



CITY of NOVI CITY COUNCIL
Agenda Item B
January 7, 2019

SUBJECT: Approval to award a contract for professional services to Landscape Architects and Planners, Inc. for development of the 2020-2024 Strategic Community Recreation and Master Park Plan, in an amount not to exceed \$25,000.

SUBMITTING DEPARTMENT: Parks, Recreation and Cultural Services

CITY MANAGER APPROVAL: *[Signature]*

EXPENDITURE REQUIRED	\$25,000
AMOUNT BUDGETED	\$25,000
APPROPRIATION REQUIRED	\$
LINE ITEM NUMBER	208-691.00-816.026

BACKGROUND INFORMATION:

The State of Michigan Department of Natural Resources (DNR) requires municipalities to develop and approve a five-year Master Park Plan to be eligible to apply for and be awarded State and Federal grant monies. Since the development and approval of the 2015-2019 plan, the City has been awarded more than \$1.2 million in grant funds.

An RFP was posted for development of the plan. City Staff used a Qualifications Based Selection (QBS) process, with an emphasis on each firm's experience and understanding of the scope. Based on the review of qualifications and proposed fees, Parks, Recreation and Cultural Service (PRCS) staff is recommending the contract for development of the 2020-2024 Strategic Community Recreation and Master Park Plan be awarded to Landscape Architects and Planners, Inc. The five-year plan will include elements of both a strategic plan and a master plan for the department, in accordance with Michigan Department of Natural Resources (MDNR) requirements.

Landscape Architects and Planners, Inc. will work closely with staff from the Parks, Recreation and Cultural Services Department and Planning Department throughout the course of the project. Development of the plan will include multiple opportunities for public engagement and input, as outlined in the proposal. Additionally, the consultant will hold meetings with City staff to develop strategic and action plans, compile the final document and present a final plan for adoption by City Council in late fall 2019.

The plan is meant to be an active working document used to serve the community and meet the needs of its citizens. The action plans, parks inventory, funding and other sections will be reviewed and updated on an annual basis. Appendixes will be added each year of the plan to reflect these updates, which will provide greater accountability, accuracy, and functionality for the staff and community. The plan is also a vital component to maintaining CAPRA accreditation for PRCS.

RECOMMENDED ACTION: Approval to award a contract for professional services to Landscape Architects and Planners, Inc. for development of the 2020-2024 Strategic Community Recreation and Master Park Plan, in an amount not to exceed \$25,000.



CITY OF NOVI
**2020-24 Strategic Community Recreation
& Master Park Plan**

FEE PROPOSAL FORM

We, the undersigned as proposer, propose to furnish to the City of Novi, according to the specifications, terms, conditions and instructions attached hereto and made a part thereof:

A. Lump Sum \$ 22,500.00

Delivery: October 31, 2019

We acknowledge receipt of the following Addenda: N/A
(please indicate numbers)

EXCEPTIONS TO SPECIFICATIONS (all exceptions must be noted here):

COMMENTS: _____

THIS PROPOSAL SUBMITTED BY:

Company (Legal Registration) Landscape Architects & Planners, Inc.

Address 809 Center St., Suite 1

City Lansing State MI Zip 48906

Telephone 517-485-5500 Fax 517-485-5576

Representative's Name Robert Ford

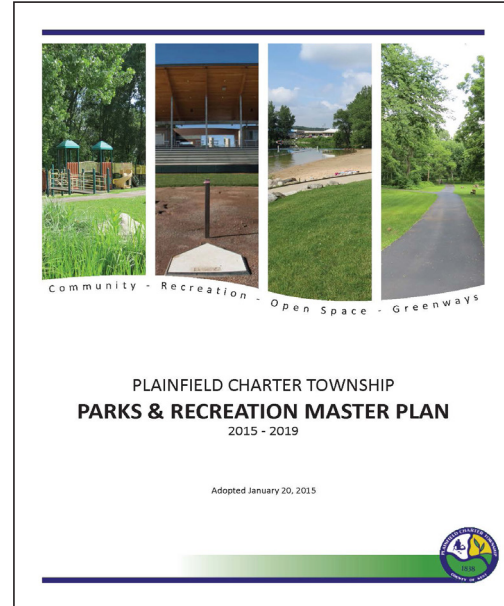
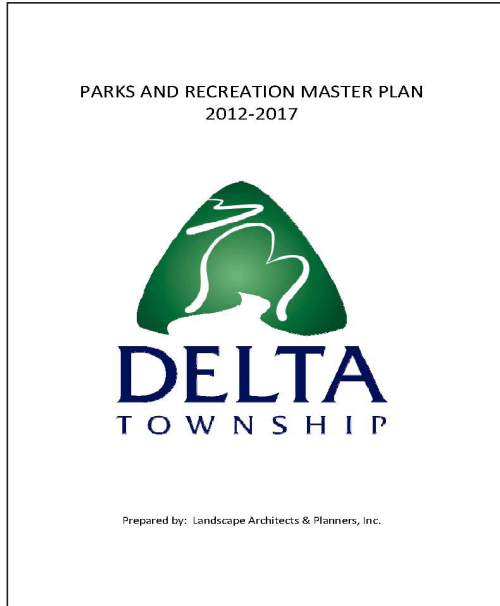
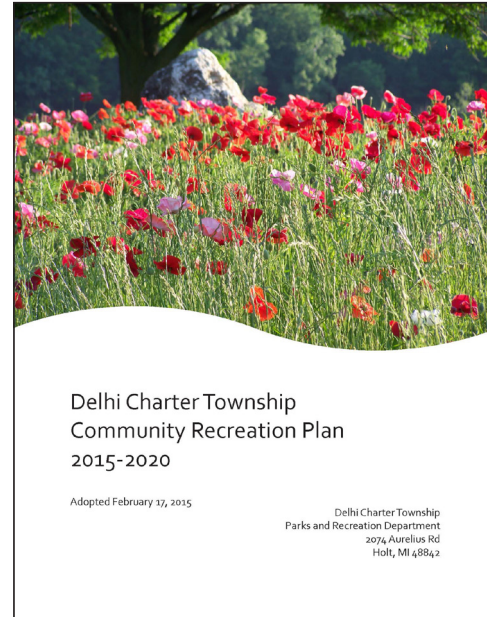
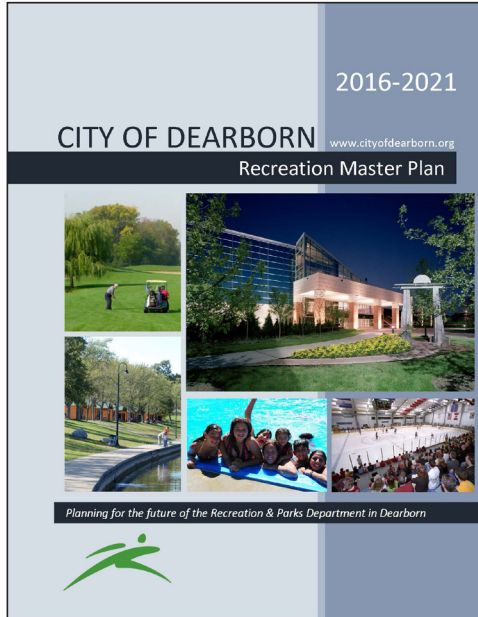
Representative's Title President

Authorized Signature 

E-mail info@lapinc.net

Date 11/27/2018

CITY OF NOVI 2020-24 STRATEGIC COMMUNITY RECREATION and MASTER PARK PLAN



November 28, 2018



PREPARED BY:

LAP + CREATIVE
Landscape Architects and Planners.

TABLE OF CONTENTS

SECTION 1:
SCOPE of SERVICES

SECTION 2:
FIRM OVERVIEW

SECTION 3:
RESUMES

SECTION 4:
RELEVANT PROJECT EXPERIENCE
SAMPLE RECREATION PLAN - LINCOLN PARK

SECTION 5:
FEE PROPOSAL FORM



SECTION 1: SCOPE of SERVICES





LAP + CREATIVE
Landscape Architects and Planners.

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November 28, 2018

Sue Morianti, Purchasing Manager
City of Novi, Attn: Finance Department
45175 Ten Mile Road
Novi, MI 48375

RE: 2020-2024 Strategic Community Recreation & Master Park Plan

Dear Ms. Morianti,

Landscape Architects & Planners is pleased for the opportunity to respond to your request to provide an update to the City of Novi's Strategic Community Recreation and Master Park Plan. We are confident that our experience and ability to work with committees, board members and the general public will provide you with a carefully constructed plan that will reflect the community's views and needs for the next five years and beyond. We are excited to be given an opportunity to help the City of Novi create a long term vision for its programs and future facilities.

QUALIFICATIONS

LAP has been in business since 1989. Our office is located in Lansing, Michigan serving clients throughout the state for the past 29 years. Mr. Robert Ford, President, has been personally involved in public recreation planning since 1980 and is involved in each Parks, Recreation and Open Space Master Plan that the firm produces. Current LAP staff members have been involved in creating Park & Recreation Master Plans during the past five years or longer.

EXPERIENCE and QUALIFICATIONS of LEAD PERSONNEL

LAP is recently completed the **Park and Recreation Plan for Lincoln Park 2018-2022**, a suburb of Detroit located in the "Downriver District", **population of 36,720**. The plan highlights many needed improvements including a spray park, new playgrounds, dog park, restrooms, park pavilions, renovation of its ice arena and future replacement of its outdoor public pool, upgrades to its senior center, creating a trails and greenway plan which consists of an inner urban loop greenway connecting to the Detroit River Greenway, and creation of a 1.4 acre downtown park to be known as "Mellus Park". The plan involved a public opinion survey, stakeholder meetings, interviews and working alongside its Parks and Recreation Advisory Board, City Manager, and Mayor/Council.

LAP also completed the **2016 - 2021 Recreation Master Plan for the City of Dearborn (pop: 98,000)**. This plan involved multiple meetings with stakeholders, civic leaders and strategic organizations that helped identify community needs for a diverse population (40% Arabic). The school system was also involved in exploring ways to provide for taxpayer efficiencies by sharing resources and avoiding duplication of programs and facilities. This process unveiled other potential partnerships such as: the Ford Employees Recreation Organization, Soccer Club, Chamber of Commerce, Community Arts Council, Federation of Neighborhoods, ACCESS, and the Community Fund, which are important in fostering future relationships to better understand how they can serve the community better by working together to share facilities and/or programs. The process took a little over 8 months from start to finish.

Community Park, Recreation, Open Space and Greenway Plans LAP has completed within the past Five Years include:

1. Lincoln Park, City of, 2018-2022 (Downriver, Detroit Metro Area, pop. 36,720). This was the first plan LAP performed for the City. The strategic plan followed the DNR guidelines and forecasted 3 major improvements including: a second sheet of ice at its indoor ice rink, city-wide trail system, and splash pad for one of its most popular parks.
2. Dearborn, City of, 2017-2021 (East and West Dearborn, Detroit Metro Area, pop. 98,000). Stakeholder interviews were used extensively in this plan which revealed many surprises and hidden relationships that maybe were taken for granted over the last decade. Ford Motor Company stepped forward to offer some resources for recreation, restoring the Rouge River and developing an indoor soccer complex and swimming pools in each quadrant of the community.
3. Plainfield Township 2015-2020 (Suburb of Grand Rapids, pop. 31,000). Integrating and connecting to the White Pine Trail system was a significant priority as well as creating a new natural park along the Grand River as well as finishing the very popular sports park.
4. Village of Fruitport 2015-2020 (pop. 1,102) Including a Waterfront Development Plan as part of the Five Year Plan. This plan emphasized shoreline development along Mona Lake, wetland restoration and developing boat access and additional marina.
5. Delhi Township 2015-2020 (pop. 32,000) – this was LAP’s third recreation plan for Delhi spanning 15 years which has been very strategic since we have a long-term relationship with this community and feel responsible for measuring its progress. LAP answers directly to the Board of Trustees. LAP has been informed that it will be conducting its 2019-2024 plan.
6. Delta Township 2013-2017 (pop. 22,500 Suburb of Lansing, MI) this was our second Five Year Plan for Delta. LAP helped vision, strategically plan, fund and build much of the trail system in a relatively built out Township. Other projects included river corridor preservation and major sports complex.
7. City of Adrian 2012-2016 (pop. 21,100 Suburb of Ann Arbor, MI). LAP not only helped plan its park system but has been retained to plan their trail system which was one of the primary recreation goals.
8. In addition, LAP worked with JJR and LSL (national firms) in developing four strategic master plans simultaneously: the 2011-2016 Comprehensive Land Use Plan, Green Infrastructure Plan, a Non-Motorized Plan and Park & Recreation Plan for the City of Lansing, MI. During this unique planning process LAP was instrumental in helping to blend the planning process which produced an integrated approach to City planning and created a dialogue between departments, creating a better understanding of each department’s needs and resources.

Notable Projects: Mr. Ford has served as principal and project manager on many park and recreation plans throughout the State of Michigan, including a State of Michigan Recreation Plan (SCORP) which involved broad statewide goals and concepts yielding multi-millions of dollars from the federal government, Oakland County Comprehensive Recreation Plan (1 million population), which also was a large project scope involving over 12 focus groups, 36 townships and a county-wide survey, County of Midland Parks Five Year Plan, five(5) of the past Five Year Recreation and Open Space Plans for the City of Lansing and Open Space and Ecological part of the City of Lansing’s Comprehensive Plan and others for cities, counties, townships throughout Michigan.

LAP meets the qualifications requested for this project: Mr. Ford will be the principal in charge for this project. He is a leader in park and recreation planning throughout Michigan and has been recognized by the Michigan Recreation and Parks Association (MRPA) for his leadership and expertise on many different occasions and is a 25 year associate member. LAP received an award for master planning excellence from the MRPA for one of the plans completed for the City of Lansing, which demonstrated innovation, clarity and completeness. LAP has provided Master Plans for over 50 different communities over the past 29 years.

LAP has been selected to provide a lecture on community input and facilitation at the 2019 MRPA conference. The topic will focus on using innovative master plan techniques involving public input, hands on design participation and involving people of all ages. This technique was used by LAP and Nowak and Fraus (contracting firm) in providing public input for Normandy Oaks Park, Royal Oak, MI. The one-day workshop received a “clap out” from the 500 citizens who participated in the one day, 7 hour long design workshop. Many of the park components were directly related to the public involvement exercises and public comments. Phase one is currently out to bid reflecting the key components that the public helped determine.

THE PROJECT TEAM

Robert Ford will be the principal in charge and project manager providing you with one person as the sole point of contact for communication, decisions, and scheduling purposes. Mr. Nick Wallace will be assisting Mr. Ford and both will be involved in public meetings and be aware of all correspondence throughout the course of the project. It will be the responsibility of Mr. Ford and Mr. Wallace to coordinate the work efforts within the City of Novi's time schedule. Mr. Wallace will coordinate the plan and the report. Ms. Kristin Arnold will help coordinate clerical and report production. Mr. Ford will help guide the public input process, help forecast future projects and help present the plan to boards and commissions.

Robert Ford, Licensed Landscape Architect, Principal, Recreation Planner and Authorized Contact Person.

Mr. Ford will be the professional in charge of your project. He will coordinate the production of the planning project, public input, task management, and administration. Mr. Ford will be the project manager, the main author of the document and will participate in all meetings and workshops. Bob is a leader in recreation master planning and has worked as a staff member for various municipalities and has performed many similar park master plans throughout Michigan and beyond. Bob will direct and oversee the report/plan.

Nick Wallace, Graphics, Report Organizer and Production

Nick has worked on the Lincoln Park, City of Dearborn, Delhi and Plainfield Township Park and Recreation plans and reports. He has the ability to enhance the report, making it read clear, concise and understandable to the lay person as well as the professional. Nick has worked hard to make the master plans a communication tool that makes people want to read the plan or at least the poster summary.

Kristin Arnold, Clerical

Kristin has been with the firm almost 17 years and has worked on many recreation plan reports. She has the office skills and secretarial experience to help edit and produce the report.

Other members of the LAP staff will be used when needed to assist with producing the plan/report.

REFERENCES

Client	Master Plan Dates	Project Description
<p>Lincoln Park, City of Parks and Recreation Dept. Doreen Christian, Director Dennis Anderson, Chair 3240 Ferris Avenue Lincoln Park, MI. 48146 (313)386-3100</p>	<p>2018-22 Currently in awaiting MDNR approval</p>	<p>Plan included: Community Wide Opinion Survey, Public Meetings, Stakeholder Interviews, inventory, Comm Description, Goals and Objectives, admin/organizational review, maintenance review, demographic analysis, recreational needs assessment, recreational standard comparison, surrounding community connections, capital improvement and approval process (public meetings, hearings, adoption). Five month planning process.</p>

<p>Dearborn, City of Greg Orner, Director Recreation and Parks Department 15801 Michigan Avenue Dearborn, MI 48126 (313) 943-2350</p>	<p>2016 – 2021</p>	<p>Prepared the 5-year Community Master Plan including public meetings, public bilingual opinion survey, inventory, comm description, Goals & Objectives administrative/organizational interviews, demographic analysis, needs assessment, maintenance evaluation, recreational standard comparison, reviewed related plans, forecasting capital improvements, public meetings, and board approval.</p>
<p>Delhi Charter Township 5 Year Plan Mark Jenks, Director Parks and Recreation 2074 Aurelius Road Holt, MI 48842 (517) 694-2137</p>	<p>2005-2010 2010-2015 2015-2020</p>	<p>Prepared the 5-year Community Master Plan including public meetings, public survey, administrative interviews, demographic analysis, workshops, needs assessment, maintenance evaluation, recreational standards, reviewed related plans, projecting capital improvements and authoring the report.</p>
<p>Village of Fruitport Mr. Roger Vanderstelt President, Village Council 45 N 2nd Avenue Fruitport, MI 49415 (231) 865-3577</p>	<p>2015-2020</p>	<p>Organizing services to create a park and recreation master plan by providing a park inventory and analysis of existing facilities, an ADA Assessment, demographic analysis, needs assessment, recreational standards, review related plans, provide goals, an objective action plan and a capital improvements budget.</p>

PROJECT UNDERSTANDING AND METHODOLOGY

LAP understands that the City of Novi will be in charge of all final decisions regarding the Strategic Community Recreation and Master Park Plan. It is LAP’s responsibility to inventory, research, analyze and frame decisions for the city and to respond to current federal and state recreation planning standards and community needs. We will strive to develop fresh ideas and take an objective approach in creating your plan. It is our desire to examine many potential avenues to provide recreation for its citizens such as: senior citizens programs/facilities, winter sports, traditional field/court games, trails, open spaces, enhanced trails and greenways, urban adventure parks, bicycling and healthy lifestyles and other innovative recreational uses and programs.

We also believe in Public/Private Partnerships that have been demonstrated as successful ways to support quality recreation above and beyond the traditional tax funded programs and facilities. The potential benefits include greater efficiency in providing park and recreation opportunities, increased funding sources; greater potential for tapping into new creative ways of accomplishing recreation goals; and enhancing public support for parks and their financing through various methods. The location and development of parks and greenways can play an integral role between the private and public sectors when overlapping interests are discovered such as: recreational programming, watershed protection and management as well as developing green infrastructure by using native vegetation to create habitat for creatures to live and thrive or by creating greenways and trails that connect community assets. The educational outcomes of these programs are beneficial to people of all ages that have families, working adults and seniors.

The method to be used in developing a 5-Year Recreation Master Plan for the City of Novi follows the process prescribed by the State of Michigan and is a tried and proven system. It incorporates research, analysis and strategic planning. We view the process from an environmental, economic and social basis and systematically reduce data into significant components focusing on active and passive recreation with special emphasis on deliberately creating healthy lifestyles and conscientious choices. The results provide you with a plan based on

statistical data, standards, staff history, public opinion and professional judgement. Citizen participation can occur in a variety of forms such as interviews, public meetings, workshops and electronic and/or mail surveys. We shall help the city select options that work best. We suspect that workshops, meetings, and interviews will be most productive and cost effective which have proven successful in the past for cities of comparable size.

We are pleased to know that the Parks, Recreation and Cultural Services Department has statistical data, and park inventories already completed, and will provide the maps, demographic information, inventory, capital improvement plan, and other information needed to complete an update to the plan.

Our interpretation of “Strategic Planning” includes quality citizen engagement, stakeholder interviews, visioning, goal setting, defined objectives and measurable outcomes. How we do it is to offer levels of community involvement based upon your budget. Once that is determined it is easier to quantify and qualify the results the City is hoping to achieve. The next question is how you want to measure the outcomes which requires the Park and Recreation to answer some specific questions relating to its commitment in monitoring the schedules and milestones.

THE WORK PLAN

The work plan generally outlines the level of work to be accomplished, the sequence and outcomes. The broad categories indicated will be used to describe the process and to acknowledge completion of necessary planning milestones. The following reduces the major planning categories into defined work tasks:

TASK 1 - ORIENTATION (2 Meetings)

1. LAP will conduct meeting (1) with the City of Novi to reaffirm/negotiate the proposed scope items, schedule, meetings, background data and available resources before starting work. The Client is responsible for all notifications, all costs associated with publishing announcements (newspaper notices, website postings, etc) official public meetings, coordinating meetings including, space, setting up meeting facilities and proper posting of dates and times. Park Board members are always welcome to meet LAP.

Once the orientation meeting is complete,

2. A second meeting (2) will be used to coordinate with staff during the inventory section of this project. The consultant will tour Novi’s 11 park facilities with staff and Park & Recreation representatives.

TASK 2 – INVENTORY (Multiple Meetings)

1. **Data Collection:** LAP will collect/review the current master plan, any master plan updates, existing opinion surveys and other documented information as part of our inventory.
2. **Inventory of information relating to the existing parks system.**
 - a. LAP would like to meet with the supervisor from the maintenance department to understand how facilities are maintained and to gain perspective as to the challenges and opportunities.
 - b. LAP will collect pertinent information related to the preparation of the new recreation plan.
 - c. Collect any electronic Mapping inventory of the Parks: Completed by Novi Parks Department
 - d. Financial Inventory will be reviewed by LAP. We would like to see information relating to existing and proposed budget 2018-19, millage past and present, user fees, and general resource allocation.
 - e. Status Report on Grants: The Consultant will review the grants awarded and track record.
 - f. Accessibility Assessment: LAP would like to work with the local accessibility advocacy group to help inventory the general deficiencies of each park. Together we will rate the park accessibility, according to the DNR’s rating criteria (1-5) and will note specific improvements in a general manner. If you don’t have an advocacy group, LAP will use the accessibility network to locate a person to assist.

- g. Conservation Values: Analyze existing natural resources and conservation areas and determine what is worthy of preservation and the amount of public access the areas identified can support.
 - h. Coordination of Planning within the county and adjacent Recreation Providers: LAP shall review the Master Plans for communities adjacent to Novi to see where this overlap of recreations services.
 - i. Recreation Trends: We will collect and analyze pertinent demographic data from the most recent census. The data will help better understand Novi's population which will help in forecasting later.
 - j. National Recreational Standards will be used to compare the city's facilities to help us better understand deficiencies and/or oversupply of recreational activities or facilities.
 - k. Regional Recreational Facilities and Programs: LAP will review and identify relevant data from other plans within the region, including: non-motorized transportation plans, greenway plans, trails, natural resources, preserves, nature centers, open spaces to better understand what is available to residents.
 - l. Administrative Structure will be provided by the City to LAP.
3. Public Engagement:
- a. Interviews: LAP will **conduct 8 interviews** with key positions that are relevant to the Master Plan planning process. The City and LAP will decide who these positions are such as: Park Department Director, School(s) system Athletic Director, Planning Director, Friends Group President, DDA Director, Neighborhood Organization Presidents, etc.
 - b. Public Input Sessions: LAP will conduct 2 workshops for people to drop in and provide input on the plan. One of which will be an open house during the Spring Palooza 5/17/2019. The workshops will be posted by the City. Park Staff and LAP will provide a brief presentation before engaging the public in a drop-in format. Each input session will last approximately 2 hours.
 - c. Opinion Survey – LAP will provide a web-based opinion survey that will solicit comments from the general public using closed and open-ended questions. The Consultant will prepare the narrative for the survey. The Client will be responsible for posting any/all public notifications through its normal posting procedures (email, website, social media, etc.). All responses collected through the electronic survey will be recorded and tabulated and displayed in graphic form to allow for easy understanding. A summary of the opinion survey will be included in the Strategic Plan. The detailed survey results will be included in the appendix.

TASK 3 - ANALYSIS

1. Service Area Analysis: LAP will evaluate the service areas of each park facility.
2. NRPA Comparative Analysis: Data from the NRPA on national park & recreation system trends will be reviewed and compared to the City of Novi's data. This data reveals insights as to how the City of Novi performs as a park system as compared to other similar sized systems.
3. Conservation Opportunities Analysis: LAP will evaluate opportunities to address natural systems.
4. Recreation Trends Analysis: LAP will identify and analyze the state and local trends. LAP along with the Park Director will identify possible recreation trend opportunities that naturally present themselves to the City of Novi. LAP will evaluate various resources to identify national/state trends, the interviews, the opinion survey and the public input sessions to study the overall recreational needs, wants and trends.
5. ADA Analysis: LAP along with an advocate person/group will classify the park based upon DNR's 1-5 rating scale. General observations will be noted in addition to the rating

TASK 4 - POLICY AND PROGRAM EVALUATION

1. Existing goals, policies, and programs will be studied by LAP. Goals will be broadly crafted with the intent to capture all forms of recreation, preservation, natural resource management and sustainability for the City of Novi. Goals usually fall into one of the following categories:

Public Awareness
Historical Sites

Financial Stability
Administrative Needs

Natural Resources
Tourism
Park Standards
Recreational Linkages
Programs & Activities
Potential Land Acquisitions

Park Facilities
Barrier Free Access
Open Space Reserves
Transportation
Citizen Input
Relations with other Agencies

2. Program types and support facilities will be recommended based upon the existing use and future needs as determined by the City of Novi. These programs will be reflective of the users within the City of Novi. In addition, the Park Director will provide us with the known deficiencies and proposed improvements.
3. Provide a Public Meeting to acquire citizen input in a public forum. The type of input session will be developed with staff to maximize the impact and obtain as much information as possible.
4. Programs currently provided by the City will be identified. The funding sources for these programs will be discussed and the relationship with the School District and other public/private organizations as to how programs are operated. Facility deficiencies will also be discussed that support these programs.

TASK 5 – SYNTHESIS (1 meeting with Park Board to review the draft plan)

1. Goals: The goals and objectives will be presented to the Park Director for discussion to ensure coordination between the previous Master Plan and the formulation of this plan.
2. The goals and objectives will be submitted to the Park Board prior to meeting. LAP will present the goals, objectives and rationale behind the goals and objectives for discussion. The City of Novi's planning strategies will remain sensitive to other recreation providers within the area, however, the City will move forward to fill any voids that are detected in cooperation with others and/or on its own initiative.

TASK 6 – PRELIMINARY MASTER PLAN AND ACTION PLAN

1. The Preliminary Master will include goals, objectives and strategies as well as indicate proposed parkland acquisitions (if any), facility upgrades, park improvements, ADA compliance and other recreational needs of the community for the next five years and beyond. LAP will consider all recreational deficiencies relative to funding opportunities and potential cooperative partnerships.
2. The action plan will list the scheduled improvements in a flexible manner so as not to eliminate impromptu funding opportunities but will provide projections as to when the projects will be started and completed.
3. Probable costs will be formatted into a matrix; the Capital Improvement Program (CIP).
4. Funding Sources and Strategies: LAP, with the city will identify the potential funding sources and matching programs along with identifying private partners that might participate and will be able to fund some projects. The strategy for targeting specific projects for specific years will be discussed.

TASK 7 - REVIEW (1) Meeting with the Recreation Commission

1. Park Director: LAP shall submit the document to the Park Director for the initial review.
2. Park Board Meeting: A meeting will be scheduled with the Park Board to review the Preliminary Plan and discuss any of the action items. Any changes will be made prior to putting on public display.
3. Public Review: LAP will provide 10 draft copies to be placed in highly visible locations for public review such as: community centers, libraries, City Hall, etc. The Plan will be on display for **public viewing for a minimum of 30 days** as required by the MDNR.
4. MDNR Review: The Consultants office is in Lansing and we will make ourselves available to the MDNR representative to meet if possible and/or discuss the plan and/or any possible improvements.

TASK 8 – (2) PUBLIC HEARINGS AND OTHER PUBLIC MEETINGS

1. The Recreation Plan will be presented by LAP before City Planning Commission.
2. The Recreation Plan will be presented before the City Council.

TASK 9 - FINAL PLAN DOCUMENTS AND ADOPTION

The proposed products will meet all of the requirements of the MDNR guidelines. Final products will include a quality report with graphics, maps, appendix etc. LAP will provide the City of Novi with 5 bound hard copies, and one (1) electronic copy of the final report, as requested.

DELIVERABLES

1. LAP will provide a link to allow Citizens to take the opinion survey and to review the plan on the City’s website.
2. 5 Bound copies of the final Five Year Plan
3. (1) Electronic copy of the Five Year Plan

COORDINATION

The Consultant will plan to meet on the weeks that the committee/board meets. We shall be in communication as needed.

The Consultant will provide information packets to each committee member prior to or during meeting so that they are informed. A summary memo will be prepared following each meeting and distributed shortly thereafter. This will act as minutes and help guide the next meeting listing the tasks to be accomplished.

The plan will include documentation of the procedures used for plan adoption, including citizen review and comment (assuming that the city has recording devices), public notices and official resolutions as called for in the MDNR guidelines.

ADDITIONAL SERVICES

Workshops, Focus Groups, Charrettes, Meetings

There are administrative input meeting style workshops included in the scope of the project. LAP can assist in designing additional input sessions and facilitating each meeting. LAP will charge a rate based on the scope of each meeting type.

Copies

Additional copies of the report can be made available at cost plus 30% for handling and shipping.

Sub Consultants

Other than fees quoted in this proposal, Sub-Consultant Services will be provided by the Consultant as an additional service to this contract. The Consultant will obtain at least two written quotations from qualified Sub-Consultants for the specific services to be rendered, the cost of these services shall be charged to the Owner at a rate of 1.2 times the actual Sub-Consultant Invoice.

If the Owner decides that any or all of the above mentioned Sub-Consultant services are not to be coordinated through the Consultant, these items must be provided to the Consultant by the Owner.

PROPOSED TIME SCHEDULE

Work on your project can begin upon notification to proceed or a signed contract, whichever occurs first. The schedule below is tentative and is subject to review and approval by the Client. We shall finalize the schedule during the orientation meeting.

<u>Work Effort</u>	<u>Timeframe</u>
Orientation	February
Inventory	February - April
Public Engagement	February – May (Open House-Spring Palooza 5/17/19)
Analysis/Synthesis	March - May

Draft	May
Preliminary Plan	June
30-Day Review	July-August
Final Plan	August
Adoption	August
Submission to MDNR	September
Final Plan Submission to City	October 31, 2019

The consultant will not be held responsible for unreasonable delays in review time by the City or other influencing parties beyond the consultant’s direct control. Our goal is to provide you with a complete five year master plan in a timely fashion so your governing board can adopt the plan prior the MDNR’s deadline for master plans. Note: The DNR will not review any recreation plan prior to January.

BASIS FOR PAYMENT:

See Fee Proposal Page

LAP will invoice the client monthly based upon a percentage of completion. The invoices will specify the work completed, the previous amount billed and paid, and the balance due.

LAP appreciates the opportunity to provide a proposal for updating the Parks & Recreation 5-Year Master Plan for the City of Novi. If you have any questions or need clarifications please do not hesitate to contact our office. We look forward to working with you on this worthwhile project.

