

NOVI DOG PARK JSP14-02

Novi Dog Park JSP14-02

Consideration of the request of the City of Novi for approval of the Preliminary Site Plan and Stormwater Management Plan. The subject property is located in Section 26, on Nick Lidstrom Drive behind the Novi Ice Arena, located east of Novi Road, south of Ten Mile Road, in the I-1, Light Industrial District. The applicant is proposing to construct a dog park on roughly three acres that will be enclosed with a four foot chain link fence, and contain two separate areas for dogs to play. A sidewalk connecting the park to the ice arena, a fountain, and benches are proposed to be installed along with 10 parking spaces.

Required Action

Approval or denial of Preliminary Site Plan and Stormwater Management Plan.

REVIEW	RESULT	DATE	COMMENTS
Planning	Approval recommended	2/5/14	Items to be addressed on the Stamping Site Plan submittal
Engineering	Approval recommended	2/3/14	Items to be addressed on the Stamping Site Plan submittal
Landscaping	Approval recommended	2/3/14	Items to be addressed on the Stamping Site Plan submittal
Fire	Approval recommended	1/31/14	Items to be addressed on the Stamping Site Plan submittal

Motion Sheet

<u>Approval – Preliminary Site Plan</u>

In the matter of the Novi Dog Park, JSP14-02, motion to **approve** the <u>Preliminary Site Plan</u>, based on and subject to the following:

- a. The conditions and items listed in the staff and consultant review letters being addressed on the Stamping Site Plan; and
- b. (additional conditions here if any)

(This motion is made because the plan is otherwise in compliance with Article 19, Article 24 and Article 25 of the Zoning Ordinance and all other applicable provisions of the Ordinance.)

Approval - Stormwater Management Plan

In the matter of the Novi Dog Park, JSP14-02, motion to **approve** the <u>Stormwater</u> <u>Management Plan</u>, based on and subject to the following:

- a. The conditions and items listed in the staff and consultant review letters being addressed on the Stamping Site Plan; and
- b. (additional conditions here if any)

(This motion is made because it otherwise in compliance with Chapter 11 of the Code of Ordinances and all other applicable provisions of the Ordinance.)

