



CITY OF NOVI CITY COUNCIL
JUNE 8, 2026

SUBJECT: Approval of a Resolution to Amend Community Development Department Review and Permitting Fees per attached schedules effective for permits invoiced beginning July 1, 2026

SUBMITTING DEPARTMENT: Community Development

KEY HIGHLIGHTS:

- Increased permitting, review and inspection fees to reflect cost of service provided by Building and Planning Divisions

BACKGROUND INFORMATION:

The Community Development Department provides a wide variety of services to residents, businesses, and visitors to our community. Fees are collected for many of those services where appropriate including many Planning and Building related functions.

Developers, contractors and DIY homeowners are charged to offset building and trade (Plumbing, Electrical, Heating and Refrigeration) related permit review and inspection costs. These fees are set in a schedule approved by City Council. Commercial and Multi-Family Building Permit values and costs are referenced to Square Foot Construction Costs published and updated by the International Code Council (ICC) and adjusted with construction costs.

The Planning Division fees offset the costs of reviews of project plans and rezoning requests submitted for review under the Zoning, Woodlands, Wetlands, Engineering Design and Construction standards as well as conformance with the Master Plan for Land Use and other related future looking plans.

Fees charged to our customers generally fall into (2) categories. The first of these are pass through for our various consultants including natural features, traffic, façade and some standard permit reviews. These fees are typically adjusted in concert with new or updated contracts. Other fees are directed to the General Fund to offset the costs of City staff, related operations and supporting consultants. A number of Building fees were updated in 2023 while others have not been revised for a number

of years. These have been reviewed in detail and amendment is proposed in the attached strike through Fee Schedules attached.

Efficiencies and Convenience:

The City of Novi offers walk-in service (9) hours a day (5) days a week. Online trade and sign permit application submittals and 24-hour/ 7-day a week construction inspection scheduling are available. Payment for most invoices is available online through credit card or e-check for the convenience of our customers. Confirmation of inspection requests and results are available following field entry of results. Complete permit status and inspections results are also available 24/7 at www.bsaonline.com through the link from the City website. Inspectors have field tablets updated in real time and are available to contractors and permit holders via smart phone voice, text and email. Technology upgrades afford increased efficiencies, transparency and increased levels of service balanced with the flood of new products, construction methods and increasingly detailed construction and building performance standards.

Residential Permit Fees:

These fees are the basic permit cost for new residential 1 and 2 family homes, townhouses and garages. Base permit costs are based on values calculated per square foot of construction area. These values are fixed in the fee schedule, and have not been increased in several years. Proposed values for new work are as follows:

- 1 and 2 family homes and townhouses \$131.97/sf
- Garages (private) \$53.30/sf
- Finished basements \$23.63/sf
- Decks (depending on type) \$33.75-52.50/sf

It is important to note that the “values” are for the completed work and include both materials and labor. While the material cost for a homeowner may be significantly less the value of the finished product will be identical exclusive of who provided the labor. Inspection costs to the City will be the same or more for a DIY project compared to that done by a contractor. These fees are proposed to more closely match market conditions referenced in the current ICC cost data tables. Adjustment is also proposed for reviewing larger residential additions and alterations.

Base and Additional Inspection Fees:

These represent the cost for each permit final, reinspection, and additional inspection as well as hourly overtime charges for contractors requesting overtime, evening weekend and holiday inspections. Overtime inspections are subject to staff availability and are proposed to be adjusted to match current contract amounts and minimum call-in time where specified in the contract. The increase also offsets the cost of contractual inspection services where required.

Trade (Heating, Refrigeration, Plumbing and Electrical) Permit Fees:

These fees cover the inspections and support of contractors installing and commissioning these systems. In addition to the basic onsite inspections and documentation there are significant education and support components to this work. Energy Efficiency Code requirements apply to each of these disciplines and

often require coordination with other trades. While our team does not design solutions, we support the contractors in exploration of the potential options to meet the minimum Code requirements.

Permits costs are based on a combination of inspections and quantities of fixtures, circuits, panels, furnaces, etc. Larger projects may require multiple underground, rough or open ceiling inspections as various portions of a building are ready to move to the next stage. While this accommodation requires additional inspection visits, contractors are typically not charged unless work is not ready, habitually incorrect or incomplete. Inspection efforts also include review and approval of system and 3rd party test results, air balance and arc-fault calculations.