Sincerely,



Robert Ford
Landscape Architect / Principal

ACCEPTANCE AND NOTICE TO PROCEED

Landscape Architects and Planners, Inc. is pleased to be given the opportunity to work with the **City of Novi** on their **2020-2024 Strategic Community Recreation and Master Park Plan**. Please sign and date two copies of the agreement in the space provided below. Keep one for your files and return the other signed to LAP. Should you prefer to issue a purchase order, or attach additional agreement forms, please reference or attach to this proposal and its contents.

LAP will not be held responsible for alterations to the proposed schedule due to events beyond our direct control. Delays caused by the owner, sub consultants, inclement weather, or other alterations not attributed to LAP shall not constitute default by LAP.

This signature page, Exhibit "A" and the preceding terms and conditions are the only instruments within this agreement. Any change or alterations must be written, signed and dated by both parties to constitute a change to this agreement.

Authorized Signature
City of Novi

Please Print Name and Title

Date

SECTION 2:

FIRM OVERVIEW



FIRM OVERVIEW

Landscape Architects & Planners, Inc. (LAP) is located in Lansing, Michigan and is a full service landscape architecture and planning firm. Robert Ford, President, formed the firm in 1994 with an experience base spanning over 100 years. As professionals we apply artistic and scientific principles to the research, planning, design and management of both natural and built environments. Our focus is client satisfaction by producing creative solutions to design challenges. We take a team approach to our projects, which allows us the ability to integrate a variety of disciplines. Staying abreast of the current trends and practices enables LAP to be successful in our diversified areas of specialization. The firm operates as a S corporation in the State of Michigan, with two licensed Landscape Architects and is located at the following address:

Contact: Robert Ford, President
Landscape Architects & Planners, Inc.
Oakland Center, Suite I. 809 Center Street, Lansing, MI 48906
Phone: (517) 485-5500 FAX: (517) 485-5576 e-mail: info@lapinc.net www.LAPinc.net
Tax ID#: 38-3211498 DUNS #: 132756839

Areas of specialty include the following:

PLANNING

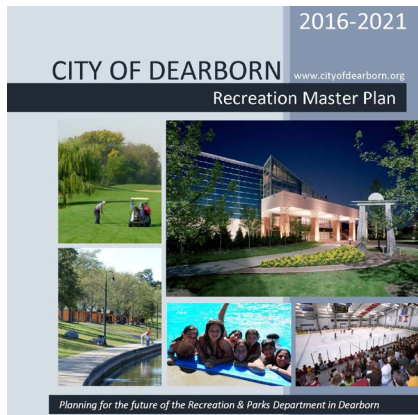
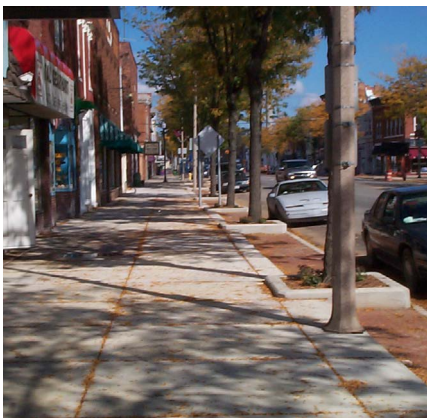
- Master Plans
- Community Recreation Plans
- Need Assessments
- Conceptual Plans
- Feasibility Studies
- Consultation & Evaluations
- Vehicular Traffic Pattern Studies
- Form & Composition Studies
- Grant Writing
- Public Presentations
- Zoning Process
- Permit Applications
- Wayfinding Planning

DESIGN & DEVELOPMENT

- Site & Functional Analysis
- Sustainable Design
- Conceptual Design
- Site Plan Development
- Design Development
- Landscape Planting Plans
- Layout Plans
- Zoo Exhibit Design
- Construction Details
- Specification Documents
- Digital Archiving
- Interpretive Display Design

PROJECT MANAGEMENT

- Tracking Services
- Bulletins
- Construction Observation
- Construction Meetings
- Schedule Monitoring
- Payment Request Processing
- Addenda & Change Orders
- Punch Lists
- As Built Drawings
- Photo & Report Documents



PROFESSIONAL AWARDS

2014 MRPA AWARD WINNER **PATRIARCHE PARK - PLAYGROUND IN THE PARK**

Michigan Chapter, Recreation and Parks Association

Master Plan Award

Lansing Park & Recreation Landscape Architects & Planners, Inc. received an award for outstanding master planning. The firm facilitated 20 focus groups, provided unique demographic analysis, which exceeded the Michigan Department of Natural Resource standards. It was the first master plan recognized for this type of a planning effort.

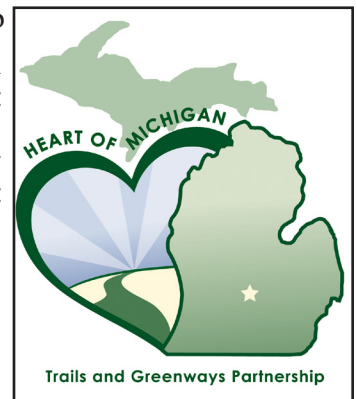


Michigan Chapter of the American Society of Landscape Architects Merit Award

Bauer-Ford, a division of Landscape Architects & Planners, Inc. won a merit award for outstanding professional achievement for the site design and master plan for the Bend Area Park Plan. The plan united five mine sites together, which served as the area for which the park plan was created. The plan included creating wetlands, a swimming beach, picnic areas and miles of hiking trails.

Heart of Michigan Trails & Greenway Partnership

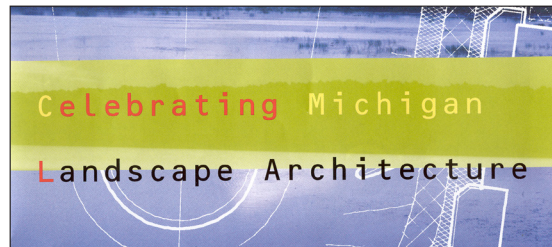
Robert Ford, Principal of Landscape Architects & Planners, Inc. was recognized in 2006 by the Heart of Michigan Trails & Greenways Partnership for his contribution of time and expertise in starting this new organization. For more information email Bob Ford at bford@lapinc.net.



MNLA Merit Award



2000 Michigan Medallion Award Winner



Only 20 Michigan Medallion Awards were presented by the Michigan Chapter of American Society of Landscape Architects (MASLA) representing the most significant projects in our state for the past 100 years. Landscape Architects & Planners, Inc. and the firm's president, Robert Ford, are proud to have contributed to the design and construction of 13.35 miles of the Lansing River Trail system.

Landscape Architects & Planners, Inc. (L.A.P.) and Owner, Robert Ford received recognition from HTA Companies which was awarded the Michigan Nursery and Landscape Association Industry Merit Award in the category of Special Commercial Projects.



MSU Alumni Service Award



Presented to Bob Ford in recognition of his time and effort given to the Landscape Architecture Department and the Landscape Architecture Alumni Association Board.

Connecting Michigan

Robert Ford, Principal of Landscape Architects & Planners, Inc. was honored by the Michigan Trails & Greenways Alliance for his valuable leadership to the state trails planning partnership during 2006 and 2007.

Michigan Chapter of the American Society of Landscape Architects Merit Award

Robert Ford, Principal of Landscape Architects & Planners, Inc. was recognized in 2010 for his outstanding contributions to the field of Landscape Architecture



SECTION 3:

RESUMES





Robert E. Ford

Principal, Landscape Architect

Education

Bachelor of Landscape Architecture
Michigan State University, 1975
Post Graduate Work: MSU Planning

Registration

Licensed Professional Landscape Architect
State of MI #3901000909
Certified Playground Safety Inspector
#21545-0316, Expires 3/1/2016
Certified Storm Water Management-
Construction Site #C-08418

Specialty Areas

Administration & Project Management
Park Master Planning
Park Site Design
Construction Management
Landscape Design
Waterfront and Trail Development
Grant Applications
Streetscapes
Parking Areas
Environmental Issues

Professional Participation

American Society of Landscape Architects
ASLA National Trustee 2016-2019
Michigan Chapter, American Society of
Landscape Architects
Active Member
Past President
Legislative Committee Chair
Award – Distinguished Service as President
Michigan Recreation and Parks Association
Lansing Community College, faculty Advisory
Board Member
Michigan State University, Instructor and Guest
Lecturer - Landscape Architectural Program
1992 Faculty of the Year Award
Michigan School Business Officials Member
Michigan Trails & Greenways Alliance
Global Relief of Michigan, Inc., Advisory Board
Friends of Turner-Dodge House
Governor's Council on Physical Fitness, Safe
Routes to School Trainer
Grand River Environmental Action Team
Member
Michigan Nursery and Landscape Association
Member
US Green Building Council (Firm)
Michigan Downtown Association
National Association for Interpretation
Michigan State University – Landscape
Architecture Alumni Board – President &
Founder 2011-2015 – 1,700 Members
Advisor – Michigan State University Geography
Department – Establish Alumni Board 2015-
2016
Webinar Series 1-9 – A program promoting
healthy functioning landscapes sponsored by the
Lady Bird Johnson Foundation & ASLA.

Mr. Ford has over 40 years of experience in site design, land use planning, project management, park design, streetscapes and urban design. Mr. Ford began his career as park designer prior to his graduation from Michigan State University, when he worked for Lansing Parks & Recreation Department, (1976-1980). He had the opportunity to design many downtown / city parks. From 1980 – 1988, Robert was employed by Midland County, the MDNR, City of Lansing, Snell Engineering, and OBCA, a Landscape Architectural firm giving him an extensive background in urban planning, park design, engineering, project management and administration.

In 1989 Robert started Ford & Associates and in 1994 formed his current company **Landscape Architects and Planners, Inc.**, L.A.P. provides master planning, site design, construction management, administration and quality control. As Principal of this Lansing based firm for the past 24 years, he and his staff have consulted for a large number of schools, communities, and parks throughout the state. Mr. Ford has extensive experience with master plans, reports, site plans, comprehensive plans, park development, greenways, non-motorized transportation plans, streetscapes and implementation of these projects.

Project Experience

Lincoln Park Parks and Recreation Master Plan 2018-2022

Currently preparing an update to their Master Plan by providing a park inventory, analysis of existing facilities, needs assessment, recreation standards, reviewing related plans, and goals and objectives plus the capital improvement budget.

Dearborn Recreation and Park 2016-2021 Master Plan

Prepare an update to the recreation master plan for the City of Dearborn by providing a park inventory, analysis of existing facilities, recreation standards, provided goals and objectives and a capital improvement schedule. This plan will also be submitted for CAPRA approval.

Delhi Township, Village of Fruitport and Plainfield Township 2015-2020 Recreation Master Plans

Prepared an update to the park and recreation master plans by providing a park inventory and analysis of existing facilities, an ADA Assessment, demographic analysis, needs assessment, recreational standards, reviewed related plans, provided goals, an objective action plan and a capital improvements budget.

Adrian Parks and Recreation Master Plan

Organized the planning process, coordinated public meetings, workshops interviewed key members of the community, completed the inventory, opinion survey, demographic analysis, needs assessment, recreational standards, reviewed related plans, provided goals, an objective action plan and a capital improvements budget.

Lansing Parks and Recreation Master Plan (1985-2015)

Assumed a lead role in the development of the Community Recreation Master Plan Assembled inventory needs assessment, maps, charts and graphs for the plan - Coordinated 22 focus groups relating to trends and issues for the mid-Michigan area. Assisted the staff landscape architects in writing large portions of the plan and assisted in preparation of the capital improvements budget.

New Buffalo 5-Year Recreation Plan

Project manager for the preparation of the 2006 five-year recreation plan, held community meetings, public hearing and presentations before township board. Plan created phases for development, of which phase one is in process.

Robert E. Ford

Principal, Landscape Architect

Workshops

Land Conservancy of West Michigan
Green Infrastructure Design Charrette
MI Council for Arts & Cultural Affairs, Cool
Cities conference "Tipping to Cool: Linking
Culture, Community and the Economy "
Rails to Trails Conservancy, Trail Summit
"Able to Play" Boundless Playground Seminar
Heart of Michigan Trails & Greenways
Partnership- Goals Charrette Facilitator
Risk Management and Skateboard Parks
Workshop
MASLA Conference: Creating a Sustainable
Michigan
ASLA Annual Conference – Designing with
Nature: The Art of Balance
MRPA Conference: Developing a Universally
Accessible Playground: Workshop Facilitator
MRPA Conference: Reviving Athletic Fields
educational session facilitator
Green Infrastructure: What does it mean for the
Tri-County Region?
Low Impact Development for Storm Water
Management
MSBO Conference: Revitalizing Athletic Fields
Workshop Facilitator
MSBO Conference: Developing a Universally
Accessible Playground – Workshop Facilitator
Low Impact Development (LID) for Storm Water
Management
ASLA Annual Conference – Beyond
Sustainability: Regenerating Places and People
Mid-America Trails & Greenways: Presentation
– Pre-Trail Planning

Awards

Michigan State University – Alumni Service
Award
President's Award 2010, Michigan Chapter,
American Society of Landscape Architects
Master Plan Award for Outstanding Master
Planning presented by the Michigan Recreation
and Parks Association
Michigan Medallion Award presented by the
ASLA, Michigan Chapter for contributing 13.35
miles of design and construction management to
the Lansing River Trail.
Merit Award presented by the ASLA, Michigan
Chapter in recognition of outstanding
professional achievement for Park Design in
collaboration with Bauer-Ford Reclamation
Design.
Heart of Michigan Trails and Greenways
Partnership: Recognition for the contribution of
time and expertise in starting the new
organization and for leadership provided to
produce the "Connecting Michigan" booklet
Merit Award, Michigan Nursery and Landscape
Association presented to HTA Companies, who
recognized Mr. Ford as the Landscape Architect
responsible for the design of the Shigematsu
Memorial Japanese Garden.

Delta Township Parks and Recreation Master Plan

Prepared an update to the Township's park and recreation master plan by providing a park inventory and analysis of existing facilities, an ADA Assessment, demographic analysis, needs assessment, recreational standards, reviewed related plans, provided goals, an objective action plan and a capital improvements budget.

Springfield Recreational Needs Assessment

Project manager in charge of preparing a recreational needs assessment for the Township. Includes a public opinion survey, demographic analysis, facility inventory and strategic plan for a future millage campaign.

Tecumseh 5-Year Communitality Recreation Plan

Prepared a 5-Year Recreation Plan for the city. Plan is currently being implemented in phases.

New Buffalo Area Non-Motorized Transportation Plan

Provide a plan for all types of non-motorized transportation within the study area, including: transportation and nature trails, connections, roadway bike lanes and paths, shared-use paths, sidewalks, road intersections and mid-block crossings

Delta Trail & Greenway Study

Provide for 21 public meetings, charrettes, workshops, creation of new "off road" and "on road" trails, mid block crossings, redesign of traffic intersections, bike lanes, and two pedestrian bridges over major highways.

Howell Trail System Study, City of Howell, MDOT

Feasibility study for non-motorized transportation system plan including several potential non-motorized routes was developed in the area-wide master plan. These routes included shared-use bituminous paths, widened concrete sidewalks, pedestrian bridges/crossings, on-road bike lanes, and elevated boardwalks. An extensive report outlined the inventory and analysis plans, phasing plans, probable costs and typical details for linking various entities and attractions within the plan area.

Landscape Architects & Planners, Inc.

809 Center St., Suite 1, Lansing, MI 48906 (517) 485-5500 Fax: (517) 485-5576 E-mail: info@lapinc.net



Nicholas R. Wallace

Technical Designer

Education

Associate's Degree – Landscape Architecture
Lansing Community College
With High Honors, 2012

Specialty Areas

Site Design
Construction Drawings
Construction Details
Graphic Design
Hand Drawings
AutoCad 2006-2014
Sketchup
Adobe Creative Suite applications
Microsoft Office applications

Workshops

Training Wheels 2014
(Bicycle Facility Design Training)
Sustainable SITES Initiative Fundamentals
Webinar Series 1-9 – A program promoting
healthy functioning landscapes sponsored by
the Lady Bird Johnson Foundation & ASLA.

Mr. Wallace has been employed by Landscape Architects & Planners for 2 years. He holds an Associate's Degree in Landscape Architecture, graduating with honors from Lansing Community College.

His professional experience includes several years of residential landscape and hardscape design and construction. This experience has provided Nick with a broad and practical knowledge of all aspects of a project from concept, cost estimating and construction drawings, through final construction.

Since joining LAP Nick has applied his diverse range of skills to help bring projects from concept to completion - from preliminary sketching and design development to construction drawings, digital rendering techniques and presentation graphics.

PROJECT EXPERIENCE

Dearborn Recreation and Park 5-Year Master Plan

Prepare an update to the recreation master plan for the City of Dearborn by providing a park inventory, analysis of existing facilities, recreation standards, provided goals and objectives and a capital improvement schedule. This plan will also be submitted for CAPRA approval.

Arenac County Bluewater Trail / Wayfinding System

LAP worked with Arenac County and other stakeholders to plan, map and promote a water trail along the county's Saginaw Bay coastline. LAP evaluated potential sites and determined which sites make the best candidates for the development plan. The types of improvements anticipated include: property upgrades, possibly property acquisitions, water access, road access, parking, restrooms, potable water, waterfront character development, and integration with adjacent uses. A preliminary and final report will be generated illustrating the overall development plan and specific improvements needed for each site.

Patriarche Park Community Dream Playground

2014 MRPA Award Winner! LAP was retained by the City of East Lansing to organize a community build playground involving multiple community organizations, volunteer groups, individual benefactors and various businesses throughout the local vicinity to come together and focus on a community build project. LAP organized and presented materials to various organizations with the idea of soliciting funds and labor from the community. Over \$450,000 dollars has been either raised or pledged along with the award of a MDNR grant of \$300,000. The plans were developed by LAP as well as the construction oversight.

Sea Gull Lake Park Master Plan

Provide consulting and design services to produce a park master plan consisting of the following: providing adequate facilities to support the demand for land based recreational uses while providing the public with a quality recreational experience and providing adequate shoreline facilities to support water-based uses all consistent with preserving the natural character of the site; providing appropriate vehicular and non-motorized access to recreation areas (on or near the site); Mitigate the impact to adjacent properties; ensured it was universally accessible and recommended facilities and programs allowing the park to become operationally self-sustaining.

Lansing BWL – Central Substation

LAP provided concepts for its Central Substation to be located in downtown Lansing at the corner of Washington Avenue and Malcolm X Boulevard. To create views of the Grand River, LAP proposed a River Walk along the south wall of the Central Substation. Interpretive panels are suggested to help understand the history of the area and promote the relocation of the Sunken Garden originally designed and planted by Richard Scott, REO Motor Works fist president under CEO, Ransom Olds.

Landscape Architects & Planners, Inc.

809 Center St., Suite 1, Lansing, MI 48906 (517) 485-5500 Fax: (517) 485-5576 E-mail: info@lapinc.net

SECTION 4:

RELEVANT PROJECT EXPERIENCE SAMPLE RECREATION PLAN - LINCOLN PARK

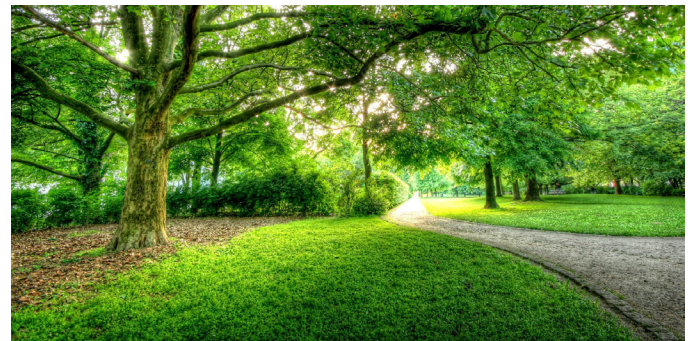


PARK and RECREATION PLAN CITY OF LINCOLN PARK

LAP is currently working to submit the City of Lincoln Park's 2018-2022 Recreation Master Plan. Our work incorporates primary research, citizen participation - opinion surveys, stakeholder interviews, input meetings - analysis and planning; from an environmental, economic and social basis that focused on recreation deficiencies and providing healthy lifestyles. LAP examined many potential avenues of providing recreation such as: winter sports, traditional field/court games, trails, open spaces and greenways, urban adventure parks, bicycling, and other innovative recreational uses and programs.



Lincoln Park
MICHIGAN



Proposed Greenway



Proposed Fitness Station



Proposed Splash Pad





The City of Lincoln Park **Parks and Recreation Master Plan**

2018-2022

Adopted March 19, 2018

The City of Lincoln Park
3240 Ferris Avenue
Lincoln Park, MI 48146



The City of Lincoln Park
Parks and Recreation Master Plan
2018-2022

Prepared By:



LAP + CREATIVE

Landscape Architects and Planners.

809 Center St, Suite 1 | Lansing, MI 48906 | info@lapinc.net | (ph) 517-485-5500 | (fax) 517-485-5576

Acknowledgments

Community Members of the City of Lincoln Park	<i>Thank you for all of your energy, enthusiasm, and wonderful ideas. Without your participation this plan would not have worked to serve your needs. It is for your sake that this plan exists. Thank you for your involvement!</i>
Mayor	<i>Thomas E. Karnes</i>
City Council	<i>Thomas Murphy - President, Michael Higgins, Larry F. Kelsey, Christopher Dardzinski, Thomas Parkinson</i>
Parks and Recreation Commission	<i>Dennis Anderson (Chair), Mike Barragan, Jeffrey Comer, Virginia Mondon, Bradley Schick, John Taucher, Phyllis DeFiore (School Board Member)</i>
Parks and Recreation Department	<i>Doreen Christian - Director</i>
Planning Commission	<i>Councilman Larry Kelsey, Krystle Marie Medina, Gerald Graczyk, Arturo Briones, Mike Horvath, Kevin Kissel, Joseph Palmer</i>
Office of City Management	<i>Matthew W. Coppler - City Manager</i>
Downtown Development Authority	<i>Giles Tucker - Director</i>
Department of Public Services	<i>John Kozuh - Director</i>
Planning Consultants	<i>Robert Ford, LA, Project Manager, LAP, Inc. Matt Hull, Recreation Planner, LAP, Inc.</i>

Table of Contents

1 - Executive Summary	1
<i>Introduction</i>	1
<i>Purpose</i>	1
<i>Scope</i>	1
2 - Community Description	3
<i>Plan Jurisdiction</i>	3
<i>Social Characteristics</i>	4
3 - Administrative Structure	7
<i>Organization Chart</i>	7
<i>City Staff</i>	8
<i>Lincoln Park Parks and Recreation Commission</i>	8
<i>Parks and Recreation Funding</i>	9
<i>Park Funding</i>	12
4 - Recreation Inventory	13
<i>Overview</i>	13
<i>Existing Recreation Facilities Inventory Table</i>	17
<i>Existing School Facilities Inventory Table</i>	18
<i>Descriptions of Recreation Facilities</i>	19
<i>Program Inventory</i>	23
<i>Rentals and Services</i>	24
<i>Comparison to Recreation Standards</i>	24
<i>General Assessment of Facilities</i>	25
<i>Regional Recreation Opportunities</i>	27

5 - The Planning Process29
Plan Development Process29
Public Participation29

6 - Goals and Objectives 33
Overview33
City Parks and Recreation Goals and Objectives33

7 - The Action Plan43
Actions43
Capital Improvement Plan Schedule43

Appendix i
Results of Online Survey i
Public Meetingsxxviii
Stakeholder Interviewsxxxvi
Advertisementxxxix
Letters to Local Agenciesxlii
Post-Completion Self-Certification Reportsxliv
Certification Checklistlvi
Additional Community Inputlviii

1 - Executive Summary

Introduction

As a society, we are increasingly aware of the psychological and physical benefits provided by open space and recreation. It is the City of Lincoln Park's primary goal to actively promote these benefits for the public's well-being in the form of providing and developing recreational areas and activities. Doing this helps to increase the City of Lincoln Park's livability. However, there are many issues to consider when planning for these recreational areas and opportunities. This plan intends to be the guiding document for the promotion of these recreational opportunities in the City of Lincoln Park.

As ongoing health studies show, our society is becoming more conscious of healthy living and the opportunities that recreation provides to further healthy lifestyles and improve our quality of life. Health studies also reflect the alarming need for increased physical activity for people of all ages in order to achieve these healthier lifestyles. Finally, improvement to a community's quality of life through recreation also has the potential to better the local economy by drawing new business opportunities to the area. Studies have shown that businesses are drawn to communities that provide quality lifestyles for prospective employees.

Therefore, it is important to project the future parks and recreation needs of the City of Lincoln Park to ensure the availability of open space and recreational opportunities. To address these issues and opportunities, it is important for the city to produce a plan to guide the decision-making process. When implemented, this plan will provide quality parks and recreation programs and facilities throughout the community.

Purpose

The Michigan Department of Natural Resources (MDNR) requires that community recreation plans be updated every five years as criteria to receive funding from the State in the form of grants for park and open space acquisition, park development, and existing park improvements. The purpose of this procedure is to provide an opportunity to include changing needs and assets for the community. This Recreation Plan was developed by analyzing an inventory of issues and physical features for the area and tailoring development of recreation programs and facilities in a systematic manner, or plan, through the next five years; meeting the requirement (guidelines) of the MDNR.

Scope

The Parks and Recreation Master Plan for the City of Lincoln Park inventories existing parks and recreation programs, and with this information, the needs for neighborhood parks, supporting facilities, trailway/greenway systems, and recreation programs are analyzed for the next five years. The recommendations in this plan are provided through analysis of demographic projections, city land-use trends, natural features inventory, citizen input, past and future recreational trends, state and federal grant funding requirements and potential land acquisition opportunities.

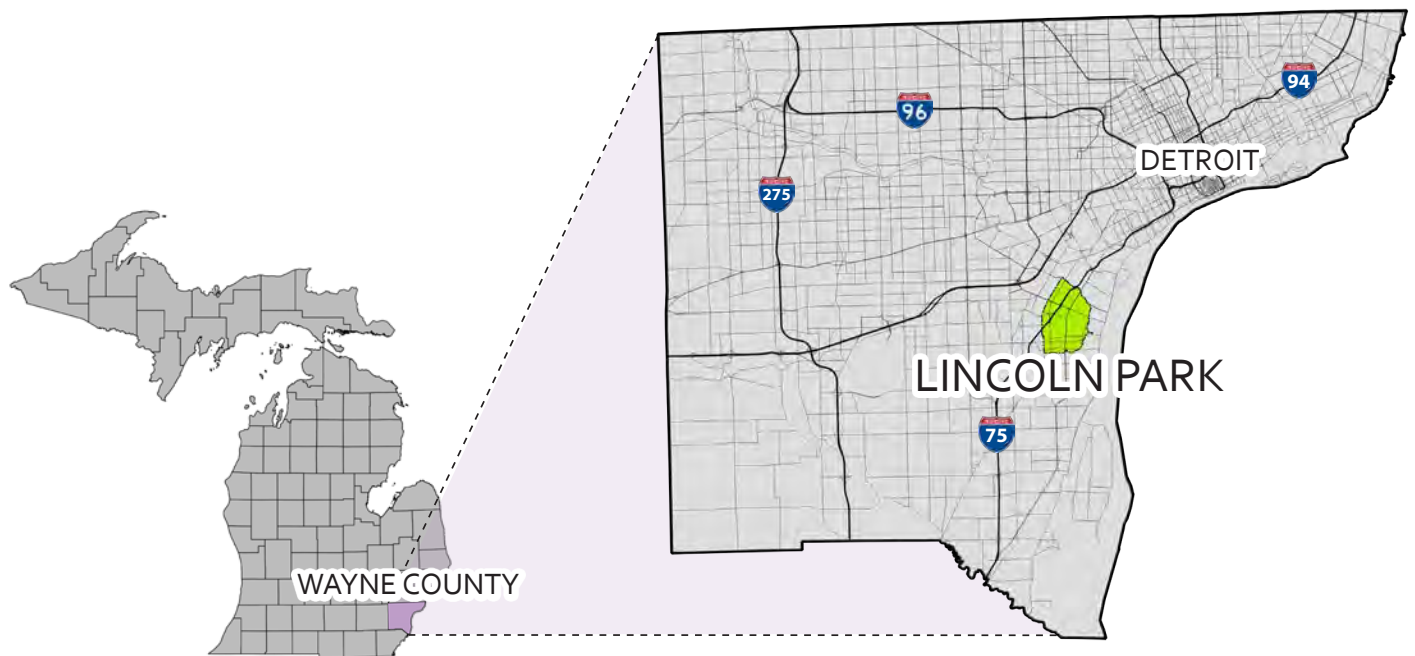
2 - Community Description

The 2018-2022 City of Lincoln Park Community Recreation Plan has been developed to serve as a guide and decision making document for future recreation facilities and programs within the City of Lincoln Park. This plan focuses on parks, trails and natural areas. The plan includes an assessment of current facilities and programs, as well as the acquisition and development of new facilities and programs based on the current and future anticipated demands. It also considers linkages throughout the city to other communities.

Plan Jurisdiction

This Community Recreation Plan covers the jurisdiction controlled by the City of Lincoln Park.

The City of Lincoln Park is located in Wayne County, approximately 13 miles south of the City of Detroit, and is part of the region known as the “Downriver” area which also includes the Cities of Allen Park, Dearborn, Ecorse, Melvindale, Southgate, Taylor, and Wyandotte. The City of Lincoln Park is approximately six square miles in area. The City has easy accessibility to I-75 (Fisher Freeway), M-85 (Fort Street), M-39 (Southfield Road), and M-50 (Dix Avenue). I-275, I-94, and I-96 are also located near the City limits (refer to Map 1).



Social Characteristics

City Population

In 2010, the population of Lincoln Park was 38,144, which represents a 4.7 percent decrease in the number of people living in the City since 2000. For 2016, the population projection from the Southeast Michigan Council of Governments (SEMCOG) is 38,153. According to the SEMCOG Regional Development Forecast, the City's population is projected to decrease to 34,020 by the year 2040, resulting in a 10.8 percent overall decrease over thirty years (2010-2040).

Chart of Population Change 2000-2040

U.S. Census			SEMCOG Projections			
2000	2010	% Change	2016	% Change	2040	% Change
40,008	38,144	-4.7%	38,153	.02%	34,020	-10.8%

Age Structure

Age characteristics are a useful demographic indicator for recreation planning purposes as a community's age composition helps determine the appropriate mix of needed recreation services and facilities. The types and location of recreation facilities and programs will depend, in part, upon the age structure of the population. The following table breaks down the various age groups using data from the 2010 Census.

Chart of Age Demographics

Age Group	Percent of Total Population	Lifestyle Categories
Under 5 years	6.7%	Pre-School
5 - 9 years	6.9%	School Age
10 - 14 years	7.0%	
15 - 19 years	7.0%	
20 - 24 years	5.9%	Family Formation
25 - 34 years	14.2%	
35 - 44 years	14.5%	
45 - 54 years	14.8%	Middle Age
55 - 59 years	6.6%	
60 - 64 years	4.9%	
65 - 74 years	5.6%	Seniors
75 - 84 years	4.1%	
85 years and older	1.7%	

Median Age = 36.7 years

The largest age category, representing over 43 percent of the population in the City, contains those between the ages of 25 and 54. The senior citizen population represents 11.4 percent, and this age group is expected to grow in size as the “baby boomer” generation matures and improvements in medical technology help people live longer.

The City’s median age characteristics have risen significantly over the past twenty years. In 1990, the City’s median age stood at 33.7 years, and rose to 35.5 years in 2000. In 2010, the median age has increased by approximately one year to 36.7 years. Similar increases are noted for Wayne County, the State of Michigan, and the United States as a whole. This suggests that the needs of older residents in Lincoln Park will become increasingly important in the provision of future recreational facilities.

A more meaningful picture of the City’s age distribution is possible when individual age categories are combined into a smaller number of groups that more closely resemble identifiable stages of a normal human life cycle. Selected lifestyle categories and the intervals that they represent include: pre-school (0 to 4), school (5 to 19), family formation (20 to 44), middle age (45 to 64) and seniors (65 and over).

The age structure of Lincoln Park indicates that the greatest immediate need is for recreation facilities that serve families and middle-aged adults. This would include neighborhood and miniature parks to service a wide range of youth-related activities. Young children need diverse programming offering a wide range of activities and events. Children learn the fundamentals of sports through organized baseball, softball, basketball and soccer leagues. Day camps bring children together to create arts and crafts, go swimming or learn about nature. The 25-to-49 year old age group needs family-related programming that targets people their age. Organized softball leagues are popular in many communities. This group may also desire access to other forms of recreation like golf, hockey and basketball. In the future, demand for recreation facilities for senior citizens will increase, due to the retirement of the “baby boom” generation, and translate into a need for more passive park areas. Bicycle and walking paths provide an excellent opportunity for an entire family to participate in a recreational activity. Providing greater accessibility to park facilities for senior citizens may include providing parking or drop off areas closer to fields, wayfinding, large lettering on signage, and more seating and shaded areas.

Persons with Disabilities: Barrier-Free Compliance Status and Unmet Needs

According to the 2008 – 2010 American Community Survey, approximately 9.8 percent of the City’s population aged 5 to 17 years old and about 19 percent of the population ages 17 to 64 years old had some type of physical or cognitive disability.

Chart of Disabled Population, U.S. Census 2010

Age Range	Percent of Population
5 - 17 Years	9.8%
18 - 64 Years	19%
65 and over	46.9%

Although persons with disabilities made up a small portion of the City’s population, other citizens may face some form of temporary disability or physical challenge during their lifetime seniors; young children; pregnant women; individuals with broken bones; and individuals using crutches.

Race Demographics

The City of Lincoln Park strives to be an inclusive community, inviting to people of all race, ethnicity and background. The City has seen a large increase in the Hispanic population in recent years. The 2000 census identifies a Hispanic population of 2,556 or 6.4% of the total population, and the 2010 census shows a Hispanic population of 5,676 or 14.9% of the total population. This is a change of 8.5% of the total population. The City strives to recognize the cultural diversity of its citizens and offer a variety of programs and events that represent that diversity, such as the annual Cinco-de-Mayo festival.

Chart of Population by Race

Race/Ethnicity	Census 2000	Percent of Population	Census 2010	Percent of Population	Percentage Point Change
White	35,701	89.2%	29,102	76.3%	-12.9%
Black	810	2%	2,172	5.7%	3.7%
Asian	198	0.5%	183	0.5%	0%
Multi-Racial	538	1.3%	770	2%	0.7%
Other	205	0.5%	241	0.6%	0.1%
Hispanic	2,556	6.4%	5,676	14.9%	8.5%
Total	40,008	100%	38,144	100%	0%



Lincoln Park Cinco-de-Mayo Festival

3 - Administrative Structure

Organization Chart

Parks and Recreation Department

Figure 3.1 below shows an organizational chart for the Parks and Recreation Department. The Parks and Recreation Department is responsible for the day-to-day operations of the facilities and programs. The City's Parks and Recreation Department has a full-time Director and Administrative Assistant. DPS provides building and grounds maintenance. The department also employs additional part-time seasonal staff.

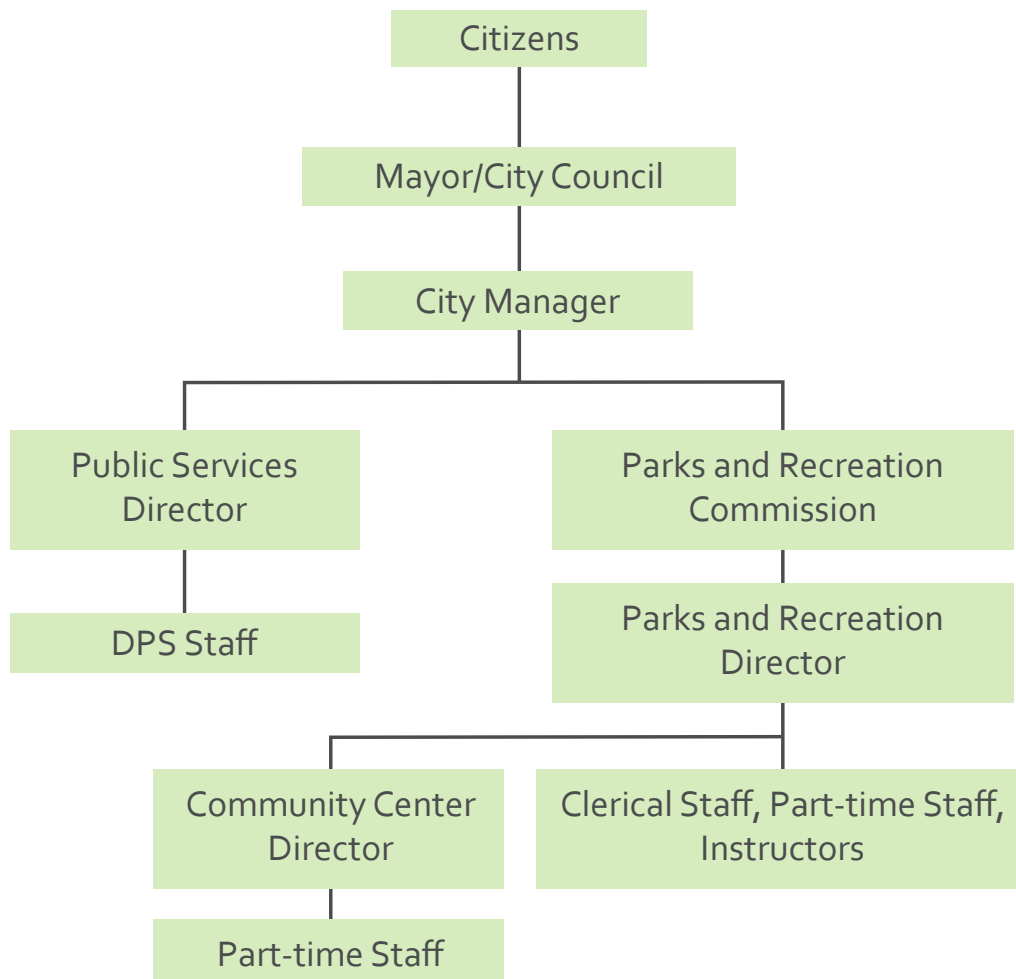


Figure 3.1: Organizational Chart

City Staff

The city staff includes the following officials:

Elected Officials

Mayor - Thomas E. Karnes

Council President - Thomas Murphy

Councilman - Michael Higgins

Councilman - Larry F. Kelsey

Councilman - Christopher Dardzinski

Councilman - Thomas Parkinson

City Clerk - Donna Breeding

Treasurer - Patricia Lulko

Appointed Officials

City Manager - Matthew Coppler

Parks and Recreation Director - Doreen Christian

Lincoln Park Parks and Recreation Commission

Parks and Recreation Commission

The Lincoln Park Parks and Recreation Commission was founded under Public Act 156 - Recreation and Playgrounds. The Parks and Recreation Commission advises the Parks and Recreation Department on issues relating to recreation in the City, as well as solicits community input and involvement in the Department's issues and programs. The Commission is comprised of seven members; six of which are appointed by the Mayor with the approval of City Council and one member is a School Board member that acts as a liaison between the Recreation Commission and the School Board.

Commission Members

Dennis Anderson (Chair)

Mike Barragan

Jeffrey Comer

Phyllis DeFiore (School Board Member)

Virginia Mondon

Bradley Schick

John Taucher

Volunteers

The City of Lincoln Park depends on many dedicated volunteers who help make the City's recreational programs and facilities one of the best in the Downriver area.

Parks and Recreation Funding

The funding for operating the City's Parks and Recreation system comes from the City's Parks and Recreation Department. The Department's budget covers the cost of maintaining the City's recreational facilities, and the Department of Public Services (DPS) provides the maintenance work. There are several existing or potential funding sources available for parks and recreation facility improvements. In addition to the general fund, other potential sources of funding for parks and recreation include: a detailed millage (such as a land acquisition millage); user fees; revenue bonds; donation of land and/or easements; and contractual agreements involving privatization. The following is a brief description of current funding sources and other potential sources the City may consider.

General Fund

The General Fund is the basic operating fund for the City of Lincoln Park. It is also the traditional source of operating funds for parks and recreation. General Fund revenues are derived from property taxes, state-shared revenues, federal grants, license and permit fees, charges for services, interest on investments, and court fines or forfeitures. Recreation program user fees are usually channeled through the General Fund.

Millage

A property tax millage can be used to finance specific parks and recreation projects or to operate recreation facilities. Many communities have decided on a dedicated millage because voters are increasingly wary of approving millage increases for non-specified purposes. Voter approval is required before a millage is subject to periodic renewal by resident vote.

User Fees

The community can charge fees to the users of specific recreation facilities, or for enrollment in recreation programs. User fees can provide substantial support for park facilities. Other communities throughout Michigan have established user fees for swimming pools, tennis courts, the use of lighted athletic fields, and the use of indoor facilities. User fees are a promising source of funding in a municipality if used selectively for specific facilities and services.

Bond Programs

A number of bond programs can be used to finance construction of parks and recreation facilities:

- **General Obligation Bonds:** General obligation bonds are issued for specific community projects and may not be used for other purposes. These bonds are usually paid off with property tax revenues.
- **Revenue Bonds:** Revenue bonds are issued for construction of public projects that generate revenues. The bonds are then retired using income generated by the project. For example, revenue bonds may be issued for construction of a concession and restroom facility at a community park.
- **Special Assessment Bonds:** Special assessment bonds are issued to pay for projects that benefit a particular segment of the population. For example, recreation improvements that benefit a defined subdivision or neighborhood could be financed using special assessment bonds, in which case the residents who receive the benefit would be assessed.

Michigan Department of Natural Resources Grants

The following is a summary of the three viable recreation grant programs now available through the Michigan Department of Natural Resources (MDNR):

Recreation Passport Grants: PA 32 of 2010 created the Local Public Recreation Facilities Fund to be used for the development of public recreation facilities for local units of government. Money for this fund is derived from the sale of the Recreation Passport which replaced the resident Motor Vehicle Permit (MVP) — or window sticker — for state park entrance. Development grants of \$7,500 to \$45,000 are available to local governments with a focus on renovating and improving existing parks, although new parks are also eligible. The grantee must provide at least a 25% match. Projects are evaluated based on project need, site quality, project quality, applicant history, and, if two projects receive the same evaluation score, a criterion based on the project cost per capita.

Land and Water Conservation Fund (LWCF): Eligible projects include community recreation and trailway improvements. These are grants of \$30,000 to \$100,000 to local governments for development of facilities such as athletic fields, tennis courts, playgrounds, trails and picnic areas, including support facilities, and the renovation and retro-fitting of existing facilities to make them accessible to persons with disabilities. Funds are provided through federal appropriations from the National Park Service. The grant match basis is fifty percent (50%) MDNR grant and fifty percent (50%) local match. Projects are evaluated based on project need, applicant history, site and project quality, and a fourth criterion based on the type of proposed project.

Michigan Natural Resources Trust Fund (MNRTF). Communities must have an approved recreation plan to apply for this grant. Eligible projects include acquisition of land or rights in land for recreational uses or for protection of the land because of its environmental importance or scenic beauty, including additions to existing parks, forest lands or wildlife areas. Development of public outdoor recreation facilities is also eligible (such as picnic areas, beaches, boating access, fishing and hunting facilities, winter sports areas, playgrounds, athletic fields, tennis courts, and trails). Funds are provided through the sale of oil and mineral leases on State land. Local contributions equal to at least twenty-five percent (25%) of the project cost are required.

There is no minimum or maximum amount for land acquisition projects. The minimum allowable grant for development projects is \$15,000 and the maximum is \$300,000. There are six special initiatives approved by the Trust Fund Board of Trustees for 2013. Proposals will receive special attention if they:

- Acquire land or develop trailways that contribute to an overall state trail system; or
- Provide urban recreation opportunities; or
- Acquire lands open to hunting or development of hunting-related facilities, such as shooting ranges; or
- Acquire lands that provide for deer habitat with thermal cover; or
- Local shooting ranges or state/local shooting range partnerships; or
- Acquire projects that create, establish, and protect wildlife/ecological corridors by connecting to and/or buffering existing protected and managed state or local natural areas, forests or game area.

Department of Environmental Quality (DEQ) Clean Michigan Initiative (CMI)

The CMI is created under Section 6(1) of Part 196, Clean Michigan Initiative Implementation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. The CMI is a general obligation bond, totaling \$675 million. Most of this money is for programs administered by the Department of Environmental Quality for various redevelopment and remediation activities, including brown-field redevelopment.

In 1998, voters approved \$100 million in bonds for parks and recreation development and renovations. \$50 million in grants to local units and development and renovation of public recreation facilities were approved, with the other \$50 million approved for extensive state park renovations. The MDNR supplements the bonds with a matching \$50 million from other funding sources, including state park user fees, the Waterways fund, the Federal Coastal Zone Management, and Land and Water Conservation Fund grants.

Community Development Block Grant (CDBG)

Revenues obtained through the Federal Community Development Block Grant (CDBG) program can be used for a variety of community improvement projects, including development of recreation facilities or land acquisition for new parks or athletic fields in low and moderate income neighborhoods that qualify under the program.

Donations

Businesses, corporations, private clubs, Parent Teacher Organizations and Associations, and community organizations will often contribute to recreation and other improvement programs to benefit the communities in which they are located. Private sector contributions may be in the form of monetary contributions, the donation of land, the provision of volunteer services, or the contribution of equipment or facilities.

Foundations

A foundation is a special non-profit legal entity that is established as a mechanism through which land, cash, and securities can be donated for the benefit of parks and recreation services. The foundation board of directors disburses assets according to a predetermined plan. Funding for recreation facilities through foundations is very limited.

Lease or Contractual Agreements

The City could consider contracts with private entrepreneurs to provide services at city-owned park facilities, such as recreation programming, food service, or facility maintenance. Typically, the privatization of services can increase recreation opportunities available to residents, while maintaining the City's administrative costs.

Public Use Conveyances

Administered by the MDNR, this program provides state and lands acquired through delinquent taxes for local government units for public use. Acceptable uses of land acquired under this program include development of local parks.

Park Funding

The City of Lincoln Park Parks and Recreation 2017-18 projected budget is \$581,072.00 with a projected net of (\$156,085.00). The funding of the Parks and Recreation Department provides for the full time staff and programs for residents including instructional programs, special events, athletic programs and tournaments, youth summer activities, special recreation programs, teen activities, senior citizen programs, holiday activities and events, community services, as well as park operations and maintenance.

The largest single source of funding for Lincoln Park’s Parks and Recreation comes from the City General Fund. Community Development Block Grant funds have also been used for park improvements. Other sources include a wide variety of user fees such as ice rental fees, figure skating programs, arena advertising, and concessions from the Community Center, class fees and facility rental fees.

The following charts are the revenues and expenditures of Lincoln Park’s parks and recreation system, including a projected budget for 2017-18.

Parks and Recreation Budget

Revenues	2015-16 Actual	2016-17 Actual	2017-18 Projected Budget
Community Center*	\$0	\$0	\$206,000.00
Recreation Department	\$108,218.00	\$157,496 .00	\$218,987.00
Parks and Maintenance	\$3,916.00	\$0.00	\$0.00
Totals	\$112,134.00	\$157,496 .00	\$424,987.00

Expenses	2015 -16 Actual	2016-17 Actual	2017-18 Projected Budget
Community Center*	\$0	\$0	\$235,704.00
Recreation Department	\$129,068.00	\$176,456.00	\$244,920.00
Parks and Maintenance	\$87,799.00	\$88,385.00	\$100,448.00
Totals	\$216,867.00	\$264,841.00	\$581,072.00

*2017 was the first year since 2008 that the Community Center (Ice Arena) was under city management. The center was under private management from 2009 to 2016.

4 - Recreation Inventory

Overview

Purpose

The recreation inventory is an essential item to the Recreation and Parks Advisory Board. It allows the board to assess the quantity, type, and location of existing facilities. It also explains the variety of programs and events offered and where there may be opportunities for new programs and events. It serves to help identify where new facilities should be built and demonstrates where ADA upgrades are needed. The facilities inventory should be continually updated as renovations and additions occur so that the list is always up-to-date.

Park Classification

The National Recreation and Parks Association published guidelines for park classification based on size and service area. These categories were used to classify the parks of the City of Lincoln Park. A complete list of classifications can be found in the appendix. The classifications used in this report are as follows:

Classification	General Description	Location Criteria	Size Criteria
Mini-Park	Used to address limited, isolated or unique recreational needs.	Less than a 1/4 mile distance in residential setting.	Between 2500 sq. ft. and one acre in size.
Neighborhood Park	Neighborhood park remains the basic unit of the park system and serves as the recreation and social focus of the neighborhood. Focus is on informal active and passive recreation.	1/4 to 1/2-mile distance and uninterrupted by non-residential roads and other physical barriers.	5 acres is considered minimum size. 5 to 10 acres is optimal.
School-Park	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable – depends on function.
Community Park	Serves broader purpose than neighborhood park (see appendix for definition of “neighborhood park”). Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and 1/2 to 3 mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.

Figure 4.1: Table - NRPA Recommended Classification System for Local and Regional Recreation Open Space and Trails

Accessibility Assessment

Complying with accessibility standards and planning for universal design are two extremely important efforts that a municipality must undertake in its effort to protect the health, safety and welfare of its people. This is true not only for those disabled by birth or by accident, but also for the growing population of people entering old age who are finding normal tasks more and more challenging to do. Many able-bodied persons forget that disability is often an eventuality as one grows older. Therefore, the City of Lincoln Park should seek to improve the accessibility of its environment not simply to comply with law, but to think more broadly and take steps towards developing a compassionate, inclusive, and accessible community, unencumbered by physical barriers.

This plan rates the accessibility of its existing park facilities, both the facilities themselves (as appropriate), as well as the access routes to them. This rating system is from the Michigan DNR’s guidelines for recreation plans. It is intended to establish a baseline so that accessibility needs can be assessed and incorporated into capital improvement projects. This evaluation is not comprehensive and does not identify specific deficiencies.

The following ranking system was applied to each park:

Accessibility Grade	Definition
1	None of the facilities/park areas meet accessibility guidelines.
2	Some of the facilities/park areas meet accessibility guidelines.
3	Most of the facilities/park areas meet accessibility guidelines.
4	The entire park meets accessibility guidelines.
5	The entire park was developed/renovated using the principals of universal design.

Figure 4.2: Accessibility Assessment Table

Community Parks

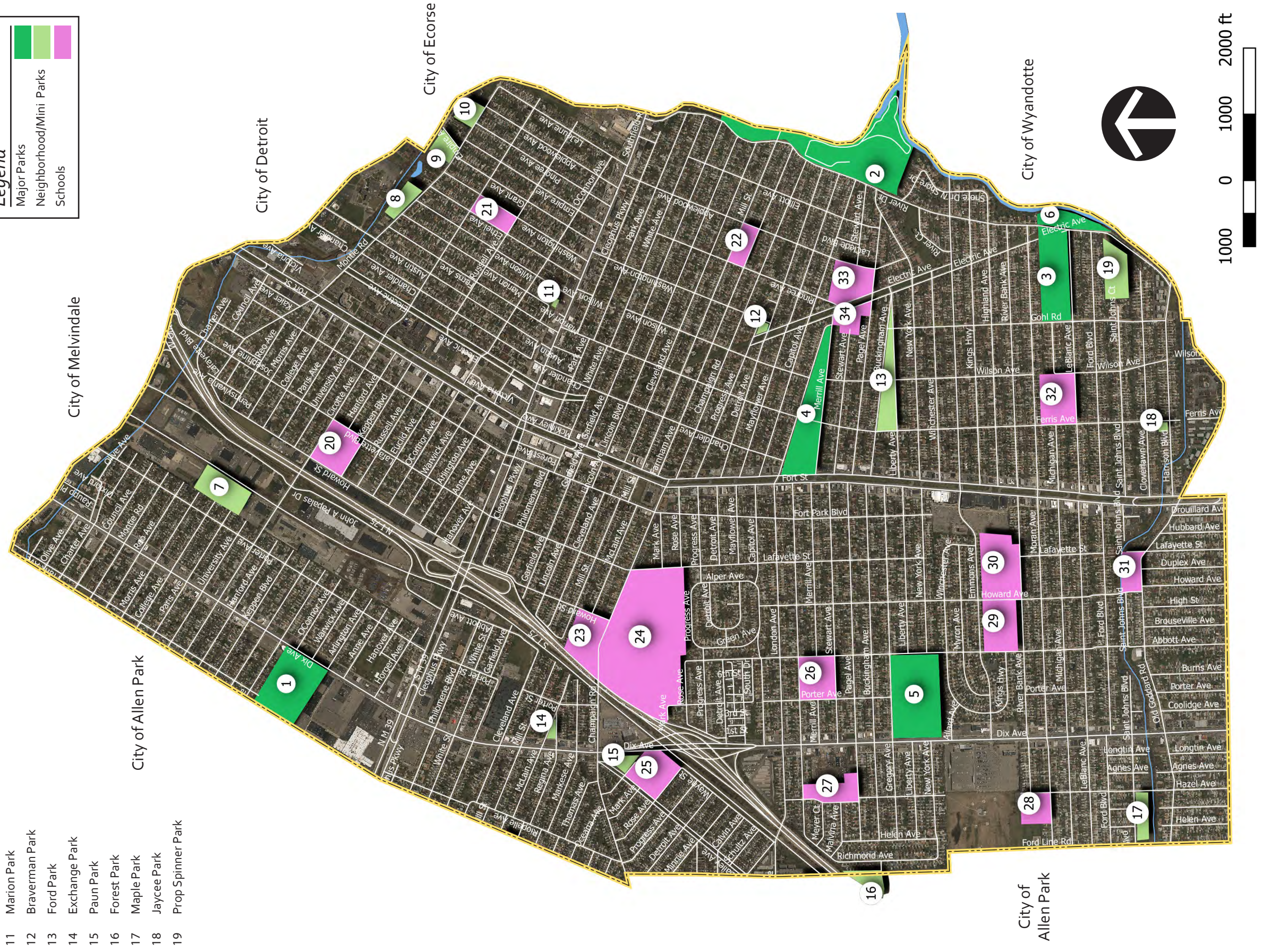
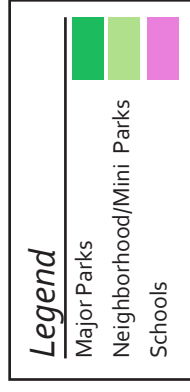
- 1 Quandt Park
- 2 Council Point Park
- 3 Kuzminski Field / Kiwanis Park
- 4 Memorial Park and Kennedy Memorial Building
- 5 Youth Center Park and Community Center
- 6 Lion's Park

Neighborhood and Mini Parks

- 7 Ford Motor Company Park
- 8 VFW Park
- 9 Willow Park
- 10 Papalas Park
- 11 Marion Park
- 12 Braverman Park
- 13 Ford Park
- 14 Exchange Park
- 15 Paun Park
- 16 Forest Park
- 17 Maple Park
- 18 Jaycee Park
- 19 Prop Spinner Park

Schools

- 20 Lafayette Elementary
- 21 Raupp Elementary
- 22 Keppen Elementary
- 23 Board of Education Building
- 24 Lincoln Park Junior/Senior High Schools
- 25 Paun Elementary
- 26 James Foote Elementary
- 27 Crowley Center for Child Development
- 28 Montesson Academy (Closed)
- 29 Hoover Elementary
- 30 Christ the Good Shepherd Catholic School
- 31 Meadowbrook Nursery
- 32 Carr Elementary
- 33 Mixer Elementary (Closed)
- 34 Calvary Lutheran School



Community Parks

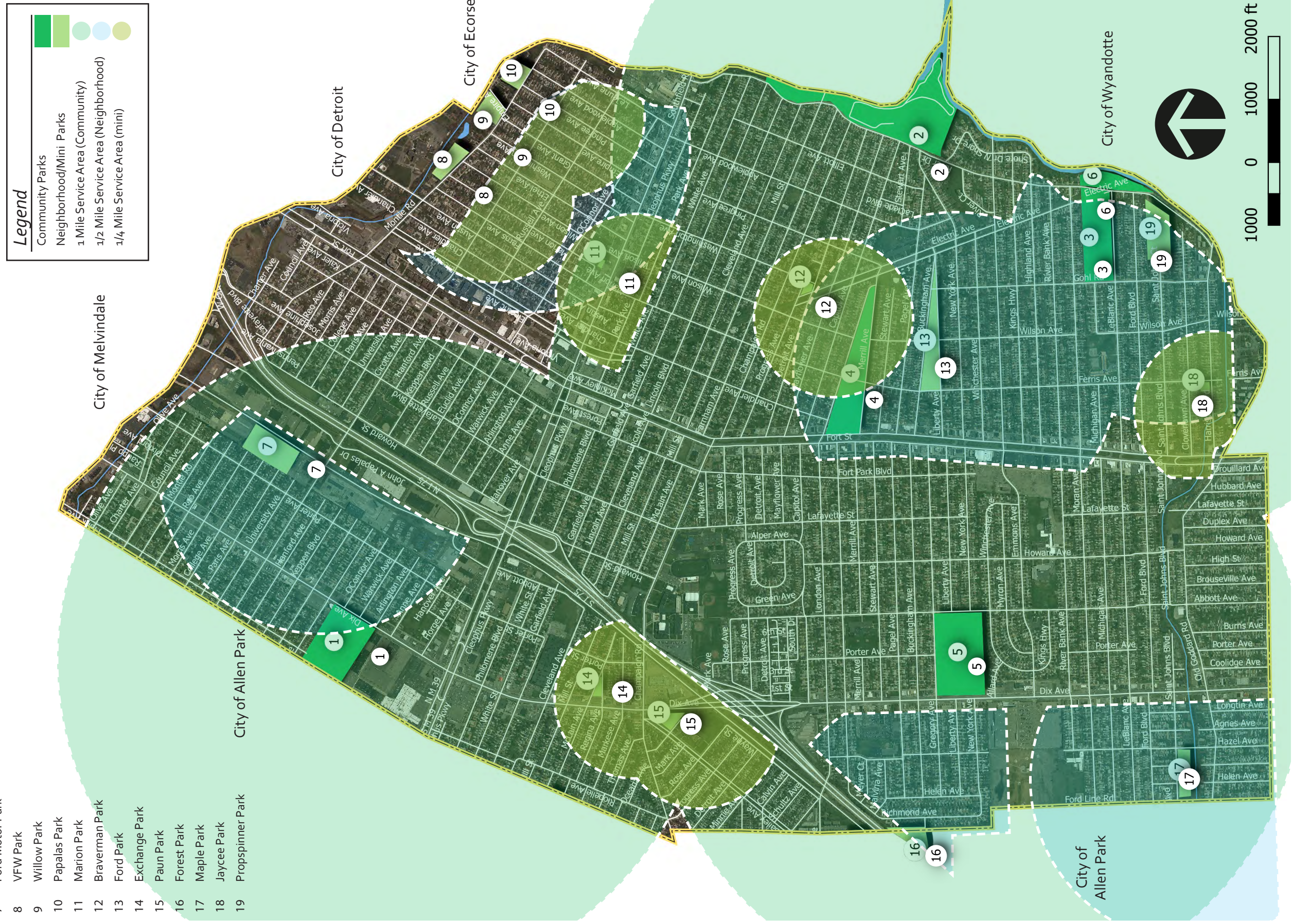
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Schools

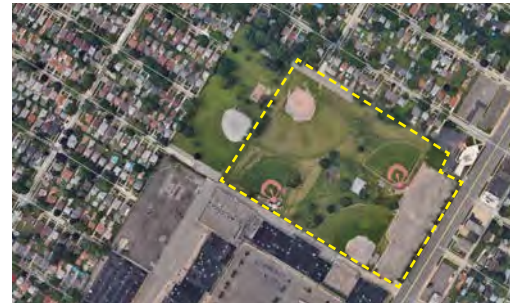
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- 28 Montessori Academy (Closed)
- 29 Hoover Elementary
- 30 Christ the Good Shepherd Catholic School
- 31 Meadowbrook Nursery
- 32 Carr Elementary
- 33 Mixter School (Special Education)
- 34 Calvary Lutheran School



Descriptions of Recreation Facilities

Quandt Park

Located at Dix and Euclid, Quandt Park is a 15 acre community park that features a paved parking lot, 4 lighted, ball diamonds with bleachers and benches, pavilion, restroom building, playground, and open play space.



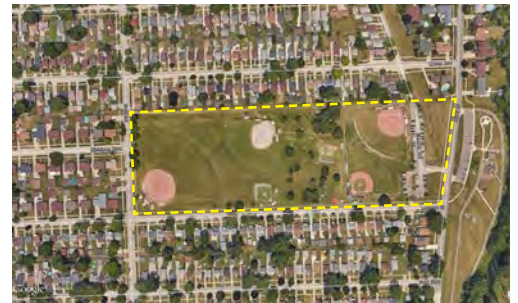
Council Point Park

Located along River Drive with the parking lot entrance at Stewart, Council Point Park is a 28.0 acre community park that is home to two baseball/softball fields, two soccer fields, an in-line skating rink, a looped walking path of 1.9 miles, playscape, pavilion, restroom facility and some of the most picturesque scenery in Lincoln Park. Ecorse Creek runs along the entire length of the park.



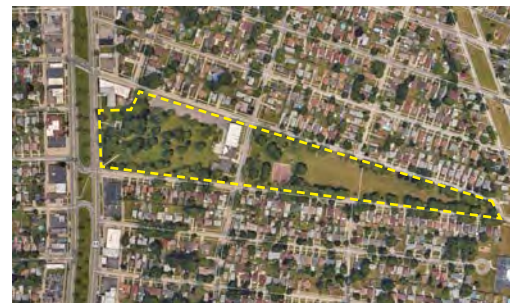
Kuzminski Field/Kiwanis Park

Located at Gohl and LeBlanc, Kuzminski Field/Kiwanis Park is a 13.12 acre community park featuring a paved parking lot, restrooms, concessions, a pavilion, picnic areas, 5 ball diamonds with bleachers, and a playground.



Memorial Park and Kennedy Memorial Building

Located at Fort and London. Memorial Park is a 11.2 acre community park featuring the Kennedy Memorial Building, Senior Center, War Memorial, open air bandshell, soccer field, playground, and the Blumrosen Memorial Rose Garden.



Youth Center Park and Community Center

Located at Dix and Gregory, Youth Center Park is a 18.54 acre community park that features a paved parking lot, restrooms, basketball courts, multiple pavilions, picnic areas, and a playground. Youth Center Park is also the site of an outdoor swimming pool and an outdoor wading pool that have been closed indefinitely. The Lincoln Park Community Center which is located within the park features an indoor ice skating rink and is home to several activities throughout the year.



Lions Park

Located at River Drive and LeBlanc along the Ecorse Creek, Lions Park is a 7.9 acre community park which is the only City owned park that features a universally accessible playground. Lions Park also features a sensory garden and paved loop trail.



Ford Motor Park

Located at Cicotte and the Railroad tracks, Ford Motor Park is a 7.05 acre neighborhood park featuring a gravel parking lot, 2 ball diamonds, multi-use open field space, a pavilion and a playscape that was installed through a Community Build effort in 2001.



VFW Park

Located at Montie and Chandler, VFW Park is a 4.82 acre mini park featuring a ball diamond and a playground.



Willow Park

Located at Montie and Empire, Willow Park is a 2.75 acre neighborhood park featuring a gravel parking lot, basketball courts, pavilion, multi-purpose open play field, and a playground.



Papalas Park

Located at Montie and Pingree, Papalas Park is a 1.19 acre mini park that features a ball diamond and multi-use play field.



Marion Park

Located at Marion and Southfield, Marion Park is a .25 acre mini park featuring a tot lot, a playscape, and paved play area.



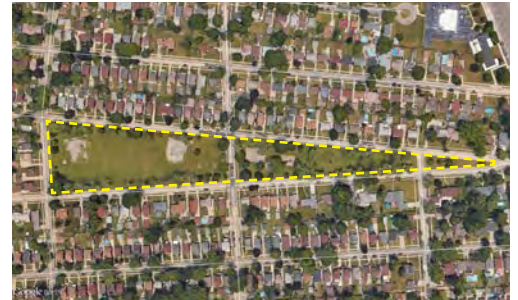
Braverman Park

Located at Detroit and Washington, Braverman Park is a .33 acre mini park featuring benches, a picnic area, and a playscape.



Ford Park

Located at Buckingham and Wilson, Ford Park is a 5.23 acre neighborhood park featuring restrooms, basketball courts, 2 ball diamonds, open play area, and a playscape.



Exchange Park

Located at Dix and McLain, Exchange Park is a .17 acre mini park featuring a paved parking lot, benches, and a playground.



Paun Park

Located at Bailey and Hoover, Paun Park is a 1.21 acre mini park that features a picnic area and a wading pool that has been closed indefinitely.



Forest Park

Located at the intersection of Richmond and Buckingham, Forest Park is a 6.8 acre neighborhood park. The park is wooded and rustic with electricity, a pavilion, and open play area.



Maple Park

Located at Hazel and St. Johns, Maple Park is a 3.6 acre neighborhood park featuring a pavilion, picnic areas, basketball courts, open play fields, and a playground.



Jaycee Park

Located at Harrison and Ferris, Jaycee Park is a .63 acre mini park featuring a basketball court, pavilion, and a playground.



Prop Spinner Park

Located at Ford and River Drive, Prop Spinner Park is a 8.1 acre neighborhood park featuring a football and soccer field and is home to the Lincoln Park Jr. Rails Football Club.



Program Inventory

Activities and Events

Event Name	Description
Soo Bahk Do Karate Class	A traditional martial art that emphasizes the integration of physical, mental and spiritual aspects of training.
Cake Decorating Class	Learn basics of Cake Decorating with the latest techniques.
Kid's Hip Hop Dance Class	Get your kids away from the TV and computer and have them do jumpin' moves to some jammin' music. Kids will learn some of the same dance moves seen in favorite music videos.
Fall Dance Classes	Ballet, Baton, Pom, Jazz, Tap, Cheer, Irish and Hawaiian
Line Dance Class	Line Dance to a variety of music, step by step instructions.
Quilting	Come and enjoy great conversation while making beautiful hand-quilted heirlooms.
Senior Fit Class	Simple exercises in a chair or standing can give you increased flexibility, tone your muscles & elevate heart rate.
Tumbling Tots	Toddlers are introduced to tumbling, sing songs, and learn through play and repetition.
Zumba	Low intensity, high intensity and interval style - calorie burning dance fitness class.
Cardio Drumming	A full-body cardio jam session combining light resistance with constant simulated drumming.
Community Center Activities	Adult Drop In Hockey, Sticks & Pucks, Open Figures, Open Skate, Skate Company Skating Club
Special Needs - Learn to Skate Program	This Learn-to-Skate program is divided into several comprehensive levels, based on the Therapeutic Skating program from USFS (United States Figure Skating)
Women on Weights - W.O.W.	Women participate in a 8-week, one hour per week, fitness program with an inspirational and effective exercise professional who knows how to get results.
Men's Hardball	Adult baseball league offered spring - fall
Flag Football	Adult flag football league offered in the fall.

Rentals and Services

The following facilities are available for rent for a small fee.

Facility	Operations Department	Rates
Council Point Park Pavilion	Parks and Recreation Department	\$60
Youth Center Park Pavilion	Parks and Recreation Department	\$60
Rooms at the Kennedy Memorial Building	Parks and Recreation Department	n/a

Comparison to Recreation Standards

Recreation Facilities Evaluation

The following table evaluates current park facilities in the City based on Michigan Department of Natural Resources recommendations.

Type of Recreation Facility	Standard	Existing Public Facilities	Need for Existing Population	Surplus/ (Deficiency)
Basketball Courts	1/5,000	19	8	11
Tennis Courts	1/2,000	6	19	(13)
Volleyball	1/5,000	0	8	(8)
Ball Diamonds	1/5,000	32	8	24
Little League Diamonds (Lighted)	1/30,000	2	1	1
Football Fields	1/20,000	2	2	0
Soccer Fields	1/10,000	5	4	1
Golf Courses (9 hole)	1/25,000	0	2	(2)
Golf Courses (18 hole)	1/50,000	0	1	(1)
Driving Range	1/50,000	0	1	(1)
Swimming Pools	1/20,000	0*	2	(2)
Ice Rinks (Indoor)	1/100,000	1	1	0
Running Track (1/4 mile)	1/20,000	3	2	1
Playgrounds/Structures	1/3,000	25	13	12
Paved Trails (miles)	1 system	3	1 system	2

Footnotes:

- Based on National Recreation and Parks Association recommendations
- Based on 2010 Census Data (City of Lincoln Park's total population: 38,144)
- *The City of Lincoln Park has 3 swimming pools but none are currently operational.
- There are no Regional Parks within the jurisdiction of the City of Lincoln Park

Park Acreage Evaluation

The following table evaluates current park acreage in the City based on National Recreation and Parks Association recommendations. We have included school parks under the “neighborhood parks” category, as neighborhoods are their likely service area.

Type of Recreation Facility	Recommended Minimum Acreage per 1,000 Residents	Existing Acreage	Acreage Need for Existing Population	Surplus/ (Deficiency)
Mini Parks	0.25	8.60	9.54	(.94)
Neighborhood Parks	1.0	118.65	38.14	80.51
Community Parks	5.0	93.76	190.72	(96.96)
Regional Parks	5.0	0	190.72	(190.72)
Special Use Facilities (Community Center/Ice Rink)	Variable		n/a	--

Footnotes:

- Based on National Recreation and Parks Association recommendations
- Based on 2010 Census Data (City of Lincoln Park’s total population: 38,144)
- There are no Regional Parks within the jurisdiction of the City of Lincoln Park

General Assessment of Facilities

Service Areas

As evidenced on the Map of Existing Park Service Areas the City of Lincoln Park has a very good distribution of parks servicing the vast majority of the City. The few areas in the City that do not have a park facility within a half mile or 15 minute walking distance, in most cases are serviceable by school facilities.

ADA Accessibility

With the completion of the universally accessible playground at Lions Park the City of Lincoln Park is moving in the right direction toward making their park facilities available to people of all abilities; however a large majority of the existing park facilities do not meet accessibility requirements. There is a lack of accessible pathways throughout most of the City parks, as well as several outdated playground structures and amenities without proper transfer points and ramps.

Pedestrian Linkages

The City of Lincoln Park has a very good system of sidewalks servicing virtually every neighborhood throughout the City. However, there are some major thoroughfares throughout the City such as Fort St. and Southfield Rd. which lack adequate crossing points and signaling.

DNR Recreation Grant Inventory

Grant History - City of Lincoln Park, Wayne County, MI

Project Number*	Project Title	Project Year	Grant Amount	Project Description	Grant Status
TF721	Council Point Park (formerly Kammer Park)	1983	\$385,000.00	To acquire approximately 28 acres of land in the floodplain of Ecorse Creek. Park was named Kammer Park but was renamed Council Point Park.	Closed
<p>Post Completion Inspection: Improvements described in the grant application have been built, are in good condition, and are used regularly.</p>					
BF89-118	Kammer Park-Phase I (Council Point Park)	1989	\$375,000.00	Development of a canoe launch, picnic facilities, a river walk, tot lot, and athletic fields. Park was renamed Council Point Park.	Closed
<p>Post Completion Inspection: Improvements described in the grant application have been built, are in good condition, and are used regularly.</p>					
BF89-651	Youth Center Park	1989	\$49,200.00	Replace antiquated restroom facility. Current facility is inaccessible to the handicapped. Not adequate size for large gatherings and festivities. New restroom/shelter bldg.	Closed
<p>Post Completion Inspection: Improvements described in the grant application have been built, are in good condition, and are used regularly.</p>					
CM00-168	Community Ice Arena Renovation	2000	\$479,000.00	Renovate ice arena by replacing ice rink floor and refrigeration system, new dasher boards and safety glass, renovation of arena roof and install Low E insulated ceiling.	Closed
<p>Post Completion Inspection: Improvements described in the grant application have been built, are in good condition, and are used regularly.</p>					



***The first characters of the project number indicates funding sources as follows:**

26 = Land and Water Conservation Fund

BF = Recreation Bond Fund

TAP = Transportation Alternatives Program

TF = Michigan Natural Resources Trust Fund

Regional Recreation Opportunities

Other recreation opportunities exist around the region. Below are listed the parks, trails, schools, and other recreation facilities that are available in nearby municipalities.

Bell Creek County Park

62 acres - Picnic areas, playgrounds, sports fields, restrooms

Belle Isle

982 acres - Picnic areas, concessions, bathhouse, boat launch, boat rentals, swimming beach, fishing, cross-country skiing, horseback riding, nature center, nature trails, paved bike trails, sports fields, restrooms

Belleville Lake

1,254 acres - Boat launch, boat rental, swimming beach, fishing, restrooms

Chandler Park

206 acres - Concessions, playground, swimming, golf, sports fields, restrooms

County Farm Park

141 acres - cross-country skiing, nature trails, paved bike trails, restrooms

Crosswinds Marsh County Park

900 acres - Picnic areas, boat rental, fishing, cross-country skiing, and nature trails

Detroit Zoological Park

125 acres - Picnic areas, concessions, play area, visitor center, farm center, animal exhibits, walking trails, restrooms

Dodge #4 State Park

139 acres - Picnic areas, concessions, playground, boat launch, swimming beach, fishing, cross-country skiing, restrooms

Elizabeth County Park

162 acres - Picnic Areas, fishing, cross-country skiing, ice skating, nature trails, paved bike trails, and sports fields

Freedom Hill County Park

100 acres - Picnic areas, playground, nature trails, and paved bike trails

Glen Oaks County Park

80 acres - Concessions, golf course, restrooms

Holiday County Forest & Wildlife Preserve

550 acres - Nature Trails, sports fields, restrooms

Inkster Valley County Golf Course

400 acres - Concessions, golf course, restrooms

Kensington Metropark

4,481 acres - Organizational camping, picnic areas, concessions, boat launch, boat rental, swimming beach, fishing, cross-country skiing and ski rentals, sledding, ice skating, horseback riding, visitor center, farm center, hiking trails, paved bike trails, mountain bike trails, golf course, sports fields, restrooms

Lake Erie Metropark

1,607 acres - Picnic areas, concessions, playground, boat launch, swimming beach, fishing, cross-country skiing, sledding, visitor center, nature trails, golf course, restrooms

Lola Valley County Park

73 acres - Picnic areas, sledding, nature trails, sports fields, restrooms

Lower Huron Metropark

1,258 acres - Camping, organizational camping, picnic areas, concessions, playground, boat rental, swimming beach, fishing, cross-country skiing, sledding, ice skating, visitor center, nature trails, paved bike trails, golf course, restrooms

Lyon Oaks County Park

1,041 acres - Picnic areas, concessions, playground, cross-country skiing, hunting, shooting range, nature trails, golf course, sports fields, restrooms

Maybury State Park

944 acres - Picnic areas, concessions, playground, fishing, cross-country skiing, horseback riding, farm center, nature trails, paved bike trails, and mountain bike trails

Lake St. Clair Metropark (Metro Beach Metropark)

770 acres - Picnic areas, concessions, playground, boat launch, swimming beach, fishing, cross-country skiing, ice skating, visitor center, nature trails, paved bike trails, golf course, restrooms

Milliken State Park

31 acres - Picnic areas, fishing, restrooms

Oakwoods Metropark

1,700 acres - Picnic areas, Fishing, horseback riding, visitor center, nature trails, paved bike trails, restrooms

Parker-Miller County Park

45, acres - Picnic areas, fishing, visitor center, nature trails, paved bike trails, restrooms

Park Northfield County Park

12 acres - Picnic areas, playground, nature trails, restrooms

Pointe Mouillee State Game Area

4,000 acres - Boat launch, fishing, hunting, restrooms

Proud Lake State Recreation Area

4,700 acres - Camping, organizational camping, cabin rental, picnic areas, concessions, boat launch, boat rental, swimming beach, fishing, cross-country skiing, snowmobiling, horseback riding, hunting, nature trails, mountain bike trails, restrooms

Red Oaks County Park

163 acres - Picnic areas, concessions, swimming beach, visitor center, sports fields, restrooms

River Rouge County Park System (Hines Parkway)

15 miles - Picnic areas, playgrounds, fishing, sledding, ice skating, nature trails, paved bike trails, mountain bike trails, sports fields, restrooms

Rolling Hills County Park

363 acres - Picnic areas, concessions, playground, swimming beach, fishing, cross-country skiing with ski rentals, sledding, nature trails, paved bike trails, mountain bike trails sports fields, restrooms

Sterling State Park

1,300 acres - Camping, organizational camping, picnic areas, playground, boat launch, boat rental, swimming beach, fishing, nature trails, paved bike trails, restrooms

Warren Valley County Golf Course

200 acres - concessions golf course, restrooms

Waterford Oaks County Park

185 acres - picnic areas, concessions, picnic areas, playground, swimming beach, sledding, nature trails, paved bike trails, mountain bike trails, sports fields, restrooms

Willow Metropark

1,500 acres - Picnic areas, concessions, playground, boat rental, swimming beach, fishing, cross-country skiing, sledding, ice skating, visitor center, nature trails, paved bike trails, golf course, restrooms

5 - The Planning Process

Plan Development Process

The consultant reviewed the Lincoln Park Parks and Recreation Plan, 2013-2017, current demographics, current budgets and revenues, past planning efforts and perceived initial priorities. The consultant also performed an initial orientation meeting with the City's Parks and Recreation Director, Doreen Christian and the Parks and Recreation Commission Chairman, Dennis Anderson, to establish some initial study parameters and planning direction. As part of the inventory gathering process, the consultant performed physical inventories by visiting each park facility to determine current uses and conditions. The consultant also took photos of the facilities for future reference.

This information was then put through an analysis process by comparing the City of Lincoln Park's current system and suggested priorities against national recreation standards to expose any recreational deficiencies or excesses in the city. The inventories were also analyzed against the most recent demographics, community description information, and evaluations of the current city policies and programs to further refine the plan. The above information, combined with the key personnel interview information, was then synthesized into the proposed goals and objectives of this plan. The goals and objectives were then further refined with the assignment of phasing and priority suggestions (actions), as well as estimates of probable cost (capital improvements schedule). Subsequent refinement of the plan was performed through various discussions with township officials, public comment, and investigation of funding strategies and sources to eventually produce the final five-year Parks and Recreation Master Plan.

Public Participation

An effective means of obtaining public input is critical for the development of a Recreation Master Plan (RMP). Public input is also required by the Michigan Department of Natural Resources' "Guidelines for the Development of Community Park, Recreation Open Space and Greenway Plans." For the City of Lincoln Park's RMP, several means of gaining input were used, including:

- Online opinion survey
- Public Meetings
- Public Hearings (2) - 2/20/2018 and 3/19/2018
- Stakeholder Interviews
- One Month Review Period – hard copy at Library / City Hall / Kennedy Recreation Center

Summaries of the public input activities are given below. A full compilation of all survey results, input, stakeholder interviews and public comments is contained in the Appendix.

Online Survey

At the initial stage of the Recreation Master Planning process, an online survey questionnaire was developed by the City of Lincoln Park Parks and Recreation Department planning team, in concert with members of the Lincoln Park Parks and Recreation Commission. In developing the questionnaire, the previous 5-year RMP questionnaire, and public responses to it were examined to determine which questions should be retained, which should be dropped, and what new ones should be added. The goal was to obtain the maximum amount of relevant information with the optimal number of questions.

The online survey was conducted using the web-based "SurveyMonkey" opinion survey instrument. The survey was placed online October 2, 2017 and was closed December 18, 2017. It was publicized on the City of Lincoln Park's website, The City of Lincoln Park's "Happenings" publication, and through a series of email blasts to known neighborhood groups and local organizations.

A total of 285 responses were received for the online survey. Details of responses are shown in the Appendix.

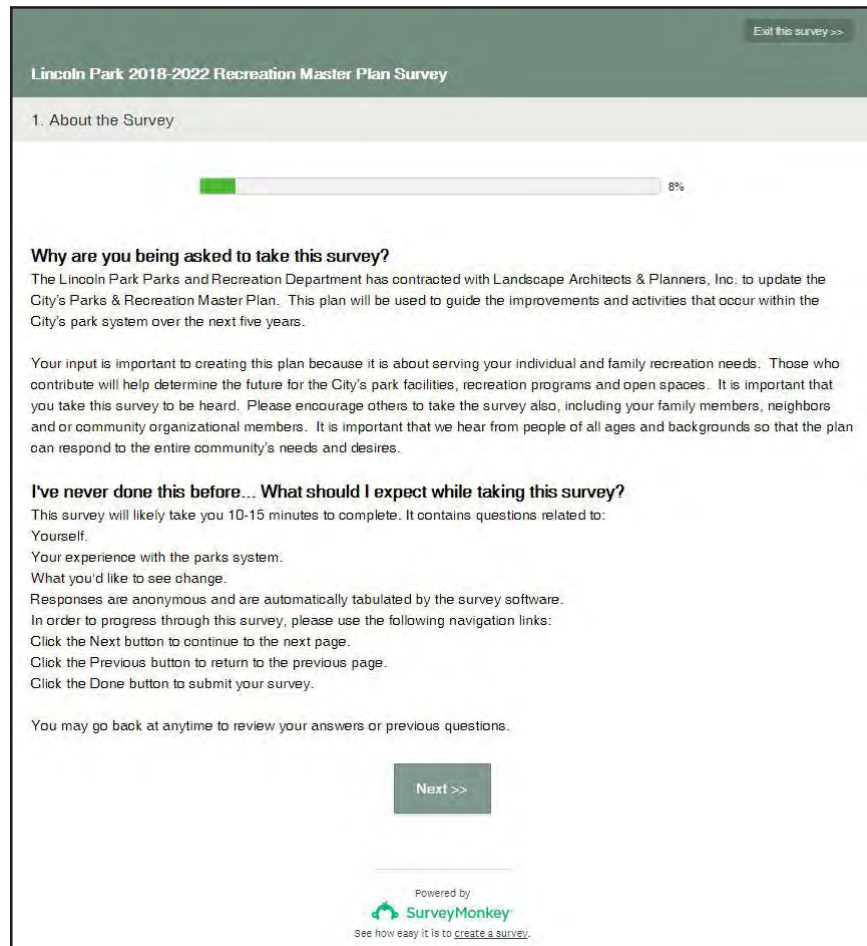


Figure 5.1: Screenshot of Online Survey

Public Input Meetings

A public input meeting was held on November 27, 2017 at 7:00PM at City Hall Chambers.

The meeting was held to present materials and information relative to the 2018-2022 Five Year Park & Recreation Master Plan that have been gathered to date and provide an opportunity for the public to have input as to what recreational facility improvements and programs they would like considered for the City's Park System and/or speak on issues relative to the Parks & Recreation. The RMP was also presented, discussed and reviewed over the course of three Lincoln Park Parks and Recreation Commission meetings (October 17, 2017, December 20, 2017 and January 17, 2018) and a Lincoln Park City Council meeting (February 19, 2018).

Public Hearings

Two public hearings were held on February 20, 2018 and March 19, 2018.

Stakeholder Interviews

Interviews with representatives of key stakeholder groups were conducted to gain further insight on how the Recreation & Parks Department interacts with the individual groups, on the needs of the groups and their membership, and on the potential for partnerships. The interviews also served the purpose of improving relationships and communication, and increasing the involvement of stakeholder groups in Parks and Recreation Department programs and initiatives.

Stakeholder groups were selected that have a special interest in the parks, recreation and cultural arts services of the Parks and Recreation Department or which have a special relationship with it. The groups selected encompass a broad area of interest. Invitations were sent to key representatives of the stakeholder groups, and the groups were allowed to have as many representatives present as they wished.

Stakeholder Groups Contacted

- Junior Rails Football
- Lincoln Park Skate Company (responded)
- Lincoln Park North Little League
- Lincoln Park American Little League
- Lincoln Park Public Schools (responded)
- Lincoln Park Dance Company

Persons Interviewed

- Patti McNeil - President, Skate Company Skating Club
- Terry Dangerfield - Superintendent, Lincoln Park Public Schools

6 - Goals and Objectives

Overview

In the broadest sense, a Parks and Recreation Plan should offer the community a series of guidelines or recommendations for making consistent and rational public decisions regarding the delivery of recreation programs and facilities. Goals and objectives, in the context of recreation and park planning, should be the guiding influence determining the nature and extent of future park acquisition, development, administrative, and programming actions. They should be idealistic to the extent that they provide a desirable condition to strive towards and be ready for opportunities that may not be evident today such as new grant programs, benefactors, donations etc that present themselves. However, in order to be reasonably capable of being achieved, the goals must be tempered by the recognition of financial, social, physical and political realities. Successful policy should further recognize the evaluation of the community's recreation system and the relationship of this system to relevant demographic characteristics.

Goals should be broad and address general needs and establish the basis for setting specific programmed objectives. Objectives are measurable results that the City can work toward accomplishing. Both offer policy direction and the framework for recreation providers. The following policy statements reflect the City's short and long-term recreation needs identified in the previous chapter. Specific methods for achieving these goals are described in the Action Program and Capital Improvement Plan in the following section (see Table 16).

City Parks and Recreation Goals and Objectives

The following goals and objectives provide the foundation of the City's 2018 Parks and Recreation Plan, and are to be used as a framework for future implementation strategies.

Overall

- I. **Enhance and increase the quality of life for the residents of Lincoln Park by providing a full range of recreation programs and facilities, athletic fields and facilities, and pathways to meet their recreational needs.**

- II. **Provide recreational opportunities through a combination of both community and neighborhood parks, which are easily accessible to the populations that they are intended to serve.**
 - A. **Re-establish the Parks Department's maintenance and development staff.**

- III. **Provide a consistent level of funding for improvements to the City's recreation facilities, programs and continued maintenance of parks and facilities.**
 - A. **Consider placing a millage for recreational services and park maintenance on the 2018 or**

19 ballot. When asked in the 2012 Parks and Recreation Survey how much of additional tax respondents would be willing to approve, 51.3% approved of amounts ranging from \$51/year to \$200/year. It is apparent that additional revenues are needed to implement the strategies identified in the 2018 action plan.

- IV. Participate in regional initiatives that are focused on improving the recreation opportunities for all residents in the Downriver community.
- V. Strengthen community image and sense of place. Parks, recreation facilities, programs and community events are key factors to achieve this goal.
 - A. The walking/biking path at Council Point Park is the beginning of a Greenway trail that can be linked to greenway trails along Ecorse Creek and connect to the Detroit River pathway system. The City should continue to pursue this Greenway plan as a way to connect adjacent municipalities and to provide residents with greater access to water resources and to the Detroit Riverfront.
 - B. Revive and rehabilitate the community center to better serve the needs of residents and recreation programming.
 - C. Work with the City's Downtown Development Authority to identify potential ways and means the Park and Recreation Department can help the business community and vice versa. Recreation programming and events can help draw visitors to downtown.
- VI. Protect environmental resources. Natural resources and habitats are preserved by acquiring, managing, and restoring valuable resources as open space (rivers, streams, greenways, view sheds, forests, and other habitat areas).
 - A. Use the "Clean-Up Ecorse Creek" event and the City's Adopt-A-Waterway program to build environmental stewardship among all residents. This will get the community interested in revitalizing the creek through a sense of ownership.
 - B. Provide superior and unique recreational activities and facilities, which emphasize the natural environment.
 - C. Work with other surrounding communities to revive initiatives that promote each others' natural features and cross promote so people can better learn about the natural resources, ecological values and history.
 - D. Work with surrounding communities to revive the initiatives, programs and funding to clean up and restore Ecorse Creek.
- VII. Foster human development. Parks and recreation services foster social, intellectual, physical, and emotional development of children, youth, and adults.
 - A. Develop a closer working relationship with the Lincoln Park School District to enable better communications that will lead to enhancing the development of children and youth through after school facilities/programs.
 - B. The City should continue to offer a wide array of classes and programs, as well as broaden

programs for school-aged children.

- VIII. **Strengthen safety and security.** Parks and recreation professionals provide safe environments for recreation and design programs and services specifically to reduce criminal activity.
- A. Explore opportunities to re-establish the summer youth program that was not only free, but well-organized and offered structured activities. These programs are not only an educational resource for youth, but also offer them things to do in the summer such as the craft program over the past two years.
 - B. The department will make it a priority to remove all outdated and non-compliant play equipment from city parks.
 - C. The department shall conduct playground safety audits for all playgrounds throughout the City and start a program to address non-compliant issues on a regular basis until all playgrounds are compliant.
- IX. **Support economic development.** Recreation programs and facilities attract and retain businesses and residents, as well as attract tourists. Parks and recreation provides jobs and generates income for the community and for local businesses. Park maintenance staff maintains parks and community facilities to protect public investments.
- A. Add a splash park that can replace the closed pools and provide a water recreation amenity that could become a Downriver area attraction.
 - B. Establish the Ecorse Greenway by connecting city parks with a non-motorized trail system that will connect with other trails and bicycle lanes throughout the City and with neighboring communities.
 - C. Explore opportunities for blue-ways that will connect the many nearby water resources through a linked water trail system once Ecorse Creek is cleaned up and restored.
 - D. Promote large regional events, at Council Point Park, like “living history” events that celebrate that city’s Native American culture and history.
 - E. The City should create a “Non-Motorized Vision Plan” or as MDOT refers to it “Active Transportation” that will allow people of all ages to move throughout the city via bicycle lanes, off street pathways, sidewalk connections to trails and underutilized boulevards
- X. **Provide recreational experiences.** A variety of benefits to individuals and the community are achieved through programmed and unprogrammed recreation.
- XI. **Increase cultural unity.** Parks and recreation increases cultural unity through experiences that promote cultural understanding and celebrate our growing diversity.
- A. The city was a staging point of Chief Pontiac’s Rebellion in 1763, which is marked by a small engraved rock in Council Point Park. The city should commemorate the area’s Native American history by sponsoring a “living history” event, program, interpretive signs and/or memorial of some type that will attract interested people to the site. Other culturally rich programs / events should include; Cinco de Mayo, the Chocolate Walks, Museum programs, ghost walks,

working hand in hand with businesses in Lincoln Park and other creative ways of promoting and exploring cultural diversity and better understanding of our cultural similarities and differences.

- XII. **Promote health and wellness.** Participation in recreation significantly improves physical and emotional health.
 - A. Continue to offer a wide array of classes and programs, and broaden programs for school-aged children.
 - B. Provide recreational programs that emphasize fitness and staying healthy. An outdoor fitness center or fitness stations would provide places for people to exercise out of doors on their own or with groups. Create a fitness / workout facility within the Lincoln Park Community Center to promote physical fitness and healthy lifestyle.
 - C. Provide pathways of known lengths so that people can run, jog or walk at known distances to help them monitor progress and increase stamina.

- XIII. **Facilitate community problem-solving.** Park and recreation professionals have skills in facilitation and leadership that can be applied to resolve community problems and issues.
 - A. Increase promotion and events at all park facilities and especially at major parks.
 - B. Work with the Downtown Development Authority at promoting special events and programs within the downtown area to help office workers and others to get out and exercise whenever possible and to attract people to the downtown as a vibrant place to work, shop and be entertained such as; sunrise yoga, work break workouts, lunch runs/walks, evening exercise and various events featuring music, dancing, workouts.
 - C. Continue to provide close coordination and promotions between Parks & Recreation Dept. and the Downtown Development Authority.

- XIV. **Continue to communicate with the public whenever possible through various means.** The following methods were the most recognized forms of communication stated by the public in priority ranking from the 2017 opinion survey:
 - A. Social Media (Face Book, Twitter, others)
 - B. Lincoln Parks Website – Parks & Recreation Page
 - C. Newsletter (paper or “hard copy”)
 - D. E-mail Blasts
 - E. Newsletter (electronic)
 - F. Direct US Mail
 - G. Flyers (postings, etc.)

Programming

- I. **Continue evaluation of all programs and adjust the type and format of programs to suit the needs of the residents.**

- II. **Improve existing programs:**
 - A. Provide inclusive recreation activities for all citizens.
 - B. Provide specific programming for teens and seniors to meet specific demands related to activities and facilities.
 - C. Maintain affordable rates for program participation.
 - D. Continue good public relations and publication of special events.
 - E. Develop specific programs for persons with disabilities.

- III. **Create new programs to address changing demographic needs:**
 - A. Continually update program selections with respect to new trends and interests.
 - B. Develop programs for all ages and interests that can help attract citizens to rediscover Lincoln Parks' community assets.

Administration and Organization

- I. **Investigate innovative ways to fund and reduce the costs of programming.**
 - A. Apply for state and local grants for recreation, athletic, leisure, and cultural arts programs.
 - B. Seek donations from foundations, corporations, service clubs and local businesses, as well as individual sponsorships.
 - C. Maintain a fair and reasonable user fee system.

- II. **Provide necessary staffing and an administrative infrastructure at levels commensurate to programming and maintenance needs to support the expansion of recreation opportunities.**

- III. **Continue to monitor and adjust program offerings to reflect changing recreation preferences and age characteristics.**

- IV. **Market recreation services to potential users:**
 - A. Continue and improve the "Happenings" publication and other newsletters.
 - B. Maintain and build relations with senior citizens, schools, local businesses and community groups.

- V. **Create mechanisms to maintain positive public relations:**
 - A. Encourage public input, public workshops, surveys, and special events.
 - B. Continue working with neighborhoods to build partnerships and create a sense of ownership at neighborhood parks.

- VI. **Continue and improve coordination with other organizations:**
 - A. Explore combining and/or sharing parks and recreation services/programs with adjoining

municipalities as a means of increasing recreational opportunities for Lincoln Park residents, providing cost-sharing, and leveraging more resources for future parks, facilities, programs, and initiatives.

- B. **Continue to strengthen the working relationships with City of Lincoln Park Schools to provide more recreational opportunities for Lincoln Park citizens.**
- C. **Continue working and cooperating with Lincoln Park Schools, Wayne County, and community groups to establish cooperative agreements for the protection, maintenance and use of recreation sites, and the delivery of recreation services.**
- D. **Work closely with the**
 - 1. Downriver Linked Greenways Initiative (DLGI is creating pathways and greenways for 21 SE Detroit area communities, with projects in Detroit, Elizabeth Park, and Trenton).
 - 2. The Downriver Community Conference (DCC celebrated its 40th anniversary in 2017) The Downriver Community Conference partnership provides leadership in establishing common, positive goals and strategies to develop the human, social and economic assets of the Downriver area.
 - 3. Southeast Michigan Council of Governments (SEMCOG supports coordinated, local planning with technical, data, and intergovernmental resources).
 - 4. The American Heritage River Initiative, is designated by the United States Environmental Protection Agency to receive special attention to further three objectives: natural resource and environmental protection, economic revitalization, and historic and cultural preservation
 - 5. The Detroit Riverkeeper: The Detroit Riverkeeper is a nonprofit citizen action group organized to protect, preserve and restore the ecological integrity of the Detroit River Watershed for current users and future generations through advocacy and citizen action.

Continue to seek out and work with other regional non-profit groups in helping to develop Lincoln Park's parks, greenways, and programs, and to connect those to other parks, greenways and programs in surrounding cities.

