PARKS, RECREATION & CULTURAL SERVICES COMMISSION

Thursday, Sept. 15, 2016 - 7 P.M.

NOVI CIVIC CENTER - COUNCIL CHAMBERS

The meeting was called to order at 7 p.m. with Commissioner Staab presiding.

<u>ROLL CALL:</u> Staab (Present), Bauss (Present), Dooley (Present), Jewell (Absent), Pratt (Present), Thomopoulos (Present), Torimoto (Absent), Student Representative Wei (Absent).

APPROVAL OF AGENDA:

It was moved that the agenda be approved as written by Commissioner Bauss and seconded by Commissioner Pratt.

Voice Vote Unanimous

CITIZEN COMMENTS: None

APPROVAL OF MINUTES:

A. Approval of Aug. 18, 2016 minutes.

It was moved that the minutes for August be approved as amended by Commissioner Thomopoulos and seconded by Commissioner Dooley.

Voice Vote Unanimous

COMMITTEE REPORTS:

A. Walkable Novi - Commissioner Bauss

Commissioner Bauss said no report. Next meeting is Oct. 20.

B. Novi Parks Foundation - Commissioners Torimoto and Jewell

Deputy Director Ringle said four people attended last meeting, so there was no quorum to take actions. Discussed edits to scholarship program, reviewed Pour on the Shore final numbers, rescheduled the 9/24 Villa Barr event to the spring and discussed bylaw updates.

- C. Grants Committee Commissioners Pratt and Dooley
 - Commissioner Dooley had no report.
- D. Parks Maintenance Standards
 - 1. Wildlife Woods Park Commissioner Torimoto absent, so tabled to Oct.
 - 2. Rotary Park Commissioner Bauss tabled report to October meeting. Said his family enjoyed the ITC Corridor Trails, but signage is needed.
 - 3. Novi Dog Park Commissioner Pratt tabled report to October meeting. Suggested more directional field signage for fields at ITC Community Sports Park, as the parking lot closest to the T-ball fields are hard to find.

Commissioner Thomopoulos said keeping the trail at Rotary open. Deputy Director Ringle said the focus is on the trail south of the parking lot and removing non-native invasive species.

MATTERS FOR COMMISSION DISCUSSION AND/OR ACTION:

A. Discussion on PRCS 35th Anniversary

Deputy Director Ringle said the anniversary celebration will be tied into the Pavilion Shore Park shelter opening 5:30 p.m. 9/28. Discussed parking and shuttling from Lakeshore or Civic Center, potential giveaway items, cake and inviting past Parks Commissioners.

Commissioner Staab suggested doing the celebration at a location separate from Pavilion Shore Park, such as the Civic Center.

- B. Committee, Chair & Vice Chair Appointments
 - Deputy Director Ringle said the Parks Commission is asked to appoint a chair/vice chair of the commission at this time each year, as well as selecting representatives for Walkable Novi, Grant Committee and Parks Foundation. Opened the floor for discussion, to recognize interest and to have appointments/nominations either tonight or at the next meeting.
 - 1. Chairperson Bauss elected; Pratt also nominated.
 - 2. Vice Chairperson Dooley elected; Pratt and Bauss also nominated.
 - 3. Walkable Novi Thomopoulos and Bauss appointed; Dooley also interested.
 - 4. Grant Committee Pratt and Dooley appointed; Thomopoulos and Bauss also interested.
 - 5. Parks Foundation Nominations tabled to October meeting.

STAFF REPORTS

- A. Administration Division Deputy Director Tracie Ringle
 - 1. Project Updates

Deputy Director Ringle said the Pavilion Shore Park shelter/restroom project is wrapping up. The ITC Corridor Trail from ITC Community Sports Park to Nine Mile/Garfield is complete and in use. Signage is ordered and will be installed soon. Lakeshore Shelter 3 is to be completed by the Pavilion Shore Park contractor and remains scheduled for fall construction. Signage will not be mounted, list dawn-to-dusk hours and no horses allowed.

- B. Recreation Division Deputy Director Tracie Ringle
 - 1. Program & Services
 - Deputy Director Ringle said fall soccer season is under way with 64 teams and 713 players. The new S'mores Run will take place 5:30 p.m. 10/15. It will include a 1-mile run while picking up s'mores items along the way, as well as live music, hayrides and games. Next Wednesday's Princess Ballet sold out and we're looking to add additional availability. We added a 30-minute Baby Ballet class for 2-3 year olds. Registration closes tonight and we have eight registered so far. We partner with OCP adaptive program to host dances in Novi. The next one is 11/8 and will be attended by more than 100 people. Dooley Dog Day is 10/1 at ITC Community Sports Park. Thanked Commissioner Dooley for his generosity. Presented the first-ever PRCS annual report. Given enhancements in tracking and benchmarking, the information was readily available to present in this format. Commissioner comments to the draft are due to Deputy Director Ringle by 9/23 and it will be shared with City Council and the public in October.
- C. Older Adults Older Adult Services Manager Karen Kapchonick1. Program & Services

Manager Kapchonick said the '50s Sock Hop is 9/29, the Health Fair is 10/18 and Veterans Day is 11/11. The transportation software was approved by City Council and should be implemented in late January or early February.

CITIZEN COMMENTS: None

COMMISSIONER COMMENTS:

<u>Commissioners Dooley, Bauss, Pratt, Staab</u> discussed the Choralaiers performance upcoming date, Novi Parks Foundation raising what is believed to be \$16,000 from Pour on the Shore, they appreciate new programs and PRCS has a great team in place. Nice work with annual report. Looking forward to the opening of Pavilion Shore Park pavilion.

ADJOURNMENT

A motion to adjourn was made by Commissioner Pratt and seconded by Commissioner Thomopoulos.

Thomopoulos.		
Voice Vote	Unanimous	
The meeting was adj	ourned by Commissioner Staab at 7:50 p.m.	
DATE ADDDOVED:		
DATE APPROVED:		
	Doug Bauss, Chairperson	
	Jay Daglay Vice Chairperson	
	Jay Dooley, Vice Chairperson	