Additional Charges for Service:

Also proposed are several fees for services that provide a significant value and draw on resources. These include the following:

- Temporary Certificates of Occupancy: issued when development is incomplete and the structures can be safely occupied.
- Zoning Compliance Permits and Inspection: Issued for structures under the 120 square foot permit threshold in the Building Codes.
- Sign Permit fees have been reconfigured to account for numerous reviews of ever-changing designs and projects canceled without payment.

Proposed Planning and Engineering Site Plan Fees:

The proposed fee increases noted in bold red type in the attached Planning and Engineering Fee Schedule generally reflects the costs for review of Site Plans through the Preliminary and Final approval stages. These fees vary according to the type and size of the project as larger more complicated projects require additional commitment of resources. In some cases, the charges that are shown are based on the estimated construction cost as more equitable than site area. Several new fees are proposed for services that the Planning Department performs on a regular basis at no cost to applicants as noted on the final page of the Planning and Engineering Fee Schedule.

Examples of common services offered by Planning and Engineering staff that are proposed for a fee increase are as follows:

- Preliminary and Final Site Plan Review: Increase from \$400 to \$600
- Revised Preliminary and Final Site Plan Review: Increase from \$250 to \$350

Six new fees are proposed for services that are commonly requested or otherwise needed, and are based on the estimated actual costs that the required service entails:

- Pre-Application meetings (18 meetings held in 2025) \$300
- Site Plan extension requests (5 requests in 2025) \$200
- Façade Review Project Management \$100
- Engineering review of Rezoning Requests \$350
- Zoning Verification Letters (38 requests in 2025) \$100
- Landscape Inspection Fee (beyond 3 inspections) \$400

Proposed Minimum Landscape Construction Values:

The standard fees the City bases its landscaping financial guarantees, maintenance guarantees, inspection fees and woodland permits on, are generally based on actual costs. The City last updated two of these costs in 2020. In comparing of the most recent bids received for the City's tree planting contract, it has been noted by the City's Landscape Architect, that the costs for landscaping have gone up significantly. The final page of the attached updated Fee Schedule provides proposed costs that are based on the City's new tree planting contract's lowest bid for trees, shrubs and perennials. The costs for seed, sod and mulch were obtained by surveying several landscape architects and contractors who work in Novi and choosing a figure that is representative and fair.

The new proposed cost for deciduous canopy trees of \$500 per tree should also be used for the per-credit cost when a developer or resident chooses to make a deposit to the tree fund for unplanted required credits.

The proposed minimum landscape construction values are used for calculation of Financial Guarantee amounts for incomplete work as well as retainage through the required (2) year warranty period. These values are also used as the basis for determination of Landscape inspection fees and are based on recent tree planting bids as well as a survey of industry professionals. The Street Tree Maintenance line item represents the ongoing cost to the City for maintenance of additional street trees to the City inventory and responsibility.

Please note that the City is currently soliciting proposals to contract landscape review and inspection services and these may require future adjustment to align with the contract costs.

Fire Dept. Permit/Plan Review Fee

The Fire Dept is proposing an increase from \$200.00 to \$500.00 for labor costs associated with internal Plan Review(s). Typically, the City of Novi will charge an applicant/contractor, a fee of \$200.00 for all plan review work. If a plan review/permit is scheduled for a 3rd party consultant review (i.e. new construction), or what the Fire Marshal deems "extensive" review work, then the Fire Marshal will NOT charge the applicant this \$200.00 fee. They are required to pay the 3rd party consultant fees directly to them per that private invoice. The Consultant review letter is then a "recommendation notice" and letter for City of Novi staff. The Fire Marshal will still perform a basic review of that letter and still provide final approval memo, however no extra fees are charged/billed.

Under this proposal, this increase to \$500.00 is "only" billed when the Fire Marshal reviews and completes the permit plan review "internally". This fee covers all labor & time associated with the review and any/all follow-up with the permit applicant. The Fire Marshals office is then responsible for providing a final approval letter and all associated on-site inspections.

RECOMMENDED ACTION: Approval of a Resolution to Amend Community Development Department Review and Permitting Fees per attached schedules effective for permits invoiced beginning July 1, 2026

CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

RESOLUTION TO AMEND COMMUNITY DEVELOPMENT REVIEW AND PERMITTING FEES PER THE ATTACHED SCHEDULE EFFECTIVE FOR PERMITS INVOICED BEGINNING JULY 1, 2026.