Recreation Land

- I. **Acquire recreation land to create community and neighborhood parks, which are appropriate, convenient and accessible to all residents:**
 - A. **Provide neighborhood parks facilities for each of the City's designated neighborhoods, especially in deficient areas.**
 - B. **Acquire additional land in those neighborhoods that are deficient in neighborhood parks.**
 - C. **Continue developing vacant and underdeveloped neighborhood park sites where they currently exist.**
 - D. **Upgrade and expand the range of equipment and facilities available at existing neighborhood parks.**
 - E. **Connect neighborhood parks to each other via pathways and greenways.**

- II. Incorporate recreation facilities into any future plans for residential redevelopment. Require any redevelopment of residential areas to reserve park and open space through planning and zoning requirements.



Figure 6.1: Mellus Park Conceptual Plan - Lincoln Park Alive!, DDA Strategic Plan 2015

- III. Partner with the Lincoln Park School System to offer programs on school properties.
- IV. Develop a Greenway, Trail and Non-Motorized system throughout the City.
 - A. Assemble unused parcels of land owned by the city or that can be acquired by the City along with rights of ways (R.O.W.) along or nearby Ecorse Creek to form a continuous network of parkland associated with the creek.
 - B. Develop a linear pathway within the Electric Avenue boulevard from Lions Park to Mellus Park (DDA – Downtown Proposed Destination Park) and potentially to Montel Road that would then connect to the Ecorse Creek Greenway.
 - C. Install pathways, wayfinding signs, interpretative kiosks, and respite stations within

Facilities

- I. Provide facilities that meet the community-wide recreation needs of Lincoln Park residents.
 - A. Renovate and expand the Community Center to meet the needs of all activities, programs and users.
 - B. Remove the outdoor pool at Youth Center Park and replace it with a splash park near the existing wading pool and existing playground. Renovate the restrooms to service this area and renovate the existing pump house equipment, if applicable. This would create a destination playground complex with both wet and dry playgrounds close together.
 - C. Provide high quality athletic and ancillary facilities for organized team play at major parks, including practice facilities.
 - D. Continue the development of all major community park sites.
 - E. Upgrade each park to include accessible pathways and wayfinding.
 - F. Create an ADA Transition Plan for all park facilities throughout the Lincoln Park system until all parks become compliant.
 - G. Renovate the existing bandshell, providing improvements to the stage and add stage lighting and other necessary improvements and needed amenities.

- II. Provide, promote and encourage the establishment and maintenance of a non-motorized system consisting of trails, pathways, bicycle lanes, shared roads other forms of active transportation that will connect with other facilities within the Region.
 - A. Expand the City's pedestrian circulation system to provide connections between parks and to other regional paths planned for the area.
 - B. Encourage the development of open space corridors along utility and drainage easements for pedestrian circulation purposes.



Figure 6.3: Conceptual Rendering of the Electric Avenue Greenway- 2017

- III. **Maintain a balanced system of parks by having well-operated and maintained facilities:**
 - A. Continue the scheduling of operations, including regular inspections, to ensure all parks and facilities are neat in appearance and well-operated and maintained.
 - B. Coordinate and assist in planned events in public spaces, parks, and facilities.
 - C. Collaborate with the City operations and neighborhoods to enhance security and use in parks by both organized private and public programs and activities.
 - D. Remove any existing physical barriers that limit the use of parks and facilities.
 - E. Continue to selectively prune, trim, and remove overgrown vegetation to open up views and provide natural surveillance of public gathering places.
 - F. Lease recreational facilities to private organizations to operate when such a lease will significantly lower the City's costs while maintaining the level of service of the facilities to City residents.

- IV. **Work with City of Lincoln Park School System on programs at school facilities.**

Access to Facilities

- I. **Continue to ensure accessibility to recreation facilities and programs by creating barrier-free facilities and providing an opportunity for "inclusive and/or universal recreation."**
 - A. **Meet the existing law for compliance with ADA. Create a Transition Plan to make all park facilities accessible and compliant with the Department of Justice requirements. This will ensure accessible routes of travel are available, connecting parking areas, drop off points, picnic areas, playgrounds, and other park facilities.**

7 - The Action Plan

Actions

The following action plan or “Capital Improvement Plan” (CIP) was developed based upon information gathered from public input, interviews, demographic data, land use trends and efforts of adjacent communities. The plan covers the next five years. These projects may be funded through grant sources such as those provided through the Michigan Department of Natural Resources (MDNR) Land and Water Conservation Fund, Michigan Natural Resources Trust Fund, Recreation Passport Grants, Waterways Program Grants, Michigan Habitat Improvement Fund Program Grants, Invasive Species Grant Program, or Wildlife Habitat Grant Program. There may be grants available through private corporations, non-profit organizations, and other state and federal agencies.

Please note: The capital improvements are listed in no particular order. The matrix provides a target year, the project location, a description, an estimated range of likely costs, revenue sources, and goals. It is intended to be used as a guideline for planning.

Capital Improvement Plan Schedule

City of Lincoln Park Parks & Recreation Five Year Master Plan
(03/20/2018 through 03/20/2022)

Target Year	Project Location	Project Description	Estimated Costs	Revenue Source
2018	All Lincoln Park recreation facilities	Perform a safety standards study of all playground facilities, Develop a transition plan to meet standards	\$45,000	General Fund
2018	All Lincoln Park recreation facilities	Perform an ADA accessibility study of all recreation facilities, Develop a transition plan to meet standards	\$80,000	General Fund
2018 - 2022	Youth Center Park	Install spray park	\$200,000	General Fund, CDBG, MDNR Grants, Private Donations and Fundraising
2018 - 2022	Memorial Park- Kennedy Memorial Building	Continue improvements to the Bandshell; floor sealing, Improve drainage in lawn area in front of bandshell	\$33,000	Wayne County
2018 - 2022	Youth Center Park	Resurface side parking lot, Install pathway system, Resurface and upgrade basketball courts, Add lighting throughout the park	\$145,000 - \$165,000	General Fund, CDBG

7 - The Action Plan

Target Year	Project Location	Project Description	Estimated Costs	Revenue Source
2018 - 2022	Jaycee Park	Replace fencing	\$15,000 - \$25,000	General Fund, CDBG, MDNR Grants
2018 - 2022	Memorial Park-Kennedy Memorial Building	Interior renovations/maintenance to Kennedy Memorial Building	\$100,000	General Fund, CDBG, MDNR Grants
2018 - 2022	Ford Park	Renovate restrooms, Replace playground equipment, Replace fencing and backstops	\$150,000 - \$200,000	General Fund, CDBG, MDNR Grants
2018 - 2022	Kiwanis Park	Renovate park with centralized baseball facility (restrooms/concessions), Renovate restrooms and make ADA accessible, Add shelter, Irrigate athletic fields, Add parking, Extend pathways	\$750,000 - \$850,000	Municipal Bonds, General Fund, CDBG, MDNR Grants, Private Athletic Groups, Private Donations and Fundraising
2018 - 2022	Propspinner Park	Add restrooms	\$100,000	General Fund, CDBG, Municipal Bonds, MDNR Grants, Private Athletic Groups
2018 - 2022	Quandt Park	Upgrade field lighting, Replace infield with infield mix, Extend pathways, Add Parking, Renovate Pavilion.	\$270,000 - \$470,000	General Fund, CDBG, MDNR Grants, Private Athletic Groups, Private Donations and Fundraising
2018 - 2022	Memorial Park-Kennedy Memorial Building	Replace playground equipment, Add tot lot, Create a work co-op program with schools, Add Parking	\$135,000 - \$150,000	General Fund, CDBG, MDNR Grants
2018 - 2022	Community Center Upgrades	Renovate and expand Community Center and add meeting rooms, Demolish existing outdoor pool, Add fitness area, Renovate Parking	\$300,000 - \$400,000	Clean Michigan Initiative, Municipal Bonds, General Fund, CDBG, Private Donations and Fundraising
2018 - 2022	Council Point Park	Renovate athletic fields	\$50,000	General Fund, CDBG, Private Athletic Groups
2018 - 2022	Paun Park	Remove wading pool, Add basketball courts	\$80,000 - \$100,000	General Fund, CDBG, MDNR Grants, Private Donations and Fundraising
2018 - 2022	Maple Park	Renovate restrooms, Install multipurpose field (open-space)	\$60,000	General Fund, CDBG
2018 - 2022	Forest Park	Add a walking trail, Install small playground, Replace pavilion, Interpretative signage	\$250,000	General Fund, CDBG, MDNR Grants, Private Donations and Fundraising

Target Year	Project Location	Project Description	Estimated Costs	Revenue Source
2018 - 2022	Ford Motor Park	Restore open space, Create a dog park	\$50,000 - \$75,000	General Fund, CBDG, MDNR Grants, Private Athletic Groups, Private Donations and Fundraising
2018 - 2022	Council Point Park	Install pavilion (\$50,000), Add electricity for pavilions (\$10,000), Install Native American Heritage Council ring (\$100,000-\$150,000)	\$260,000 - \$310,000	General Fund, CDBG, MDNR Grants, Private Donations and Fundraising
2018-2022	Rights-of-Way: Multiple sites	Expand and connect pathway system, Add creek pathways ("Blueways"), Create a pathway along the Electric Ave. utility corridor, Connect pathway from Electric Ave. to Council Point Park, Coordinate with the City of Wyandotte to create a pedestrian bridge over the Ecorse Creek.	TBD (\$150 - \$200 per linear foot)	MDOT, Clean Michigan Initiative, MDNR Grants, Municipal Bonds, General Fund, CDBG, Major Street Fund, Local Street Fund
2018 - 2022	Council Point Park	Acquire private property to expand park	TBD (Market Value)	MDNR Grants, Private Donations and Fundraising
2018 - 2022	Neighborhood Parks (VFW, Memorial Park, Forest, etc)	Replace Playground Equipment and Fencing, Parking lot improvements/resurfacing	\$50,000 per park	General Fund, CDBG, MDNR Grants, Private Athletic Groups, Private Donations and Fundraising
2018 - 2022	Park Landscaping: Multiple sites	Landscaping improvements to parks	\$25,000 per year	General Fund, MDNR Grants, Private Donations and Fundraising

*** THIS DOCUMENT IS A LONG RANGE PLANNING DOCUMENT THAT WILL CONTINUE TO EVOLVE AND IS REVIEWED ON AN ANNUAL BASIS. ALL PROJECTS LISTED ARE SUBJECT TO THE AVAILABILITY OF FUNDING THROUGH THE GRANT SOURCE AND THE GENERAL FUND AND THE APPROVAL OF THE VILLAGE COUNCIL.

*** THE DEPARTMENT WILL CONTINUE TO SEEK OUT OTHER SOURCES FOR GRANTS IN ADDITION TO THOSE LISTED ABOVE.

*** THE CAPITAL IMPROVEMENT PLAN SCHEDULE IS LISTED IN RANDOM ORDER.

Results of Online Survey

Lincoln Park 2018-2022 Recreation Master Plan Survey

1. About the Survey

Why are you being asked to take this survey?

The Lincoln Park Parks and Recreation Department has contracted with Landscape Architects & Planners, Inc. to update the City's Parks & Recreation Master Plan. This plan will be used to guide the improvements and activities that occur within the City's park system over the next five years.

Your input is important to creating this plan because it is about serving your individual and family recreation needs. Those who contribute will help determine the future for the City's park facilities, recreation programs and open spaces. It is important that you take this survey to be heard. **Please encourage others to take the survey also**, including your family members, neighbors and or community organizational members. It is important that we hear from people of all ages and backgrounds so that the plan can respond to the entire community's needs and desires.

I've never done this before... What should I expect while taking this survey?

This survey will likely take you 10-15 minutes to complete. It contains questions related to:

1. Yourself.
2. Your experience with the parks system.
3. What you'd like to see change.

Responses are anonymous and are automatically tabulated by the survey software.

In order to progress through this survey, please use the following navigation links:

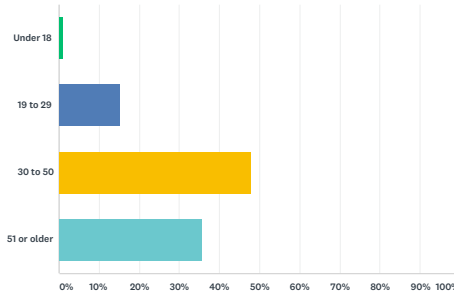
- Click the **Next** button to continue to the next page.
- Click the **Previous** button to return to the previous page.
- Click the **Done** button to submit your survey.

You may go back at anytime to review your answers or previous questions.

Lincoln Park 2018-2022 Recreation Master Plan Survey

Q1 What is your age? (Check one age group)

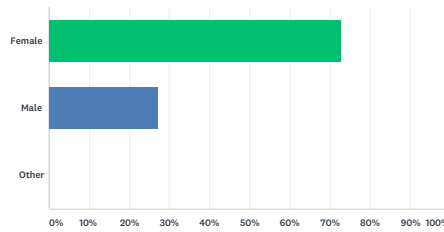
Answered: 290 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 18	1.03%	3
19 to 29	15.17%	44
30 to 50	47.93%	139
51 or older	35.86%	104
TOTAL		290

Q2 What is your gender?

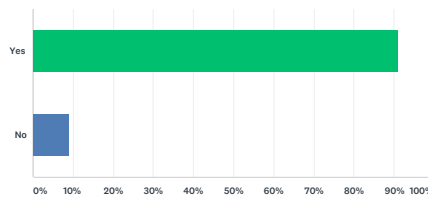
Answered: 290 Skipped: 0



ANSWER CHOICES	RESPONSES	
Female	72.76%	211
Male	27.24%	79
Other	0.00%	0
TOTAL		290

Q3 Do you currently live in the City of Lincoln Park?

Answered: 290 Skipped: 0

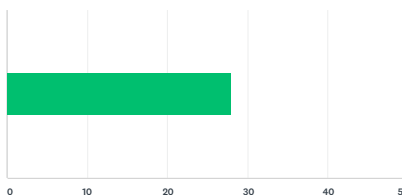


Lincoln Park 2018-2022 Recreation Master Plan Survey

ANSWER CHOICES	RESPONSES
Yes	91.03% 264
No	8.97% 26
TOTAL	290

Q4 How long have you lived in the City of Lincoln Park?

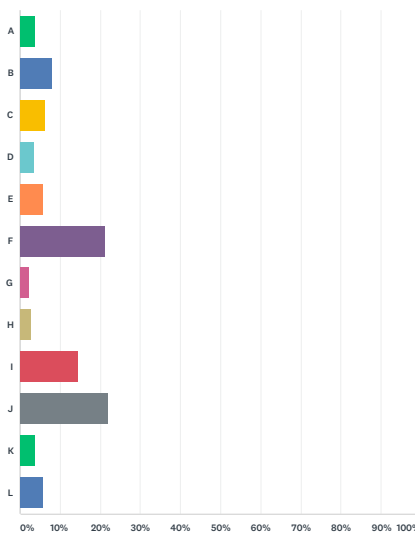
Answered: 262 Skipped: 28



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	28	7,309	262
Total Respondents: 262			

Q5 What area of Lincoln Park do you live in?

Answered: 259 Skipped: 31



ANSWER CHOICES	RESPONSES
A	3.86% 10
B	8.11% 21
C	6.18% 16
D	3.47% 9
E	5.79% 15
F	21.24% 55
G	2.32% 6

Lincoln Park 2018-2022 Recreation Master Plan Survey

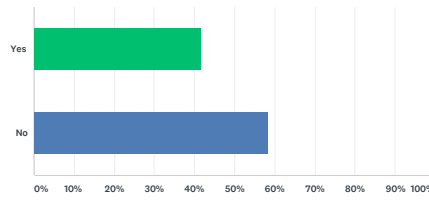
H	2.70%	7
I	14.67%	38
J	22.01%	57
K	3.86%	10
L	5.79%	15
TOTAL		259

Q6 In what ZIP code is your home located? (enter 5-digit ZIP code; for example, 00544 or 94305)

Answered: 25 Skipped: 265

Q7 Do you have any children under the age of 18?

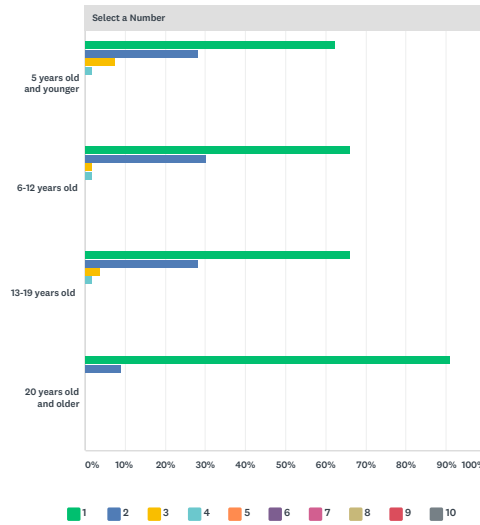
Answered: 284 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	41.55%	118
No	58.45%	166
TOTAL		284

Q8 How many children, by age, currently live in your household? If you prefer not to answer, please skip this question.

Answered: 112 Skipped: 178

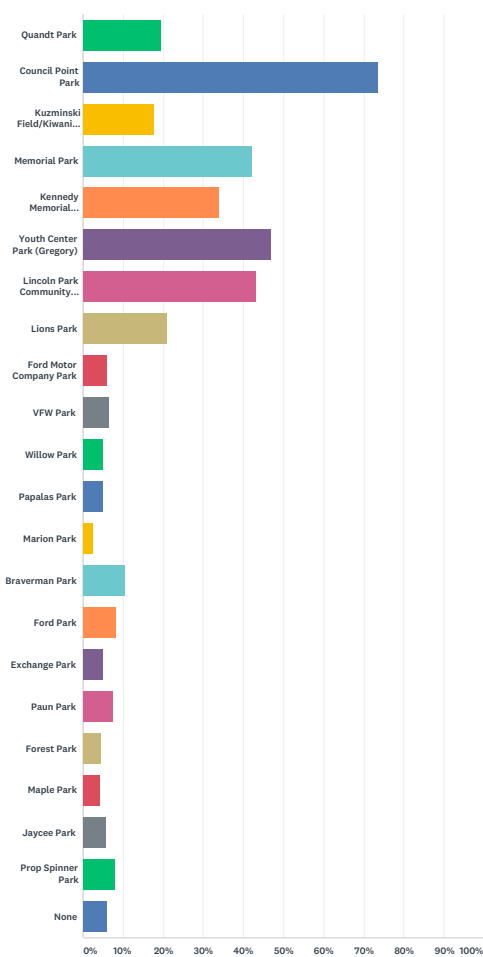


Lincoln Park 2018-2022 Recreation Master Plan Survey

Select a Number	1	2	3	4	5	6	7	8	9	10	TOTAL
5 years old and younger	62.26% 33	28.30% 15	7.55% 4	1.89% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	53
6-12 years old	66.07% 37	30.36% 17	1.79% 1	1.79% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	56
13-19 years old	66.04% 35	28.30% 15	3.77% 2	1.89% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	53
20 years old and older	90.91% 10	9.09% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	11

Q9 Please identify city-owned parks or recreation facilities you visit throughout the year. See map for park and recreation facility locations.

Answered: 277 Skipped: 13



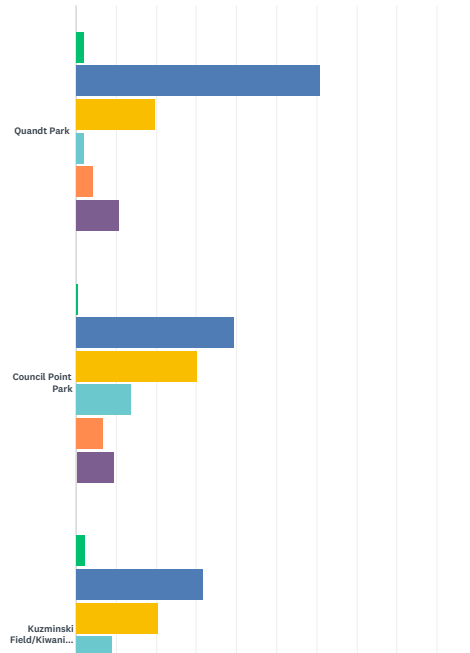
ANSWER CHOICES RESPONSES

Lincoln Park 2018-2022 Recreation Master Plan Survey

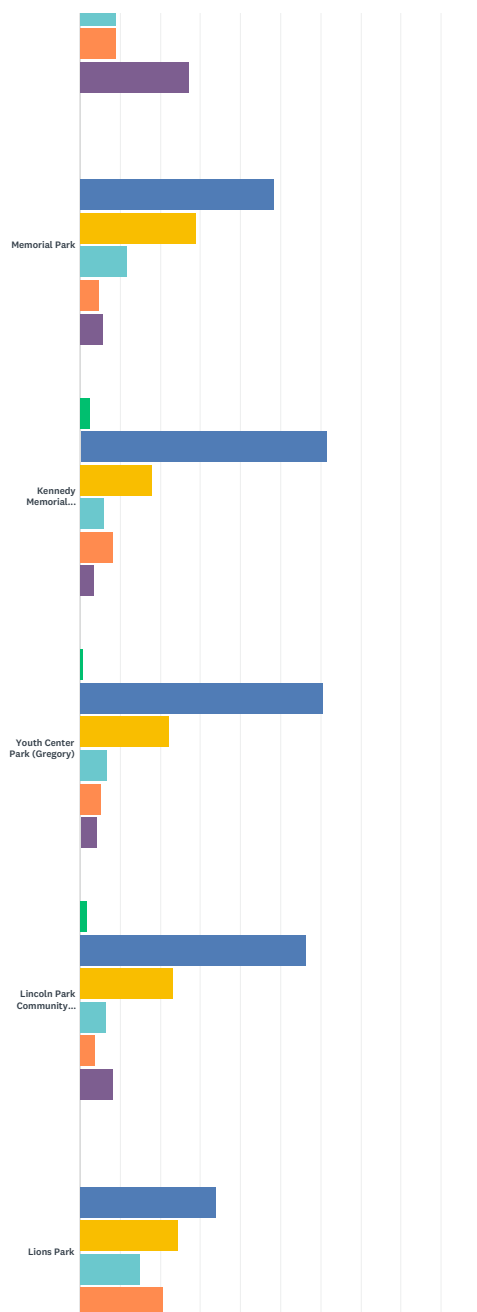
Quandt Park	19.49%	54
Council Point Park	73.65%	204
Kuzminski Field/Kwanis Park	17.69%	49
Memorial Park	42.24%	117
Kennedy Memorial Building	33.94%	94
Youth Center Park (Gregory)	46.93%	130
Lincoln Park Community Center	43.32%	120
Lions Park	20.94%	58
Ford Motor Company Park	6.14%	17
VFW Park	6.50%	18
Willow Park	5.05%	14
Papalas Park	5.05%	14
Marion Park	2.53%	7
Braverman Park	10.47%	29
Ford Park	8.30%	23
Exchange Park	5.05%	14
Paun Park	7.58%	21
Forest Park	4.69%	13
Maple Park	4.33%	12
Jaycee Park	5.78%	16
Prop Spinner Park	7.94%	22
None	6.14%	17
Total Respondents: 277		

Q10 How often do you visit these parks and recreation facilities?

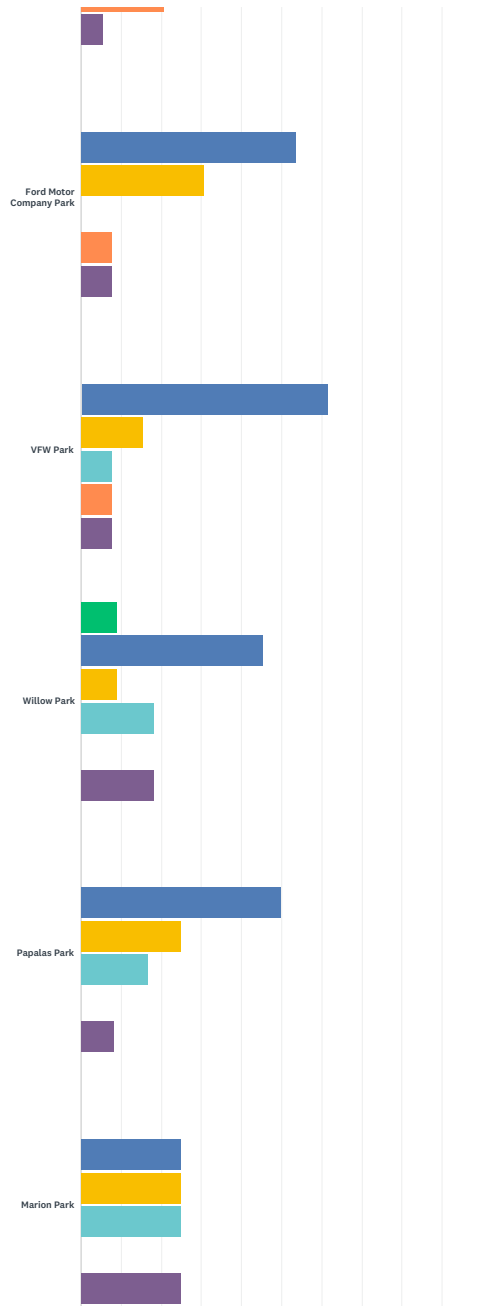
Answered: 251 Skipped: 39



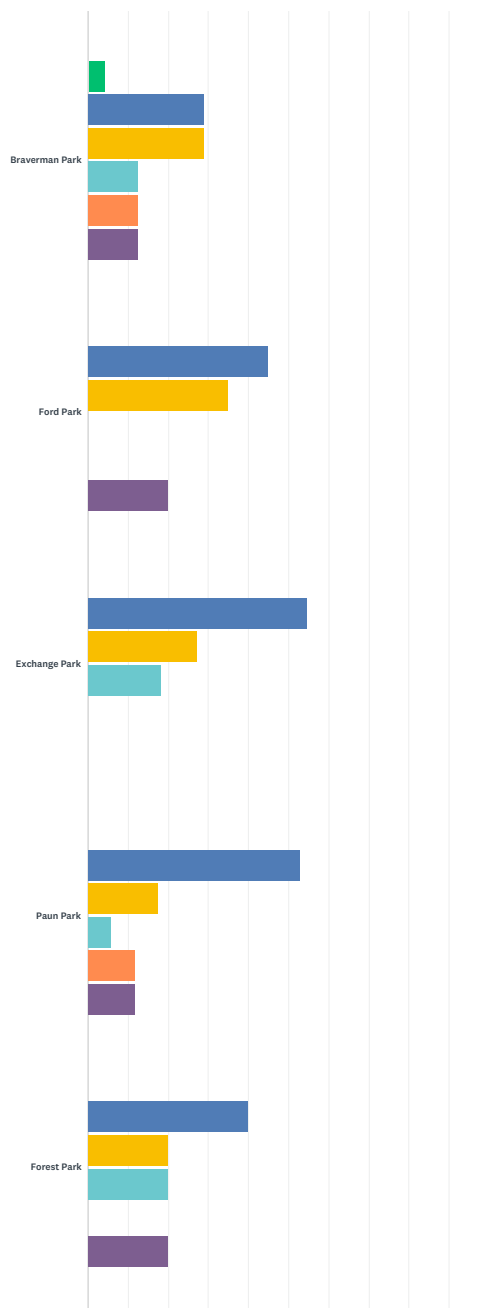
Lincoln Park 2018-2022 Recreation Master Plan Survey



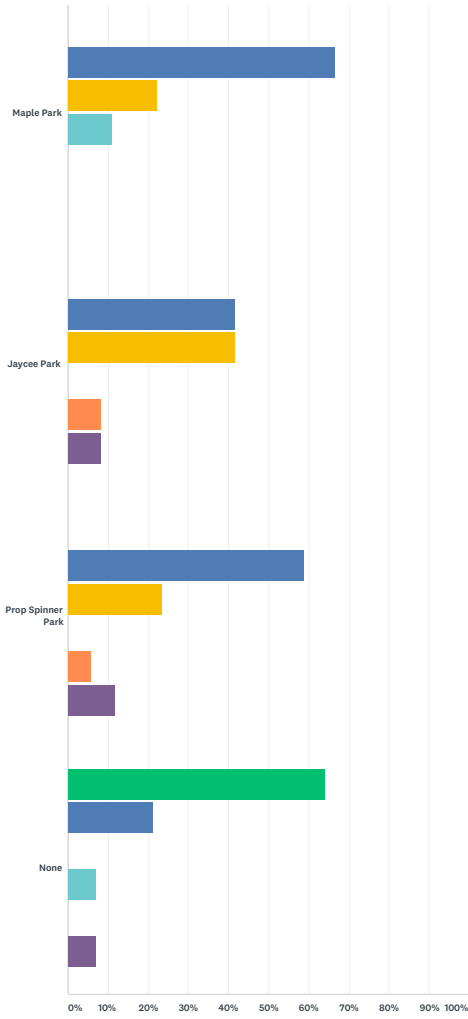
Lincoln Park 2018-2022 Recreation Master Plan Survey



Lincoln Park 2018-2022 Recreation Master Plan Survey



Lincoln Park 2018-2022 Recreation Master Plan Survey



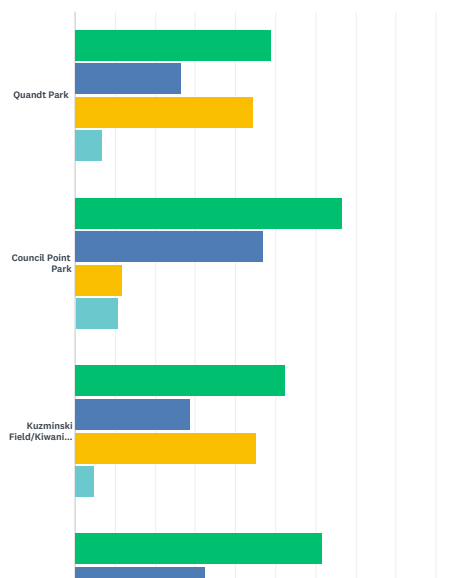
	NEVER	1-6 TIMES A YEAR	6-12 TIMES A YEAR	2-3 TIMES PER MONTH	ONCE A WEEK	MORE THAN ONCE A WEEK	TOTAL
Quandt Park	2.17% 1	60.87% 28	19.57% 9	2.17% 1	4.35% 2	10.87% 5	46
Council Point Park	0.55% 1	39.56% 72	30.22% 55	13.74% 25	6.59% 12	9.34% 17	182
Kuzminski Field/Kiwanis Park	2.27% 1	31.82% 14	20.45% 9	9.09% 4	9.09% 4	27.27% 12	44
Memorial Park	0.00% 0	48.54% 50	29.13% 30	11.65% 12	4.85% 5	5.83% 6	103

Lincoln Park 2018-2022 Recreation Master Plan Survey

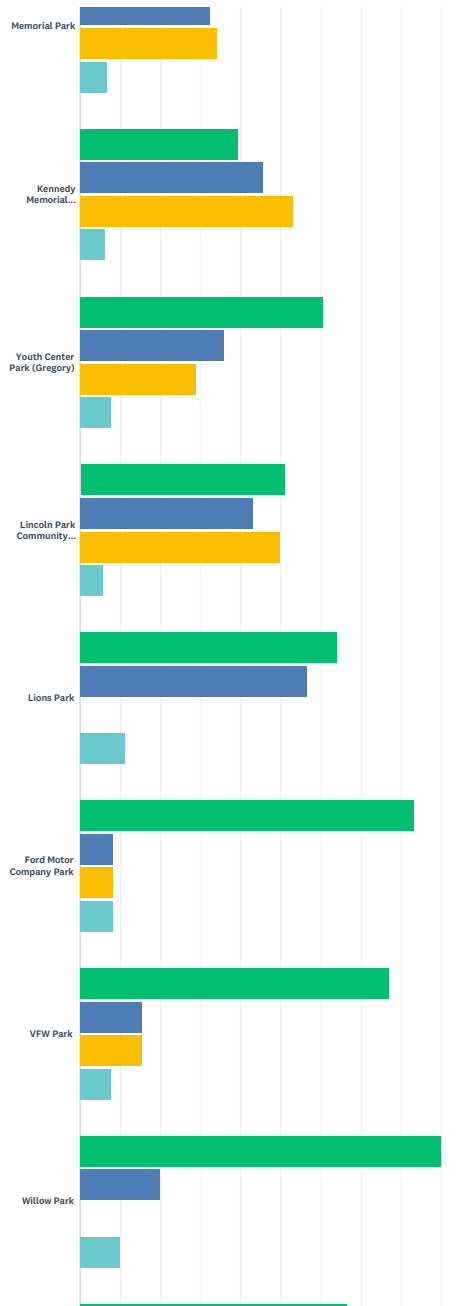
Kennedy Memorial Building	2.41% 2	61.45% 51	18.07% 15	6.02% 5	8.43% 7	3.61% 3	83
Youth Center Park (Gregory)	0.85% 1	60.68% 71	22.22% 26	6.84% 8	5.13% 6	4.27% 5	117
Lincoln Park Community Center	1.85% 2	56.48% 61	23.15% 25	6.48% 7	3.70% 4	8.33% 9	108
Lions Park	0.00% 0	33.96% 18	24.53% 13	15.09% 8	20.75% 11	5.66% 3	53
Ford Motor Company Park	0.00% 0	53.85% 7	30.77% 4	0.00% 0	7.69% 1	7.69% 1	13
VFW Park	0.00% 0	61.54% 8	15.38% 2	7.69% 1	7.69% 1	7.69% 1	13
Willow Park	9.09% 1	45.45% 5	9.09% 1	18.18% 2	0.00% 0	18.18% 2	11
Papalas Park	0.00% 0	50.00% 6	25.00% 3	16.67% 2	0.00% 0	8.33% 1	12
Marion Park	0.00% 0	25.00% 1	25.00% 1	25.00% 1	0.00% 0	25.00% 1	4
Braverman Park	4.17% 1	29.17% 7	29.17% 7	12.50% 3	12.50% 3	12.50% 3	24
Ford Park	0.00% 0	45.00% 9	35.00% 7	0.00% 0	0.00% 0	20.00% 4	20
Exchange Park	0.00% 0	54.55% 6	27.27% 3	18.18% 2	0.00% 0	0.00% 0	11
Paun Park	0.00% 0	52.94% 9	17.65% 3	5.88% 1	11.76% 2	11.76% 2	17
Forest Park	0.00% 0	40.00% 4	20.00% 2	20.00% 2	0.00% 0	20.00% 2	10
Maple Park	0.00% 0	66.67% 6	22.22% 2	11.11% 1	0.00% 0	0.00% 0	9
Jaycee Park	0.00% 0	41.67% 5	41.67% 5	0.00% 0	8.33% 1	8.33% 1	12
Prop Spinner Park	0.00% 0	58.82% 10	23.53% 4	0.00% 0	5.88% 1	11.76% 2	17
None	64.29% 9	21.43% 3	0.00% 0	7.14% 1	0.00% 0	7.14% 1	14

Q11 Why do you choose to visit these parks and recreation facilities?
Check all that apply.