-OR-

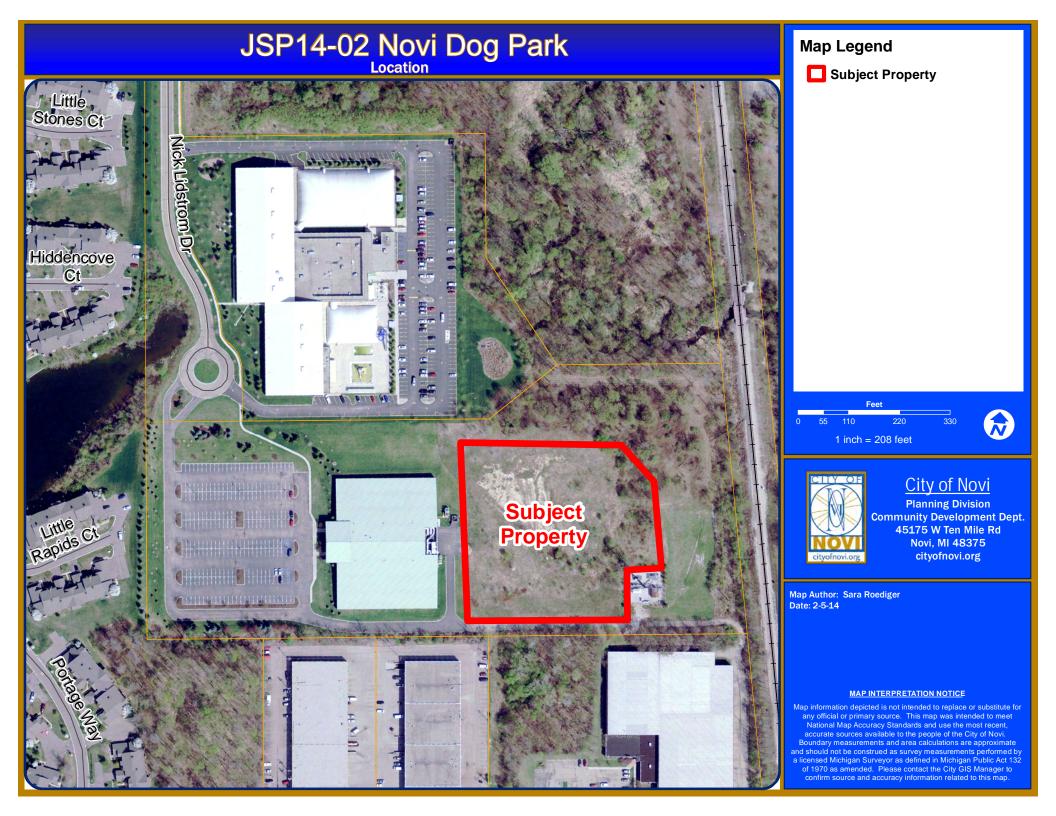
Denial - Preliminary Site Plan

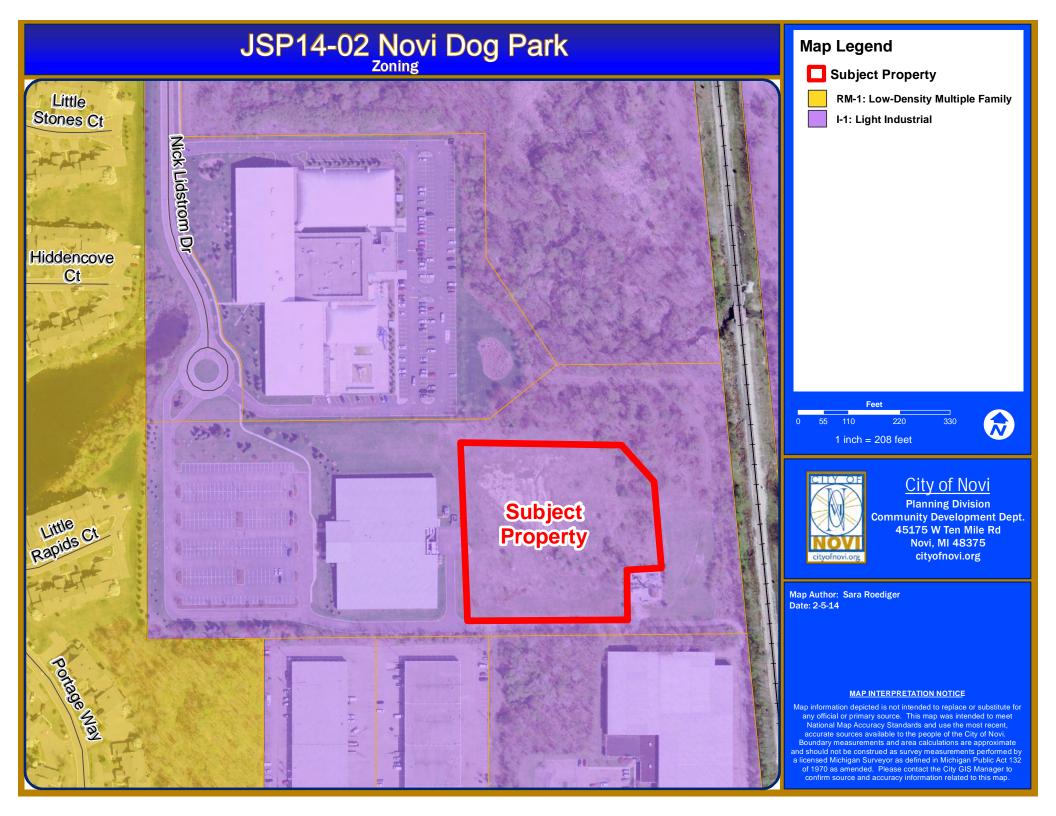
In the matter of the Novi Dog Park, JSP14-02, motion to **deny** the <u>Preliminary Site Plan</u> ...(because the plan is not in compliance with Article 19, Article 24 and Article 25 of the Zoning Ordinance and all other applicable provisions of the Ordinance.)

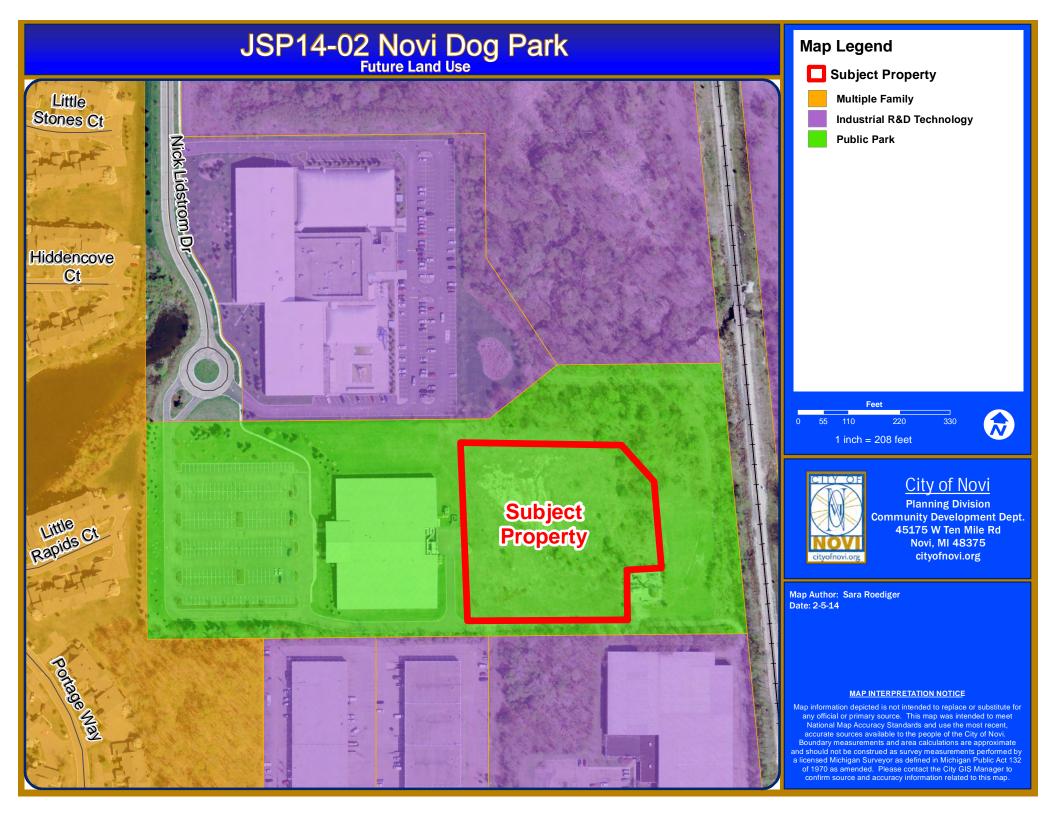
Denial – Stormwater Management Plan

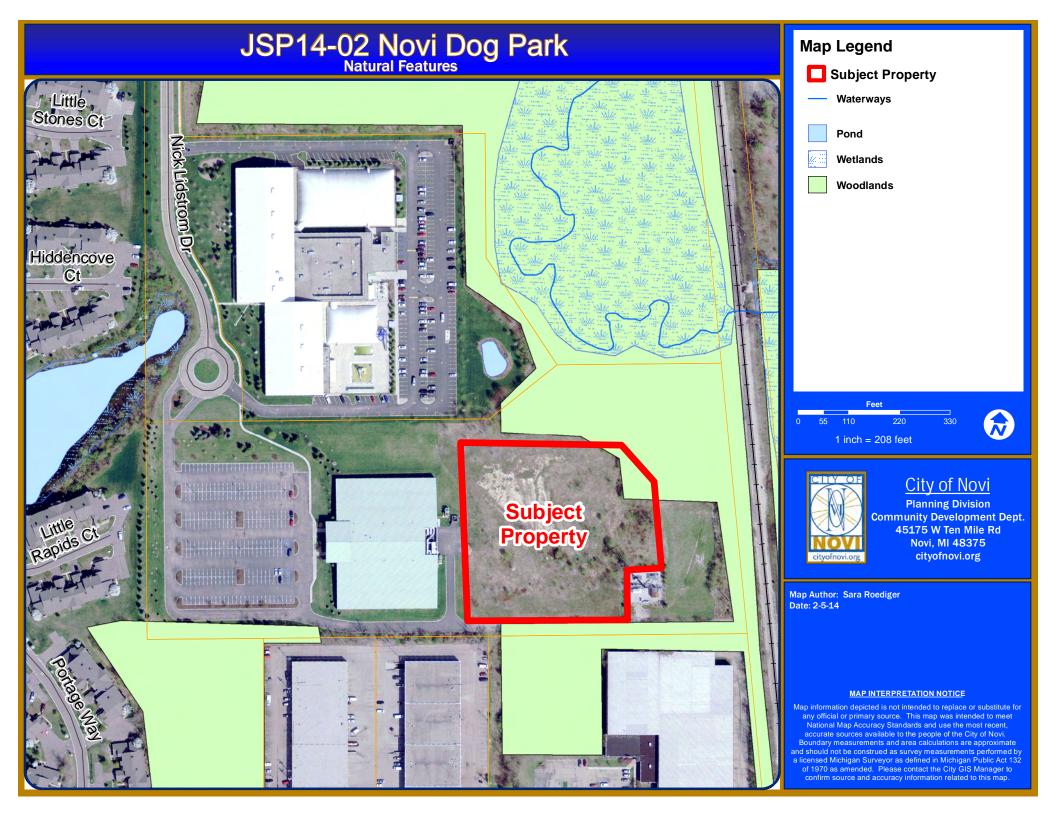
In the matter of the Novi Dog Park, JSP14-02, motion to **deny** the <u>Stormwater</u> <u>Management Plan</u>...(because the plan is not in compliance with Chapter 11 of the Code of Ordinances and all other applicable provisions of the Ordinance.)

MAPS Location Zoning Future Land Use Natural Features

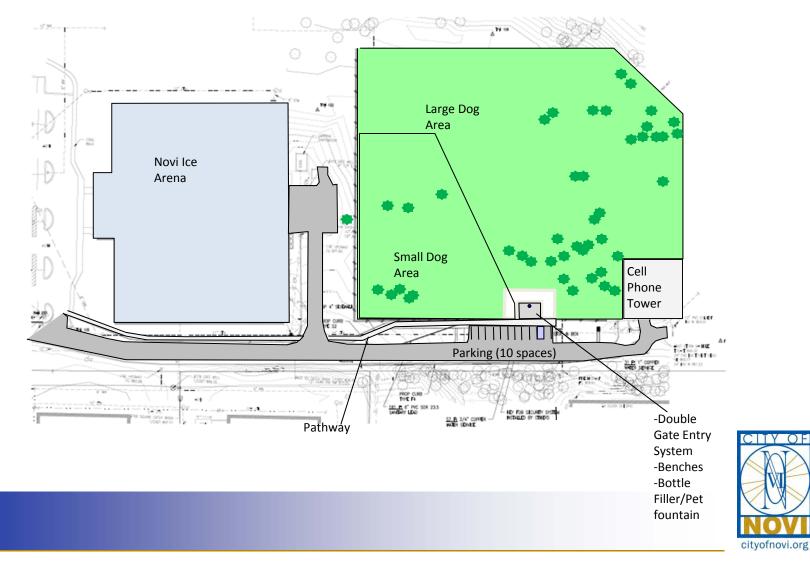








SITE PLAN



PLANNING REVIEW



Petitioner

City of Novi

<u>Review Type</u>

Preliminary/Final Site Plan

Property Characteristics

- Site Location:
- Site School District:
- Site Zoning:
- Adjoining Zoning:
- Site Use(s):
- Adjoining Uses:
- Site Size:
- Plan Date:

Project Summary

The applicant is proposing to construct a dog park behind the Novi Ice Arena on Nick Lidstrom Drive, located east of Novi Road, south of Ten Mile Road. The roughly three acre park will be enclosed with a four foot chain link fence, and contain two separate areas for dogs to play. A sidewalk connecting the park to the ice arena, one fountain, and six benches are proposed to be installed at the site along with 10 parking spaces.

42390 Nick Lidstrom Drive (Section 26)

Existing vacant land behind the Novi Ice Arena

Approximately 3 acres of the 15.16 acre site

Novi Community School District

Multiple-Family Residential

I-1, Light Industrial

01-10-14

By law, staff understands the City is not obligated to strictly comply with the requirements of its Zoning Ordinance. The following review discusses compliance with the ordinance and it comments on the potential impacts of Ordinance deviations. This review is intended to provide guidance to the Planning Commission for its review of the project. The State of Michigan Municipal Planning Act requires Planning Commission approval of all proposed municipal streets, parks, open spaces, buildings or structures. If the Planning Commission denies approval, the City Council, or other board or commission authorized to enable construction, may override the Planning Commission with a 2/3 vote.

Recommendation

Approval of the **Preliminary and Final Site Plan is recommended**. There are minor planning related items the applicant should address at the time of Stamping Set Plan submittal.

Ordinance Requirements

This project was reviewed for conformance with the Zoning Ordinance with respect to Article 19 (I-1 Light Industrial District), Article 24 (Schedule of Regulations), Article 25 (General Provisions), and any other applicable provisions of the Zoning Ordinance. Please see the attached charts

PLAN REVIEW CENTER REPORT

February 5, 2014 Planning Review Novi Dog Park SP 14-02

North, South and East: I-1; West: RM-1 Low-Density Multiple Family

North: Sports Club of Novi and vacant land; South: Industrial Office Park; East: vacant land; West: Novi Ice Arena and River Oaks West

for information pertaining to ordinance requirements. Items in **bold** below are noted for the applicant and Planning Commission.

- 1. <u>Number of Parking Spaces:</u> The City's Zoning Ordinance does not include a parking standard for city parks. The American Planning Association's "Parking Standards" lists examples of parking standards for a variety of uses, including passive city parks. For passive recreation, per the examples noted in the text above, the Novi Dog Park would require between 10 and 15 parking spaces. Therefore, the 10 parking spaces proposed for the Novi Dog Park seem to fall within established parking standards for passive city parks. There is also room on the site to construct an additional nine parking spaces to the west of the proposed spaces if the need arises, as well as the parking lot for the Novi Ice Arena.
- 2. <u>Barrier Free Requirements:</u> One barrier free sign is required for each space; the applicant should depict the barrier free sign on the plans.
- 3. <u>Woodlands.</u> There are regulated woodlands on the site; however it does not appear that any trees will be removed. The plans should depict any trees that will be removed (if any) and the applicant should work with the City's landscape architect to minimize removal and to identify adequate replacements if needed.
- 4. <u>Sidewalks:</u> A sidewalk is proposed from the entrance of the dog park to the ice arena. The sidewalk width should to be increased to a minimum of five feet.
- 5. <u>Site Lighting</u>: The applicant should provide a photometric plan that meets requirements for the proposed lighting.

<u>Response</u>

A response from either the applicant or the applicant's representative addressing comments in this, and in the other review letters, is requested <u>prior to the matter being reviewed by the Planning Commission</u>.

Pre-Construction Meeting

Prior to the start of any work on the site, Pre-Construction (Pre-Con) meetings must be held with the applicant's contractor and the City's consulting engineer. Pre-Con meetings are generally held after Stamping Sets have been issued and prior to the start of any work on the site. There are a variety of requirements, fees and permits that must be issued before a Pre-Con can be scheduled. If you have questions regarding the checklist or the Pre-Con itself, please contact Sarah Marchioni [248.347.0430 or smarchioni@cityofnovi.org] in the Community Development Department.

If the applicant has any questions concerning the above review or the process in general, do not hesitate to contact me at 248.735.5607 or <u>sroediger@cityofnovi.org</u>.