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on June 8, 2026, at 7:00 o'clock P.M. Prevailing Eastern Time.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS the Community Development Department provides Building Code Plan Review and Inspection services for construction within the City of Novi under the Stille-DeRossett-Hale Single State Construction Code Act and Planning Services under the Michigan Planning Enabling Act and Michigan Zoning Enabling Act; and

WHEREAS, the State Construction Code Act, Michigan Planning Enabling Act and Michigan Zoning Enabling Act allow enforcing jurisdictions to collect review and inspection fees for permits and development activities to offset the cost of providing these services; and

WHEREAS, the cost of providing services has increased significantly in the past several years;

NOW, THEREFORE, BE IT RESOLVED as follows: The proposed amended Community Development Department Review and Permitting Fees schedules as attached is hereby approved by City Council and shall be effective for permits invoiced July 1, 2026 and after.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 8th day of June, 2026, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi



City of Novi
Community Development
Planning Division Fees

Find Planning Division application forms, including a "Request for
 Estimated Fees" at
[Forms and Permits - City of Novi](#)

**Proposed fee changes in red typeface*

5/19/2026

Anticipated effective date 7/1/2026

ACCESSORY STRUCTURES, ADDITIONS 1000 SQ. FT. OR LESS AND GENERATORS

Necessary reviews are determined at the Pre-Application meeting. Miscellaneous fees can be found on the "Other Fees" Schedule. 15% Administrative fee applies to all invoices.

Preliminary Site Plan

Discipline	Initial Plan Review		Revised Plan Review	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
Planning	\$250	\$300	\$250	\$300
Engineering	\$250	\$300	\$250	\$300

Final Site Plan

Discipline	Initial Plan Review		Revised Plan Review	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee
Planning	\$200	\$250	\$250	\$250
Engineering	\$250	\$250	\$250	\$250

COMMERCIAL, INDUSTRIAL, AND OFFICE

Commercial, Industrial, and Office reviews include churches, schools, and all non-residential uses.
 Wetland/Woodland Evaluation fees not associated w/ a site plan shall be based on Total Acreage.
 Necessary reviews are determined at the Pre-Application meeting. Miscellaneous fees can be found on the "Other Fees" Schedule. 15% Administrative fee applies to all invoices.

Concept Plan - Special Developments, Residential Unit Development (RUD), Planned Rezoning Overlay (PRO), etc.

Discipline	Initial Concept				Revised Concept	
	Base + \$/unit		Maximum Fee		Base	
	Current Fee	Proposed Fee			Current Fee	Proposed Fee
Planning	\$300	\$500	\$4	\$1,500	\$250	\$500
Engineering	\$300	\$500	\$2	\$1,000	\$250	\$500

Preliminary Site Plan

Discipline	Initial Preliminary Review						Revised Preliminary Review	
	Base < 5 ac		Base + \$/acre over 5		Base + \$/acre over 15		Base	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee
Planning	\$400	\$600	\$400 \$40/acre	\$600 \$40/acre	\$800 \$30/acre	\$800 \$30/acre	\$250	\$350
Engineering	\$400	\$600	\$400 \$15/acre	\$600 \$15/acre	\$550 \$10/acre	\$800 \$10/acre	\$250	\$350

Final Site Plan								
Discipline	Initial Final Review						Revised Final Review	
	Base < 5 ac		Base + \$/acre over 5		Base + \$/acre over 15		Base	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee
Planning	\$400	\$600	\$400 \$40/acre	\$600 \$40/acre	\$800 \$30/acre	\$800 \$30/acre	\$250	\$350
	Current Fee		Proposed Fee			Current Fee		Proposed Fee
Engineering	1.5% of construction cost, min. \$450			1.5% of construction cost, min. \$650			\$250	\$350

MULTIPLE FAMILY AND SINGLE FAMILY RESIDENTIAL

Single Family Residential facades and lot landscaping are reviewed through the Building Division on the Plot Plan Review submittal. Necessary reviews are determined at the Pre-Application meeting. Miscellaneous fees can be found on the "Other Fees" Schedule. 15% Administrative fee applies to all invoices.

Concept Plan - Special Developments, Residential Unit Development (RUD), Planned Rezoning Overlay (PRO), etc.