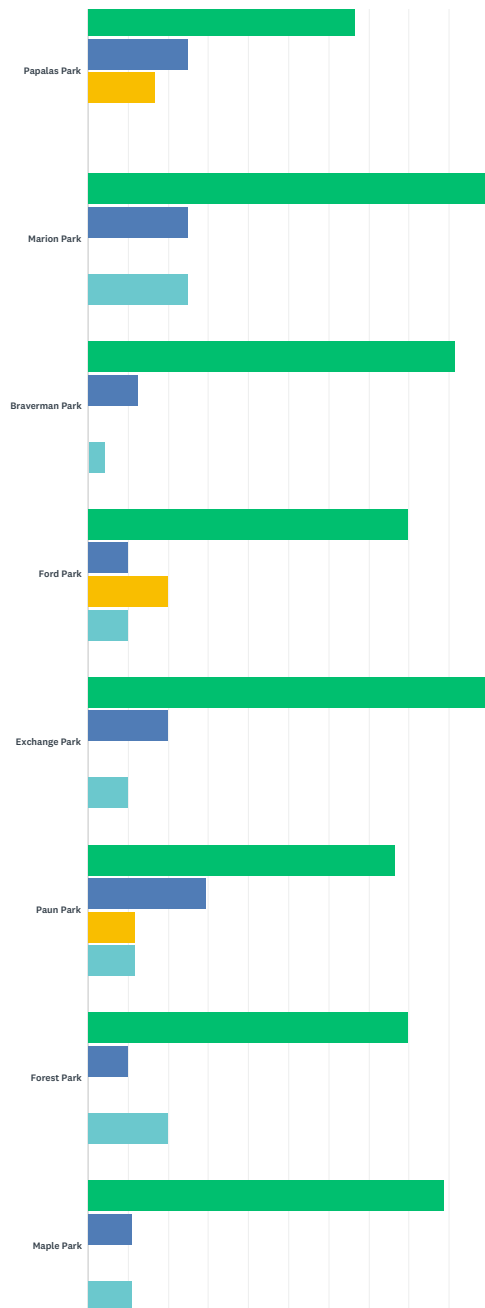
Answered: 251 Skipped: 39



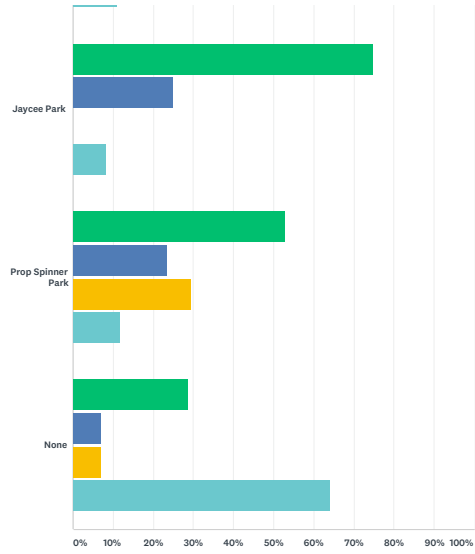
Lincoln Park 2018-2022 Recreation Master Plan Survey



Lincoln Park 2018-2022 Recreation Master Plan Survey



Lincoln Park 2018-2022 Recreation Master Plan Survey



■ Convenient Location
 ■ Specific amenity/activity that can't be found at other parks
■ Programmed Activities
 ■ Other (Specify Below)

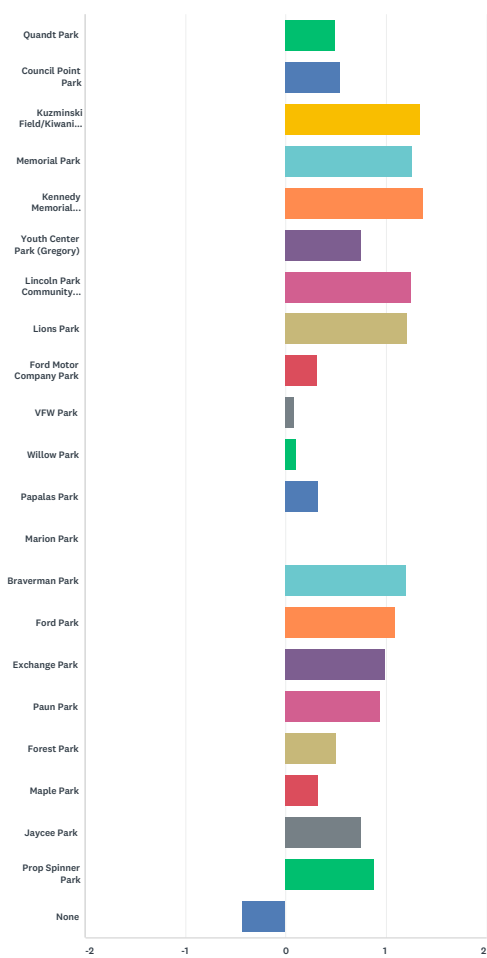
	CONVENIENT LOCATION	SPECIFIC AMENITY/ACTIVITY THAT CAN'T BE FOUND AT OTHER PARKS	PROGRAMMED ACTIVITIES	OTHER (SPECIFY BELOW)	TOTAL RESPONDENTS
Quandt Park	48.89% 22	26.67% 12	44.44% 20	6.67% 3	45
Council Point Park	66.48% 119	46.93% 84	11.73% 21	10.61% 19	179
Kuzminski Field/Kiwanis Park	52.38% 22	28.57% 12	45.24% 19	4.76% 2	42
Memorial Park	61.76% 63	32.35% 33	34.31% 35	6.86% 7	102
Kennedy Memorial Building	39.51% 32	45.68% 37	53.09% 43	6.17% 5	81
Youth Center Park (Gregory)	60.68% 71	35.90% 42	29.06% 34	7.69% 9	117
Lincoln Park Community Center	50.96% 53	43.27% 45	50.00% 52	5.77% 6	104
Lions Park	64.15% 34	56.60% 30	0.00% 0	11.32% 6	53
Ford Motor Company Park	83.33% 10	8.33% 1	8.33% 1	8.33% 1	12
VFW Park	76.92% 10	15.38% 2	15.38% 2	7.69% 1	13
Willow Park	90.00% 9	20.00% 2	0.00% 0	10.00% 1	10
Papalas Park	66.67% 8	25.00% 3	16.67% 2	0.00% 0	12
Marion Park	100.00% 4	25.00% 1	0.00% 0	25.00% 1	4
Braverman Park	91.67% 22	12.50% 3	0.00% 0	4.17% 1	24
Ford Park	80.00% 16	10.00% 2	20.00% 4	10.00% 2	20
Exchange Park	100.00% 10	20.00% 2	0.00% 0	10.00% 1	10

Lincoln Park 2018-2022 Recreation Master Plan Survey

Paun Park	76.47% 13	29.41% 5	11.76% 2	11.76% 2	17
Forest Park	80.00% 8	10.00% 1	0.00% 0	20.00% 2	10
Maple Park	88.89% 8	11.11% 1	0.00% 0	11.11% 1	9
Jaycee Park	75.00% 9	25.00% 3	0.00% 0	8.33% 1	12
Prop Spinner Park	52.94% 9	23.53% 4	29.41% 5	11.76% 2	17
None	28.57% 4	7.14% 1	7.14% 1	64.29% 9	14

Q12 How would you rate your feeling of security at these parks/facilities?

Answered: 251 Skipped: 39



	VERY SAFE	COMFORTABLY SAFE	A LITTLE UNSAFE	NOT SAFE	TOTAL	WEIGHTED AVERAGE
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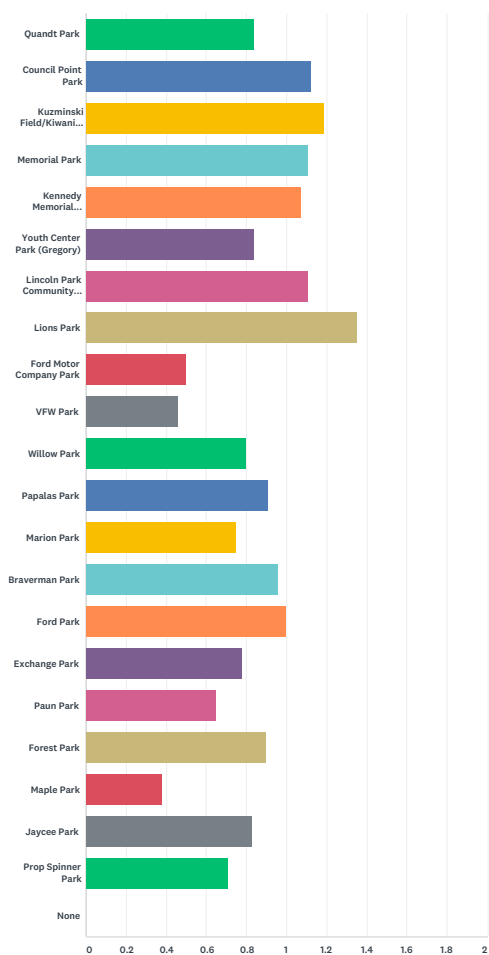
Lincoln Park 2018-2022 Recreation Master Plan Survey

Quandt Park	10.64% 5	59.57% 28	27.66% 13	2.13% 1	47	0.49
Council Point Park	14.36% 26	56.91% 103	25.41% 46	3.31% 6	181	0.54
Kuzminski Field/Kiwanis Park	34.09% 15	65.91% 29	0.00% 0	0.00% 0	44	1.34
Memorial Park	41.35% 43	50.96% 53	7.69% 8	0.00% 0	104	1.26
Kennedy Memorial Building	43.90% 36	52.44% 43	3.66% 3	0.00% 0	82	1.37
Youth Center Park (Gregory)	19.83% 23	58.62% 68	19.83% 23	1.72% 2	116	0.75
Lincoln Park Community Center	40.57% 43	51.89% 55	6.60% 7	0.94% 1	106	1.25
Lions Park	28.85% 15	67.31% 35	3.85% 2	0.00% 0	52	1.21
Ford Motor Company Park	15.38% 2	46.15% 6	30.77% 4	7.69% 1	13	0.31
VFW Park	15.38% 2	38.46% 5	30.77% 4	15.38% 2	13	0.08
Willow Park	20.00% 2	30.00% 3	40.00% 4	10.00% 1	10	0.10
Papalas Park	8.33% 1	58.33% 7	25.00% 3	8.33% 1	12	0.33
Marion Park	0.00% 0	50.00% 2	50.00% 2	0.00% 0	4	0.00
Braverman Park	36.00% 9	56.00% 14	8.00% 2	0.00% 0	25	1.20
Ford Park	40.00% 8	45.00% 9	15.00% 3	0.00% 0	20	1.10
Exchange Park	45.45% 5	36.36% 4	9.09% 1	9.09% 1	11	1.00
Paun Park	35.29% 6	47.06% 8	11.76% 2	5.88% 1	17	0.94
Forest Park	20.00% 2	50.00% 5	20.00% 2	10.00% 1	10	0.50
Maple Park	11.11% 1	55.56% 5	22.22% 2	11.11% 1	9	0.33
Jaycee Park	16.67% 2	66.67% 8	8.33% 1	8.33% 1	12	0.75
Prop Spinner Park	25.00% 4	56.25% 9	18.75% 3	0.00% 0	16	0.88
None	7.14% 1	28.57% 4	42.86% 6	21.43% 3	14	-0.43

Q13 Overall, how much do you enjoy each of the parks and recreation facilities that you use?

Answered: 248 Skipped: 42

Lincoln Park 2018-2022 Recreation Master Plan Survey



	LOVE IT!	LIKE IT.	ITS OK.	DISLIKE IT.	TOTAL	WEIGHTED AVERAGE
Quandt Park	15.56% 7	53.33% 24	31.11% 14	0.00% 0	45	0.84
Council Point Park	33.89% 61	45.00% 81	20.00% 36	1.11% 2	180	1.12
Kuzminski Field/Kwanis Park	37.21% 16	44.19% 19	18.60% 8	0.00% 0	43	1.19
Memorial Park	28.85% 30	53.85% 56	16.35% 17	0.96% 1	104	1.11
Kennedy Memorial Building	30.49% 25	46.34% 38	23.17% 19	0.00% 0	82	1.07
Youth Center Park (Gregory)	18.26% 21	53.04% 61	23.48% 27	5.22% 6	115	0.84
Lincoln Park Community Center	31.13% 33	50.94% 54	16.04% 17	1.89% 2	106	1.11
Lions Park	40.38% 21	53.85% 28	5.77% 3	0.00% 0	52	1.35
Ford Motor Company Park	0.00% 0	50.00% 6	50.00% 6	0.00% 0	12	0.50

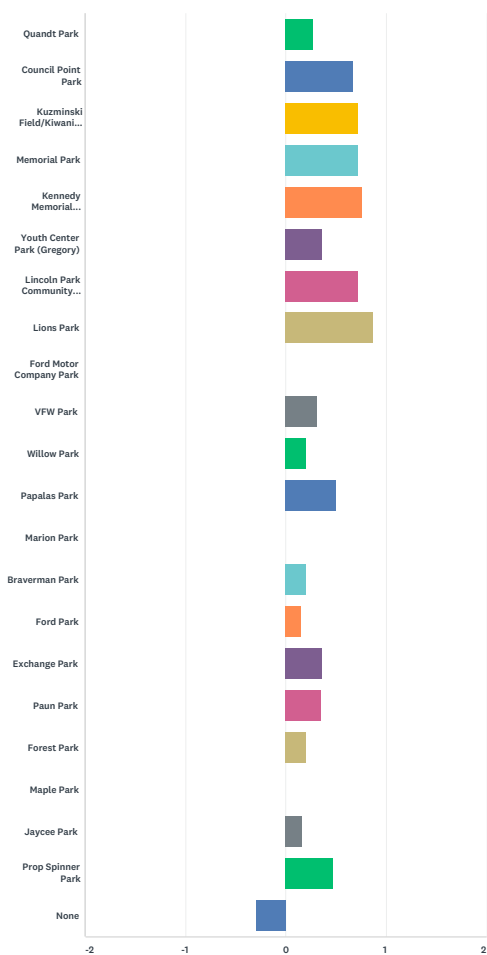
Lincoln Park 2018-2022 Recreation Master Plan Survey

VFW Park	15.38% 2	38.46% 5	23.08% 3	23.08% 3	13	0.46
Willow Park	30.00% 3	30.00% 3	30.00% 3	10.00% 1	10	0.80
Papalas Park	27.27% 3	36.36% 4	36.36% 4	0.00% 0	11	0.91
Marion Park	0.00% 0	75.00% 3	25.00% 1	0.00% 0	4	0.75
Braverman Park	29.17% 7	37.50% 9	33.33% 8	0.00% 0	24	0.96
Ford Park	25.00% 5	55.00% 11	15.00% 3	5.00% 1	20	1.00
Exchange Park	33.33% 3	33.33% 3	11.11% 1	22.22% 2	9	0.78
Paun Park	17.65% 3	41.18% 7	29.41% 5	11.76% 2	17	0.65
Forest Park	20.00% 2	60.00% 6	10.00% 1	10.00% 1	10	0.90
Maple Park	12.50% 1	12.50% 1	75.00% 8	0.00% 0	8	0.38
Jaycee Park	16.67% 2	58.33% 7	16.67% 2	8.33% 1	12	0.83
Prop Spinner Park	11.76% 2	52.94% 9	29.41% 5	5.88% 1	17	0.71
None	7.69% 1	7.69% 1	61.54% 8	23.08% 3	13	0.00

Q14 Please rate the quality of maintenance at these parks/facilities.

Answered: 251 Skipped: 39

Lincoln Park 2018-2022 Recreation Master Plan Survey



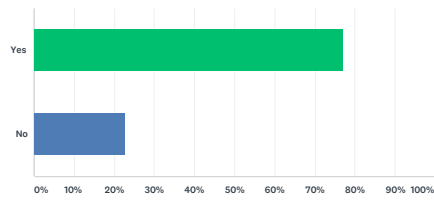
	EXCELLENT	GOOD	FAIR	POOR	VERY POOR	TOTAL	WEIGHTED AVERAGE
Quandt Park	10.64% 5	31.91% 15	31.91% 15	25.53% 12	0.00% 0	47	0.28
Council Point Park	13.19% 24	51.65% 94	26.92% 49	6.04% 11	2.20% 4	182	0.68
Kuzminski Field/Kwanis Park	20.93% 9	46.51% 20	20.93% 9	6.98% 3	4.65% 2	43	0.72
Memorial Park	10.48% 11	56.19% 59	28.57% 30	4.76% 5	0.00% 0	105	0.72
Kennedy Memorial Building	12.05% 10	55.42% 46	28.92% 24	3.61% 3	0.00% 0	83	0.76
Youth Center Park (Gregory)	9.40% 11	37.61% 44	36.75% 43	12.82% 15	3.42% 4	117	0.37
Lincoln Park Community Center	14.02% 15	50.47% 54	30.84% 33	2.80% 3	1.87% 2	107	0.72
Lions Park	18.87% 10	52.83% 28	24.53% 13	3.77% 2	0.00% 0	53	0.87
Ford Motor Company Park	0.00% 0	38.46% 5	30.77% 4	23.08% 3	7.69% 1	13	0.00

Lincoln Park 2018-2022 Recreation Master Plan Survey

VFW Park	15.38% 2	38.46% 5	23.08% 3	7.69% 1	15.38% 2	13	0.31
Willow Park	0.00% 0	40.00% 4	50.00% 5	0.00% 0	10.00% 1	10	0.20
Papalas Park	8.33% 1	41.67% 5	41.67% 5	8.33% 1	0.00% 0	12	0.50
Marion Park	0.00% 0	50.00% 2	25.00% 1	0.00% 0	25.00% 1	4	0.00
Braverman Park	0.00% 0	44.00% 11	36.00% 9	16.00% 4	4.00% 1	25	0.20
Ford Park	0.00% 0	50.00% 10	20.00% 4	25.00% 5	5.00% 1	20	0.15
Exchange Park	18.18% 2	18.18% 2	45.45% 5	18.18% 2	0.00% 0	11	0.36
Paun Park	11.76% 2	35.29% 6	35.29% 6	11.76% 2	5.88% 1	17	0.35
Forest Park	0.00% 0	60.00% 6	10.00% 1	20.00% 2	10.00% 1	10	0.20
Maple Park	0.00% 0	33.33% 3	44.44% 4	11.11% 1	11.11% 1	9	0.00
Jaycee Park	0.00% 0	41.67% 5	33.33% 4	25.00% 3	0.00% 0	12	0.17
Prop Spinner Park	11.76% 2	29.41% 5	52.94% 9	5.88% 1	0.00% 0	17	0.47
None	0.00% 0	21.43% 3	42.86% 6	21.43% 3	14.29% 2	14	-0.29

Q15 Do you feel like you have adequate parks or recreation facilities nearby that you can get to without driving?

Answered: 246 Skipped: 44

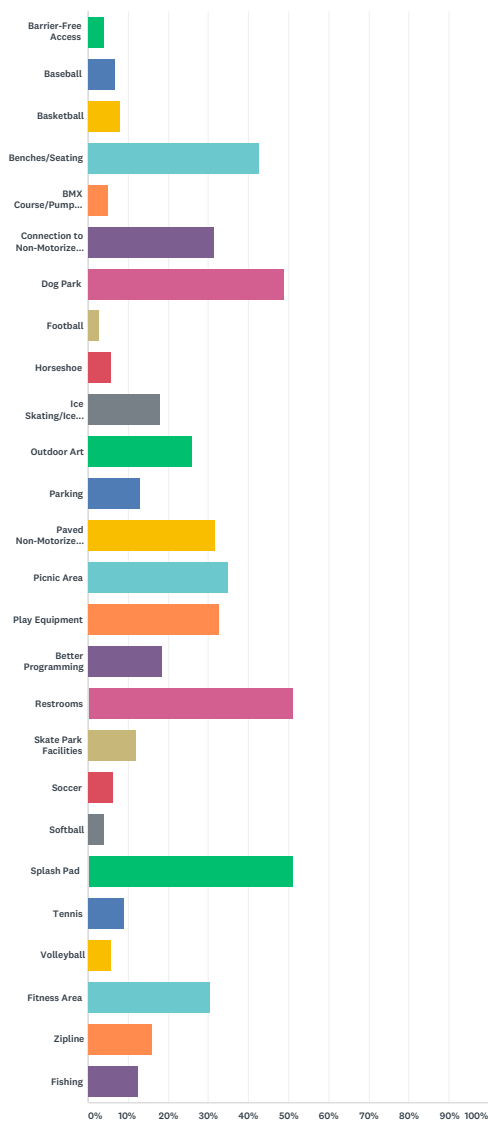


ANSWER CHOICES	RESPONSES	COUNT
Yes	77.24%	190
No	22.76%	56
TOTAL		246

Q16 I would use the city-owned parks and recreation facilities more often if they offered...? (either new or additional)

Answered: 223 Skipped: 67

Lincoln Park 2018-2022 Recreation Master Plan Survey



ANSWER CHOICES	RESPONSES
Barrier-Free Access	4.04% 9
Baseball	6.73% 15
Basketball	8.07% 18
Benches/Seating	42.60% 95
BMX Course/Pump Track	4.93% 11

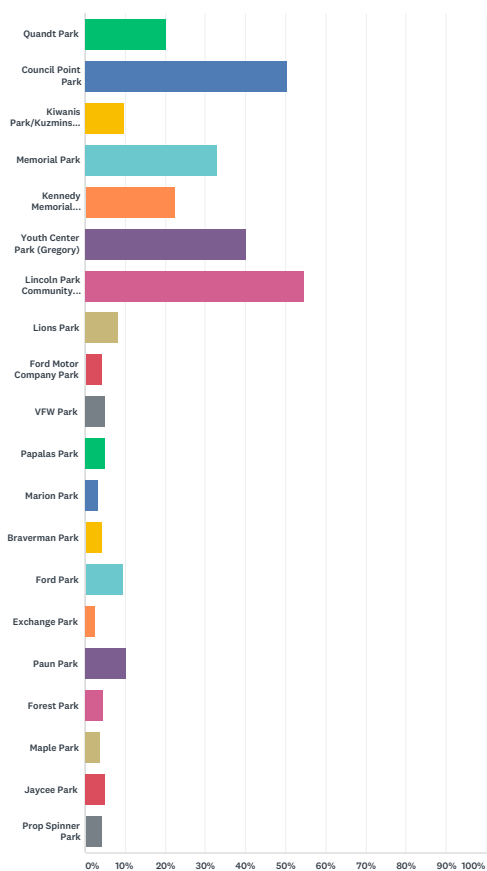
Lincoln Park 2018-2022 Recreation Master Plan Survey

Connection to Non-Motorized Pathways (Bike path, sidewalk, etc.)	31.39%	70
Dog Park	48.88%	109
Football	2.69%	6
Horseshoe	5.83%	13
Ice Skating/Ice Rink	17.94%	40
Outdoor Art	26.01%	58
Parking	13.00%	29
Paved Non-Motorized Path (bike/walk/run/etc)	31.84%	71
Picnic Area	34.98%	78
Play Equipment	32.74%	73
Better Programming	18.39%	41
Restrooms	51.12%	114
Skate Park Facilities	12.11%	27
Soccer	6.28%	14
Softball	4.04%	9
Splash Pad	51.12%	114
Tennis	8.97%	20
Volleyball	5.83%	13
Fitness Area	30.49%	68
Zipline	16.14%	36
Fishing	12.56%	28
Total Respondents: 223		

Q17 Which three parks or recreation facilities would you most like to see improved? (must check 3 parks to proceed)

Answered: 242 Skipped: 48

Lincoln Park 2018-2022 Recreation Master Plan Survey



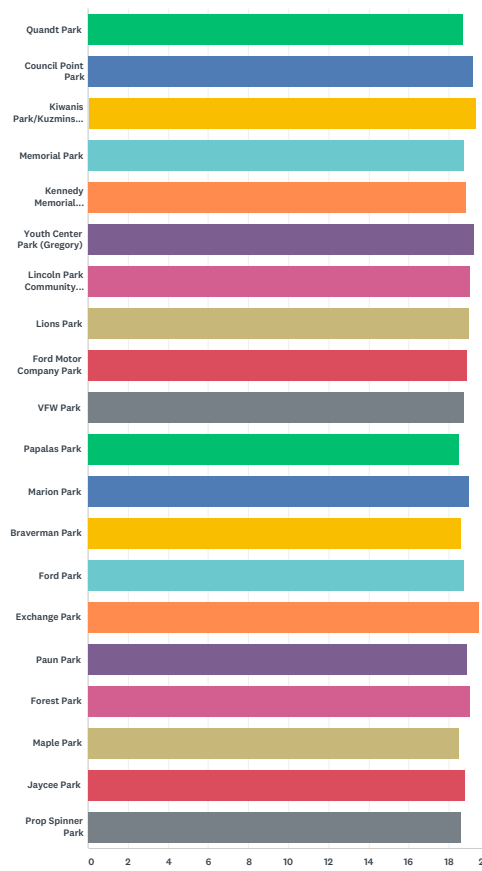
ANSWER CHOICES	RESPONSES
Quandt Park	20.25% 49
Council Point Park	50.41% 122
Kiwanis Park/Kuzminski Field	9.92% 24
Memorial Park	33.06% 80
Kennedy Memorial Building	22.31% 54
Youth Center Park (Gregory)	40.08% 97
Lincoln Park Community Center	54.55% 132
Lions Park	8.26% 20
Ford Motor Company Park	4.13% 10
VFW Park	4.96% 12
Papalas Park	4.96% 12
Marion Park	3.31% 8
Braverman Park	4.13% 10
Ford Park	9.50% 23
Exchange Park	2.48% 6

Lincoln Park 2018-2022 Recreation Master Plan Survey

Paun Park	10.33%	25
Forest Park	4.55%	11
Maple Park	3.72%	9
Jaycee Park	4.96%	12
Prop Spinner Park	4.13%	10
Total Respondents: 242		

Q18 Please rank the priority of your choices. (1 = top priority, 2 = second priority, 3 = 3rd priority)

Answered: 226 Skipped: 64



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Quandt Park	18.18% 8	34.09% 15	47.73% 21	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Council Point Park	45.05% 50	30.63% 34	24.32% 27	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Kiwanis Park/Kuzminski Field	52.38% 11	28.57% 6	19.05% 4	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0

Lincoln Park 2018-2022 Recreation Master Plan Survey

Memorial Park	24.66% 18	24.66% 18	50.68% 37	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Kennedy Memorial Building	21.15% 11	42.31% 22	36.54% 19	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Youth Center Park (Gregory)	44.32% 39	37.50% 33	18.18% 16	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Lincoln Park Community Center	38.71% 48	33.06% 41	28.23% 35	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Lions Park	26.32% 5	47.37% 9	26.32% 5	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Ford Motor Company Park	40.00% 4	10.00% 1	50.00% 5	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
VFW Park	16.67% 2	41.67% 5	41.67% 5	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Papalas Park	8.33% 1	33.33% 4	58.33% 7	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Marion Park	42.86% 3	14.29% 1	42.86% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Braverman Park	20.00% 2	20.00% 2	60.00% 6	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Ford Park	19.05% 4	38.10% 8	42.86% 9	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Exchange Park	50.00% 3	50.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Paun Park	26.09% 6	39.13% 9	34.78% 8	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Forest Park	40.00% 4	30.00% 3	30.00% 3	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Maple Park	12.50% 1	25.00% 2	62.50% 5	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Jaycee Park	25.00% 3	33.33% 4	41.67% 5	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0
Prop Spinner Park	12.50% 1	37.50% 3	50.00% 4	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0

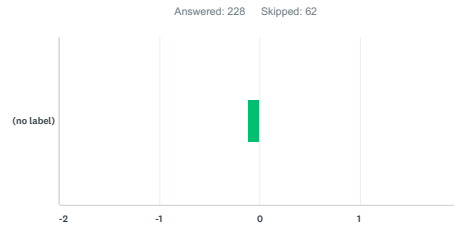
Q19 What would you like to see done at these facilities?

