

**CAPITAL IMPROVEMENT PLAN (CIP) COMMITTEE MEETING  
THURSDAY, JANUARY 31, 2019 AT 7:00 P.M.  
MAYOR'S CONFERENCE ROOM – NOVI CIVIC CENTER – 45175 TEN MILE ROAD**

Member Casey called the meeting to order at 7:03 P.M.

Roll Call: Council Members: Breen, Casey, and Verma  
Planning Commission Members: Lynch and Maday

Also Present: Pete Auger, City Manager  
Victor Cardenas, Assistant City Manager  
Jeff Herczeg, Public Works Director  
Jessica Dorey, Senior Financial Analyst  
Carl Johnson, Chief Financial Officer  
Barb McBeth, City Planner  
Simone Bell, Graduate Management Analyst

**Assistant City Manager Cardenas** presented the 2020-2026 CIP and provided an overview of the process and specific projects.

**Member Breen** commented on the following projects: Cemetery, Pickleball courts, Self-Contained Breathing Apparatus (SCBA), ITC Fields, and the proposed Rec Center. She was concerned about the SCBA project being delayed as she heard the devices were in need of immediate replacement. Staff would provide necessary documentation to the committee from the Fire Department to support planned replacement of the devices in the next fiscal year. Member Breen was curious where the recreation center, proposed in City Council's goal setting session, appeared in the six-year plan. Staff shared that it was a long-term goal and that a needs assessment for the proposed facility had just begun. Additionally, Old Novi Road rehab should occur after new residential construction completion. Finally, she believed that City staff should focus on timing as it pertains to ITC field rehabilitation.

**Member Verma** was interested in the difference between Design engineering vs. Construction Engineering. Staff was able to clarify that not all projects require a construction engineer, but larger projects require a construction engineer onsite to ensure the project is being built to specifications.

**Commissioner Maday** expressed interested in allocation of additional funds for repair of major road arteries. She also asked staff the probability of projects getting done in the respective years. Staff was able to assure Commissioner Maday that depending on funding availability the proposed projects will occur as planned.

**Commissioner Lynch** focused his comments on the ITC Trail, Beck Road reconstruction and the Northwest Quadrant Ring Road. Also, he expressed interest in materials used and the lifespan of boardwalk work being completed around the City. Staff was able to share the current methods and design standards for the boardwalks and probable lifespans.

**Member Casey** asked if it was easier for the HVAC at Meadowbrook be installed before or after the roof installation. Staff assured Member Casey that the two projects were not integrated and there would be no benefit in prioritization between or integration of the two projects.

**Motion** by Commissioner Lynch was seconded by Member Breen to recommend the CIP 2020-2026 to the Planning Commission for consideration. **APPROVED 5-0**

Adjournment at 8:20 P.M.