Sara Roediger, AICP - Planner

Attachments: Planning Review Chart Lighting Review Chart

Planning Review Summary Chart Novi Dog Park Preliminary/Final Site Plan Review Plan Date: 1-10-14

		Meets	
Item	Proposed	Requirements?	Comments
Master Plan			Comments
Public Park	No change	Yes	
Zoning			
	No change	Yes	
Use	Publicly owned		
Uses listed in Section 1901 & 1902	parks	Yes	
Building Height (Sec. 2400)	Buildings are not	N	
40 feet	proposed	Not applicable	
Min. Building Setbacks (Sec. 2400)			
Front (South): 40 ft.			
Rear (North): 20 ft.	Buildings are not	Not applicable	
Side (East): 20 ft.	proposed		
Side (West): 20 ft.			
Number of Parking Spaces			
(Sec. 2505)			See planning review
The Zoning Ordinance does not	10 parking spaces	Yes	letter for additional discussion of this item
address parking for City parks			discussion of this item
Parking Space Dimensions	Spaces sized		
(Sec. 2506)	appropriately	Yes	
9 ft. x 19 ft. (17 ft. permitted with 4 in.	throughout the		
curb & 2 ft. overhang)	site		
	8+ spaces will be installed at the	Maria	
Bicycle Parking Facilities (Sec. 2526)			
10% or min. 8 spaces	Novi Ice Arena in	Yes	
	the spring for use at both facilities		
Barrier Free Spaces			
(ADA standard)	One space	Yes	
1 van accessible space	one space	105	
Barrier Free Space Dimensions			
(Barrier Free Code)			
8 ft. wide with an 8 ft. wide access			
aisle for van accessible			
Barrier Free Signs			
(Barrier Free Design Graphics	Signs are not	No	One sign should be
Manual)	shown		depicted on the plans
1 barrier free sign per space			
	There are regulated woodlands onsite, however it does	Information needed	The plans should depict
			regulated woodlands
			and any trees that will be removed
Woodlands (City Code Chpt. 37)			beremoved
Replacement of removed trees			Applicant should work
	not appear that		with the City's
	any trees will be		landscape architect to
	removed		identify adequate
			replacements (if any)

Novi Dog Park JSP#14-02 Preliminary/Final Site Plan Review 1-10-14

		Meets	
Item	Proposed	Requirements?	Comments
Fence (Sec. 2515) Nonresidential fences shall not extend into a front or exterior side yard or exceed 8 ft. in height	4 ft. tall chain link fence that meets setback requirements	Yes	
Loading Spaces (Sec. 2507) Loading shall be in the rear yard	Loading space not provided	Not applicable	
Loading Space Screening (Sec. 2302A.1) Shielded from rights of way & adjacent properties	Loading space not provided	Not applicable	
Accessory Structure Setback- Dumpster (Sec. 2503) Setback a minimum of 10 ft. from any building unless structurally attached to the building & setback the same as parking from all property lines; in addition, the structure must be in the rear or interior side yard	Dumpster not provided	Not applicable	Multiple waste receptacles will be provided at the park that will be regularly emptied by Parks staff
Dumpster Requirements (Chap. 21, Sec. 21-145) Screening of not less than 5 ft. on 3 side, interior bumpers or posts must be shown, enclosure to match building materials & be at least 1 ft. taller than height of refuse bin	Dumpster not provided	Not applicable	
Sidewalks The applicant is proposing to make park improvements on the vacant City-owned land behind (Bicycle & Pedestrian Master Plan & Non-Motorized Plan) 5 ft. sidewalk required	4 ft. sidewalk to connect from the existing ice arena	No	Sidewalk should be increased to 5 ft.
Exterior Lighting (Section 2511) Photometric plan required at FSP	3 light poles	Information needed	A photometric plan meeting requirements should be provided
Signs (Chpt. 28) Signs are not regulated by the Planning Division or Planning Commission	None shown, If proposed exterior signs require a permit	If a sign is proposed, contact Jeannie Niland at 248.347.0438 or jniland@cityofnovi.org for information	

Prepared by Sara Roediger, AICP 248.735.5607 or sroediger@cityofnovi.org

Lighting Review Summary Chart Novi Dog Park Preliminary/Final Site Plan Review Plan Date: 1-10-14

		Meets	
Item	Required	Requirements?	Comments
Intent (Sec. 2511.1)	Establish appropriate minimum levels, prevent unnecessary glare, reduce spillover onto adjacent properties, reduce unnecessary transmission of light into the night sky	Information needed	
Lighting Plan (Sec. 2511.2.a.1)	Site plan showing location of all existing & proposed buildings, landscaping, streets, drives, parking areas & exterior lighting fixtures	Information needed	
Lighting Plan (Sec.2511.2.a.2)	 Specifications for all proposed & existing lighting fixtures including: Photometric data Fixture height Mounting & design Glare control devices Type & color rendition of lamps Hours of operation Photometric plan 	Information needed	
Required Conditions (Sec. 2511.3.a)	Height not to exceed maximum height of zoning district (30 ft.) or 25 ft. where adjacent to residential districts or uses	Information needed	
Required Conditions (Sec. 2511.3.b)	 Electrical service to light fixtures shall be placed underground No flashing light shall be permitted Only necessary lighting for security purposes and limited operations shall be permitted after a site's hours of operation 	Information needed	
Required Conditions (Sec.2511.3.e)	Average light level of the surface being lit to the lowest light of the surface being lit shall not exceed 4:1	Information needed	
Required Conditions (Sec. 2511.3.f)	Use of true color rendering lamps such as metal halide is preferred over high and low pressure sodium lamps	Information needed	
Min. Illumination (Sec. 2511.3.k)	 Parking areas- 0.2 min Loading & unloading areas- 0.4 min Walkways- 0.2 min Building entrances, frequent use- 1.0 min Building entrances, infrequent use- 0.2 min 	Information needed	
Max. Illumination adjacent to Non- Residential (Sec. 2511.3.k)	When site abuts a non-residential district, maximum illumination at the property line shall not exceed 1 foot candle	Information needed	
Cut off Angles (Sec. 2511.3.1.2)	All cut off angles of fixtures must be 90° when adjacent to residential districts	Information needed	

