Audit Presentation For the Year Ended June 30, 2014

Roger Hitchcock, Partner November 24, 2014



# City of Novi – Results of the Audit

- Great Cooperation with Management
- AHP Responsibility is to the City Council
- AHP Required Communications all Affirmative
- No Significant Matters Noted
- Unmodified/Clean Opinion
- No Single Audit Required
- Material Weakness
- Excellent Results



# **2014 General Summary**

- GFOA Certificate of Excellence in Financial Reporting for June 30, 2013 – the 16<sup>th</sup> year received
- Standard & Poor's bond rating of AA+
- Upcoming GASBs Note 14 in report beginning on page 51



# **Government-Wide Statements Summary**

- Total assets of \$390.3 million
- Total liabilities of \$53.3 million
- Total net position of \$337.9 million an increase of \$2 million
- Decrease in bonds payable of \$3.7 million to \$37.7 million
- Total revenues of \$75.9 million up \$1.0 million
- Total expenditures of \$72.5 million up \$661 thousand
- General revenues of \$37.8 million up \$4.2 million

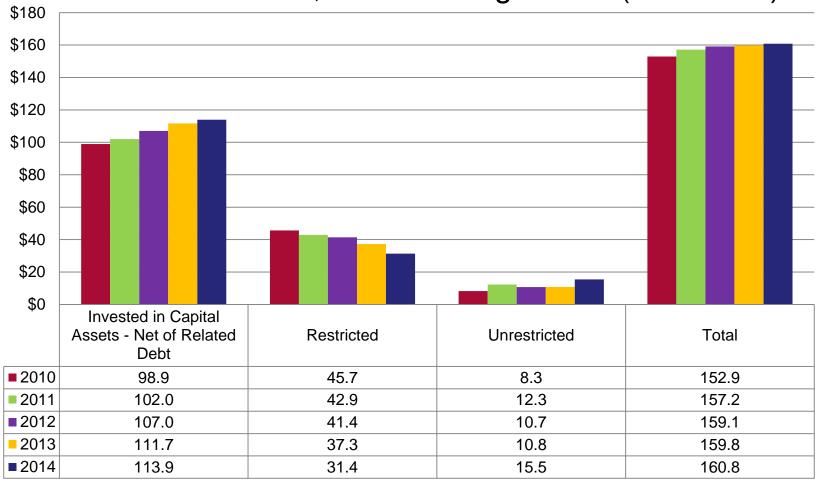


# **General Fund Summary**

- Total assets of \$12.3 million
- Total liabilities of \$2.8 million
- Total fund balance of \$9.5 million an increase of \$678 thousand
- Revenues of \$24.7 million up \$665 thousand
- Expenditures of \$29 million down \$33 thousand
- Other financing sources of \$5 million up \$743 thousand
- No significant budget to actual differences revenues 100% of budget and expenditures 98% of budget

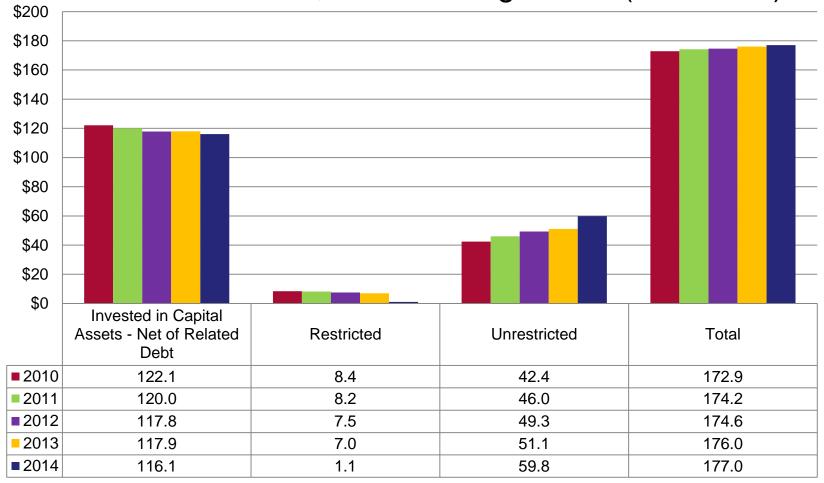


# Governmental Activities Net Position Years Ended June 30, 2010 Through 2014 (in millions)



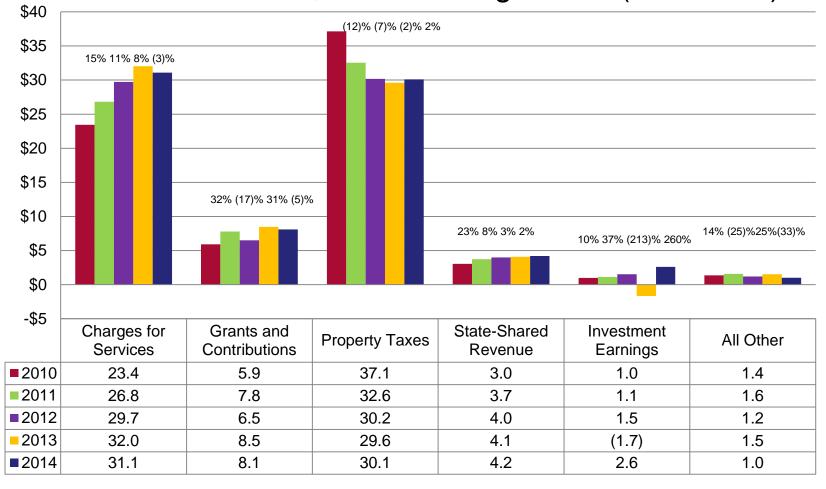


Business-Type Activities Net Position Years Ended June 30, 2010 Through 2014 (in millions)





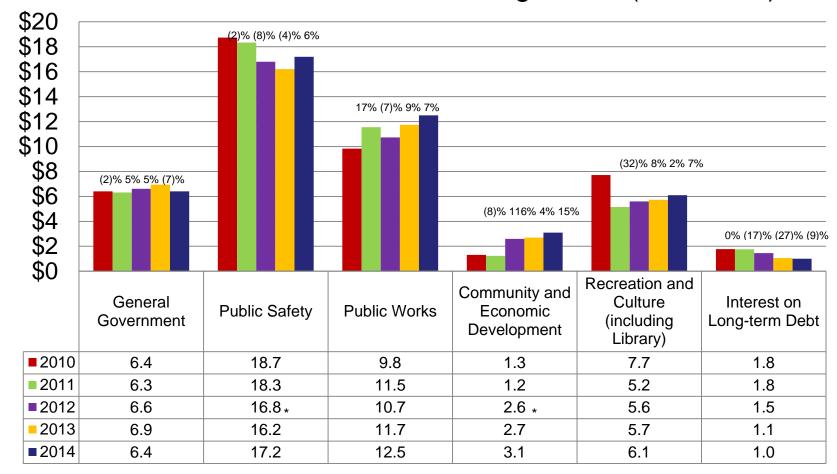
# Revenue Trends Years Ended June 30, 2010 Through 2014 (in millions)



Note: Percentages indicated are the percentage changes from the prior year.



Governmental Activities Expense Trends
Years Ended June 30, 2010 Through 2014 (in millions)

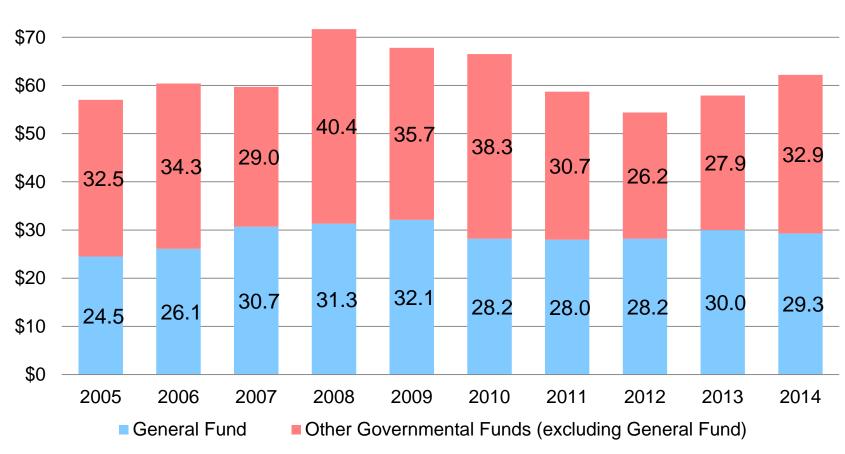


<sup>\*</sup>Due to a reclassification of the building department expenses from Public Safety to Community and Economic Development; 2010-2011 as originally reported. Note: Percentages indicated are the percentage changes from the prior year.



\$80

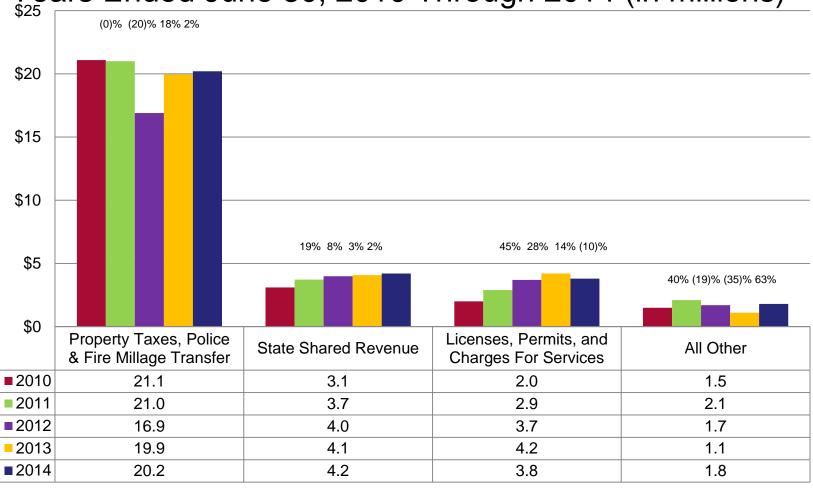
General and Other Governmental Funds Expenditures (including other financing uses, in millions \*excluding payments to escrow agent)



The increase in expenditures in 2008 was due to street construction and drug forfeiture fund building improvements.



# General Fund Revenue Trends Years Ended June 30, 2010 Through 2014 (in millions)

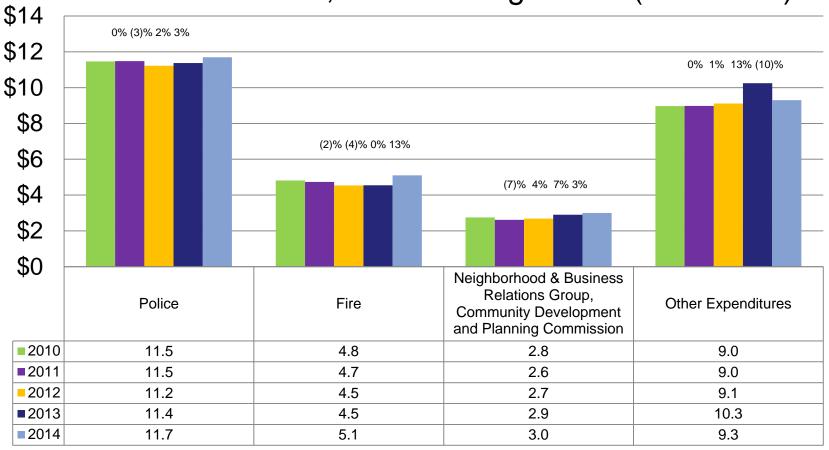


Note: Percentages indicated are the percentage changes from the prior year.



# General Fund Expenditure Trends

Years Ended June 30, 2010 Through 2014 (in millions)

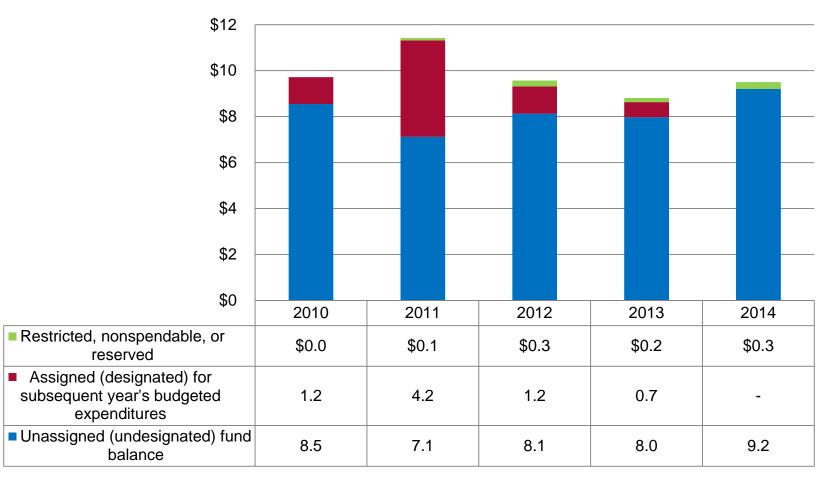


Expenditures listed exclude operating transfers

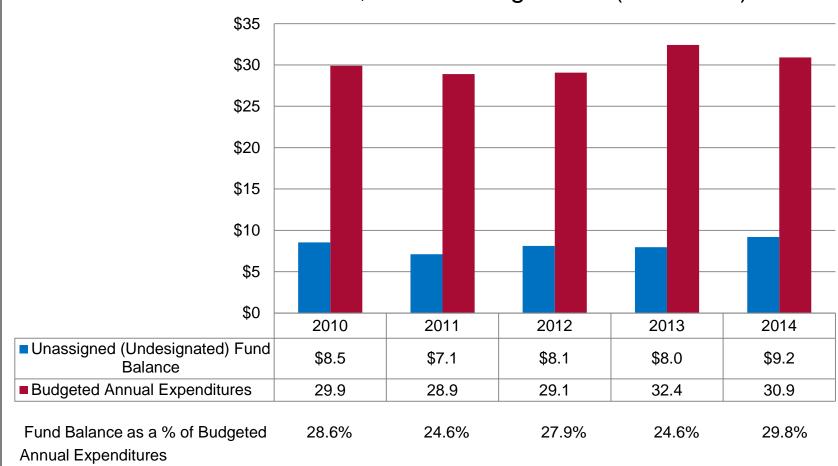
Note: Percentages indicated are the percentage changes from the prior year.



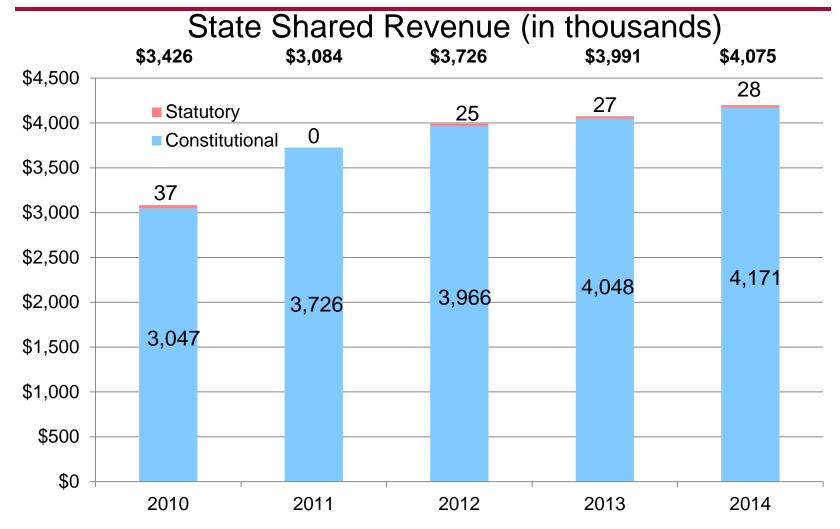
General Fund – Fund Balance Years Ended June 30, 2010 Through 2014 (in millions)



General Fund Unassigned (Undesignated) Fund Balance as a Percentage of Budgeted Annual Expenditures (Amended) Years Ended June 30, 2010 Through 2014 (in millions)

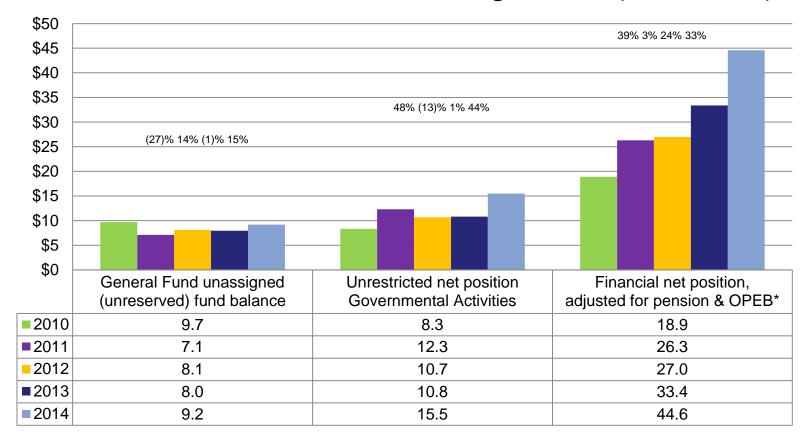






Constitutional is the only portion guaranteed. Statutory portion is now City, Village, and Township Sharing (CVTRS). The new 2010 Census was effective for FY2011. Revenue

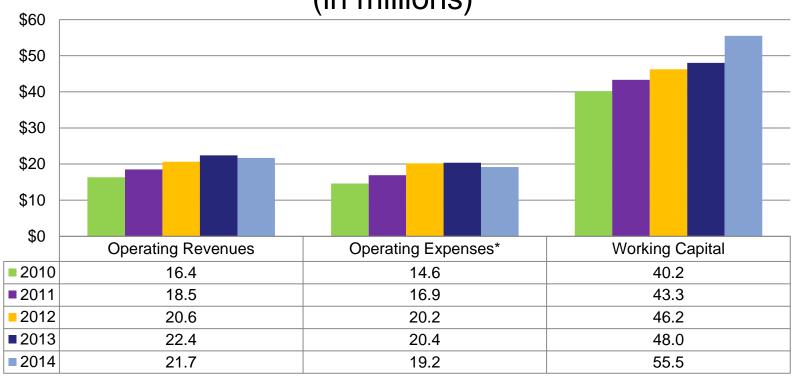
Fiscal Health Measures
Years Ended June 30, 2010 Through 2014 (in millions)



Note: Percentages indicated are the percentage changes from the prior year.



# Water and Sewer Fund Operations Years Ended June 30, 2010 Through 2014 (in millions)



<sup>\*</sup>Excludes depreciation



# **Thank You!**

For more information contact:

Roger Hitchcock 248.340.6050 Roger.hitchcock@ahpplc.com



# Financial Report

Economic Development Corporation of the City of Novi, Michigan

June 30, 2014



# Financial Report

June 30, 2014

# Contents

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## ANDREWS HOOPER PAVLIK PLC



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## Independent Auditors' Report

To the Board of Directors **Economic Development Corporation** of the City of Novi, Michigan

We have audited the accompanying financial statements of the governmental activities and the Operating Fund of the Economic Development Corporation of the City of Novi, Michigan (a component unit of the City of Novi, Michigan) as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Economic Development Corporation's basic financial statements as listed in the table of contents.

## **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the Operating Fund of the Economic Development Corporation of the City of Novi, Michigan as of June 30, 2014, and the respective changes in financial position thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3-4 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

andrews Looper Farlik PLC

Auburn Hills, Michigan October 27, 2014

## Management's Discussion and Analysis

This discussion and analysis of the Economic Development Corporation's (EDC) financial performance provides an overview of the EDC's financial activities for the fiscal year ended June 30, 2014. Please read it in conjunction with the EDC's financial statements and notes to the financial statements.

## **Using this Annual Report**

The EDC has a single operating fund, which is presented in this financial report from two different perspectives – the modified accrual basis and the full accrual basis. The full accrual basis (referred to as the statement of net position and the statement of activities) presents a long-term view of the EDC's finances. This long-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year and whether the taxpayers have funded the full cost of providing government services. The modified accrual columns present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending.

## **Analysis of Financial Activities**

Following is a three-year trend of activities and resulting net position:

	Year Ended June 30								
•		2012		2013	2014				
<b>Summarized Statement of Activities</b>									
Revenue – Interest income	\$	49	\$	15	\$	28			
Expenditures – Other		19,803		5,943		220			
Change in Net Position	\$	(19,754)	\$	(5,928)	\$	(192)			
Summarized Statement of Net Position Assets									
Cash and cash equivalents	\$	25,289	\$	19,020	\$	18,828			
Other asset	<u>'</u>	35,000		35,000	<u> </u>	35,000			
Total assets		60,289		54,020		53,828			
Liabilities									
Accounts payable		342							
Total liabilities		342		-					
Net Position – Unrestricted	\$	59,947	\$	54,020	\$	53,828			

The financial activity of the EDC has been limited to receiving interest income and incurring administrative expenses and other related economic development activities, such as advertising and participation in the Michigan Economic Growth Authority tax incentive program.

## Management's Discussion and Analysis (continued)

The EDC's assets consist solely of cash and cash equivalents and the ownership of a "Novi Special" race car (reported as "other asset," as discussed in Note 3).

## **Contacting the EDC's Management**

This financial report is intended to provide our citizens with a general overview of the EDC's finances and to show the EDC's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the City of Novi's finance department directly at 248-347-0465.

# Governmental Fund Balance Sheet/Statement of Net Position

June 30, 2014

	Operating Fund - Modified Accrual Basis			justments Note 1)	Statement of Net Position	
Assets Cash and cash equivalents (Note 2) Other asset (Note 3)	\$	18,828 35,000	\$	- -	\$	18,828 35,000
Total assets	\$	53,828		-		53,828
Fund Balance/Net Position Restricted for noncurrent asset Unassigned		35,000 18,828		(35,000) (18,828)		- -
Total fund balance	\$	53,828	<b>:</b>			
Net Position - Unrestricted			\$	53,828	\$	53,828

# Statement of Governmental Fund Revenue, Expenditures, and Changes in Fund Balance/Statement of Activities

June 30, 2014

	Operating Fund -						
		Modified Accrual Basis		Adjustments (Note 1)		Statement of Activities	
Revenue - Interest income	\$	28	\$	-	\$	28	
Expenditures - Other		220				220	
Change in Fund Balance/Net Position		(192)		-		(192)	
Fund Balance/Net Position - July 1, 2013		54,020		_		54,020	
Fund Balance/Net Position - June 30, 2014	\$	53,828	\$	-	\$	53,828	

#### Notes to Financial Statements

June 30, 2014

## **Note 1 – Significant Accounting Policies**

The accounting policies of the Economic Development Corporation of the City of Novi, Michigan (EDC or Corporation) conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units.

The following is a summary of the significant accounting policies used by the EDC:

The EDC is a component unit of the City of Novi, Michigan (City) and is included in the basic financial statements of the City at June 30, 2014.

The Corporation is organized pursuant to State of Michigan Public Act No. 338 of 1974, as amended. The primary purpose of the Corporation is to encourage and assist commercial and industrial enterprises to locate and expand facilities and services to the City and its residents. This purpose is accomplished by the issuance of limited obligation revenue bonds by the Corporation. The Corporation issues the limited obligation revenue bonds and, in effect, loans the bond proceeds to commercial and industrial enterprises to finance the cost of projects to be used by such enterprises. The bonds are sometimes, but not always, collateralized by a mortgage on the project or sale/leaseback documentation. In return, the benefiting party agrees to pay loan repayments or lease rentals in amounts sufficient to pay debt service on the bonds.

#### **Government-Wide and Fund Financial Statements**

As permitted by GASB Statement No. 34, the Corporation uses an alternative approach reserved for single program governments to present combined government-wide and fund financial statements by using a columnar format that reconciles individual line items of fund financial data to government-wide data in a separate column. Accordingly, this is presented in the Governmental Fund Balance Sheet/Statement of Net Position and the Governmental Fund Revenue, Expenditures and Changes in Fund Balances/Statement of Activities. The major individual governmental fund (the Operating Fund) is reported as a separate column in the aforementioned financial statements. As of and for the year ended June 30, 2014, no adjustments were necessary to convert the modified accrual statements to the full accrual basis.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Notes to Financial Statements (continued)

## **Note 1 – Significant Accounting Policies (continued)**

## **Government-Wide and Fund Financial Statements (continued)**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become susceptible to accrual – that is, when they become both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period, generally collected within 60 days of the end of the current fiscal period. Revenue susceptible to accrual includes interest. All other revenue items are considered to be available only when cash is received by the Corporation. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

## Note 2 – Cash and Cash Equivalents

The Corporation's cash and cash equivalents at June 30, 2014 consist of deposits totaling \$18,828. These deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$18,828. The entire amount was covered by federal depository insurance as of June 30, 2014.

## Note 3 – Other Asset

The Corporation owns the "Novi Special" Indianapolis-type race car. This vintage race car is used by the Corporation for City promotional and community development purposes.

The asset has been valued at the lower of cost or market basis. It is not necessary to record depreciation for this type of asset.

## Note 4 – Risk Management

The Corporation is exposed to various risks of loss related to property loss, torts, and errors and omissions. The Corporation participates with the City in the Municipal Insurance Alliance Program for claims relating to all such losses. The Municipal Insurance Alliance Program provides property and liability insurance through a single A-rated insurance company.





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To the City Council City of Novi, Michigan

In planning and performing our audit of the financial statements of the City of Novi, Michigan (City) as of and for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiency noted on the following page to be a material weakness. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

This communication is intended solely for the information and use of the City Council and management, others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

andrews Llooper Farlik PLC

Auburn Hills, Michigan October 27, 2014

## **Current Year Recommendations**

#### **Material Weakness**

## **Monitoring Agreements**

During the current year, we were notified by City Management that the City had utilized Monitoring Agreements related to water and sewer connection fees. The City requires developers to pay a one-time fee for connecting to the existing water and sewer system. The fee is derived from the "City of Novi's Sewer Tap Resolution" adopted by City Council on December 3, 1979. The connection fee is based upon unit rate factors derived from various sources including the Oakland County Department of Public works study. The City assigns a rate factor based on the plans submitted from the developer and compared to similar developments in the various studies. The unit factor is assigned and the factor is multiplied by the current council approved rates to determine the fee. To the extent the developers disagreed with the unit rate factor assignment, the Resolution allows the developer to enter into a three year monitoring agreement to monitor actual usage which will determine the actual unit rate factor. In order to enter into the monitoring agreement, the developer must pay the fee as calculated by the City upfront and 100% of the fee is recorded as revenue. Upon conclusion of the monitoring agreement, the City will refund any overpayment or bill the developer additional charges.

History has shown, over the past 35 years that approximately 1/3 of the fees collected from developers that requested monitoring agreements are ultimately refunded. Generally Accepted Accounting Principle (GAAP) require the City to make an estimate of what the actual revenue will ultimately be earned and set up the difference in a liability account. The City reviewed the approximate 50 outstanding monitoring agreements and estimated the liability that should have been recorded at June 30, 2013 and updated the liability at June 30, 2014. During the year, the City has created internal controls to ensure timely recording of the estimated revenue and potential liability at the time the initial payment is received and a process to review and adjust the overall liability on a quarterly basis. We agree with the procedures established by the City to record this liability.

#### **Deficiencies**

## Fiduciary Funds (Escrow and Financial Guarantee Liability Accounts)

The City utilizes the Agency Fund to account for escrow deposits and financial guarantees from developers that are required as part of construction projects. Until 2012, the City recorded each individual project in a separate general ledger escrow account within this fund. During the 2013 fiscal year, the City implemented the BS&A Building Department.Net module to track all new escrow and guarantee activity. The City had over 1,000 pre fiscal year 2013 individual escrow accounts, some dating back 20 years or more, with outstanding balances at June 30, 2013 (with both positive and negative balances) totaling more than \$4 million.

Over the last few years, the City began closing out some of these balances; however, no formal procedures were put into place to ensure timely reconciliation and close out the pre fiscal year 2010 escrow balances. In many cases, the City did not have supporting documentation available

to support the outstanding balances and had to research through historical activity and archived paperwork to create it. Beginning in January 2014, the City dedicated an individual to create a process for the reconciliation while working with all departments on the closeout of the pre 2010 balances. The City was able to reconcile and close out almost 300 individual accounts (almost \$1 million of escrows) through June 30, 2014 and hopes to have all balances closed out or moved (if still active) to the new module by June 30, 2015.

While the City did implement the BS&A Building Department.Net module during fiscal year 2010, they did not establish policies or procedures to timely reconcile the balances within that module. The outstanding balances in the subledger (BS&A Building Department.Net) at June 30, 2014 reconcile to the general ledger; however, many of the outstanding balances have had no activity for several years. We recommend the City create procedures, similar to those created to reconcile the pre fiscal year 2013 balances, to timely reconcile and closeout balances in the new module.

## Special Assessment Districts (SAD)

The City periodically establishes SAD's for the purpose of constructing water and sewer lines, roads and drains. SAD's are created to account for the construction costs for each project and the subsequent assessment and reimbursement of costs from the customers who are benefitting from the projects. A separate fund is created for each SAD and a formal closeout should be performed at the completion of the construction phase as well as when the assessment is paid in full by the customers. While the City did close out many of the SAD funds over the years, at June 30, 2013 there were almost 30 SAD funds that remained open when they should have been closed out in prior years (the oldest dating back over 30 years). The 30 SAD funds were set up as individual funds; however, during prior years they were combined with the Drain Fund, Municipal Street and the Water and Sewer Funds for financial statement purposes.

During the current year, the finance department reviewed/researched the balances in the 30 SAD funds that remained open from prior years. Finance formally established policies and procedures on how and when to close out the funds and closed out 26 of the 30 funds. The remaining 4 SAD funds were reclassified out of the Drain, Municipal Street, and Water and Sewer funds. Three of the funds are shown as separate special revenue funds and the other fund is shown as a separate debt service fund. The reclassification of these 4 funds was required with the implementation of GASB 34 in previous years and is accordance with the Uniform Chart of Accounts established by the State of Michigan Department of Treasury. We recommend the City continue to follow the newly established policies and procedures for formal closeout of future SAD funds.

## **Budget**

The City does an outstanding job with budget preparation as evidenced by winning the GFOA Distinguished Budget Presentation Award for more than a dozen years in a row. The State of Michigan mandates the citywide budget be prepared on a line item or departmental (function) basis. The City's budget document states the budget is established by function (department) and by category (personnel services, supplies, other services and charges, capital outlay and debt service). The additional compliance with the categories is time consuming for each department

and makes it almost impossible to avoid minor exceptions (overages) at year end. As the auditors, we are required to report these minor exceptions to the State despite having the function (department) in total not being over budget. The June 30, 2013 audit report disclosed five exceptions and there were two noted in the June 30, 2014 report. We recommend the City consider eliminating the unnecessary category restrictions in the annual budget. While the formal budget document can still display the categories; we recommend the budget be approved on a function (department) basis which allows the City to avoid spending additional resources to comply with self-imposed restrictions.

## **Disbursements Testing**

During our test of internal controls over disbursements, we noted that one invoice was missing proper approval over an amount of \$443.36. This invoice had three separate approval requests. Two of the three requests were verified and approved. The third request was never approved, but the disbursement was completed. We recommend that all invoices be completely approved before a disbursement can be processed. We also noted one disbursement was approved by an employee who was employed by the City when the invoice was approved, but no longer works for the city. We were unable to locate an approval authorization form for this employee in the authorization forms binder. It was unclear if this employee never had a signed authorization form, or if her form was removed at the end of her employment, but no signed authorization form could be located. We recommend only employees with signed disbursement approval forms be allowed to approve disbursements. We also recommend if an employee is terminated, City staff should maintain their disbursement approval form in a storage file.

We also noted as new funds were added, approval forms were not updated to include the names of who is authorized to approve disbursements out of those funds. We recommend when new funds are created, disbursement approvers need to be appointed and documented on a signed approver form.

## **Payroll Testing**

We selected a sample of employees from two payroll periods for the 2014 fiscal year. We noted six employees who did not have all of the required signed approvals for their Personnel Action Forms. Five of these employees were employed by the library and did not have the signatures of the required department head and Director of Human Resources. The final employee was missing the signature of the Director of Human Resources. Per discussion with the City's Human Resource Director, it was noted the Library has a HR representative who handles the Library's hiring processes and procedures. The City's HR Director has never signed the Library's hiring forms. We recommend that the City advise the Library to change their form accordingly so all Personnel Action Forms be completed with all of the required signed authorizations.

