 30 DAYS OF THE ABOVE DATE.

CITY OF NOVI
Meadowbrook Commons Carpeting Replacement Project
June 9, 2015 2:00 P.M.

Company	Falcon Carpet Services
A. Carpet Replacement (Lump Sum)	\$ 25,202.00
Sq. Ft. Carpeting	6,381
Lin Ft. Cove Base	N/A
B. Additional Carpet Tiles (carton of 12)	\$ 152.70
Lead time required (ARO)	4-6 weeks
Time required to perform the work	3 days
Exceptions	None
Comments	Based on tax exempt. Additional carpet tile is not included in lump sum
Acknowledged addenda	Yes



CITY OF NOVI

MEADOWBROOK COMMONS CARPET REPLACEMENT

SPECIFICATIONS

A. Background:

The City of Novi is soliciting a contractor to replace carpeting at Meadowbrook Commons, an older adult residential living community. Carpeting will be replaced in the hall ways, sitting areas, massage room and craft room on the third floor.

B. Scope of the Work:

The Scope of work includes furnish, deliver, remove existing carpet and base, all floor preparation and installation of new carpet tile and contractor supplied cove base.

The successful bid contractor shall furnish: all tools, equipment, labor, materials, transportation and trained personnel to accomplish the specifications of this contract.

Actual dimensions are the contractor's responsibility. Measurements must be taken during the mandatory site visit to verify dimensions prior to bidding or ordering or manufacturing any items covered in the specifications. There will be no other opportunity provided for contractor to take measurements.

The contractor will provide one (1) person on site as the project manager. This project manager will handle all issues and complete the final walk thru for all items necessary for repair.

Preparation

1. The contractor shall remove all existing carpet and cove base from hallways, sitting areas, massage room, and craft room and properly dispose of material. The contractor must provide its own means of disposal.
2. The contractor shall clean floors and walls as required by the carpet manufacturer's specifications for pre-installation.
3. The contractor shall move all case good furniture, so as to demo existing carpet tiles and wall base.
4. All personal items on top of case goods will be boxed and moved prior to work commencement.

Installation

1. Carpet tile shall be installed in strict accordance with manufacturer's written instructions and recommendations; maintain uniformity of direction and lay of pile.
2. The carpet tile shall cover from wall to wall.
3. The carpet tile shall be laid directly on the floor and made to adhere to the floor with an adhesive that is impervious to water and carpet cleaning solutions. Apply floor adhesive uniformly to substrate in accordance with manufacturer's instructions.

4. Remove adhesive promptly from face of carpet.
5. Carpeting tiles that terminate at doorways, work areas or walk-off areas leading to hallways shall be trimmed evenly and edge secured in vinyl stripping. Strips shall be adhered to the floor with industrial strength adhesive.
6. Apply cove base at all adhered carpet installations to walls or other permanent fixtures in rooms or areas where base is required.
 - a. Install base in lengths as long as practical.
 - b. Tightly bond base to backing throughout the length of each piece, with continuous contact at horizontal and vertical surfaces.
 - c. On masonry surfaces or other similar irregular surfaces, fill voids along top edge of wall base with base manufacturer's recommended adhesive filler material.

Cleaning

1. Upon completion of the installation, remove all waste materials, tools and equipment.
2. Using commercial vacuums, thoroughly vacuum the entire floor surfaces to the Owner's satisfaction.
3. Remove spots or replace carpet where spots cannot be removed.

Material Specifications: NO SUBSTITUTIONS.

Corridor Field Carpet:

Manufacture:	Shaw Contract Group
Style:	Veil Tile No. 59594
Collection:	Shadows
Size:	24" x 24" (60.96 m x 60.96 cm)
Construction:	Multi-Level Pattern Loop
Color:	Reflect
Fiber:	Eco Solution Q® Nylon
Backing:	EcoWorx® Tile
Dye Method:	100% Solution Dyed
Tufted Weight:	26.0
Warranty:	Lifetime Commercial Limited

Corridor "Accent/Insert" Carpet:

Manufacture:	Shaw Contract Group
Style:	imprint tile 59592
Collection:	Shadows
Size:	24" x 24" (60.96 cm x 60.96 cm)
Construction:	Multi-Level Pattern Loop
Color:	Reflect
Fiber:	Eco Solution Q® Nylon
Backing:	EcoWorx® Tile
Dye Method:	100% Solution Dyed
Tufted Weight:	26.0
Warranty:	Lifetime Commercial Limited

- A. Source limitations: Products of the manufacturer shall be provided through a single source
- B. Only manufacturer's recommended leveling and patching compounds shall be used
- C. All adhesive shall be water resistant, mildew resistant, non-staining. Pressure sensitive to suit products and subfloor conditions and must comply with flammability requirements for carpet installed tile and is provided by the carpet manufacturer and recommended by carpet tile manufacturer for releasable installation

Warranty

The Contractor shall provide the City a copy of the 10-year wear/color fastness warranty supplied by the carpet manufacturer. Contractor shall guarantee all workmanship for a period of five (5) years after final acceptance.

Representatives of the City of Novi shall perform inspection during and upon completion of the work. The Contractor shall correct any discrepancies noted during the final inspection.

Method of work

- 1. All work shall be performed in the best and most professional manner.
- 2. Throughout the entire project, the Contractor shall maintain the work site in a safe, neat, and orderly manner.
- 3. The Contractor shall adhere to OSHA-MISHA regulations throughout the project to insure the safety of his/her employees, state employees, and the public.
- 4. The Contractor shall take steps to prevent the accumulation of debris at the job site.

General Requirements

- 1. All work shall be coordinated with the Facility Operations Manager.
- 2. Work shall be accomplished outside of the normal work hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, unless permission is given in writing by the Facility Operations Manager to do otherwise.
- 3. Appropriate, non-offensive clothing is to be worn by any and all contractors, subcontractors, and their representatives.
- 4. All Contractors must sign in/out, and wear a badge supplied by the City