



CITY OF NOVI CITY COUNCIL
SEPTEMBER 9, 2024

SUBJECT: Approval to purchase twenty-seven (27) sets of protective turnout gear for the Novi Fire Department full-time firefighters from Phoenix Safety Outfitters, an authorized dealer for LION, who holds the National Purchasing Partners (NPP) cooperative purchase agreement for \$100,111.95 and amend the budget.

SUBMITTING DEPARTMENT: Public Safety – Fire Department

KEY HIGHLIGHTS:

- The Novi Fire Department received approval from City Council (May 20, 2024) to apply for the Michigan Department of Labor and Economic Opportunity (LEO) Grant for a 2nd set of turn-out gear for full-time firefighters with an authorized amount of \$3,500/set
- The Novi Fire Department received notice on August 29, 2024 that the LEO had approved the grant application for the City of Novi in the amount of \$94,500
- The total cost of the equipment for 27 sets of gear is \$100,111.95. The grant will reimburse the City of Novi \$94,500. The remaining \$5,611.95 will be absorbed through the FY 2024-25 Uniform Budget
- The FY Budget will need to be amended for both the revenue and off-setting expense of \$94,500

FINANCIAL IMPACT:

	FY 23/24	FY 24/25	FY25/26	Total
EXPENDITURE REQUIRED	\$ 0	\$100,111.95	\$	\$ 100,111.95
BUDGET				
State Grant – Fire Revenue (101-000.00-543.00)	\$	\$0	\$	\$ 0
Uniforms Expenditure (101-336.00-741.000)	\$	\$5,611.95	\$	\$5,611.95
REVENUE AMENDMENT	\$	\$94,500	\$	\$94,500
APPROPRIATION REQUIRED	\$	\$94,500	\$	\$94,500
FUND BALANCE IMPACT	\$	\$0	\$	\$
<ul style="list-style-type: none"> • Net impact to budget is \$0 • Budget amendment to gross up revenues and gross up expenditures for grant 				

BACKGROUND INFORMATION:

In May of 2024, City Council gave approval for the Novi Fire Department to apply for the Michigan Department of Labor and Economic Opportunity (LEO) grant to purchase an additional set of turnout gear for the full-time firefighters. LEO had allocated \$15 million for a competitive grant that is exclusively designated for full-time firefighters. On August 29, 2024 the City of Novi received notification that its grants for additional turn-out gear for full-time firefighters was approved in the amount of \$94,500 (27 sets of turn-out gear). This grant provides up to \$3,500 per full-time firefighter to purchase an additional set of turnout gear.

The Novi Fire Department currently utilizes Lion V-force turnout gear. The additional set of turnout gear would remain consistent with this make and configuration. An additional set of gear is \$3,707.85, of which \$3,500 is covered by the grant. The estimated cost to the City of Novi at \$207.85/set would be \$5,611.95 which will be absorbed in the Department's 2024-25 uniform budget.

RECOMMENDED ACTION: Approval to purchase twenty-seven (27) sets of protective turnout gear for the Novi Fire Department full-time firefighters from Phoenix Safety Outfitters, an authorized dealer for LION, who holds the National Purchasing Partners (NPP) cooperative purchase agreement for \$100,111.95 and amend the budget.



Quotation: 242575

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: 06 May 2024

REMITTANCE ADDRESS

PHOENIX Safety Outfitters
P.O. Box 20445
Upper Arlington, OH 43220

Shipping Method:

Account Rep: **James Hayes**

Accounting Questions: **cgrogan@phoenixoutfitters.com**

Accounting Phone: **614-203-0247**

Physical Address:

PHOENIX Safety Outfitters
110 W Leffel Lane
Springfield, Ohio 45506
(937) 324-2537

Sales Tax Registrations:

Ohio (91-050790)

Indiana (0158424336)

Michigan (41-2241348)

EIN:

41-2241348

Bill to:

MICHAEL OLANDO
CITY OF NOVI FIRE DEPT
42975 GRAND RIVER AVE
NOVI MI 48375
UNITED STATES
Customer Phone: 248-982-5532
Customer Email: molando@cityofnovi.org

Ship to:

MICHAEL OLANDO
CITY OF NOVI FIRE DEPT
42975 GRAND RIVER AVE
NOVI MI 48375
UNITED STATES
Customer Phone: 248-982-5532
Customer Email: molando@cityofnovi.org

