



Request for Variance Design and Construction Standards

Applicant Information

Name: _____

Address: _____

Phone No: _____

Engineer Information

Name: _____

Address: _____

Phone No: _____

Applicant Status (please check one):

- Property Owner Developer Developer / Owner Representative
 Other _____

Project Name _____

Project Address/Location _____

Variance Request _____

Justification (attach additional pages if necessary)

INTERNAL USE

Date Submitted: _____

Code Section from which variance is sought: _____

- Submittal Checklist: One (1) copy of plan on 8.5 x 11 size paper
 \$100 Filing Fee (No fee for driveway width variance requests)

Request Status: APPROVED DENIED

Authorized By: _____

Authorization Date: _____