Discipline	Initial Concept				Revised Concept	
	Base + \$/unit			Maximum Fee		Base
	Current Fee	Proposed Fee			Current Fee	Proposed Fee
Planning	\$300	\$500	\$4	\$1,500	\$250	\$350
Engineering	\$300	\$500	\$2	\$1,000	\$250	\$350

Preliminary Site Plan

Discipline	Initial Preliminary Review						Revised Preliminary Review	
	Base < 20 units		Base + \$/unit over 20		Base + \$/unit over 50		Base	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee
Planning	\$350	\$600	\$300 \$6/unit	\$600 \$6/unit	\$530 \$3/unit	\$600 \$3/unit	\$250	\$350
Engineering	\$400	\$600	\$400 \$4/unit	\$600 \$4/unit	\$520 \$2/unit	\$600 \$3/unit	\$250	\$350

Final Site Plan

Discipline	Initial Final Review				Revised Final Review		
	Base < 50 units		Base + \$/unit over 50		Base		
	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee	
Planning	\$350	\$600	\$530 \$3/unit	\$600 \$3/unit	\$250	\$350	
	Current Fee		Proposed Fee		Current Fee		Proposed Fee
Engineering	1.5% of constructin cost, min. \$450			1.5% of constructin cost, min. \$600		\$250	\$350

OTHER REVIEW FEES

Necessary reviews are determined at the Pre-Application meeting. Miscellaneous fees can be found on the "Other Fees" Schedule. 15% Administrative fee applies to all invoices.

RUD Plan Review

Discipline	Initial RUD Review					Revised RUD Review		
	25 Acres or Less	Base + \$/acre over 25	70 Acres or Less	Base + \$/acre over 70	Maximum	25 Acres or Less	Base + \$/acre over 25	
	No Proposed Change					Current Fee	Proposed Fee	
Planning	n/a	n/a	\$1,000	\$1,000	\$4	\$2,000	\$250	\$350
Engineering	n/a	n/a	\$500	\$500	\$4	\$1,500	\$250	\$350

Phasing Plan Review

Discipline	Initial Phasing Review			Revised Phasing Review		
	2-5 Phases	6-15 Phases	16 plus Phases	2-5 Phases	6-15 Phases	16 plus Phases
	Current Fee	Proposed Fee	No Proposed Change	No Proposed Change	Current Fee	Proposed Fee
Planning	\$300	\$350	\$500	\$750	\$250	\$350
Engineering	\$300	\$350	\$500	\$750	\$250	\$350

Planned Development Option

Discipline	Initial Plan Review				Revised Plan Review			
	50 Acres or Less		Greater than 50 Acres		50 Acres or Less		Greater than 50 Acres	
	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee	Current Fee	Proposed Fee
Planning	\$500	\$500	\$800	\$800	\$250	\$350	\$250	\$350
Engineering	\$100	\$500	\$100	\$800	\$250	\$350	\$250	\$350

Rezoning

Discipline	Base plus \$/acre		Single Family Residential	Multiple Family Residential	Commercial
		Current Fee	Proposed Fee	No Proposed Change	No Proposed Change
Planning	\$1,000	\$1,200	\$5	\$15	\$20
Engineering	n/a	\$350	\$0	\$0	\$0

OTHER REVIEW FEES

Landscape Material Values		
	Current	Proposed
Deciduous Canopy Tree	\$400	\$500
Street Tree	\$400	\$500
Sub-canopy Ornamental Tree	\$375	\$450
Evergreen	\$375	\$500
Shrub	\$50	\$75
Perennial	\$15	\$25
Lawn Seed / square yard	\$3	\$4
Sod / square yard	\$6	\$8
Mulch / square yard	\$35	\$80
Labor / hour	\$50	\$50
Transformer	\$500	\$500
Woodland Replacement Tree	\$400	\$500
Street Tree Maintenance Fee	\$25	\$125
Additional City Services		
Special Land Use Review 2 acres or less	\$500	\$800
Special Land Use Review over 2 acres	\$900	\$1,200
Zoning Text Amendments	\$690	\$900
New Proposed Fees		
	Current Fee	Proposed Fee
Landscape Inspection Fee - beyond 2 inspections, (for both Landscape Final & Maintenance insp.)	\$90	\$400
Façade Only - Planning Review	n/a	\$100
Site Plan Extension Request - Planning Commission	n/a	\$200
Zoning Verification Letter	n/a	\$100
Planning Review of PRO Agreement	n/a	\$500
Pre-Application Meeting	n/a	\$300



COMMUNITY DEVELOPMENT DEPARTMENT

45175 Ten Mile Road
Novi, MI 48375
(248) 347-0415 Phone
(248) 735-5600 Facsimile
www.cityofnovi.org

BUILDING PERMIT FEES

**CITY OF NOVI
COMMUNITY DEVELOPMENT
DEPARTMENT**



**Schedule of Permit and Plan Review Fees
Building Division
Effective for Permits invoiced beginning ~~July~~ March 1,
20265**





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BUILDING PERMIT FEES

APPLICATION FEES

A nonrefundable application fee shall accompany each building permit application. This fee shall be as follows:

- 1. Residential
 - a. New Single-Family Residence, Additions, Alterations, Mobile Homes, Repairs & Zoning\$40
- 2. Nonresidential
 - a. New Commercial/Industrial & Additions, Other Non-Single Family\$40
- 3. Other
 - a. Construction Board of Appeals application fee, each meeting \$300
 - b. Zoning Boards of Appeals
 - i. Single Family Residential (Existing) \$220
 - ii. Single Family Residential With Violation \$275
 - iii. Single Family Residential (New) \$275
 - iv. Multiple/Commercial/Industrial \$330
 - v. Multiple/Commercial/Industrial With Violation \$440
 - vi. Sign \$330
 - vii. Sign With Violation \$440
 - viii. House Moves \$330
 - ix. Special Meeting (At Discretion of the Board) \$660

CONTRACTOR REGISTRATIONS/LICENSES

- 1. Residential: Builder or Maintenance & Alterations (duration of license) \$15

PLAN REVIEW FEES

- 1. Residential and Utility plan review (b, c and d per consultant contract, includes 15% administration)
 - a. Additions, alterations, & repairs etc. reviews (less than \$30,000 value) ~~\$3050~~
 - b. Single family plan reviews, additions and alterations over \$30,000 \$155
 - c. MRC/Structural Review
 - i. Initial plan review \$189.75
 - ii. Additional reviews \$132.25
 - d. Similar/Dissimilar review
 - i. Initial review \$166.75
 - ii. Additional reviews \$109.25
- 2. Nonresidential
 - a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.
 - b. Nonresidential trade plan reviews to be computed at .0015 (base fee) X .25 of the estimated construction cost.
 - c. Minor change from original plan review \$130
 - d. Major change from the original plan review to be computed at .500 of the base fee on the estimated construction cost.
 - e. Design build phases (each) \$200
 - f. Deferred submittal items (each) \$200
 - g. Rear yard façade review \$40.25

PERMIT & INSPECTION FEES ADDRESSES

- 1. Addresses (each new or reassigned) \$15



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BUILDING PERMIT FEES

BUILDING PERMIT VALUATION

The building permit fee shall be based on the total estimated cost of the project as noted or as computed at 95% of the current International Code Council (ICC) Building Valuation Data Report exclusive of site work. The fee shall be based on the building construction valuation as follows:

- Residential, one and two-family = ~~\$104.46~~131.97 per square foot; Private Garages = ~~\$41.02~~53.30
- Decks = ~~\$19.47~~33.75 per square foot; cedar and composite decks = ~~\$28.22~~52.5 per square foot
- ~~Unfinished basements (all use group) = \$18.56~~23.63 per square foot ~~and \$16.00 per square foot for finished basements~~
- For nonresidential shell only buildings at 50% of table cost; New nonresidential building including tenant build out at 95% of table cost.
- New nonresidential interior tenant improvements and mezzanine at 50% of table cost (30% for existing)

Nonresidential (MBC) Permit Cost based on Construction Valuation

- a. Under \$1,000 \$60
 - b. \$1,001 and over \$60
- Plus \$5 for each additional \$1,000 or part thereof over \$1,001*

Residential (MRC) Construction Valuation

- c. Under \$1,000 \$60
 - d. \$1,001 and over \$60
- Plus \$4.50 for each additional \$1,000 or part thereof over \$1,001*

CERTIFICATE OF OCCUPANCY AND TEMPORARY BONDS

Additional bond will be required of the permit holder to insure completion of work and/or correction of violations noted by the Community Development Department.

- 1. New Single Family Temporary C/O Bond..... \$1,000
- 2. Temporary Certificate of Occupancy /extension \$125

COMPLETION AGREEMENTS (REQUIRED UNDER CHAPTER 26.5)

- 1. Completion agreement administrative fee (per phase)..... \$950

DIGITAL IMAGING

All projects are required to have the project documents digitally scanned to a CD for record retention. The following is a list that will determine the amount of digital imaging fees to be charged based on the size of the project submitted. These fees will be included in the permit fee calculation for the project. A 15% fee will be added to cover the administrative cost of this task.

- 1. Minor tenant alteration / residential with a total of twelve 24"x36" architectural sheets or less a flat fee \$100
- 2. Tenant alterations with a total of 13-50 24"x 36" architectural sheets and under 275- 8 ½"x11" pages a flat fee \$260
- 3. New nonresidential building with a total of 51-100 24"x36" architectural sheets and under 475 8½"x11" pages a flat fee \$400

DEMOLITION

- 1. Base fee \$50
- 2. Per structure, up to 1,000 square feet of floor area \$100
- 3. Each additional square feet of floor area \$.03
- 4. Plan Review Fee (min.) \$100



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BUILDING PERMIT FEES

MOBILE/PRE-MANUFACTURE HOME

- 2. Within the MH district, per dwelling unit \$180
- 3. In other districts, the fee shall be the same as the building permit valuation.

LAND IMPROVEMENT (per consultant contract)

- 2. Review \$115
- 3. Each review for builder-initiated change \$115
- 4. Footing elevation inspection \$155.25
- 5. Additional footing elevation inspection..... \$115
- 6. Final grade inspection (certification) \$155.25
- 7. Each additional inspection..... \$155.25
- 8. Minor Land Permit
 - a. Review..... \$86.25
 - b. Inspection fee..... \$86.25
 - c. Additional inspection fee \$86.25

RE-INSTATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

- 1. Minimum Fee\$50

BASE, ADDITIONAL AND OVERTIME INSPECTION FEES

- 1. Residential & Nonresidential (per trade, includes fire inspection), each~~\$5060~~
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection)~~\$5060~~
Special inspection (Change of occupancy) each \$180
- 3. Any other (per trade).....~~\$6050~~
- 4. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (3 hour minimum), per hour \$68
 - b. Overtime, Sunday & Holidays (3 hour minimum), per hour\$92

SIGN PERMITS (Building and Electrical Permits may also be required)\$

Ground, Temporary, Wall, Canopy or Projecting Signs (each)

- 1. Application and Plan Review (max. 1 resubmittal).....\$40
- 2. Permit and Inspection\$5075

TEMPORARY STRUCTURES (Tents, Construction/Sales Trailers, & all other mobile units)

- Minimum fee \$100

Zoning Compliance Permit (Sheds and structures nor requiring a Building Permit)

- Application, review and inspection fee \$70

TEMPORARY USE AND FLOOD PLAIN REVIEW/INSPECTION FEES

- 1. Temporary Special Exception \$100
- 2. Temporary Special Land Use \$200
- 3. Floodplain use permits (per consultant contract, includes admin. fee)
 - a. Major flood plain use permit\$3,450
 - b. Minor flood plain use permit..... \$402.50
 - c. Individual residential floodplain use permit \$402.50
 - d. Bonds
 - i. Major flood plain use permit..... \$10,000
 - ii. Minor flood plain use permit..... \$2,500



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BUILDING PERMIT FEES

iii. Individual residential floodplain use permit..... \$1,000



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ELECTRICAL FEES

APPLICATION FEE on all permits (non-refundable).....\$35

CONTRACTOR REGISTRATION/LICENSES

All contractors shall register their license with the City of Novi before work is commenced. Registration shall be renewed each license year.

1. Electrical and Sign Specialty Contractor (duration of license).....\$15

PLAN REVIEW FEES

1. Plan review

a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

SERVICE (Temporary or Permanent)

- 1. 200 ampere or less – each service.....\$12
- 2. 201 – 600 ampere – each service.....\$18
- 3. 601 – 800 ampere – each service.....\$24
- 4. 801 – 1,200 ampere – each service\$30
- 5. Over 1,200 ampere – GFI only\$58

ELECTRICAL EQUIPMENT

- 1. Circuits (New, Extended or Altered) - each\$6
- 2. Lighting Fixtures—per 25\$7
- 3. HVAC
 - a. Furnace (unit heater)\$6
 - b. Air Conditioner\$8
 - c. Generator\$8
- 4. Appliances
 - a. Electric heating Units (baseboard)\$5
 - b. Power Outlets (range, oven, water heater, dryer, water pump, dishwasher, etc.)-each\$7
- 5. Signs
 - a. Unit Connections\$12
 - b. Letters.....\$15
 - c. Neon—each 25 feet.....\$20
- 6. Feeders-Bus Ducts, etc.-- per 50 feet\$7
- 7. Energy Retrofit –Temperature Control Equipment\$50
- 8. Grounding Electrode\$10
- 9. Transformers
 - a. 0 to 20 KVP 7 HP\$8
 - b. 21 to 50 KVP & HP\$12
 - c. Over 51 KVP & HP\$12
- 10. Smoke Detectors-- per 5.....\$6



COMMUNITY DEVELOPMENT DEPARTMENT

45175 Ten Mile Road
Novi, MI 48375
(248) 347-0415 Phone
(248) 735-5600 Facsimile
www.cityofnovi.org

ELECTRICAL FEES

RE-INSTATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

- 1. Minimum Fee\$50

BASE, ADDITIONAL AND OVERTIME INSPECTIONS FEE

For the purpose of determining conformance with codes:

- 1. Residential & Nonresidential (per trade, includes fire inspection), each\$~~506~~0
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection)\$~~506~~0
- 3. Final inspection.....\$~~506~~0
- 4. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (3 hour minimum), per hour \$68
 - b. Overtime, Sunday & Holidays (# hour minimum), per hour\$92



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MECHANICAL FEES

APPLICATION FEE on all permits (non-refundable).....\$35

CONTRACTOR REGISTRATION/LICENSES

1. Heating & Cooling, Water and Sewer Excavator, and/or Commercial Boiler (duration of license) \$15

PLAN REVIEW FEES

- 1. Plan review
 - c. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

HEATING EQUIPMENT/SYSTEMS

- 1. Residential heating system (includes duct and gas line pipe)\$60
New building only (replacement system should be itemized)
- 2. Gas/oil burning equipment (furnace, rooftop units) \$35
 - a. Compressors (split/combination) rooftop units only \$35
 - b. Gas fired generator \$35
- 3. Residential boiler \$35
Residential boiler must be installed by a licensed boiler installer.
- 4. Water heater \$6
- 5. Flue/vent damper/chimney liner \$6
- 6. Solid fuel equipment (includes chimney)..... \$35
- 7. Gas burning fireplace (includes chimney) \$35
- 8. Chimney, factory built-installed separately \$30
- 9. Solar; set of 3 panels (includes piping)..... \$24
- 10. Gas piping; each opening (new installation/gas pressure test) \$6
- 11. Heat pumps (complete residential) \$35
- 12. Bath and kitchen exhaust ducts \$6
- 13. LP Tanks—A homeowner must own tank to install. If homeowner does not own tank, license mechanical contractor must install tank
 - a. Aboveground \$48
 - b. Underground \$48
- 14. Humidifiers \$12
- 15. Ducts \$35 minimum \$.15/ ft
- 16. Heat pumps—nonresidential (pipe not included) \$24
- 17. Air handlers/heat wheels
 - a. Under 10,000 CFM..... \$24
 - b. Over 10,001 CFM..... \$70
- 18. Commercial hoods/grease ducts..... \$18
- 19. Heat recovery units \$12
- 20. V.A.V. boxes \$12
- 21. Unit Heaters \$18

PIPING SYSTEMS

- 1. Process Piping \$25 minimum \$.06/ ft
- 2. Gas Piping \$25 minimum \$.06/ft



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MECHANICAL FEES

REFRIGERATION AND AIR CONDITIONING

- 1. Air conditioning (including split systems) \$35
- 2. Evaporator coils..... \$35
- 3. Refrigeration (includes split systems) \$35
- 4. Chiller \$35
- 5. Cooling towers \$35
- 6. Compressor \$35
- 7. Ducts \$30 minimum \$.15/ft

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- 1. Minimum Fee.....\$50

BASE, ADDITIONAL, AND OVERTIME INSPECTION FEE

For the purpose of determining conformance with codes:

- 1. Residential & Nonresidential (per trade, includes fire inspection), each~~\$506~~
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection)~~\$506~~
- 3. Final inspection.....~~\$506~~
- 4. Any other (per trade).....~~\$6050~~
- 5. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (3 hour minimum), per hour\$68
 - b. Overtime, Sunday & Holidays (3 hour minimum), per hour\$92



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PLUMBING FEES

APPLICATION FEE on all permits (non-refundable).....\$35

CONTRACTOR REGISTRATION/LICENSES

- 1. Water & Sewer Excavator.....\$15
- 2. Plumbing Contractor (duration of license)\$15

PLAN REVIEW FEES

- 1. Plan review
 - a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

FIXTURES (each) As follows:

Bath Related

Bathtub	\$6
Bidet	\$6
Lavatories	\$6
Shower Pan	\$6
Urinal	\$6
Water Closet (toilet)	\$6

Kitchen/Bar Related

Disposal	\$6
Dishwasher	\$6
Grease Trap.....	\$6
Ice Making Machine.....	\$6
Refrigerator.....	\$6
Sink	\$6

Business/Medical Related

Bed Pan Washer.....	\$6
Carbonated Beverage Dispenser	\$6
Dental Chair.....	\$6
Drinking Fountain.....	\$6
Embaling Table	\$6
Emergency Eye Washer	\$6
Emergency Shower	\$6
Slop Sink.....	\$6
Medical Gas (per opening)	\$6

Other Misc. Fixture, Drains, etc.

