

CITY of NOVI CITY COUNCIL
Agenda Item M
May 6, 2019

SUBJECT: Adoption of Resolution seeking reimbursement from Oakland County for expenses associated with the City of Novi's annual Mosquito Control Program.

SUBMITTING DEPARTMENT: Department of Public Works, Field Operations Division

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

The Department of Public Works continues to work with Oakland County Health Division officials to identify and destroy mosquito habitats to prevent the spread of the West Nile Virus (and incidentally, the Zika Virus). By participating in the County's program, DPW's Field Operations Division has been effectively treating catch basins and standing water areas with chemical pesticide briquettes. The briquettes are distributed annually in late spring, and are effective for 180 days.

County health officials continue to emphasize the importance of public education on mosquito control, early source reduction, and strong personal protection measures. City staff promotes public awareness of these topics on Channel 13, on the City's website, at homeowner association meetings, and at Novi's Spring Palooza.

The Oakland County Board of Commissioners has approved this year's reimbursement for West Nile Virus expenses incurred by cities, villages and townships (CVT). Each qualifying CVT receives funds according to a formula established by the County (75% for populations/25% for total square miles). This year the City's reimbursement is \$8,249.42. The cost to purchase the required amount of chemical briquettes was \$14,610.85, for a difference of \$6,361.43, which is expensed in the Drain Fund.

RECOMMENDED ACTION: Adoption of Resolution seeking reimbursement from Oakland County for expenses associated with the City of Novi's annual Mosquito Control Program.

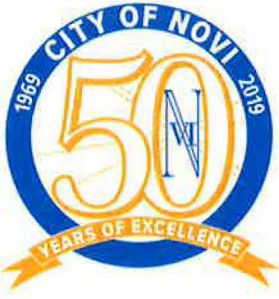
PROJECT DESCRIPTION

For the past 16 years, the Public Works Field Operations Division has executed a larvicide briquette program. The program consists of distributing briquettes/tablets into catch basins and public ponds as recommended by Oakland County. Each application is effective for approximately 180 days.

Last year we purchased Ben's deet mosquito repellent that was dispersed at community special events and outdoor activities coordinated by our Parks Recreation and Cultural Services Department.

Currently we have 14 cases of Natular XRT tablets that we will be distributing into catch basins and public ponds during the month of April. We also currently have 166 cases of Ben's deet mosquito repellent that will be dispersed at community special events and outdoor activities coordinated by our Parks Recreation and Cultural Services Department.

The City of Novi continually promotes mosquito control activities through public education, basin cleaning, and monitoring for potential mosquito breeding areas.



March 11, 2019

VIA E-MAIL

Ms. Genessa Doolittle
Oakland County Health Department
1200 N. Telegraph, 34-E
Pontiac MI 48341

CITY COUNCIL

Mayor
Bob Gatt

Mayor Pro Tem
Dave Staudt

Andrew Mutch

Laura Marie Casey

Kelly Breen

Ramesh Verma

Doreen Poupard

City Manager
Peter E. Auger

Director of Public Works
Jeff Herczeg

Engineering Senior Manager
George D. Melistas

Field Operations Senior Manager
Matt Wiktorowski

Fleet Asset Manager
Michael Rhatigan

Water & Sewer Senior Manager
Ben Croy, P.E.

Re: Reimbursement from the West Nile Virus Fund Request

Dear Ms. Doolittle:

The City of Novi would like to request reimbursement for expenses we expect to incur this year to purchase larvicide tablets for distribution into catch basins and public ponds. Attached for your review is the City of Novi's mosquito control project description and a quote for 17 cases of Natular XRT tablets (\$14,610.85).

Currently we have 14 cases of Natular XRT tablets that we will be distributing into catch basins and public ponds during the month of April. We also have 166 cases of Ben's deet mosquito repellent that will be dispersed at community special events and outdoor activities coordinated by our Parks Recreation and Cultural Services Department.

The City promotes mosquito control activities to the community at regular gatherings, homeowner association meetings, the local cable access channel, the City's website, and through community newsletters.

If approved for reimbursement, we will submit an authorizing resolution to your office by June 14, 2019 and product invoices by August 16, 2019.

If you have any questions regarding our program, please contact me.

Sincerely,

Matt Wiktorowski
Field Operations Senior Manager

Enclosures

cc: Jeff Herczeg, Director of Public Services
Carl Johnson, Finance Director
Jerry Tremblay, Roadway Asset Manager
Chris Stanley, Heavy Equipment Operator

Department of Public Works
Field Services Complex
26300 Lee BeGole Dr.
Novi, Michigan 48375
248.735.5640
248.735.5659 fax

cityofnovi.org



QUOTATION

B City of Novi Public Works Department (004749)
I Matt Wiktorowski
L 45175 W. Ten Mile Road
L Finance Department
Novi, MI 48375-3006
T 248-735-5640
O 248-735-5659

S City of Novi Public Works Department
H Matt Wiktorowski
I 26300 Lee BeGole Drive
P Formerly Delwal Drive
Novi, MI 48375-1247
T 248-735-5640
O

Address ID: 000002

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002021378	03/08/19	Chris Novak	Stephanie Rodriguez - Sales Assoc.	04/15/19

Delivery Method	Terms
United Parcel Post	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11850	NATULAR XRT TABLET	17 cs	899.8000/ cs	14,378.80

** Extended Price reflects a discount of: 917.80

US EPA Current Label

Freight Charge	<u>232.05</u>
Order total	<u>14,610.85</u>
Total	<u>14,610.85</u>

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.



CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

RESOLUTION
AUTHORIZING WEST NILE VIRUS FUND EXPENSE
REIMBURSEMENT REQUEST

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, _____, at ____ o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS; the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and,

WHEREAS; Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of expenses incurred in connection with mosquito protection activities, mosquito larviciding; and,

WHEREAS; the City of Novi has incurred expenses in connection with mosquito control activities; and,

WHEREAS; the City of Novi is eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE, BE IT RESOLVED, that the Novi City Council authorizes the Department of Public Works, Field Operations Senior Manager, Matt Wiktorowski, as agent for the City of Novi, to request reimbursement for mosquito control activities under Oakland County's West Nile Virus Fund Program.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this ____ day of _____, 2019, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi