



CITY OF NOVI  
Public Utilities & Technology Committee Meeting  
**July 23, 2025, 5:30 p.m.**  
Novi Depot Conf. Room | Novi Civic Center | 45175 Ten Mile Road  
(248) 347-0445

**CALL TO ORDER**      5:30 PM

**ROLL CALL:**    Council Members Heintz, Smith, and Thomas

**PRESENT:**      Council Members Heintz, Smith, and Thomas

**STAFF LIAISON:** Rob Petty, Chief Information Officer

**APPROVAL OF AGENDA:**

Motioned by: Member Heintz; Seconded by Smith. (Motion approved 3:0)

**APPROVAL OF MINUTES:**

Motion to approve minutes of 2/19/2025 by Member Heintz; Second by Member Smith. (Motion approved 3:0)

Motion to approve minutes of 6/25/2025 by Member Heintz; Second by Member Smith. (Motion approved 3:0)

**REMARKS FROM THE CHAIRPERSON**

Chairperson Thomas noted that \$75k was approved in the budget for the creation of a Broadband Master Plan. The Council would ultimately have to approve the project.

**MATTERS FOR COMMITTEE DISCUSSION**

1. Broadband Master Plan Request for Proposal Review
  - Rob Petty was tasked with compiling the city template, Foresight information, Broadband Map, and adding the agreed-upon verbiage.
  - The team will review the verbiage section, tweaked, and then ready for national publication.
  - Rob Petty explained the process of evaluating proposals, review by the Consultant Review Committee, and taking it before the City Council.
  - Chairperson Thomas and Rob Petty discuss the timeline and the importance of having a vested interest in the review process.
2. DTE Meeting Request Discussion
  - DTE has offered to meet with the committee. Rob Petty will coordinate with DTE and committee members.

**ROUNDTABLE DISCUSSION**

- Chairperson Thomas verified the game plan for the survey questions. The committee's question suggestions will go to the City's Communication Director for review and input from her vendor.
- Possible dates for the following committee to include DTE: August 13, 14, 20, 26,

**REVIEW OF ACTION ITEMS**

N/A

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion by: Member Smith; Seconded by Member Heintz.  
Approved 3:0 (6:27 PM)