Item ID	Item name	Qty	Item \$	Extended \$
	NOTE:	1	\$0.00	\$0.00
	YOUR DEPARTMENT COST - NPP CONTRACT PS20065			
NOV(OAKMI)-VFC	JANESVILLE TURNOUT COAT CONFIGURED TO CUSTOMER SPECIFICATION// PO8Q2045 <i>Verified: [0220] Valid Thru: [033121] Color: PER SPEC</i>	27	\$2265.31	\$61163.37
NOV(OAKMI)-VFP	JANESVILLE TURNOUT PANT CONFIGURED TO CUSTOMER SPECIFICATION // PO8Q2045 <i>Verified: [0220] Valid Thru: [033121] Color: PER SPEC</i>	27	\$1442.54	\$38948.58

Subtotal \$100111.95

MI-ST TAX EXEMPT @ 0% \$0.00

Total \$100111.95

Cauchi, Patricia

From: Orlando, Michael
Sent: Thursday, August 29, 2024 4:03 PM
To: Cauchi, Patricia
Subject: Fwd: Notification to sign FTG-2024 City of Novi

Michael A. Orlando | Captain
Novi Fire Department
248-982-5532 Direct
molando@cityofnovi.org



Michael A. Orlando | Captain
Public Safety | Fire Department
City of Novi | 42975 Grand River Ave | Novi, MI 48375
t: +1 248.349.2162 | c: 248.982.5532 | cityofnovi.org



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From: noreply@egramsmi.net <noreply@egramsmi.net>
Sent: Thursday, August 29, 2024 3:53:33 PM
To: Orlando, Michael <molando@cityofnovi.org>
Subject: Notification to sign FTG-2024 City of Novi

08/29/2024

Dear Michael Orlando,

The Department of Labor and Economic Opportunity has approved the application for the FTG-2024 for City of Novi. To accept the grant award, please have the Authorized Official review and sign the grant agreement.

Complete the following steps:

1. Authorized official logs in to EGrAMS-LEO at <https://egramsmi.com/leo> using your user name and password
2. From the Welcome screen, 'Project Director -> Application Status'
3. Select grant program 'FTG-2024' from lookup
4. Click on 'Find'
5. System displays application status information
6. Click on 'View Contract' icon to open the PDF of the agreement.
7. If you an Authorized Signation, you will also see the 'Sign Contract' icon.

Cauchi, Patricia

From: Orlando, Michael
Sent: Monday, July 29, 2024 7:13 PM
To: Fischer, Justin; Martin, John
Cc: Orlando, Michael; Theisen, Mark; Bostwick, Paul; Johnson, Connor G; Behan, Steven; Michael Orlando; Zinser, Erick; Cardenas, Victor; Cauchi, Patricia; Lilla, Sabrina; Johnson, Carl; Seog, Todd
Subject: Re: Turn Out Gear Motion Sheet

Good afternoon Team,

I Hope everyone has had an amazing summer so far.

I received some amazing news today.

Please see below for the email I received from LEO and the State of Michigan.

Dear Michael Orlando,

On behalf of the Department of Labor and Economic Opportunity, State of Michigan, I would like to congratulate you and your organization - City of Novi on being recommended for Firefighter Turnour Gear - 2024 Grant funding for your proposed project - Firefighter Turnour Gear - 2024. Please note that LEO funding recommendations are not official until they have been approved by the State Administrative Board.

Your requested amount was \$105,000.00 and your recommended amount is \$94,500.00. Because of this, please login to EGrAMS and update one or more of the following sections.

- Amount of Funds Requested
- Budget
- Any other sections that may be impacted due to the requested amount change

If you have any questions, please contact me at (517) 284-4007 or via email at LEO-EGrAMS-HELP@michigan.gov.

Thank you.

Sincerely,

**Amber Covington
Grants Administrator**

You will notice that the approved amount is \$10,500 less than what I applied for.

I reached out to our MPFFU executive board to thank them and to get clarification on the lower amount. They stated that due to the limited funds and the amount of departments that applied, they were able to give funding for an additional set of gear for all full time staff that I applied for with the exception of the following administrative staff: (27 sets of gear x \$3500 = \$94,500)

Fire Chief

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment for the HVAC replacement is authorized:

	INCREASE (DECREASE)
Ice Arena Fund	
REVENUES	
State Sources	\$ 94,500
TOTAL REVENUES	\$ 94,500
APPROPRIATIONS	
Supplies	94,500
TOTAL APPROPRIATIONS	\$ 94,500
Net Increase (Decrease) to Fund Balance	\$ -

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on September 9, 2024

Cortney Hanson
City Clerk