ENGINEERING REVIEW



PLAN REVIEW CENTER REPORT

February 3, 2014

Engineering Review

Novi Dog Park

<u>Petitioner</u>

Ben Croy, City of Novi - Engineering

<u>Review Type</u>

Site Plan Review

Property Characteristics

- Site Location:
 S. of Ten Mile Road and E. of Novi Road
- Site Size: 3.4 acres
- Plan Date: January 10, 2014

Project Summary

- Water service would be provided by a 1-inch water service lead from the existing 12-inch on-site water main
- Sanitary sewer service would be provided by a 6-inch sanitary sewer lead from the proposed fountain to the existing sanitary sewer structure in the access road
- Storm water from the park would sheet flow across the parking lot and access drive, through a curb drop, and into an existing culvert under the cell tower access drive

Recommendation

Approval of the Site Plan is recommended.

Comments:

The Site Plan meets the general requirements of Chapter 11, the Storm Water Management Ordinance and the Engineering Design.

Additional Comments (to be considered prior to construction):

<u>General</u>

1. A Soil Erosion Control Permit will be required for this project.

Sanitary Sewer

2. The proposed sanitary sewer lead may benefit from including clean-outs per the design engineer's discretion.

Storm Water Management Plan

3. A rain garden between the rip-rap spill way and existing culvert in a future phase may increase the quality of the storm water runoff from the proposed and future parking areas.

Paving & Grading

- 4. Consider adding spot elevations for the proposed spillway at back-of-curb and at the rip-rap.
- 5. Consider revising the sidewalk transition from the ADA ramp to an s-curve versus tapered angles as provided.
- 6. The plan set currently does not show curb and gutter adjacent to the east edge of the van accessible parking stall. A 6-inch curb and gutter is suggested at the design engineer's discretion.
- 7. Consider including the City's standard detail sheets for water main (2 sheets-6/15/98), sanitary sewer (Sheet 1-6/15/98 and Sheet 2-4/24/06), and storm sewer (1 Sheet-6/15/98) with the plan set.
- 8. The current concrete sidewalk details do not specify how far to extend the aggregate base beyond the sidewalk forms. It is recommended to use the City standard of extending the base 6 inches out on either side of the form where the sidewalk does not abut curb and gutter.

Please contact Adam Wayne at (248) 735-5648 with any questions.

cc: Brian Coburn, Engineering Sara Roediger, Community Development Department

LANDSCAPE REVIEW



Petitioner

City of Novi

Review Type

Preliminary/Final Site Plan

Property Characteristics

- Site Location: 42390 Nick Lidstrom Drive (Section 26) •
- Site School District: Novi Community School District •
- I-1, Light Industrial Site Zoning: •
- Adjoining Zoning: North, South East: I-1; West: RM-1 Low-Density Multiple Family
- Site Use(s): Existing vacant land behind the Novi Ice Arena
- North: Sports Club of Novi and vacant land; South: Industrial Adjoining Uses: Office Park; East: vacant land; West: Novi Ice Arena and **River Oaks West Multiple-Family Residential**
 - Site Size: Approximately 3 acres of the 15.16 acre site 01-10-14
- Plan Date:

Project Summary

The applicant is proposing to construct a dog park behind the Novi Ice Arena on Nick Lidstrom Drive, located east of Novi Road, south of Ten Mile Road.

While the Landscape Ordinance does not have specific requirements for such a facility, it has been determined that the addition of landscape materials would add to the aesthetics of the project. There are no commercial or residential facilities adjacent to the project site that would need any buffering. Adjacent to the west is the City's Ice Arena. A City pathway is being considered between the ice arena and the proposed dog park. In order to buffer the large arena and augment any future path, attractive native plantings will be added in this area.

In addition, plantings are proposed to soften and augment in the area of the proposed parking. A plant list has been prepared for all plantings. These plantings will be field staked prior to installation by the City's Landscape Architect. As a public facility, the plantings will be funded through the City Tree Fund.

The site does contain a small area of regulated woodlands. Benches are proposed to be added in various locations on the site, some within the woodlands. Currently members of the Forestry Staff are evaluating the existing vegetation and formulating a plan for improvements. Any dead, diseased or toxic vegetation will be removed. The

PLAN REVIEW CENTER REPORT

February 3, 2014 Landscape Review Novi Dog Park JSP#14-02 vast majority of the site vegetation will remain untouched. Understory vegetation will be thinned in order to best perform as the proposed use.

Recommendation

Approval of the Preliminary and Final Site Plan for the City of Novi Dog Park JSP#14-02 is recommended.