Answered: 174 Skipped: 116

ANSWER CHOICES	RESPONSES
Quandt Park	16.09% 28
Council Point Park	47.70% 83
Kiwanis Park/Kuzminski Field	8.05% 14
Memorial Park	29.31% 51
Kennedy Memorial Building	17.82% 31
Youth Center Park (Gregory)	39.66% 69
Lincoln Park Community Center	53.45% 93
Lions Park	6.90% 12
Ford Motor Company Park	4.02% 7
VFW Park	3.45% 6
Papalas Park	2.87% 5
Marion Park	2.87% 5
Braverman Park	4.60% 8
Ford Park	9.77% 17
Exchange Park	2.87% 5
Paun Park	8.62% 15
Forest Park	4.60% 8
Maple Park	3.45% 6
Jaycee Park	3.45% 6
Prop Spinner Park	2.87% 5

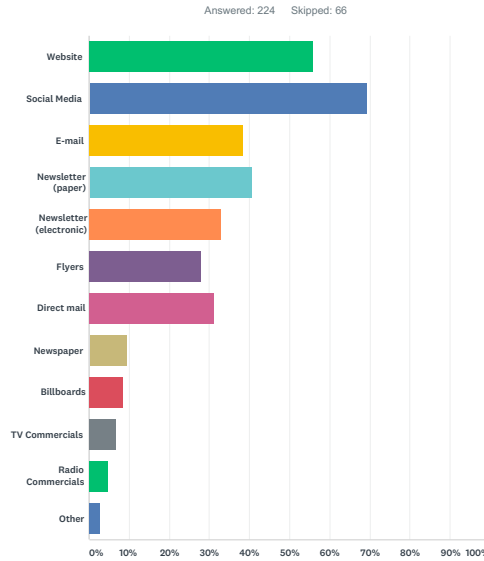
Q20 How well do you think the City of Lincoln Park communicates to you about parks and recreation facilities?

Lincoln Park 2018-2022 Recreation Master Plan Survey



	EXCELLENT	GOOD	FAIR	POOR	VERY POOR	TOTAL	WEIGHTED AVERAGE
(no label)	2.63%	18.86%	49.56%	22.81%	6.14%	228	-0.11
	6	43	113	52	14		

Q21 What form of communication would help you stay informed about activities and services offered by the City of Lincoln Park and Recreation Department? Check those that you would use.



ANSWER CHOICES	RESPONSES	
Website	55.80%	125
Social Media	69.20%	155
E-mail	38.39%	86
Newsletter (paper)	40.63%	91
Newsletter (electronic)	33.04%	74
Flyers	28.13%	63
Direct mail	31.25%	70
Newspaper	9.38%	21
Billboards	8.48%	19
TV Commercials	6.70%	15
Radio Commercials	4.91%	11

Lincoln Park 2018-2022 Recreation Master Plan Survey

Other	2.68%	6
Total Respondents: 224		

Q22 If you have anything you'd like to add that we haven't touched on, please include your thoughts and ideas below.

Answered: 53 Skipped: 237

Public Meetings

Public Input Meeting 11/27/2017

City of Lincoln Park Public Meeting Agenda
For Public Input to the
2019-2024 Park and Recreation Five Year Comprehensive Plan

Public Input Meeting
City Hall Chambers, 1355 Southfield Road, Lincoln Park, 48146
November 27, 2017, 7:00 PM

Purpose:

This meeting is to provide an opportunity for the public to state the types of recreational improvements they would like considered for the City's Park System and/or speak on issues relative to the Parks & Recreation. In order for the City of Lincoln Park to qualify for funding from the Michigan Department of Natural Resources a five year master plan is required to be on file with the state. The plan is good for a period of five years. Plans are accepted by the State of Michigan each year by March 1. The City of Lincoln Park has retained Landscape Architects & Planners to develop the plan with assistance from the City and its citizens.

Introductions: Bob Ford, Landscape Architect,
Landscape Architects & Planners, Inc.

Previous Plan: Bob will review the previous projects that were identified in the previous plan and that might be considered for the updated plan.

Public Comment: The public will be asked to comment on the improvements they would like to see considered in the 2019-2024 Park Plan.

Next Steps: The next step is to prepare a draft of the 2018-2024 Plan. The next opportunity the public has to interact in this process is the following:

Park Commission meeting in December
Park Commission meeting in January
City Council Public Hearing in February
City Council Adoption in February

Public Input Meeting Minutes

City of Lincoln Park

Park and Recreation Five Year Comprehensive Master Plan
City Hall Chambers, 1355 Southfield Road, Lincoln Park, 48146

November 27, 2017, 7:00 PM

Purpose:

A public input meeting was held on the above date to present materials and information relative to the 2018-2022 Five Year Park & Recreation Master Plan that have been gathered to date and provide an opportunity for the public to have input as to what recreational facility improvements and programs they would like considered for the City's Park System and/or speak on issues relative to the Parks & Recreation.

Introduction and Presentation:

Bob Ford from Landscape Architects & Planners, Inc. opened the meeting and made a brief presentation which included the following:

The Five Year Park & Recreation Master Plan is developed so that the City of Lincoln Park will qualify for funding opportunities from the Michigan Department of Natural Resources. A Park Plan is required to be on file with the state to qualify for funding. The plan is good for a period of five years. Plans are accepted by the State of Michigan each year by March 1. The City of Lincoln Park has retained Landscape Architects & Planners to develop the plan with assistance from the City and its citizens.

Mr. Ford reviewed the past Park and Recreation Master Plan (2013-2017). He specifically reviewed the previous plan's goals, objectives and accomplishments. Mr. Ford also gave an update of the recreation opinion survey that is currently open for public comments via the city's website, which included the response rate, question by question review and a general overview of the process for developing the Five Year Park and Recreation Master Plan.

Public Comment: People in attendance included:

Annette DeMaggio,	3109 Elliott	annettedemaggio@yahoo.com
Olga Moeller,	733 Champaign	omoeller@ameritich.net
Matthew Coppler, CM	1355 Southfield	mcoppler@citylp.com
Susan Amorose	3557 N shore	sueamorose@schoolbdcomcast.net
Chris Dardzinski	1359 Chandler	chrislpcc@yahoo.com
Sue Suchyta	not provided	sue.suchyta@yahoo.com
Doreen Christian	1355 Southfield	dchristian@citylp.com
Dennis Anderson	1355 Southfield	danderson@citylp.com

The public was asked if they had any questions and/or input into the Lincoln Park 2018-2022 Park and Recreation Master Plan. The following summary comments were noted as follows:

1. "It was surprising that soccer did not receive more responses (6.4%)". The respondent lives next to Council Point Park and knows that it is in demand and that there should be more soccer fields available to youth and others.
2. An outdoor open air pool and splash pad facility is needed and should be connected together so people have a choice and can go back and forth between these two types of related facilities. Another person said "bring back the pool". Another person said they are tired of the YMCA pool facility. "I would like a new pool facility in Lincoln Park".
3. There should be a skate board park for youth and others to be able to skate board. It should include a half pipe and other common skate features.
4. We should reach out to the Hispanic community more by letting that population know that the survey is being offered and possibly having the opinion survey bi-lingual.
5. Restrooms should be locked at specific times. *Staff responded* by indicating that restrooms are locked a half hour after sunset and open approximately 9:00 AM each day.

6. There should be more police presence at Council Point Park. A *resident responded* that the police department does make regular rounds and patrol a lot at night.
7. A neighbor of a park indicated that she didn't see drug trafficking as much in the parks as the survey indicated. Another person said that alcohol use in the parks is as much if not more of an issue that needs to be monitored.
8. One person said that the problems cited in the survey at VFW Park have more to do with people infiltrating from the adjacent communities.

Closing:

Mr. Ford closed the meeting and asked people to keep informed by visiting the City's website and that there will be opportunity to speak out at the following Park and Recreation Master Plan meetings:

- Park Commission meeting in December
- Park Commission meeting in January
- City Council Public Hearing in February
- City Council Adoption in February

End of Meeting: Meeting adjourned approximately 8:10 PM

Meeting notes prepared by LAP, Inc. (Robert Ford), bford@lapinc.net (517) 485-5500.

If there are any errors or omissions, please let Mr. Ford know within the next 14 days so he can make corrections. Thank you.

Parks & Recreation Commission Meetings

**City of Lincoln Park
PARKS AND RECREATION COMMISSION
Meeting Minutes of Wednesday October 18th, 2017**

Meeting called to order at 7:03 pm by Dennis Anderson

PRESENT: Dennis Anderson, Phyllis DeFiore, Virginia Mondon, Michael Barragan, John Taucher, Jeffrey Comer.

ABSENT: Bradley Schick.

OTHERS PRESENT: Councilman Kelsey

Resolution 2017-13

Moved by Commissioner Mondon and Supported by Commissioner Taucher.

Resolved, that the minutes from the Meeting held on Wednesday, August 16th, 2017 be approved as presented. Motion carried.

NEW BUSINESS

- a) Happenings – A discussion was had on this subject.
- b) 5 Year Master Plan – A discussion was had on this subject.
- c) Movie in the Park – A discussion was had on this subject.
- d) Jack Frost Jamboree – A discussion was had on this subject.
- e) Master Plan Survey – A discussion was had on this subject and edits were made to the survey.

MISCELLANEOUS MATTERS AND CALL TO AUDIENCE

Commission discussed where we were with the User Agreements with the groups using the parks and how to move forward. Also discussed the letter to the groups with parks named after them and if the letter had gone out.

COMMISSION COMMENTS

Commissioner Anderson gave a report on the upcoming events and rentals at the Community Center.

Next Meeting: Wednesday, November 15th, 2017 at 7:00 pm at the Kennedy Memorial Building

Resolution 2017-14

The Meeting adjourned at 8:35 pm, Moved by Commissioner Mondon, Supported by Commissioner Taucher.

Submitted by: Dennis Anderson, Chairman, Parks & Recreation Commission

**City of Lincoln Park
PARKS AND RECREATION COMMISSION
Meeting Minutes of Wednesday December 20, 2017**

Meeting called to order at 7:01 pm by Dennis Anderson

PRESENT: Dennis Anderson, Mike Barragan, Phyllis DeFiore, Jeffrey Comer, Bradley Schick, John Taucher

ABSENT: Virginal Mondon.

OTHER PRESENT: Doreen Christian, Bob Ford

Resolution 2017-022

Moved by Commissioner Taucher and Supported by Commissioner Defiore.

Resolved, that the minutes from October 18, 2017 be approved as presented. Motion carried.

NEW BUSINESS.

- A. Discussed and reviewed the Master Plan with positive feedback and recommendations for changes.
- B. Fantasyland now open, good turnout.
- C. Reviewed and discussed the Building Supervisor opening at KMB & Community Center.
- D. Skate Company Skating Club has Open Registration for Session 3 starting and is now offering Learn To Skate for Special Needs.
- E. Discussed all programs currently running at Community Center.
- F. The KMB is now hosting Sessions for Cardio Drumming, Dance, Karate, Quilting, Senior Fit, Tumbling Tots, Women on Weights, & Zumba. Fun for all ages.

Resolution 2017-023

Moved by Commissioner Taucher and Supported by Commissioner Schick.

To Add a "Plan of Action" to the 2018-2022 Master Plan, For a 30-Day Review. Motion carried.

Resolution 2017-024

Moved by Commissioner Taucher and Supported by Commissioner Defiore.

To hold a Special Meeting of the Parks and Rec Commissioners to survey City Parks by end of 2018. Motion carried.

MISCELLANEOUS MATTERS AND CALL TO AUDIENCE

COMMISSION COMMENTS

Next Meeting: January 17, 2018 at 7:00 pm at the Kennedy Memorial Building

Resolution 2017-025

The Meeting be adjourned at 8:53 pm Moved by Commissioner Taucher and Supported by Commissioner Schick.

Submitted by: Michael Barragan, Secretary, Parks & Recreation Commission

**City of Lincoln Park
PARKS AND RECREATION COMMISSION
Meeting Minutes of Wednesday January 17, 2018**

Meeting called to order at 7:10 PM by Dennis Anderson

PRESENT: Dennis Anderson, Mike Barragan, Phyllis DeFiore, John Taucher

ABSENT: Virginia Mondon, Jeffrey Comer, Bradley Schick

ALSO, PRESENT: Doreen Christian - Director of Parks & Recreation, Larry Kelsey - Councilman

Resolution 2018-001

Moved by Commissioner Taucher and Supported by Commissioner Defiore. Resolved, that the minutes from December 20, 2017 be approved as presented. Motion carried.

NEW BUSINESS.

- A. The Master Plan Survey Changes to Plan. Editing and Corrections.
- B. Discussed Breakfast with Santa on 12-20-17 Expense Report.
- C. Looking for Building Supervisor opening at KMB & Community Center. In need of one more Supervisor.
- D. Daddy Daughter Dance Princess Ball set for 2-10-18, tickets now on sale, \$10 per person.
- E. Still looking for Jack Frost Vendors for 2-2-18 and 2-3-18.
- F. Kiss Tribute concert on 2-24-18. The Fundraiser for Summertime Kids Programs and the 2018 Summer Concert Series. Ticket now on Sale (\$10.00).

Resolution 2018-02

Moved by Commissioner DeFiore and Supported by Commissioner Taucher. Resolved, to approve the changes to The Master Plan for 2018-2022 and submit to L.A.P.. Motion carried.

Resolution 2018-03

Moved by Commissioner DeFiore and Supported by Commissioner Taucher. Resolved, that all Special Event Expense Reports will include accurate expenses and revenues i.e.: Prep for Events performed by all staff, etc. Motion carried.

MISCELLANEOUS MATTERS AND CALL TO AUDIENCE

COMMISSION COMMENTS

Discussions of how Presentations are made to the Commission. Being Member of The National Recreation Parks Association and the Michigan Recreation & Parks Association.

Next Meeting: February 21, 2018 at 7:00 pm at the Kennedy Memorial Building

Resolution 2018-04

Moved by Commissioner Taucher and Supported by Commissioner DeFiore. Resolved, that the meeting adjourn at 8:07 PM. Motion carried.

Submitted by: Michael Barragan, Secretary, Parks & Recreation Commission

**City of Lincoln Park
PARKS AND RECREATION COMMISSION
SPECIAL MEETING
Meeting Minutes of Wednesday February 28, 2018**

Meeting called to order at 7:01 PM by Dennis Anderson

PRESENT: Dennis Anderson, Mike Barragan, Phyllis DeFiore, John Taucher, Jeffrey Comer

ABSENT: Virginia Mondon, Bradley Schick

OTHER PRESENT: None

Resolution 2018-005

Moved by Commissioner Taucher and Supported by Commissioner Defiore.

To Approve the 2018 – 2022 Parks & Recreation 5 Master Plan.

Motion carried.

MISCELLANEOUS MATTERS AND CALL TO AUDIENCE

COMMISSION COMMENTS

Discussion of Parks looking Presentable and Safe.

Next Meeting: March 21st, 2018 at 7:00 pm at the Kennedy Memorial Building

Resolution 2018-06

The Meeting be adjourned at 7:20 pm

Moved by Commissioner Taucher and Supported by Commissioner Comer.

Submitted by: Michael Barragan, Secretary, Parks & Recreation Commission

Stakeholder Interviews

Interview with Terry Dangerfield: Superintendent, Lincoln Park Public Schools

1. Q. Did you know that the 5 Year Recreation Plan allows Lincoln Park to qualify for federal and state funding to make capital improvements with a match of 25% - 50% of local match? Have you ever participated in the planning process or seen a Lincoln Park 5 year recreation plan before?
A. NO, I have not.
2. Q. How would you describe the relationship between your organization and Lincoln Park Parks & Recreation? Is there a need or desire to improve the relationship or is it functioning fine the way things are going?
A. Positive. I would imagine there are more opportunities that could happen between the two entities.
- 3a. Q. Does your organization have any particular needs or wants that are related to public recreation or parks?
A. Nothing in particular. We are open to a more beneficial partnership for more opportunities for our students and the community.
- 3b. Q. What do you think needs to happen to improve Lincoln Park's Park System (programs, facilities, communications, events etc)?
A. I do not see enough opportunities advertised for our students or at least through the school system. There are certainly parks with unusable equipment (i.e. basketball courts, playground equipment, etc.)
- 4a. Q. How would you like to be involved in Lincoln Park's park programs and/or facilities in the future?
A. In whatever capacity makes sense for the City.
- 4b. Q. Do you see any opportunities with your organization or others to think about partnerships?
A. I think there are definite opportunities.
5. Q. Do you want / need to be informed about Lincoln Park Parks & Recreation? If so, what is the best way to be keep your organization informed about your relationship with the Lincoln Park's parks system?
A. Yes, Through me, Terry Dangerfield, Superintendent Lincoln Park Public Schools.
6. Q. Are there any suggestions you can provide that will help Lincoln Park Parks & Recreation serve the community better?
A. I would love to see more organized, well rounded activities for our students, that then compliment, or enhance school activities. We need play, art, STEM, athletic, academic, and social opportunities for the kids of LP that can occur outside of the school day.

Interview with Patti McNeil - President, Skate Company Skating Club

1. Q. Did you know that the 5 Year Recreation Plan allows Lincoln Park to qualify for federal and state funding to make capital improvements with a match of 25% - 50% of local match? Have you ever participated in the planning process or seen a Lincoln Park 5 year recreation plan before?
A. Yes, Skate Company Skating Club have heard about the 5 Year Plan. The club or myself have not participated in the planning process.
2. Q. How would you describe the relationship between your organization and Lincoln Park Parks & Recreation? Is there a need or desire to improve the relationship or is it functioning fine the way things are going?
A. Skate Company Skating Club as well as myself feel we have an excellent relationship with the Lincoln Park Parks and Rec Department. We work very well with the staff at the rink.
- 3a. Q. Does your organization have any particular needs or wants that are related to public recreation or parks?
A. As a skating club we would love to see the Rink Pro Shop have more items that pertain to Figure Skating. If the rink were able to have more hours available for Open Figures both in and out of season. We also feel that if there were more open skating sessions it would encourage the public to use the rink more and would also help grow the Learn to Skate program run by our club.
- 3b. Q. What do you think needs to happen to improve Lincoln Park's Park System (programs, facilities, communications, events etc)?
A. As far as the rink is concerned it would be a great opportunity for both the city and the club if a second rink could be built. This would allow for more mixed ice use and more figure skating opportunities such as competitions, open skate, open figures, hockey and figure skating at the same time. Having a banquet room for party rentals would be a great addition. Having a year round facility that might include, splash pad or water activities, basketball, volleyball, soccer etc. would give residents and other nearby community residents more opportunities to think of Lincoln Park and use these facilities. An electronic sign to announce activities, tournaments, lessons and open skate times would help for residents to stay informed would be a great asset.
4. Q. How would you like to be involved in Lincoln Park's park programs and/or facilities in the future? Do you see any opportunities with your organization or others to think about partnerships?
A. I, myself am hoping to become an employee of the city to help bring people in to grow our programs. Skate Company is a small club but see the future as a growing opportunity. We currently put on the annual ice show and would love the opportunity to host figure skating competitions. We encourage partnership to grow the use of the rink and our club.
5. Q. Do you want / need to be informed about Lincoln Park Parks & Recreation? If so, what is the best way to be keep your organization informed about your relationship with the Lincoln Park's parks system?
A. We would love to be informed about Lincoln Park Parks and Recreation. Our club email is skatecompanyskatingclub@gmail.com.

6. Q. Are there any suggestions you can provide that will help Lincoln Park Parks & Recreation serve the community better?

A. We believe that more advertising of the events and hours of the rink would help bring in more people. Being able to offer more services other than hockey and figure skating at the rink and Youth Center Park such as water activities, basketball, volleyball, soccer and banquet or meeting room opportunities would also help to grow use in this area


Thank you for giving us the opportunity to participate

Patti McNeil

President, Skate Company Skating Club

Advertisement

Affidavit of Publication - January 17, 2018 Meeting



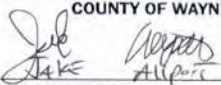
MICHIGAN GROUP

AFFIDAVIT OF PUBLICATION
2125 Butterfield Dr, Suite 102N • Troy MI 48084

PARKS & RECREATION DEPT.
3240 FERRIS

LINCOLN PARK, MI 48146
Attention: Doreen Christian

STATE OF MICHIGAN,
COUNTY OF WAYNE

The undersigned , being duly sworn the he/she is the principal clerk of The News-Herald, thenewsherald.com, thenewsherald.com2, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

PARKS & RECREATION DEPT.

Published in the following edition(s):

The News-Herald	01/07/18
thenewsherald.com	01/07/18
thenewsherald.com2	01/07/18

**City of Lincoln Park's
Five Year Recreation Plan Available for
Public Review and Comment**

Lincoln Park, Michigan – December 22, 2017 – The City of Lincoln Park Parks and Recreation Department announces the availability of its preliminary 2018-2022 Five Year Park & Recreation Plan for public review and comment.

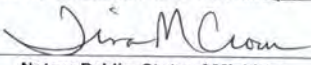
The Plan is a document that guides the City's vision for parks and recreation for the next five years and provides a basis for eligibility for state and federal grants. The plan complies with the MDNR Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans.

The planning process included a public meeting on 11-27-17, "Stakeholder Meetings" with people and organizations, and an electronic survey made available to all community members between 10-2-17 through 12-22-17. The process concludes with a 30-day public review of the proposed Plan starting 12-22-17 through 1-29-18, which is available for review on the Lincoln Public Web page, Kennedy Memorial Building lobby and City Hall. It will also be available for public review at the Lincoln Park Parks and Recreation Commission meeting on January 17, 2018 to be held at the Kennedy Memorial Building at 7:00 PM. The City Council will review a final version of the Plan at its regularly scheduled meeting in February meeting 1355 Southfield Road.

All residents, property owners, persons with disabilities, immigrants, seniors, low-income, children and youth, homeless persons, and other stakeholders of the City of Lincoln Park are encouraged to submit written comments or questions regarding the Master Plan to Doreen Christian, Parks & Recreation, 3240 Ferris, Lincoln Park MI 48146 or email at dchristian@citylp.com

Published: January 7, 2018

Sworn to the subscribed before me this 10th January 2018




Notary Public, State of Michigan
Acting in Oakland County

Advertisement Information

Client Id: 1243127 Ad Id: 1501871 PO: Sales Person: 200301

Affidavit of Publication - March 19, 2018 Meeting (Cont.)



AFFIDAVIT OF PUBLICATION
2125 Butterfield Dr, Suite 102N • Troy MI 48084

CITY of LINCOLN PARK
1355 SOUTHFIELD ROAD

LINCOLN PARK, MI 48146-2320
Attention:

**STATE OF MICHIGAN,
COUNTY OF WAYNE**

The undersigned Justin Denemy, being duly sworn the he/she is the principal clerk of The News-Herald, thenewsherald.com, thenewsherald.com2, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

CITY of LINCOLN PARK

Published in the following edition(s):

The News-Herald	03/07/18
thenewsherald.com	03/07/18
thenewsherald.com2	03/07/18

TINA M CROWN
Notary Public - Michigan
Lapeer County
My Commission Expires May 30, 2021
Acting in the County of Oakland

**CITY OF LINCOLN PARK
NOTICE OF PUBLIC HEARING
PARKS AND RECREATION PLAN**

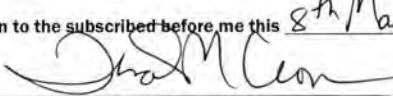
Notice is given to any and all interested parties that the City of Lincoln Park City Council will meet on **March 19, 2018** at the City of Lincoln Park City Hall, 1355 Southfield, Lincoln Park, Michigan, at 7:30 p.m. for the purpose of conducting a public hearing on the Parks and Recreation Plan for the City of Lincoln Park.

The City of Lincoln Park is preparing a five-year Parks and Recreation Plan in accordance with Michigan Department of Natural Resources requirements. When completed, the plan will serve as a guide for the acquisition and development of parks and recreation facilities and programs over the next five (5) years.

All interested persons attending the hearing will be given an opportunity to be heard in respect to this matter. If you cannot attend the meeting, you may submit comments by email to dchristian@citylp.com or in writing to the Parks and Recreation Department at 3240 Farm, Lincoln Park, 48146 until 3 p.m. the day of the meeting.

Darson F. Christian, Director
Parks and Recreation Department
City of Lincoln Park
Published March 7, 2018

Sworn to the subscribed before me this 8th March 2018


Notary Public, State of Michigan
Acting in Oakland County

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MAR 14 2018
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Advertisement Information

Client Id:	640676	Ad Id:	1540185	PO:		Sales Person:	200301
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Letters to Local Agencies

Letter to Southeast Michigan Council of Governments



809 Center St, Suite 1 | Lansing, MI 48906 | info@lapinc.net | (ph) 517-485-5500 | (fax) 517-485-5576

February 19, 2018

Ms. Kathleen Lomako, Executive Director
Southeast Michigan Council of Governments
1001 Woodward Ave., Suite 1400
Detroit, Michigan 48223-3602

RE: *City of Lincoln Park Parks and Recreation Master Plan 2018-2022*

Dear Ms. Lomako,

Please find, enclosed, a copy of the *City of Lincoln Park Parks and Recreation Master Plan 2018-2022*. Landscape Architects and Planners, Inc. was hired to develop an update to the recreation plan. We are providing you a copy for your review. If you have any questions please contact us at (517) 485-5500 or Doreen Christian, Director at (313) 386-1817.

Sincerely,

A handwritten signature in blue ink that reads "Robert Ford".

Robert Ford
Landscape Architect

Letter to Wayne County



809 Center St, Suite 1 | Lansing, MI 48906 | info@lapinc.net | (ph) 517-485-5500 | (fax) 517-485-5576

February 19, 2018

Beverly Watts, Director of Public Service
Wayne County
33175 Ann Arbor Trail
Westland, Michigan 48185

RE: *City of Lincoln Park Parks and Recreation Master Plan 2018-2022*

Dear Ms. Lomako,


Please find, enclosed, a copy of the *City of Lincoln Park Parks and Recreation Master Plan 2018-2022*. Landscape Architects and Planners, Inc. was hired to develop an update to the recreation plan. We are providing you a copy for your review. If you have any questions please contact us at (517) 485-5500 or Doreen Christian, Director at (313) 386-1817.

Sincerely,

A handwritten signature in blue ink that reads "Robert Ford".

Robert Ford
Landscape Architect

Post-Completion Self-Certification Reports



Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended,
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964), and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: MICHIGAN NATURAL RESOURCES TRUST FUND CLEAN MICHIGAN INITIATIVE
(Please select one) LAND AND WATER CONSERVATION FUND RECREATION PASSPORT BOND FUND

GRANTEE: City of Lincoln Park

PROJECT NUMBER: CM00-168 PROJECT TYPE: Renovation of existing facilities

PROJECT TITLE: Community Ice Arena Renovation

PROJECT SCOPE: Renovation of ice arena indoors and outdoors

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee)	Contact Person	Title
City of Lincoln Park	Doreen Christian	Director
Address	Telephone	
3240 Ferris	313-386-1817	
City, State, ZIP	Email	
Lincoln Park, MI 48146	dchristian@citylp.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). Yes No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) Yes No

Are any of the facilities obsolete? If yes, please explain. Yes No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. Yes No

Are the facilities and the site being properly maintained? If no, please explain. Yes No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. Yes No

Page 1
PR15M (Rev. 7/6/2014)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No

Pricing is negotiable, Learn to Skate fees, Ice Rental Fees, Building Rental Fees.

What are the hours and seasons for availability of the site?



9:00am-3:00pm M-F rental only; 3:00pm-10:00pm M-F, Weekends-variable

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D


CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Doreen Christian Please print	 Grantee Authorized Signature	2/28/18 Date
Katelynd Saldivar Please print	 Witness Signature	2-28-18 Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Page 3 PR1944 (Rev. 07/07/2014)



Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended,
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964), and Part 715, of PA 451 of 1994, as amended

GRANT TYPE: MICHIGAN NATURAL RESOURCES TRUST FUND CLEAN MICHIGAN INITIATIVE
(Please select one) LAND AND WATER CONSERVATION FUND RECREATION PASSPORT BOND FUND

GRANTEE: City of Lincoln Park

PROJECT NUMBER: BF89-651 PROJECT TYPE: Re-development Project

PROJECT TITLE: Youth Center Park

PROJECT SCOPE: Replacement of antiquated restroom with accessible restroom/shelter

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee)	Contact Person	Title
City of Lincoln Park	Doreen Christian	Director
Address	Telephone	
3240 Ferris	313-386-1817	
City, State, ZIP	Email	
Lincoln Park, MI 48146	dchristian@citylp.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). Yes No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) Yes No

Are any of the facilities obsolete? If yes, please explain. Yes No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. Yes No

Are the facilities and the site being properly maintained? If no, please explain. Yes No


Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. Yes No

Page 1 PR1044 (Rev. 07/07/2014)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Doreen Christian Please print	 Grantee Authorized Signature	2-28-18 Date
Katelynd Saldívar Please print	 Witness Signature	2-28-18 Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Page 3 PR1944 (Rev. 07/07/2014)

Michigan Department of Natural Resources - Grants Management

**PUBLIC OUTDOOR RECREATION GRANT
POST-COMPLETION SELF-CERTIFICATION REPORT**

This information required under authority of Part 19, PA 451 of 1994, as amended,
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964), and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: MICHIGAN NATURAL RESOURCES TRUST FUND CLEAN MICHIGAN INITIATIVE
(Please select one) LAND AND WATER CONSERVATION FUND RECREATION PASSPORT BOND FUND

GRANTEE: City of Lincoln Park

PROJECT NUMBER: BF89-118 **PROJECT TYPE:** Development Project

PROJECT TITLE: Kammer Park-Phase 1 (Council Point Park)

PROJECT SCOPE: Development of park amenities

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee)	Contact Person	Title
City of Lincoln Park	Doreen Christian	Director
Address	Telephone	
3240 Ferris	313-386-1817	
City, State, ZIP	Email	
Lincoln Park, MI 48146	dchristian@citylp.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). Yes No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) Yes No

Are any of the facilities obsolete? If yes, please explain. Yes No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. Yes No

Are the facilities and the site being properly maintained? If no, please explain. Yes No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. Yes No

Page 1 PR1944 (Rev. 07/07/2014)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain. Yes No

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) Yes No N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain. Yes No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure. Yes No



What are the hours and seasons for availability of the site?
 24/7 365 Dawn to Dusk

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION


I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Doreen Christian Please print	 Grantee Authorized Signature	2-28-18 Date
Katelynd Saldivar Please print	 Witness Signature	2-28-18 Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Page 3

PR1944 (Rev. 07/07/2014)



Michigan Department of Natural Resources - Grants Management

PUBLIC OUTDOOR RECREATION GRANT POST-COMPLETION SELF-CERTIFICATION REPORT

This information required under authority of Part 19, PA 451 of 1994, as amended,
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.

GRANT TYPE: MICHIGAN NATURAL RESOURCES TRUST FUND CLEAN MICHIGAN INITIATIVE
(Please select one) LAND AND WATER CONSERVATION FUND RECREATION PASSPORT BOND FUND

GRANTEE: City of Lincoln Park

PROJECT NUMBER: TF721 **PROJECT TYPE:** Land Acquisition

PROJECT TITLE: Council Point Park (formerly Kammer Park)

PROJECT SCOPE: Acquisition of 28 acres of land in the Ecorse Creek floodplain

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)		
Name of Agency (Grantee)	Contact Person	Title
City of Lincoln Park	Doreen Christian	Director
Address	Telephone	
3240 Ferris	313-386-1817	
City, State, ZIP	Email	
Lincoln Park, MI 48146	dchristian@citylp.com	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided? If yes, please describe change(s). Yes No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.) Yes No

Are any of the facilities obsolete? If yes, please explain. Yes No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area? If yes, please provide a photograph of the sign. If no, please explain. Yes No

Are the facilities and the site being properly maintained? If no, please explain. Yes No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism. Yes No

Page 1
PR1944 (Rev. 07/07/2014)

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Doreen Christian
Please print

Doreen Christian
Grantee Authorized Signature

2-28-17
Date


Kimberly Dinos
Please print

Kimberly Dinos
Witness Signature

2/28/17
Date

Send completed report to: POST COMPLETION GRANT INSPECTION REPORTS
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

Certification Checklist



Michigan Department of Natural Resources-Grants Management

COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended. Submission of this information is required for eligibility to apply for grants.

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than March 1 of the year the local unit of government is applying for grants.