#### **Prior Year Recommendation**

None

Report to City Council

City of Novi, Michigan

November 24, 2014



# City Council

# City of Novi, Michigan

# November 24, 2014

- Introduction
  - o AHP Representatives

Roger Hitchcock

- Financial Highlights
- Letter to City Council
  - Services Provided and in Process
  - o Results of our Audit of the Financial Statements
  - o Required Communications with City Council
- Other Questions or Comments

## ANDREWS HOOPER PAVLIK PLC



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October 27, 2014

City Council City of Novi, Michigan

We are pleased to submit this report, which summarizes the results of our audit, and other matters that we believe would be of interest to you.

Services Provided and in Process

In accordance with our engagement letter, AHP provided the following services:

## **Audit Services:**

- Annual Audit Completed
- <u>Economic Development Corporation Audit</u> Completed

## Non-Audit Services:

• <u>Assistance with CAFR Preparation</u> – Completed

We have reviewed the services provided and confirm that we are independent of City of Novi, Michigan.

## Results of the Audit

The audit was conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* and included such tests of the accounting records and such other auditing procedures as we considered necessary for the purpose of expressing an opinion on the financial statements.

The following summarizes various matters of interest noted during our audit that are not discussed in our presentation:

## Estimated Tax Tribunal Liability

The City estimates a liability for outstanding property tax cases based on historical results of settled cases and the current market values. At June 30, 2014, the City has recorded a liability for potential property losses of approximately \$.2 million, compared to approximately \$.8 million at June 30, 2013. Approximately 16 cases were settled during the 2014 fiscal year and 1 new case was added.

#### Benefit Plans

The City offers a defined benefit pension plan, a defined contribution plan, and a postemployment health care plan to eligible City employees and retirees. During the year ended June 30, 2014, the City contributed approximately \$2.5 million to the defined benefit pension plan, \$296,000 to the defined contribution plan, and \$1.5 million to the postemployment health care plan. These plans have been disclosed in Notes 10, 11, and 12 to the financial statements.

## Adopted Audit and Accounting Standards

The GASB issued Statement No. 65, *Items Previously Reported as Assets and Liabilities*. This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities.

## Future Audit and Accounting Standards

These are discussed in detail on pages 51-56 of the Comprehensive Annual Financial Report.

## The Auditor's Communications with Those Charged with Governance

This section discusses our responsibilities under the Statement on Auditing Standards (SAS) No. 122 Section 260, *Communication with Those Charged with Governance*. The following excerpts from SAS No. 122 describe the specific matters required to be communicated to you and our responses thereto:

## Our Responsibility under U.S. Generally Accepted Auditing Standards

The auditors' standard report emphasizes that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, is designed to provide reasonable, but not absolute, assurance that the financial statements are free of material misstatement and in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our report dated October 27, 2014 follows this format. Because of the concept of reasonable assurance, and because we did not perform a detailed examination of all transactions, there is a risk that material errors, irregularities, or illegal acts, including fraud and defalcations, may exist and not be detected by us.

Our responsibility, as described by our professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. GAAP. Our audit does not relieve you or management of your responsibilities.

As part of the audit, we considered the internal control of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning internal control.

## Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our scope letter dated September 1, 2014. No matters came to our attention during our audit that resulted in a change to the timing or scope of our procedures.

## **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were liabilities relating to compensated absences, fair value of investments, and property tax appeals to the Michigan tax tribunal.

For each of the estimates listed above, we evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were the footnotes related to deposits and investments, capital assets, long-term debt, the defined benefit pension plan, and other postemployment benefits.

## Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We noted no misstatements during our audit. Also, there were no uncorrected misstatements.

## **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of the audit.

## Management Representations

We have requested certain representations from management that are included in the management's representation letter dated October 27, 2014. A copy is attached for your reference.

## Management's Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the financial statements or a determination of the type of opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all relevant facts. To our knowledge, there were no such consultations with other accountants.

## Major Issues Discussed with Management Prior to Retention

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## Communication of Fees for Nonaudit Services

As previously described in this letter, we performed certain nonaudit services at the request of management and documented in an engagement letter. Fees for these services did not exceed those noted in our engagement letters.

## Management Letter

We considered the City's internal control during the course of the audit, and we remained alert for areas where procedures and controls could be improved. We noted other matters involving the internal control or areas where operations may be improved that we have reported to management in a separate letter dated October 27, 2014. This included a matter that was considered a material weakness.

\* \* \*

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

We will be pleased to respond to any comments or questions you may have concerning this letter, or any other aspects of our services to the City.

It has been a pleasure to serve the City during 2014. We would like to express our appreciation for the cooperation and courtesy extended to us by management and employees of the City and look forward to continuing our association in the future.

Sincerely,

andrews Looper Farlik PLC



October 27, 2014

Andrews Hooper Pavlik PLC 691 N Squirrel Road, Suite 280 Auburn Hills, MI 48326

City of Novi, Michigan (City), which comprise the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

This representation letter is provided in connection with your audit of the financial statements of the

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of October 27, 2014, the following representations made to you during your audit.

## **Financial Statements**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated September 1, 2014, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements or in the schedule of findings and questioned costs.
- 8) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- ) Guarantees, whether written or oral, under which the City is contingently liable, if any, have been properly recorded or disclosed.

## CITY COUNCIL

**Mayor** Bob Gatt

Mayor Pro Tem Dave Staudt

Andrew Mutch

Wayne M. Wrobel

Laura Marie Casey

Gwen Markham

**City Manager** Peter E. Auger

City Clerk Maryanne Cornelius

City of Novl 45175 Ten Mile Road Novi, Michigan 48375 248.347.0460 248.347.0577 fax

cityofnovi.org

## Information Provided

- 10) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - Unrestricted access to persons within the City from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of City Council or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 11) All material transactions have been recorded in the accounting records and are reflected in the financial statements and the schedule of expenditures of federal awards.
- 12) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 13) We have no knowledge of any fraud (except the petty cash thefts in June and August 2014 as disclosed to you) or suspected fraud that affects the City and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 14) We have no knowledge of any allegations of fraud or suspected fraud affecting the City's financial statements communicated by employees, former employees, regulators, or others.
- 15) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 16) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 17) We have disclosed to you the identity of the Citys related parties and all the related party relationships and transactions of which we are aware.

## Government—specific

- 18) We have made available to you all financial records and related data and all audit or relevant monitoring reports, if any, received from funding sources.
- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The City has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose

- effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 24) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to these audit services, including that we assume all management responsibilities; oversee the services by designating an individual with suitable skill, knowledge, or experience to oversee your services and have assumed all management responsibilities. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 25) The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 26) The City has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 27) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 28) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 29) The financial statements properly classify all funds and activities, in accordance with GASB statement No. 34.
- 30) All funds that meet the quantitative criteria in <u>GASBS Nos. 34</u> and <u>37</u> for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 31) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 32) Investments, derivative instruments, and land and other real estate held by endowments are properly valued.
- 33) Provisions for uncollectible receivables have been properly identified and recorded.
- 34) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 35) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 36) Interfund, internal, and intra-city activity and balances have been appropriately classified and reported.
- 37) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 38) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 39) We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 40) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 41) With respect to the introductory section, statistical section, and other supplementary information identified in the table of contents of the report (other supplementary information):

- a) We acknowledge our responsibility for presenting the other supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the other supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- b) If the other supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Signature:	altan	Signature:	Salrena	Lella
_		-		

Title: CFO/Finance Director/Trasurer Title: SR Itnamerical analyst

## ANDREWS HOOPER PAVLIK PLC



691 N. SQUIRREL ROAD | SUITE 280 | AUBURN HILLS, MI 48326 p: 248.340.6050 | f: 248.340.6104 | www.ahpplc.com

# Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Honorable Mayor and Members of the City Council City of Novi, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Novi, Michigan (City) as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated October 27, 2014.

## **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. As noted in our management letter dated October 27, 2014, we consider one of the deficiencies identified in that letter to be a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in our

management letter dated October 27, 2014, to be a material weakness. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

andrews Gooper Faulik PLC

Auburn Hills, Michigan October 27, 2014

# Comprehensive Annual Financial Report City of Novi, Michigan

Fiscal Year Ended June 30, 2014

This report was prepared by the City of Novi Finance Department.