If the applicant has any questions concerning the above review or the process in general, do not hesitate to contact the City's Landscape Architect at 248.735.7351 or <u>dbeschke@cityofnovi.org</u>.

David R, Beschke, City of Novi Landscape Architect

FIRE REVIEW



January 31, 2014

TO: Barbara McBeth- Deputy Director of Community Development Kristen Kapelanski- Plan Review Center Sara Roediger- Plan Review Center

RE: Novi Dog Park

SP#: JSP14-0002

Project Description:

Outdoor dog park

Comments:

- 1) Roadway to meet city standard of 35 ton surface.
- 2) Road is an existing secondary access point to the Ice arena, maintain fire lane and signage.

Recommendation:

Approved

Sincerely,

Joseph Shelton- Fire Marshal City of Novi – Fire Dept.

cc: file

Novi Public Safety Administration 45125 W. Ten Mile Road Novi, Michigan 48375 248.348.7100 248.347.0590 fax

cityofnovi.org

CITY COUNCIL

Mayor Bob Gatt

Mayor Pro Tem Dave Staudt

Gwen Markham

Andrew Mutch

Justin Fischer

Wayne Wrobel

Laura Marie Casey

City Manager Clay J. Pearson

Director of Public Safety Chief of Police David E. Molloy

Director of EMS/Fire Operations Jeffery R. Johnson

Assistant Chief of Police Victor C.M. Lauria

Assistant Chief of Police Jerrod S. Hart CITY COUNCIL PRESENTATION FEBRUARY 3, 2014 Welcome Novi Dog Park City Council Presentation Monday, February 3, 2014





Project Management Team

- Ben Croy Engineering
- Brian Coburn Engineering
- Tracie Ringle Community Relations
- Wendy DuVall PRCS
- Ayane Grubbs Information Technology
- OHM Advisors Design

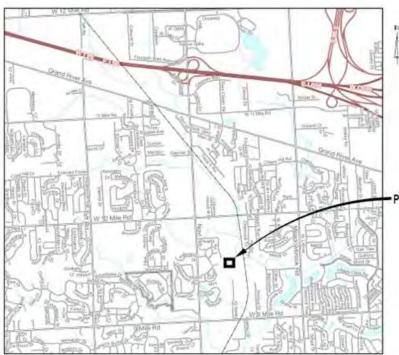


- Allow dogs to exercise and socialize safely
- Promotes responsible dog ownership
- Provides an outlet for dog owners to socialize
- Makes for a better community by promoting public health and safety



Dog Park Location

42390 Nick Lidstrom Drive





PROJECT LOCATION



Amenities

- Double gated entry
- Key fob access system
- Bottle Filler/ Pet fountain
- Benches
- Large dog area (2.16 acres)
- Small/timid dog area (.75 acres)
- Parking





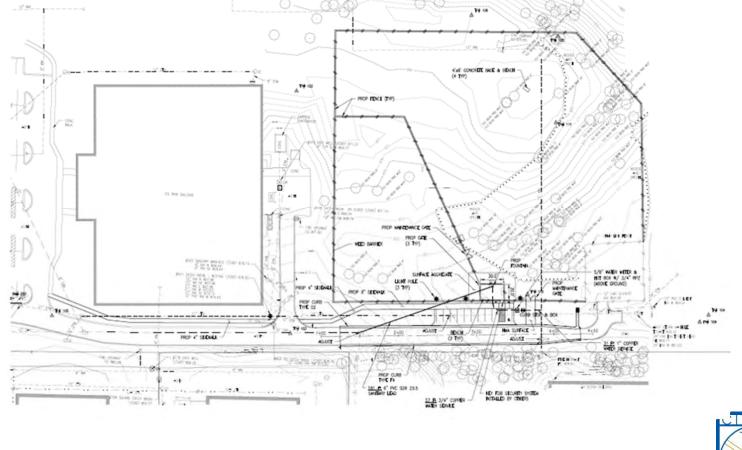




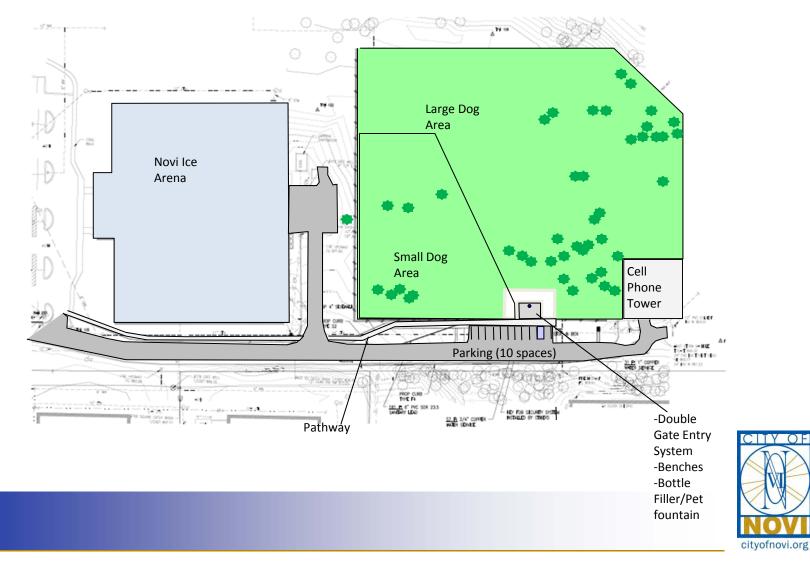








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Budget

Item	Cost
Design and Engineering	\$13,000
Construction Cost	\$221,500
Site Amenities/ Signage	\$15,500
Total Project Cost	\$250,000



Tentative Schedule

February 2014

- Planning Commission
- Advertise Project for Bidding

March 2014

Construction Award

April 2014

Notice to Proceed

Spring /Summer

Construction & Turf Establishment

Fall 2014

Grand Opening













Questions?









