

CITY OF NOVI
ELECTION COMMISSION MEETING
October 11, 2023

The meeting was called to order at 3:30 p.m. with City Clerk Hanson presiding.

PRESENT: Copes, Hanson

ABSENT: Superfisky

A quorum being present, the Commission was declared in session.

APPROVAL OF AGENDA:

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the agenda as presented.

AUDIENCE COMMENT: None

PURPOSE OF MEETING:

1. Approval of minutes from August 23, 2023 meeting.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve Election Commission minutes from August 23, 2023.

2. Authorization of Agreement for Election Services between Oakland County, Township of Novi, City of Northville, and City of Novi for the purpose of operating an early voting site.

Clerk Hanson explained that because this was an interlocal agreement, the City Council approved it at their 9/25/23 meeting and approval was not needed from the Election Commission. The Commission acknowledged the agreement.

3. Review Sample ballots for November 7, 2023 Election.

4. Approve the establishment of Absent Voter Counting Board for the November 7, 2023 Election.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the establishment of Absent Voter Counting Board for the November 7, 2023 Election.

5. Approval of election inspectors and receiving teams for Election to be held November 7, 2023.

Moved by Copes, seconded by Hanson; MOTION CARRIED

To approve election inspectors and receiving teams for Election to be held November 7, 2023.

6. Approval for the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 7, 2023.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 7, 2023.

7. Approval for the City Clerk or designee to perform the Preliminary and Public Accuracy Tests.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve the City Clerk or designee to perform the Preliminary and Public Accuracy Tests.

8. Consideration of the adjustment of Election Inspector pay rates.

Member Copes wished to abstain from voting on this because he serves as an Election Inspector. Since there was not a majority remaining, the item was postponed to a future meeting.

9. Approval of a resolution to revise the voting precinct boundaries to align with Congressional Districts established by Statewide Redistricting.

Moved by Copes, seconded by Hanson; MOTION CARRIED
To approve a resolution to revise the voting precinct boundaries to align with Congressional Districts established by Statewide Redistricting.

10. Perform Public Accuracy Test beginning at 4:00 p.m.

The official Public Accuracy Test began at 4:00 p.m. No one from the public was present. The Commission confirmed the tabulator was set to zero for the zero report to indicate that there were no votes previously reported by the machine. Clerk Hanson explained the ballots as they were run through, including over-voting, under-voting, stray marks and other voting situations. The results were reviewed and confirmed against the test deck spreadsheet. The Commission signed the Optical Scan Program Testing and Security Certification and re-sealed the ballot container.

The meeting was adjourned at 4:17 p.m.