

**PUBLIC ACT 51, SECTION 18j, MCL 247.668j**  
**Annual Certification of Employee-related**  
**Conditions**

CERTIFICATION YEAR 2023

CITY OR VILLAGE NAME City of Novi

Beginning September 30, 2015, and annually each September 30 thereafter, certification must be made for compliance to Section 18j(1) of Public Act 51 of 1951, MCL 247.668j(1). A local road agency must certify that it has (a) developed an employee compensation plan for its employees as described OR (b) the local road agency must certify that medical benefits are offered to its employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its employees or elected public officials.

Compliance with(1)(a)  
I certify compliance with MCL 247.668j(1)(a).  
Our compensation plan for employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (1)(b)  
I certify compliance with MCL 247.668J(1)(b), and as such, offer one of the following:

I certify that medical benefits are offered to employees or elected public officials in compliance with the publically funded health insurance contribution act, 2011 PA 152; or

I certify that the local road agency has exempted itself from the publically funded health insurance contribution act, 2011 PA 152; or

I certify that medical benefits are not offered to employees or elected public officials.

Non-compliance with (1)(a) or (1)(b)  
I certify that we are not in compliance with MCL 247.668j(1).  
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j(1) may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE 		SIGNATURE <i>Matthew T. Wiktorowski</i>	
PRINTED NAME Carl Johnson		PRINTED NAME Matthew Wikowski	
TITLE Finance Director/CFO	DATE 09/26/23	TITLE Street Administrator/Field Oper Sr Mgr	DATE 09/26/23

**Due Each September 30**

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909, OR

E-mail to: [MDOT-Outreach@Michigan.gov](mailto:MDOT-Outreach@Michigan.gov), OR

Fax to: (517) 335-1828



September 26, 2023

**ACT 51 of 1951, MCL 247.668j., Annual Certification of Employee - related Conditions.**

Requirements under Section j, subsection 4:

**CITY COUNCIL**

**Mayor**  
Bob Gatt

**Mayor Pro Tem**  
Dave Staudt

Laura Marie Casey

Hugh Crawford

Justin Fischer

Brian Smith

Ericka Thomas

**City Manager**  
Peter E. Auger

**City Clerk**  
Cortney Hanson

**a) Current fiscal year budget**

[www.cityofnovi.org/services/finance/budget-and-multi-year-financial-plan/](http://www.cityofnovi.org/services/finance/budget-and-multi-year-financial-plan/)

**b) The number of active employees of the department by job classification and wage rate**

**City of Novi, MI  
Department of Public Works Staff  
Local Road Agency Employees, Job Classifications, and Wage Rate**

Number of Employees	Job Classification	Wage Rate
5	Heavy Equipment Operator	\$27.785 - \$28.227
6	Light Equipment Operator	\$24.079 - \$26.555
2	Senior Customer Service Representative	\$22.152 - \$24.844
1	Sign Technician	\$27.785 - \$28.227
2	Mechanic	\$28.441 - \$32.523
1	Road Asset Manager	\$29.569 - \$41.397
2	Work Leader	\$30.262 - \$30.701
19		

**c) A financial performance dashboard**

<https://www.mcgi.state.mi.us/tamcMap/>

**d) Names and contact information for the governing body of the department**

Robert Gatt  
Mayor  
248-347-0460

Jeff Herczeg  
Director of Public Works  
248-735-5640

**City of Novi**  
45175 Ten Mile Road  
Novi, Michigan 48375  
248.347.0460  
248.347.0577 fax  
[cityofnovi.org](http://cityofnovi.org)