CITY COUNCIL DRAFT MINUTES (EXCERPT) FEBRUARY 3, 2014

REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI MONDAY, FEBRUARY 3, 2014 AT 7:00 P.M. COUNCIL CHAMBERS – NOVI CIVIC CENTER – 45175 W. TEN MILE ROAD

1. Dog Park Conceptual Plan located at 42390 Nick Lidstrom Drive – Jason Mangum, Director of Parks, Recreation & Cultural Services

Jason Mangum, Director of Parks, Recreation & Cultural Services presented the design of the future Dog Park. A project management team was formed with the employees within the City. They have been working with OHM Engineering Consultants. He explained why the need for a dog park. He noted the American Kennel Club's promotional information of dog parks. The location of the Park is behind the Novi Ice Arena. Some of the amenities include a double gated entry and key fob access system. They are working on a joint use agreement with the Northville Community Dog Park. They will have a pet fountain and bottle filler. There will be large and small dog areas. There will be benches and a chain link fence enclosure. The pathway from the Ice Arena will be connected to the Dog Park. They will be working with the Ice Arena to have them install bike racks in front of the Arena to serve both locations. He discussed the budgeting of the Park. The total project cost is \$250,000. It is tentatively scheduled to be completed fall of 2014. He opened up for questions. Mayor Gatt asked how they will regulate admittance. Mr. Mangum said the key fob entry allows those who have paid an annual fee to enter. Also, the dog owners will have to go through training and make sure the dog is vaccinated and licensed when they register to gain access. He said they are still working on rules, regulations, and the enforcement of them. They hope to borrow the best practices from other communities who already have established Dog Parks. Member Wrobel was happy to see this project but as a non-dog owner he wondered how much it will cost him. He would be interested to know what the maintenance costs will be and what the cost of the key fob will be. Mr. Mangum said he didn't have the maintenance costs but the key fob fee would be \$50.00 a year that helps pay for some of the amenities. Member Wrobel asked if the fee would be the same for a non-resident. Mr. Mangum said it will be for Northville and Novi residents only. Member Wrobel asked what the annual revenue would be and the number of people that will use this park. Mr. Mangum said he didn't have that information but expected continued use of the park. He will provide the information with a list of additional benefits to taxpayers. Member Fischer thanked everyone for the work on the project. He wanted to bring attention to the fact that the park should produce revenues to break even on a maintenance perspective. He said this is actually a low cost park to develop compared to other parks. Mr. Magnum pointed out that it promotes business in the area. Member Fischer thought this was a prime opportunity to develop and build the naming rights agreement. There is a target demographic that will be using this park that may be interested in naming the park. Mr. Mangum said that they have reached out to a number of organizations for naming rights and sponsorships. Member Fischer asked for additional updates before the grand opening of the Park. He noted the road seemed narrow and asked if there were any road improvements that will be done. Also, he asked if the ten parking spots would be adequate. Mr. Mangum said they will make sure the road is widened with off street parking. There were 20 spaces planned initially but traded 10 spaces for the pathway connecting to the Ice Arena. The spaces can be expanded at a future date. Member Fischer asked if it was possible for a car to turn around if all the spaces are occupied.

Regular Meeting of the Council of the City of Novi Monday, February 3, 2014 Page 2

Mr. Mangum said they will have a spot to the right of the parking spaces. They will also have a mountable curb near the park if they need to turn around. Member Fischer said he was excited about the project and wanted check that the flow because it will be pedestrian oriented. Member Casey was excited about the park for her dogs and thanked everyone who worked on the project. Member Mutch asked about the hours of operation that the park will be available. Mr. Mangum anticipated that it will fall in the lines of our current parks of 8 a.m. to dusk. There are no plans for lighting currently. Member Mutch commented that the location won't lead to any concerns about barking because it is not near a developed area. Mayor Pro Tem Staudt asked if there was a cost for the land. Mr. Mangum said it was land the City already owned. Member Markham asked if he had any provisions for shade near the benches. Mr. Mangum said that there are some mature trees that will be kept for that reason. The benches will be placed near and around those trees. They will follow the practice of bringing out movable chairs. She asked if there will be a posting of the rules and etiquette of the park. Mr. Mangum said they have budgeted for the signs. Mayor Gatt mentioned there should be small pools for the dogs to cool off. Mayor Pro Tem Staudt pointed out that there are events at Suburban Show Place and thought that visitors staying at the hotels or have come to the events may be interested in passes to the park for their dogs.