## City of Novi, Michigan Comprehensive Annual Financial Report Fiscal Year Ended June 30, 2014

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## City of Novi, Michigan Comprehensive Annual Financial Report Fiscal Year Ended June 30, 2014

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October 27, 2014

Honorable Mayor Robert Gatt Members of the City Council Citizens of the City of Novi, Michigan

CITY COUNCIL

Mayor Bob Gatt

Mayor Pro Tem Dave Staudt

Gwen Markham

Andrew Mutch

Justin Fischer

Wayne Wrobel

Laura Marie Casey

**City Manager** Peter Auger

City Clerk Maryanne Cornelius We are pleased to submit the Comprehensive Annual Financial Report of the City of Novi for the fiscal year ended June 30, 2014. This report is prepared for the purpose of disclosing the City's financial condition to its residents, elected officials and other interested parties. The financial statements contain all disclosures necessary to enable the reader to gain an understanding of the City's financial activities. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the City. We believe the data presented is accurate in all material aspects, that it is presented in a manner designed to fairly set forth the financial position and results of operations of the City, and that all disclosures necessary to enable the reader to gain the maximum understanding of the City's financial affairs have been included.

Generally accepted accounting principles (GAAP) require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of independent auditors.

All local units of government within the State of Michigan must comply with the Uniform Budgeting and Accounting Act, PA 2 of 1968, as amended, which requires an annual audit of the financial records and transactions of the City by independent certified public accountants. The primary purpose of the auditing requirements of this act is to maintain the confidence of all interested parties in the integrity of the recordkeeping and financial reporting of local units of government.

## Profile of the Government

The City of Novi, incorporated in 1969, is strategically located in the southwestern portion of vibrant Oakland County. Located just 30 miles northwest of downtown Detroit, the City serves over 55,000 residents (per the 2010 national census) and encompasses an area of approximately 32 square miles. Novi is considered a choice community in which to live and work. A dynamic, growing community, Novi offers an abundance of rolling, wooded acreage, which provides a unique natural backdrop for residential, commercial and industrial land development. Novi is well-connected to highway, rail, and air transportation routes offering outstanding accessibility to the rest of the world.

Businesses can also count on an abundance of county and regional resources for help with creating new business opportunities, securing financing, improving technological business expertise, and learning to do business abroad. Novi's quality of life stems from its successful balance of residential and commercial tax base. The City's commitment to economic development has evolved to include a web site (InvestNovi.org), devoted entirely to attracting new and retaining existing businesses. This site informs potential business investors and celebrates existing businesses' successes. In its effort to maintain open relationships with businesses and residents, Novi maintains a comprehensive web site at cityofnovi.org.

City of Novi 45175 W. Te

45175 W. Ten Mile Road Novi, Michigan 48375 248.347.0460 248.347.0577 fax

cityofnovi.org

The City of Novi operates under the Council-Manager form of government. Policy-making and legislative authority are vested in City Council which is presided over by the Mayor, who is elected for a two-year term. The six other Council members are elected for four-year overlapping terms. The City Manager is appointed by City Council. This official heads the administrative branch of city government and directs all city operations, projects and programs.

The City provides a full range of municipal services including police and fire protection; public services, parks, recreational and cultural activities; building inspection; code enforcement and planning and development. In addition to general government activities, the activities of the Economic Development Corporation are reported as a separate component unit of the City. Component units are legally separate entities for which the primary government is financially accountable.

The City of Novi prepares budgets in accordance with the Michigan Uniform Budgeting and Accounting Act, PA 2 of 1968, as amended. Under the direction of the City Manager, the Finance Director prepares an initial projection of revenue for the next fiscal year. Spending priorities are then established based upon the City's financial policies and mandated requirements. Activities of the General Fund and Special Revenue Funds are included in the annual appropriated budget. The level of budgetary control (that is the level at which expenditures cannot exceed the appropriated amount) is established by function and category. It takes a five-vote majority to adopt and amend the budget.

## **Factors Affecting Financial Condition**

**Local Economy** – Standard & Poor's, which provides credit ratings and other financial analysis, affirmed the City of Novi's high quality rating on general obligation bonds as AA+ in 2012. Standard & Poor's defines an AA+ rating as "having excellent financial security and being highly safe." This rating places Novi in an elite group of communities throughout the country. Standard & Poor's notes that "Novi has realized strong residential and retail development within the past decade. The city has several malls, a successful convention center, and several hotels within its commercial base, all of which contribute to a retail sales per capita level at 216% of the national average. In addition, income levels are very strong, in our opinion, as indicated by median household effective buying income at 150% of the national average."

Novi is also proud of its strong economic climate and offers a diverse mix of business opportunities spanning from the automotive market like MTU and Kistler Automotive to software developer Autodesk and highest rated provider of on-site wellness programs Summit Health, as well as alternative energy firms like Leidos and Novi Energy. Within the City of Novi, there are many good stories that aid in the overall quality of economic development. Some of these milestones include:

Novi conducted its first ever business survey last year. The 2013 Novi Business Survey provided business owners and managers the opportunity to evaluate the quality of life and business in the City of Novi, as well as aspects of City services and local government performance. Eight in 10 survey respondents rated the overall economic climate in Novi as excellent or good in 2013, and a similar proportion rated Novi as an excellent or good place to do business.

- Novi was celebrated as a "four star", top performing community for the fourth consecutive year for fostering entrepreneurial growth and economic development in an annual eCities program by researchers at the iLabs, University of Michigan-Dearborn's Center for Innovation Research.
- Fujitsu Ten, a manufacturer of automotive navigation and control systems, moved their North American Headquarters to Novi in March 2014. The newly-built tech center boasts a hybrid use of space supporting advance technology, quality, testing, and general office functions. The company brought along 90 employees with plans to increase to 150 employees by the end of 2014.
- Critical Signal Technologies (CST), an innovator of medical alert technology; moved their headquarters to Novi in October 2013. The company has 120 employees in the new facility, with plans for growth over the next few years.
- Aramco Services, a Saudi Arabian oil and gas company, built a state of the art research and development center. The 62,000 square-foot research center focuses on engine-fuel systems and development and employs professionals with advanced degrees in engineering and science.

Novi remains strong with a diverse tax mix of residential, manufacturing, office, service and technology, and retail-recreational centers and continues to provide a stable environment to attract new investment within Novi. Novi remains on sound financial footing despite the prevailing tough economic conditions because of continued focus on core strategies and investments within our community that have produced sound financial results and satisfied citizen perceptions (National Citizen Survey).

Fund Balance Policy - The City follows the City Council's adopted, by resolution, fund balance/reserve policy. The policy establishes a reserve to pay for expenditures, states the City will attempt to obtain additional revenue sources to ensure a balanced budget and aggressively collect revenue, establishes user charges and fees at a level to take into account the cost of providing the service, maintain a level of reserves to comply with terms and conditions of debt instruments, and review fund balance/reserves annually during the budget process. In addition, in the event the level of expenditures exceeds the estimated appropriations, the City will create a plan to replenish fund balance/reserves within three years by controlling operating expenditures, adjusting operations and/or dedicating excess or specific revenue sources. The policy establishes a minimum reserve as a percentage of budgeted expenditures of 18-22% in the General Fund, 10-20% individually and collectively amongst the three road funds, 12-22% for Parks and Recreation, and varying reserves for the remaining special revenue funds dependent on the funds' yearly activity and capital needs.

**Long-term Financial Planning** – The 2010 Census reports Novi's population at 55,224, which is a 16.5% increase from the 2000 Census population of 47,386. The 2010 Census data is required to be used for the constitutional portion of State-shared Revenue distributions beginning in mid-2011. A constitutional portion is distributed to cities, villages and townships based on a community's population and cannot be eliminated without a vote of the people. For the fiscal year ended June 30, 2014, Novi's reliance on revenue sharing payments represents 13.9% of total General Fund revenues, or \$4,170,809. Novi's revenue sharing distribution increased by 2% or \$96,220 from the prior fiscal year.

Public Act 152 (PA 152, also known as Senate Bill 7), the "Publicly Funded Health Insurance Contribution Act" was signed into law on September 24, 2011. This Act limits a public employer's cost for employee provided health care benefits and provides for an 80/20 cost sharing agreement. The Novi City Council on September 26, 2011, adopted an 80/20 cost sharing resolution and for employee groups not covered under a collective bargaining agreement prior to September 15, 2011 or active in Act 312 Arbitration, the 80/20 cost sharing requirement became effective January 1, 2012. The following table represents current employee contributions by group:

- 20% of insurance premiums Police Officers, Fire Fighters, MAPE, Administrative and Library.
- 20% of insurance premiums Police Clerks (increased to 20% on January 1, 2013 per agreement).
- 10% of insurance premiums Police Command Officers (increased to 20% on July 1, 2013).
- 3.5 % of Base Salary Dispatchers.