Acid Drain	\$6
Autopsy.....	\$6
Building Drains	\$6
Lavatories	\$6
Condensate Drain	\$6
Floor Drain	\$6
Hot Water Tank (Heater).....	\$6
Laundry Trays	\$6
Manholes, Catch Basins	\$6
Mobile Home Park Site	\$6
Outlet/Connection to Heating System	\$6
Outlet/Connection to Make-up Water Tank	\$6
Plaster Trap	\$6
Pump (Sump, Ejector, Wtr. Drv) (backflow)	\$6
Roof Sump/Drains (Conductor)	\$6
Sprinkler System (Irrigation)	\$6
Starch Trap	\$6
Sterilizer	\$6
Stub Ups (underground only)	\$6
Washing Machine	\$6
Water Connected Still	\$6
Water Softener/Filtering Equip	\$6
Fixtures not listed above	\$6



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PLUMBING FEES

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- 1. Minimum Fee.....\$50

BASE, ADDITIONAL AND OVERTIME INSPECTION FEE

For the purpose of determining conformance with codes: 6

- 1. Residential & Nonresidential (per trade, includes fire inspection), each\$~~5060~~
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection)\$~~5060~~
- 3. Final inspection.....\$~~5060~~
- 4. Any other (per trade).....\$~~5060~~
- 5. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (3 hour minimum), per hour\$68
 - b. Overtime, Sunday & Holidays (3 hour minimum), per hour\$92

WATER SERVICE (Includes any repair work)

- 1. Less than 2"line.....\$6
- 2. 2" to 6"line..... \$30
- 3. Over 6"line.....\$60

SEWERS (Sanitary, Storm, or Combined)

- 1. Less than 6"line.....\$6
- 2. 6" line and over..... \$30

WATER DISTRIBUTION PIPE (SYSTEMS)

- 1. 3/4"line\$6
- 2. 1" line\$12
- 3. 1¼" line\$18
- 4. 1½" line \$24
- 5. 2" line \$30
- 6. Over 2" line \$35



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FIRE ALARM FEES

APPLICATION FEE on all permits (non-refundable).....\$35

CONTRACTOR REGISTRATION/LICENSES

1. Fire Alarm Contractor \$15

PLAN REVIEW FEES

1. Plan review performed by city employees..... ~~\$200~~\$500
2. Additional plan review performed by city employees \$100

FIRE ALARM SYSTEMS FEES

1. Circuits \$6 ea
2. Fire alarms—up to 10 devices \$60
3. Fire alarms—11 to 20 devices..... \$120
4. Fire alarms—over 20 devices..... \$6 ea

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1. Minimum Fee\$50

BASE, ADDITIONAL, AND OVERTIME INSPECTION FEE

For the purpose of determining conformance with codes:

1.
2. Residential & Nonresidential (per trade, includes fire inspection), each~~\$50~~\$60
3. Re-inspection (re-inspection fees to be paid prior to re-inspection)~~\$50~~\$60
4. Final inspection.....~~\$50~~\$60
5. Any other (per trade).....~~\$50~~\$60
6. Overtime Fees (Subject to staff availability)
 a. Overtime, Evenings and Saturday (3 hour minimum), per hour\$68
 b. Overtime, Sunday & Holidays (3 hour minimum), per hour\$92



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FIRE SUPPRESSION FEES

APPLICATION FEE on all permits (non-refundable).....\$35

CONTRACTOR REGISTRATION/LICENSES

1. Fire Suppression Contractor\$15

PLAN REVIEW FEES

1. Plan review performed by city employees ~~\$200~~\$500
2. Additional plan review performed by city employees\$100

FIRE SUPPRESSION SYSTEMS FEES

1. Fire suppression/protection minimum\$25
2. Sprinkler heads (per head)\$.85
3. Flushing of pipe inspection\$5060
4. Hydro inspection \$5060
5. Hood/duct systems
 a. Minimum for one (1) \$20
 b. Each additional.....\$6
6. Certification fee.....\$12

RE-INSTATEMENT (Expiration of Permit)

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1. Minimum Fee.....\$50

BASE, ADDITIONAL, AND OVERTIME INSPECTION FEE

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Additional inspection.....\$5060
2. Re-inspection (re-inspection fees to be paid prior to re-inspection)\$5060
3. Rough inspection.....\$5060
4. Final inspection.....\$5060
5. Special/safety inspection/hood system.....\$5060
6. Overtime Fees (Subject to staff availability)
 a. Overtime, Evenings and Saturday (3 hour minimum), per hour \$68
 b. Overtime, Sunday & Holidays (3 hour minimum), per hour\$92