



## NOVI HISTORICAL COMMISSION

**NOVEMBER Minutes**  
**Wednesday, November 16, 2022**  
**Novi Library Local History**

**CALL TO ORDER:** 7:03 pm

**ATTENDANCE:** Rachel Manela, Kelly Kasper, Dan Pierce, Debbie Wrobel, Sharon Larson, Kim Nice

**ABSENT:** Kathy Crawford

**INTRODUCTION OF GUESTS:** Betty Lang (Library Liaison), Sue Grifor

**APPROVAL OF AGENDA:** ALL APPROVED

**APPROVAL OF SEPTEMBER and OCTOBER MINUTES:** APPROVED

**TREASURER'S REPORT- Kim**

NOVI HISTORICAL COMMISSION  
 FINANCIAL SUMMARY REPORT - 2022/2023

	BUDGET	EXPENDITURES Through November 16, 2022	
Display Cabinet Exhibit	\$ 900	\$ (81.80)	
Marketing/Brochures/Engage/Name Badges	\$ 1,100	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 1,200	\$ (42.78)	
Program/Speaker Fees	\$ 900	\$ (350.00)	
Storage Unit	\$ 2,800	\$ (2,652.00)	
Acquisition (Books/Materials)	\$ 500	\$ -	
Conference/Continuing Education	\$ 2,000	\$ (50.00)	
Legal Fees	\$ 1,000	\$ -	
Special Projects Examples: Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, Motor City Marker)	\$ 3,600	\$ -	
<b>Total:</b>	<b>\$ 14,000</b>	<b>\$ (3,176.58)</b>	<b>\$ 10,823</b>
<b>Equitable Projects</b>	<b>Expenditures</b>	<b>Revenue Received</b>	
Villa Barr Book Sales YTD		\$0.00 YTD	
Wreaths Across Novi Project	\$ 1,575.00		\$ 798.34 carryover funds

Treasurer's Report: ALL APPROVED

*\*This month includes expenses from last month's programs.*

Proposed Budget: ALL APPROVED

### LIBRARY LIAISON REPORT:

#### History Room Equipment Update:

The Library IT Department provided the Commission with options for new printer and computer for the Novi History Room. The Commission will need to vote on the options.

#### Northville Genealogical Society:

The Northville Genealogical Society continues to meet on the 4<sup>th</sup> Monday of every month from Noon – 2 p.m.

#### History Room Office Hours:

Monday, 11/21 (6 – 8 p.m.): Kelly Kasper

Monday, 12/5 (Noon – 2 p.m.): Kim Nice and Debbie Wrobel

Monday, 12/19 (6-8 p.m.): Kelly Kasper

## **DISCUSSION ITEMS:**

### **History Room Refreshers:**

Rae is asking that within the first three months of the new year all the commissioners receive a refresher on where everything is inside the history room and what we need to do when staffing office hours.

### **Local History Room Computer and Printer:**

The Commission reviewed multiple options for a new computer and printer that were provided by the Library IT Department. Rae moved to purchase the HP Hz240 computer. Seconded by Sharon. Approved unanimously by the Commission. Rachel moved to but the HP Color LaserJet Pro printer. Kelly seconded. Approved unanimously by the Commission.

### **Novi Historical Sites Brochure Review:**

The revised copy of the Novi Historical Sites brochure is with the City of Novi graphic designer for updating. Once the layout refresh is complete, the Commission will be asked to do a final proof before voting to move forward with printing off new copies.

### **Wreaths Across Novi:**

Wreaths will arrive between 10 and 11 at the Novi Road Cemetery. Commissioners and volunteers looking to help set up everything at the same time. The event begins at 1 p.m. Enough money has been raised to purchase all the wreaths.

### **Michigan in Perspective Conference:**

The conference takes place March 24-25 at the Suburban Showcase in Novi, MI. The conference is put on by the Michigan Historical Commission. Rachel is investigating the cost of having a table at the conference. Commissioners can attend the conference if interested. More details to come as the event approaches.

### **Upcoming Historical Programs:**

- Wed. February 22 – Midnight: Detroit and the Underground Railroad
- Thursday March 23 – Ladies of the Lights (lighthouse keepers)
- Wed. April 27 – The LGBTQ community in the Labor Movement
- Wed. May 26 – A Reenactor who portrays a disguised female Union soldier

## **ONGOING PROJECTS:**

- **Omeka Site** – Rachel has done nearly 100 gravesite entries there is still work to do. To help speed up the process, Rachel recommended using the Wayne State University's Humanities Clinic. This organization allows a student to get paid by WSU to do a community project. If possible, the student could be used in Spring/Summer.
- **Veteran's Memorial for KIA** – Kim has passed along all necessary info to the city. If there is any additional information needed, the city will reach out.

**NEW BUSINESS:**

Please bring any new ideas to the Commission first for consideration and possible implementation.

**PUBLIC COMMENT:** None

**NEXT MEETING:** Wednesday, Dec. 21, 2022 at 7 p.m.

**ADJOURN:** 8:28 p.m.