The City of Novi has made great strides over the past twenty years in both managing and reducing debt while recognizing savings from refunded/called debt activities. For the fiscal year ended June 30, 2014, debt obligations were reduced by \$4,695,000 from the prior fiscal year. Total direct debt at June 30, 2014 was \$37,695,000

**Awards** – The Government Finance Officers Association (GFOA) awarded a Certificate of Excellence in Financial Reporting to the City of Novi for its comprehensive annual financial report for the fiscal year ended June 30, 2013. This was the sixteenth year that the City of Novi has received this prestigious award.

**Acknowledgements** – The preparation of this Comprehensive Annual Financial Report was made possible by the efficient and dedicated service of many individuals. We wish to express our sincere appreciation to each of them. Special thanks to the independent auditing firm of Andrews Hooper Pavlik PLC and to the Mayor and City Council members as well as City Manager, Peter Auger, and the Assistant City Manager, Victor Cardenas, for their leadership and support in matters pertaining to the financial affairs of the City.

Respectfully submitted,

Carl Johnson

Finance Director/Treasurer

Sabrina Lilla

Senior Financial Analyst

Salrina L'Illa



## Government Finance Officers Association

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Novi Michigan

For its Comprehensive Annual Financial Report for the Fiscal Year Ended

June 30, 2013

Executive Director/CEO

## Mayor and City Council

## Office of the City Manager

## Citizens

Volunteer Boards & Commissions

## Parks, Recreation & Cultural **Services - Programs**

- Recreation
- Older Adults
- Meadowbrook Commons/Ice Arena
- \* Novi Ice Arena
- \* Arts & Community Festivals

Civic Organizations

Schools

nurture Fleet Maintenance

## Library

novilibrary.org

City Clerk

**Human Resources** 

## **Public Services**

## Engineering

- \* City Construction Project Design & Inspection
- \* Capital Improvement Program
- \* Private Development Site Plan Review -Infrastructure
- Right of Way permits
- \* Infrastructure Asset Management

## Field Operations

- Road & Drain Maintenance
- Ice & Snow Removal
- \* Recycling Center

## Forestry

## Water & Sewer

- Sanitary Sewer Operations & Maintenance
- Water System Operations & Maintenance
- \* Watershed Stewardship
- \* Rouge River Liaison

Federal. State. County Government



## **Organizational**

## Chart

State of Michigan Department of Environmental Quality

> Road Commission for Oakland County

Michigan Department of Transportation

State of Michigan Department of Natural Resources

Federal Bureau of Investigation

> Michigan State Police

## Parks, Recreation & Cultural Field Services (through DPS)

- Park Maintenance
- Park Development

# erat

Assessing Finance/Treasury **Purchasing** 

Information Technology Geographic Information **Facility Operations** 

**Private Sector** Investments

> **Detroit Regional** Chamber of Commerce

Automation Alley

## Neighborhood & **Business Relations**

cityofnovi.org InvestNovi.org

- \* Communications
- \* Community Relations
- \* Civic Engagement \* Business Attraction/
- Retention/Expansion
- \* Community Television \* Employee Engagement
- \* Novi Youth Council

Homeowner Associations

## **Community Development**

- Long-Range Planning
- Private Development Site Plan Review
- \* Environmental Planning
- \* Master Plan and Zoning
- \* Soil Erosion and Sedimentation Control \* Building Plan Review, Inspections and **Permits**
- \* Ordinance Enforcement

## Michigan **Economic** Development Corp

Courts

## **Public Safety**

## Administration

- Police & Fire
- \* Records
- \* Emergency 911 Center

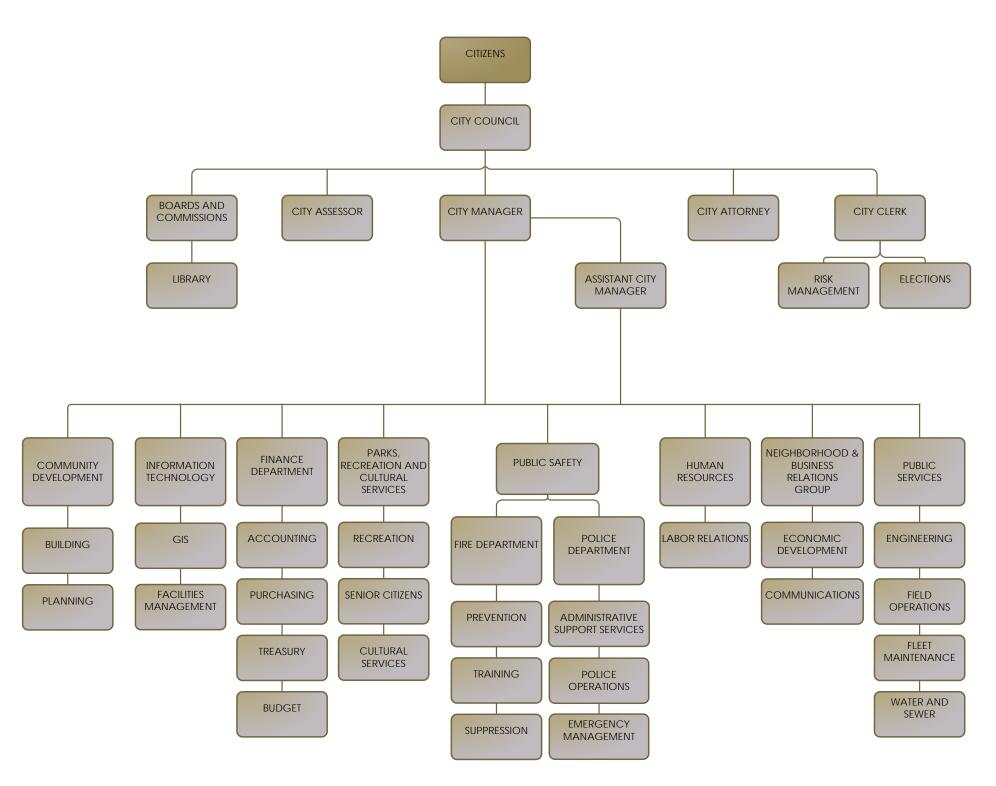
### **Police**

- \* Preventative Patrol
- \* Criminal Investigations
- \* Crime Prevention & Citizen Engagement

- \* Emergency Medical Services Response
- \* Fire Prevention/Inspections
- \* Fire Suppression
- \* Citizen Engagement

## **Emergency Preparedness & Management**

- Citizen Engagement



## City of Novi, Michigan List of Principal Officials June 30, 2014

<u>Title</u> <u>Name</u>

City Manager

Assistant City Manager

Assessor

**Deputy Assessor** 

City Clerk

Deputy City Clerk

Director of Human Resources
Director of Communications
Water and Sewer Asset Manager
Water and Sewer Senior Engineer

Water and Sewer Financial Services Manager

Director of Public Services/City Engineer

Roadway Asset Manager Engineering Manager

Field Operation Senior Manager

**Analyst Planner** 

Director of Information Technology/Facilities Operations

GIS Manager

Director of Economic Development Community Development Director

Community Development Deputy Director

**Building Official** 

Parks, Recreation and Cultural Services Director

Older Adult Services Manager

Director of Public Safety Assistant Police Chief Assistant Police Chief

Director of Emergency Medical Services and Fire

Operations Analyst Planner Library Director

Finance Director/Treasurer Senior Budget Analyst Senior Financial Analyst Purchasing Manager Assistant City Treasurer Peter Auger Victor Cardenas David G. Lemmon

Kay Shafii

Maryanne Cornelius Cortney A. Hanson Tia M. Gronlund-Fox Sheryl L. Walsh

Scott Rosselle
Timothy D. Kuhns
Michael Andrews
Robert F. Hayes
Gerald P. Tremblay

Brian Coburn

Matthew T. Wiktorowski

Becky C. Arold Robert L. Petty Keri Blough Lauren Royston Charles S. Boulard Barbara E. McBeth