PLAN INFORMATION		
Name of Plan: <i>City of Lincoln Park Parks and Recreation Master Plan 2018-2022</i>		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan:	County	Month and year plan adopted by the community's governing body
<i>City of Lincoln Park</i>	<i>Wayne</i>	<i>March 2018</i>

PLAN CONTENT
<p>INSTRUCTIONS: Please check <u>each</u> box to certify that the listed information is included in the <u>final</u> plan.</p> <p><input checked="" type="checkbox"/> 1. COMMUNITY DESCRIPTION</p> <p><input checked="" type="checkbox"/> 2. ADMINISTRATIVE STRUCTURE</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Roles of Commission(s) or Advisory Board(s) <input checked="" type="checkbox"/> Department, Authority and/or Staff Description and Organizational Chart <input checked="" type="checkbox"/> Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming <input checked="" type="checkbox"/> Current Funding Sources <input checked="" type="checkbox"/> Role of Volunteers <input checked="" type="checkbox"/> Relationship(s) with School Districts, Other Public Agencies or Private Organizations <p style="margin-left: 40px;">Regional Authorities or Trailway Commissions Only:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities <input type="checkbox"/> Articles of Incorporation <p><input checked="" type="checkbox"/> 3. RECREATION INVENTORY</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Description of Methods Used to Conduct the Inventory <input checked="" type="checkbox"/> Inventory of all Community Owned Parks and Recreation Facilities <input checked="" type="checkbox"/> Location Maps (site development plans recommended but not required) <input checked="" type="checkbox"/> Accessibility Assessment <input checked="" type="checkbox"/> Status Report for all Grant-Assisted Parks and Recreation Facilities <input type="checkbox"/> Waterways Inventory (if applicable) <p><input checked="" type="checkbox"/> 4. RESOURCE INVENTORY (OPTIONAL)</p> <p><input checked="" type="checkbox"/> 5. DESCRIPTION OF THE PLANNING PROCESS</p>

Page 1 of 2
PR1924-1 (Rev. 12/21/2016)

6. DESCRIPTION OF THE PUBLIC INPUT PROCESS

Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice 1/7/2018

Type of Notice Newspaper

Plan Location City Webpage, City Hall + 1

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 12/22/17 - 2/2/18

Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice 3/5/18

Name of Newspaper NEWS-HERALD

Date of Meeting 2/20/2018 3-19-18

Copy of the Minutes from the Public Meeting

7. GOALS AND OBJECTIVES

8. ACTION PROGRAM

9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)

PLAN ADOPTION DOCUMENTATION

APPROVAL DOCUMENTATION: For multi-jurisdictional plans, each local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

1. Official resolution of adoption by the governing body dated 3-19-18

2. Official resolution of the Parks + Recreation Commission or Board, recommending adoption of the plan by the governing body, dated 2/20/18

3. Copy of letter transmitting adopted plan to County Planning Agency dated: 2/19/2018

4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: 2/19/2018

OVERALL CERTIFICATION

NOTE: For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for City of Lincoln Park includes the required content, as indicated above and as set forth by the DNR. (Local Unit of Government)

Heaven B. Christian 3-20-18
Authorized Official for the Local Unit of Government Date

This completed checklist must be uploaded in MiRecGrants.

Page 2 of 2 PR1924-1 (Rev. 12/21/2016)

Additional Community Input

Letters from Community Members

December 5, 2017

Parks & Recreation Office Senior Center
3240 Ferris
Lincoln Park, MI 48146



Dear Director Doreen Christian,

I am currently a 7 year long resident of Lincoln Park and I enthusiastically write to encourage the department of parks and recreation to consider creating a public dog park. As owner of an energetic and playful 3-year-old beagle named Charlie, I would love to be able to use a dog park.

Many public spaces, even city parks require that dogs remain on a leash. This restricts a dog's natural desire to run around and play. Many dog owners who want their dogs to get ample exercise often defy local ordinances that require their dogs to be leashed and risk incurring hefty fines. Loose dogs can cause car accidents as drivers swerve to avoid hitting them. A dog park with a fenced in area with ample space for dogs to run around would reduce the chances of dogs from running away beyond the park's boundaries and reduce the incidents of dogs running loose from yards and getting into mischief, or worse, being injured or killed by a car

Just like with human children, dogs require socialization with other dogs from a very young age to grow and mature into a well-behaved and well-rounded family pet. A dog park could serve as a place to help increase or maintain a dog's social skills and allowing them to spend time with other dogs. I avoid taking Charlie for walks around the neighborhood and local parks because it's a struggle to keep him on his leash. In the end, keeping him home and restricting him to our backyard to play with only humans deprived him of opportunities to socialize with other dogs. The lack of that interaction hurts his growth and maturity.

Dog owners themselves could also benefit from a dog park because they would have the opportunity to meet other enthusiastic dog owners to share tips and resources. Just as with human children, play dates can be arranged and words of advice and encouragement can be shared.

A good model would be the dog park located in Canton, MI. The Canton dog park has been around for several years and is continuously finding ways to make improvements. I found myself overjoyed at the idea of Lincoln Park building a dog park after reviewing their website. I encourage you visit their webpage for insightful information at mi-canton.civicplus.com/151-dog-park

A study by the Department of Earth and Environmental Science of the University of Pennsylvania describes a high quality dog park. Some good features would be to have separate play areas for the smaller and larger dogs, ensuring non-poisonous plants and landscaping be used in all the park materials, having well-lit areas for evening hours, having an indoor water supply for drinking water to prevent freezing, having appropriate garbage canisters for disposing of solid waste, highly visible signage of park rules and expectations, avoiding busy streets in

The City of Lincoln Park
Parks and Recreation Master Plan
2018-2022

Prepared By:



LAP + CREATIVE
Landscape Architects and Planners.

809 Center St, Suite 1 | Lansing, MI 48906 | info@lapinc.net | (ph) 517-485-5500 | (fax) 517-485-5576

Planning Consultants:

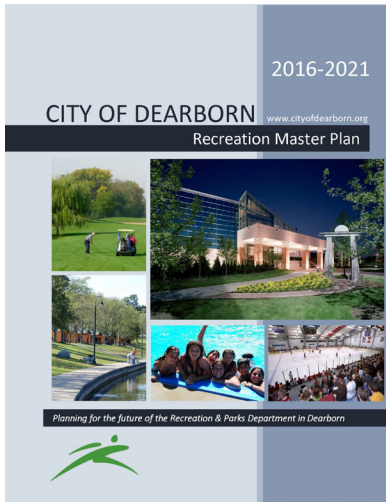
Robert Ford, LA, Project Manager, LAP Inc.

Nick Wallace, Recreation Planner, LAP Inc.

Lincoln Park
M I C H I G A N

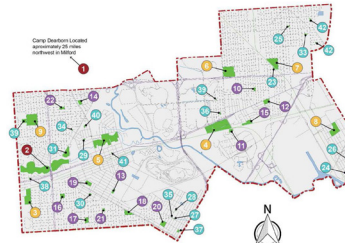


RECREATION & PARK PLAN CITY OF DEARBORN



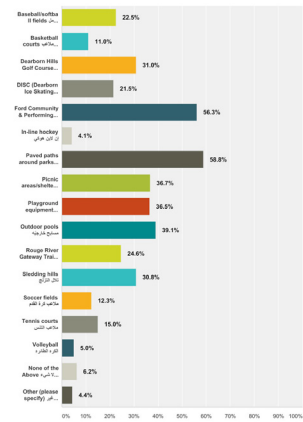
LAP completed the inventory, interviews and input meetings, opinion survey, demographic analysis, needs assessment, recreational standards, reviewed related plans, provided goals, an objective action plan and a capital improvements budget. and submitted the new plan to the DNR. This plan will also keep the Recreation and Parks Department CAPRA accredited.

Park Locations Map



No.	Park Name
Regional/Metropolitan Parks	
1	Camp Dearborn
2	Dearborn Hills Golf Course
Community Parks	
3	Crowley
4	Ford Community & Performing Arts Center
5	Ford Field
6	Ford Woods
7	Hemlock
8	Lapeer
9	Lavagood
Neighborhood Parks	
10	Argyle - Williamson
11	Banington
12	City Hall
13	Edison
14	Cak
15	Geer
16	Oxford
17	Penn-Vassar
18	Schemansky
19	Summer-Stephens
20	Ten Eyck
21	Whitmore - Bolles
22	York
Mini Parks	
23	Alber - Bingham
24	Ash - Raymond
25	Arthur Basse
26	Cantebury
27	Carlyle - Ash
28	Carlyle - Raymond
29	Cherry Hill
30	Columbia
31	Dearborn High
32	Frieda - Blessey
33	Glary
34	Marta - Myrte
35	Morningside
36	Palmer - Jerome
37	Pine - Linden
38	Rivendale
39	Rosalie - Hubbard
40	Tennahill
41	WODA Pocket Park
42	Wyoming - Gould

Q5 Which Dearborn recreation amenities do you and/or your family use? Please check all that apply.



Chapter 4

Recreation Inventory



Hemlock Park Spray Park

Overview

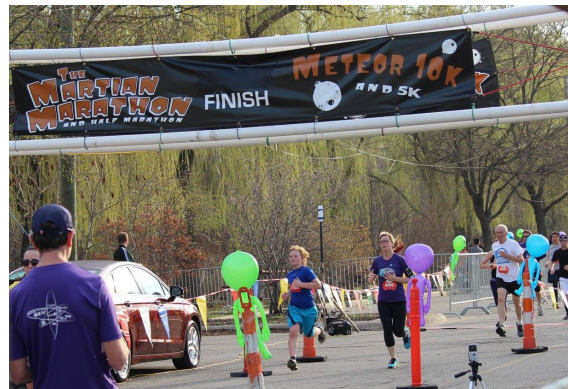
Purpose

The recreation inventory is an essential component of the Recreation Master Plan. It allows the Recreation & Parks Department to assess the condition, quantity and type of facilities, identify their location, showcase the variety of programs and events offered, identify where new facilities should be built, identify where upgrades are needed for compliance with the Americans with Disabilities Act (ADA), and where there are opportunities for programs and events. The Recreation & Parks Department continually updates the recreation inventory as changes, renovations and additions occur so the inventory remains current.



Dearborn Hills Golf Course

Ford Community & Performing Arts



Dearborn Recreation & Parks
Aquatics • Golf • Ice Arena • Camping • Sports • Theater



5-YEAR RECREATION MASTER PLAN

ADRIAN, MICHIGAN

"We build community through people, parks and programs."



The Parks and Recreation Master Plan, 2011-2016 will provide developmental guidance, but is necessary to be eligible for grant funding through the Michigan Department of Natural Resources (MDNR). The plan was formulated based on information gathered, analyzed and compiled from the following sources: 1) Input from the citizens of Adrian through: Focus Group Meetings, Public Meetings, City Commission, Public hearing, City Commission; 2) Evaluation of: Demographics, Natural features, Parks and recreation trends; and 3) Data compiled from previous City of Adrian Parks and Recreation Plans, City of Adrian Master Plan and Park and Recreation Plans of adjacent communities.

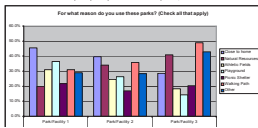
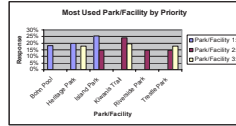
EXECUTIVE SUMMARY

Goals and Objectives

GOAL	OBJECTIVE
Goal A: To maintain safe parks	Objective A: Operate a comprehensive safety inspection program throughout the park system.
	Objective B: Conduct regular and thorough playground inspections, maintain current Certified Playground Safety Inspector status among supervisory positions.
	Objective C: Quickly and effectively address public safety concerns.
	Objective D: Continue to promote cooperation and reporting programs with local police and neighborhood groups.
Goal B: Promote and enhance the financial stability of the Adrian park system through the following methods:	Objective A: Regulation/Ordinance
	Objective B: General Fund
	Objective C: Grants from Federal, State and Local Sources
	Objective D: Gifts, Donations, Endowments, Estates, Corporate Partnerships
	Objective E: Community Survey
	Objective F: Evaluation of Park Assets
Goal C: Maintain, assess, develop and preserve park lands and facilities in order to provide for the needs of present and future generations.	Objective A: To provide systematic and efficient maintenance of park lands and facilities.
	Objective B: The provision of land for recreation to meet community needs.
	Objective C: Most Used Park/Facility
	Objective D: To continue with efforts of meeting and exceeding the needs of the community.
	Objective E: To continue to provide and improve park facilities.
	Objective F: Facility Facility Assessment

Example Report Pages

PLANNING PROCESS



Park Use

The respondents were asked to identify why they use the three parks/facilities the most.

City of Adrian
Parks and Recreation Master Plan, 2011-2016

60



Recreation and ADA Inventory of City Parks



Stakeholder Meeting



PARK & RECREATION PLAN & NEEDS ASSESSMENT LANSING, MICHIGAN

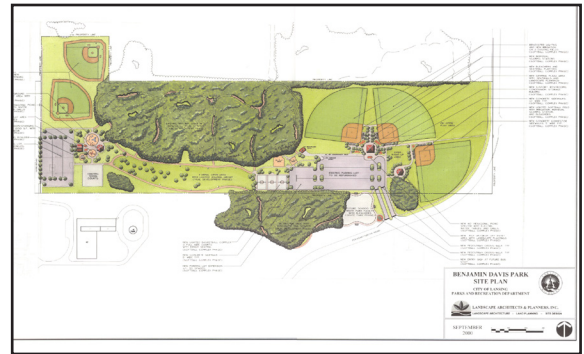
THIRTY YEARS OF PARKS & RECREATION PLANNING STUDIES

RECREATION INVENTORY

The recreation inventory is an essential item to the Parks and Recreation Department. It allows the Department to assess the quantity and type of facilities and where they are located, showcase the variety of program and events offered, identify where new facilities should be built, where ADA upgrades are needed and opportunities for programs and events. The City continually updates the Facilities Inventory as renovations and additions occur as they have in current list. Programs and events administered by the Department within the past year are included in the program and event listing.

After the passage of the Americans with Disabilities Act in 1990 the Parks and Recreation Department developed a Transition Plan. The process involved conducting accessibility assessments of the Lansing Park system and its facilities. The plan targeted barriers that hinder the availability of services, facilities, programs and activities for people with disabilities. The plan was completed and adopted by the City Council in 1993. The Department will be completing a new ADA evaluation of all park facilities in 2010. The Parks and Recreation Department's recent projects have been constructed to comply with all federal and state statutes regarding barrier-free compliance. It is a goal of the Department to continue to bring all facilities into compliance with these standards.

City of Lansing
Parks and Recreation Master Plan, 2010-2015 27



1985-2015 PARKS & RECREATION MASTER PLAN

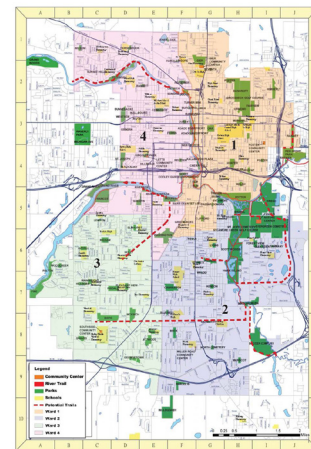
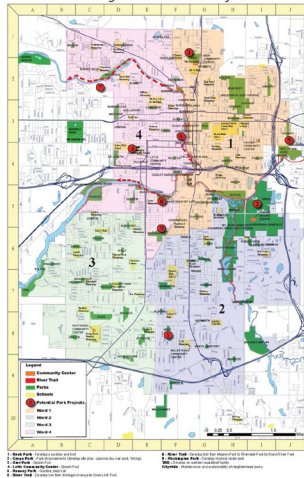
Landscape Architects & Planners, Inc. assisted in the updating of the current plan and the preparation of the three previous 5-year recreation plans dating back to 1985. LAP has assembled park inventories, provided needs assessment, maps, charts and graphs for the plans, coordinated numerous focus groups addressing trends and issues related to the Mid-Michigan area, assisted in the prioritization of strategic issues into goals and objectives for future plans, assisted in the preparation of the capital improvements budget, and assisted in the writing of the three plans for the City.

**CITY OF LANSING
PARKS AND RECREATION
MASTER PLAN
2010-2015**

ADOPTED MARCH 29, 2010

City of Lansing
Ingham County, Michigan

Lansing Parks Potential Projects



You Can Help Shape the Future of Lansing Parks & Recreation

Public Input Opportunity

Ward Meetings

- Ward 2: September 10, 7-9 PM, Fanner Nature Center, 2020 E. Mt. Hope
- Ward 3: September 15, 7-9 PM, Southside Community Center, 5815 Vito Rd.
- Ward 1: September 16, 6:30-8:30 PM, Foster Community Center, 200 N. Foster
- Ward 4: September 23, 6:30-8:30 PM, Letts Community Center, 1220 W. Kalamazoo

Draft Review - TBD
Public Hearing - TBD



Purpose: To create a 5-year Parks and Recreation Master Plan

- We need citizen input to develop goals, objectives and identify projects for the next 5 years.
- The plan makes the city eligible for grant funding.



Questions: Lansing Parks and Recreation
• www.lansingmi.gov/parks
• 517-483-4277



COMPREHENSIVE RECREATION MASTER PLAN

INGHAM COUNTY

1992 - 1997 PARKS FACILITY MASTER PLAN


GOALS & OBJECTIVES 1992-1997

The following Goals and Objectives have been developed through the assistance of the Ingham County Board of Trustees, Ingham County Parks Department, various workshops, community participation, staff, and professional judgement of Robert Ford & Associates Inc.

ACQUISITION AND/OR DISPOSAL OF PARK LANDS IN AREAS THAT ARE UNDER SERVICED, DEFICIENT OR INAPPROPRIATE:

1. Provide more natural and artificial water resources for swimming, fishing, viewing, etc. See map #1.
 - A. Acquire more water front land south of Lake Lansing Park-South. See map #3.
 1. Acquire more land adjacent to Lake Lansing North. See map #4.
 2. Acquire land adjacent to the northeast boundary of Grand Island. See map #5.
 4. Negotiate a long-term lease with the State to develop the Grand Island as a park and fishing facility in exchange for the County's complete responsibility for maintenance and operation of the park.
 5. Purchase available lakes, abandoned gravel pits, or other land potential for water-based recreation.
- B. Provide for a variety of recreational activities, ranging from passive to active.
- C. Develop water and land corridors/greenways which connect different areas and urban population centers and provide non-motorized access. See map #2.
 1. Purchase or lease lands through the DNR along the Grand Island Cedar River to allow access points for fishing, canoeing, and other related activities.
 2. Link with Rails-to-Trails along the abandoned railroad north of Grand Island to form a greenway for recreational use. Locate and design smaller greenway corridors for recreational use.

1992 INGHAM COUNTY PARKS FACILITY MASTER PLAN



BOARD OF PARK TRUSTEES
 THOMAS M. MITCHELL, Chair
 DAVID G. WERATHUM, Secretary
 MICHAEL E. PARRELL, Trustee

INGHAM COUNTY PARKS DEPARTMENT
 201 South Street, Lansing, Michigan 48906

COMPREHENSIVE PLANNING PROCESS

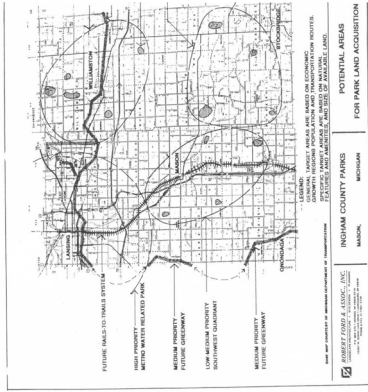
Based on a comprehensive recreation planning process developed and administered by Robert Ford & Associates, Inc., a private consulting and planning firm retained by the Ingham County Board of Trustees in March 1991. This section of the report describes the process and the results of the planning process. The results of this work are presented in the Basis for Action.

Ingham County has over 281,000 inhabitants differing in their cultural and economic backgrounds and living in environments that range from urban neighborhoods to isolated rural areas. It is a challenge to develop appropriate regional-level plans for county parks and recreation that meet the needs of this population. Due to limited funds, different segments of the population need to be identified and represented in the planning process. The purpose of this report is to provide the Ingham County Parks Department with the information needed to address the process used for this report.

INTERVIEW

Interviews were held with the Director of Ingham County Parks Department. The purpose was to gain an understanding of the main operational and management issues and concerns of the Department. Lack of recreation facilities, particularly those related to active sports, were of primary concern. The development of parks and recreation facilities for Ingham County is a goal directed toward the development of parks and recreation facilities. Acquiring new park land and/or disposing of inappropriate parks is a goal of the Department. Acquiring new, innovative, or unique recreation facilities and providing well-maintained facilities to meet the needs of senior citizens, handicapped, and other special populations are also goals of the Department. Finally, maintaining financial stability of the County Park system is a goal of the Department.

It is the basic goal of the Ingham County Parks Department to continue to be a leader in the development of parks and recreation facilities. The development of parks and recreation facilities on a regional level. These include swimming, walking sports facilities, fishing, and other beach activities, trail walking and riding (including equestrian trails), and other country recreation. Generally, these experiences occur in or adjacent to natural areas. However, these experiences can be developed in urban areas and should be considered as basic recreation opportunities that the county should provide. In addition, the Department should consider large tracts of land for future development to offer the above mentioned recreation opportunities.



RECREATION AND PARK DEFICIENCIES

Ingham County recreation deficiencies were derived from a variety of sources. They include interviews with key staff members, workshops with various public representatives, opinion questionnaires, and an inventory of existing facilities needed against state and national standards.

The categories which follow were developed to help define the broad recreation deficiencies in Ingham County. The issues which have been identified are a reflection of the external perceived needs by staff, users and professional planners. The following objectives were developed from these needs and issues.

PERCEIVED NEEDS AND ISSUES

- Program and Facility Needs
- Innovative Park Programs, Activities and Needs
- Handicap Accessibility
- Land Acquisition
- Financial Needs
- Visibility and Public Relations
- Planning and Coordination Needs
- Development of Park Standards

PROGRAM AND FACILITY NEEDS

OVERCROWDING: It was strongly stated among all groups that facilities were overcrowded, overused and therefore in need of expansion. Park South was cited in particular. Future park land acquisition and development should help to relieve some of the problems and pressures associated with overcrowding. Park development standards would help to determine the best use of land and facilities necessary to alleviate the overcrowding problem.

Lack of Facilities: There are a number of park facilities which users, particularly seniors, consider to be deficient. Developing and improving current and proposed. See Proposed Park Development Standards for Ingham County Parks and Recreation Facility Deficiencies chart, located in the Appendix. This section, for a broader listing of the deficiencies in Ingham County, is a listing of deficiencies determined to be most critical:

Lake Lansing Park - South

This park is heavily used, primarily due to its water access for swimming and boating. For this reason, any land adjacent to the water should be strongly considered for acquisition, particularly the waterfront parcel, which is currently available immediately to the south. This parcel should be acquired while it is available, otherwise the opportunity will be lost. If acquired, this parcel could be developed for beach related activities, including picnic tables and benches, walkways, shelters, volleyball, or other related activities. This area would also provide a place for barrier-free access relatively close to the water's edge for handicapped citizens to enjoy the water. An observation and fishing dock with overhead canopy could be designed specifically for these people to allow unobstructed access.

Other Improvements: include four additional volleyball courts, recreation of the original building for special programming such as dance, musical performances, and an activity center, present location and a new playground be designed and implemented in the southwest of the existing playground, implementing outdoor lighting, expanding the irrigation system, and installing a vegetative buffer along Marsh Road. See map #5.

Ranger Park

Due to the close proximity to the road, it is recommended the playground be removed from its present location and a new playground be designed and implemented in the southwest of the present site.

Interpretive signs which identify and provide historic information should be provided for the present site.

Improvements or changes are recommended at this time. See map #7.

Holland Park

No improvements or changes are recommended at this time. See map #8.

LAND ACQUISITION

Present demand for water recreation exceeds what is presently available for public use, with capacity constraints of swimmers and boaters filling the Lake Lansing Parks every warm weekend throughout the summer. Each season more boats are turned away further in the day due to the limited capacity at this facility.

Group picnic reservations are filled quickly in early spring due to the limited number of pavilions. Future picnic areas cannot locate available play fields to satisfy the number of users wishing to play, such active and passive recreation people would like to use larger parks dedicated to their preferred use, with sensitive negotiation between conflicting users. In short, the demand for active forms of recreation is exceeding what is presently available.

INDIVIDUAL PARK IMPROVEMENTS

LAKE LANSING PARK - SOUTH

This park is in need of additional active recreation use. The current pattern of use is primarily passive recreation. The park is currently used for swimming, fishing, and boating. The park is currently used for swimming, fishing, and boating. The park is currently used for swimming, fishing, and boating.

LAKE LANSING PARK - NORTH

This park is also heavily used for its group picnic facilities. Where possible, the park should be expanded to accommodate the growing number of group picnics. The park should be expanded to accommodate the growing number of group picnics. The park should be expanded to accommodate the growing number of group picnics.

LAKE LANSING PARK - WEST

This park is also heavily used for its group picnic facilities. Where possible, the park should be expanded to accommodate the growing number of group picnics. The park should be expanded to accommodate the growing number of group picnics. The park should be expanded to accommodate the growing number of group picnics.

PARK & RECREATION MASTER PLAN OAKLAND COUNTY, MICHIGAN

OAKLAND COUNTY PARKS & RECREATION PLAN

Landscape Architects & Planners, Inc. had the lead role in the planning process, coordinated public meetings, interviewed key members of the community, completed the park inventory, an opinion survey, demographic analysis, prepared needs assessment, goals and objectives action plan and a capital improvements budget for the Commission's 5-year Recreation Plan.

Citizen Survey

A questionnaire was also mailed to 3,205 Oakland County residents. It contained 19 questions and a space soliciting other comments or suggestions. The first five questions concerned knowledge of Oakland County park facilities and programs and the extent to which these had been used by household members during the previous year. The next eight questions were the same as the questions on the administrator questionnaire dealing with improving park accessibility, adding recreation programs, fee structure, expanding the role of the system, and allocating \$100 to 12 possible budget items. The last six questions requested information concerning the respondent household including length of residence in the county, geographic referencing data, availability of a vehicle, age, sex, and ethnic origin.

The response to this survey was rather disappointing in one sense. Only 211 households (9.7%) returned complete responses and another 497 (15.5%) sent in partial responses despite the use of two reminder postcards and a final reminder letter accompanied by a second questionnaire.

This response rate is considerably below similar surveys in cities and far below the rates obtained for special user groups such as boaters, fishermen or hunters. The problem appeared to be that a large proportion of the population of the county is either completely unaware of the park and recreation opportunities offered by the county or confuses the county parks with parks operated by the state or the Huron-Clinton Metropolitan Authority. This is a surprising conclusion because the Oakland County Park Commission system has the reputation among park and recreation professionals of being Michigan's premier county park system and it even well known and is also surprising in that the Commission has operated what appears to be an exemplary information system staffed by highly competent professionals. However, as discussed in the Survey Results section, there is strong evidence that traditional public information methods now not reaching a substantial portion of the population.

In spite of the low response rate, the citizen survey produced much valuable data that we have been able to obtain from other sources. More details concerning the methods used and tables of values are included in the second part of the Appendix.

Summaries and interpretations of the data are included in the Survey Results section.

Workshops

Four workshops were held. The workshops were comprised of a variety of participants including government, Commission staff, park commissioners and a professional planners seminar workshop. The workshops were based on depth techniques to help identify free response identify deficiencies, opportunities and set priorities to help establish needs and directions.

GOALS AND OBJECTIVES

The following goals and objectives are in response to identified needs and deficiencies. They will assist the Commission in determining future programs by providing directional guidelines. However, they must remain flexible to allow for adjustments by creative and responsible management in the future.

The goals indicated are a direct result of surveys, workshops, inventory analysis and general opinions. The objectives were based on the professional recommendations of the consultants, management and staff.

GOAL

PROMOTE THE CONTINUED FINANCIAL STABILITY OF THE OAKLAND COUNTY PARK AND RECREATION SYSTEM.

OBJECTIVES

- Continue to promote a largely pay-as-you-go approach by monitoring user fees closely and adjusting fees as necessary.
- Establish a 20 year millage.
- Increase the amount of funds available by using state, federal and private grants when feasible.
- Continue to require higher fees from non-residents.
- Explore creative financing in a variety of scales to assist in promoting recreational programs and developments.

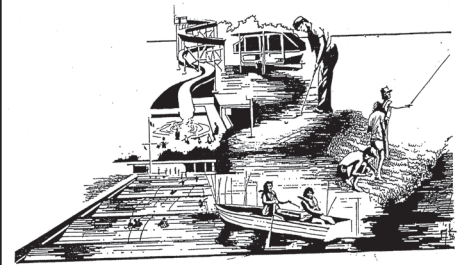
GOAL

PROMOTE THE VISIBILITY AND IMAGE OF THE PARK SYSTEM TO EXISTING AND POTENTIAL USERS WITHIN OAKLAND COUNTY.

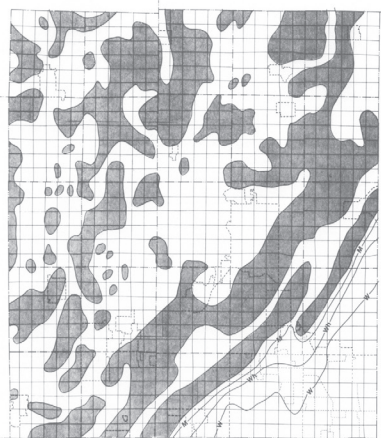
OBJECTIVES

- Develop a marketing strategy to study the various segments within the county in order to target specific areas.
- Evaluate tourist impacts within southeast Michigan and respond to specific public recreation opportunity.
- Study specific methods for promotion of program.
- Provide adequate staff, budget and tools necessary.
- Develop ways to measure the effectiveness of the system.

OAKLAND COUNTY PARK & RECREATION MASTER PLAN



PHYSIOGRAPHY



-120-

The Oakland County Park and Recreation Staff Workshop:

The staff perceived deficiencies differently than did the local government officials and were specific as to the areas which need improvement. Five issues lead the priority listing, one; outdated facilities seemed to be more significant than the others which were more evenly spaced.

High Priorities:

- 19% - facilities and programs are outdated and need improvements
- 13% - communications with employees needed improvement
- 10% - administrators should provide better leadership and direction
- 9% - a team approach or cooperation among units were lacking
- 8% - there is a lack of revenue-producing facilities and costs keep rising

Medium Priorities:

- 6% - frustration with the bureaucracy concerning implementation
- 5% - park locations are not well distributed geographically and new lands should be acquired
- 5% - programs are lacking in the southeast and others seem to compete with local governments
- 5% - the parks need better identification as county parks
- 4% - increase wages/benefits for full time and part time staff
- 4% - concern about county government competing with private enterprise

Lower Priorities:

- 3% - there should be a more active public relations effort
- 3% - lawsuits and liabilities are a problem
- 3% - there is a need for highly qualified professionals on staff
- 2% - there seems to be a lot of waste and lack of efficiency
- 1% - the cost of security systems requirements are too high
- 1% - lack of sports facilities

Other Suggestions:

- job enrichment classes - seminars would be beneficial, especially in the off-season
- urban centers need better access to natural resources
- need a better administrative complex
- salaries are not in proportion to responsibilities
- need security for bank deposits at the parks

At first there does not appear to be much agreement between the two groups about the existing problems or deficiencies within the County park systems. However, there are some overlaps. The local government officials point to a disproportionate distribution of programs (14%) and services and disproportionate location of parks (10%) as their second and third highest deficiency. These are only medium priorities with staff, 5% and 5% respectively. It is interesting to note that both priorities fall close together in each group. But the most significant feature is that they were identified as medium to high priorities by each group.



SECTION 5:
FEE PROPOSAL FORM

SEE ENCLOSED ENVELOPE





LAP + CREATIVE
Landscape Architects and Planners.