Tom Walsh Jeff Muck

Karen Kapchonick David E. Molloy Jerrod S. Hart Victor C.M. Lauria

Jeffery R. Johnson Patricia A. Cauchi Julie E. Farkas Carl Johnson Jessica Dorey Sabrina Lilla Susan J. Morianti Debra Peck

# City of Novi, Michigan Fund Organization Chart

## **Governmental Funds**

## General Fund

<u>Debt Service Funds</u> <u>Special Revenue Funds</u>

2002 Limited Tax Debt

2008 Library Construction Debt

2010 Refunding Debt

Major Street

Local Street

Municipal Street

Police and Fire

Parks, Recreation, and Cultural Services

<u>Capital Projects Funds</u>

Tree Fund

Drain Revenue

Special Assessment Revolving Contributions and Donations

Street Improvement Forfeiture Library

<u>Permanent Funds</u> Walker Library

West Oak Street Lighting

Drain Perpetual Maintenance West Lake Drive Street Lighting
Town Center Street Lighting

**Proprietary Fund - Enterprise Funds** 

Ice Arena Water and Sewer Senior Housing

## **Fiduciary Funds**

Pension and Other Employee

Benefit Trust Fund Agency

Retiree Health Care Benefits Agency

**Component Unit** 

**Economic Development Corporation** 





691 N. SQUIRREL ROAD | SUITE 280 | AUBURN HILLS, MI 48326 p: 248.340.6050 | f: 248.340.6104 | www.ahpplc.com

## Report of Independent Auditors

To the City Council City of Novi, Michigan

## **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Novi, Michigan (City), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Novi, Michigan as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

## Correction of Error

As discussed in Note 15 to the financial statements, certain errors resulting in the understatement of amounts previously reported as liabilities were discovered by management during the current year. Accordingly, an adjustment has been made to restate net position as of June 30, 2013 to correct the error. Our opinion is not modified with respect to that matter.

## Other Matters

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information (identified in the table of contents) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Novi, Michigan's basic financial statements. The introductory section, other supplementary information (identified in the table of contents), and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The other supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional

procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2014, on our consideration of the City of Novi, Michigan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Novi, Michigan's internal control over financial reporting and compliance.

andrews Looper Farlik PLC

Auburn Hills, Michigan October 27, 2014

The City of Novi, Michigan's (City) discussion and analysis is a narrative overview of the City's financial activities for the fiscal year ended June 30, 2014. The information presented here should be read in conjunction with our letter of transmittal, the financial statements, and notes to the financial statements that follow.

## **Financial Highlights**

- \* Total assets related to the City's governmental activities exceeded liabilities at June 30, 2014 by \$160,846,520.
- Investment in capital assets (net of depreciation and related debt) accounts for over half of this amount, with a value of \$113,868,196.
- \* Of the remaining net position, \$11,737,797 may be used to meet the government's ongoing obligations to citizens and creditors, without legal restriction.
- \* Net position related to the City's governmental activities increased by \$1,012,754, or .6% during fiscal year 2013-2014. As of June 30, 2014, the City's governmental funds reported combined ending fund balances of \$44,730,544. Fund balance of the General Fund totaled \$9,490,017 at June 30, 2014, an increase of \$678,453 in comparison with the prior year. Of the General Fund amount, \$9,203,448 is unassigned, which represents 30% of fiscal year 2014 budgeted annual expenditures.
- \* Total debt obligations were *reduced by \$4,695,000* from the prior year. Total direct debt at June 30, 2014, was \$37,695,000.

## **Overview of the Financial Statements**

This discussion and analysis provides an introduction and overview to the City's basic financial statements. This information will assist users in interpreting the basic statements. We will also provide other financial discussion and analysis of certain plans, projects, and trends necessary for understanding the full context of the financial condition of the City.

**Basic Financial Statements** – The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The financial section of this report also contains required supplementary information, in addition to the basic financial statements.

Government-wide Financial Statements – Government-wide financial statements provide readers with a broad overview of the City's finances in a manner similar to a private sector business, distinguishing functions of Novi that are principally supported by taxes and intergovernmental revenues (referred to as "governmental activities") from functions that are intended to recover all or a significant portion of their costs through user fees and charges (referred to as "business-type activities").

The statement of net position presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. This statement serves a purpose similar to that of the balance sheet of a private-sector business and presents a longer-term view of the City's finances. Over time, increases or decreases in net position can serve as one indicator of the financial position of the City. Other indicators include the condition of the City's infrastructure systems (roads, drainage systems, bridges, etc.), changes in property tax base, and general economic conditions within the City.

The statement of activities presents information showing how the City's net position changed during the year. This statement separates program revenue (revenue generated by specific programs through charges for services, grants, and contributions) from general revenue (revenue provided by taxes and other sources not tied to a particular program). This shows the extent each program relies on taxes for funding. All changes in net position are reported using the accrual basis of accounting, which requires that revenues are reported when they are earned and expenses are reported when incurred. Items such as deferred special assessments and earned but unused employee leave time will be included in the statement of activities as revenue and expense, even though the cash flows associated with these items will be recognized in future fiscal periods.

In accordance with GASB No. 61, *The Financial Reporting Entity: Omnibus an Amendment of GASB Statements No. 14 and No. 34*, and GASB No. 39, *Determining Whether Certain Organizations are Component Units – an Amendment of GASB Statements No. 14*, the City has identified certain entities as component units in the government-wide financial statements. By virtue of its authority to exercise influence over their operations, the City has included the financial statements of the Economic Development Corporation, which is a discretely presented component unit within the government-wide financial statements. In addition, the Building Authority is included as a blended component unit.

**Fund Financial Statements** – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Novi, Michigan, like other state and local governments, establishes funds for compliance with finance-related legal requirements. All of the funds of the City fall into three categories: governmental funds, proprietary funds, and fiduciary funds. Governmental funds account for most, if not all, of a government's tax-supported functions. Proprietary funds account for a government's business-type activities; where all or part of the costs of activities are supported by fees and charges that are paid by those who benefit from the activities. Fiduciary funds account for resources that are held by the government as a trustee or agent for parties outside of the government. The resources of fiduciary funds cannot be used to support the government's own programs.

**Governmental Funds** – The City of Novi maintains 22 individual governmental funds. The governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balances present separate columns of financial data for the General Fund and Municipal Street Fund. These funds are considered major funds as of June 30, 2014. The remaining governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements located in the other supplementary information section of this report.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental fund financial statements focus on near-term inflows and outflows of spendable resources and on balances of spendable resources available at the end of the fiscal year; this information is useful in evaluating a government's near-term financing requirements in comparison to near-term resources available.

Because the measurement focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. The government-wide statements give readers a better understanding of the long-term impact of the government's near-term financing decisions. The governmental fund balance sheet and the statement of revenues, expenditures, and changes in fund balances provide reconciliation to the governmental activities column in the government-wide statements, facilitating this comparison.

The City adopts an annual appropriated budget for its General Fund and Special Revenue Funds. A budgetary comparison statement has been provided for the General Fund within the required supplementary information. Budgetary comparisons for other nonmajor Special Revenue Funds are presented within the other supplementary section of the report.

**Proprietary Funds** – Proprietary funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water and sewer, ice arena, and senior housing activities. Proprietary fund statements provide the same type of information as the government-wide financial statements, only in more detail, since both apply the accrual basis of accounting. In comparing the proprietary fund statement of net position to the business-type column on the government-wide statement of net position, the total net position agrees and, therefore, needs no reconciliation.

The proprietary fund financial statements provide separate information for the Water and Sewer Fund, the Ice Arena Fund, and the Senior Housing Fund.

**Fiduciary Funds** – Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to the Financial Statements** – The notes provide additional information that is essential to a full understanding of the data provided and are an integral part of the government-wide and fund financial statements.

**Other Information** – In addition to the basic financial statements and accompanying notes, this report also contains certain required supplementary information concerning budgetary comparisons of the General Fund. The combining statements in connection with nonmajor governmental funds are presented immediately following the required supplementary information.

## **Government-wide Financial Analysis**

**Statement of Net Position** – As noted earlier, changes in net position may serve as a useful indicator of a government's financial position. The City's assets and deferred outflows of resources exceeded total liabilities by \$337,891,547 at the close of June 30, 2014. The following table shows, in a condensed format, the net position as of June 30, 2014 and 2013.

	Government	tal Activities	Business-type Activities		Total A	ctivities	
	2014	2013	2014	2013	2014	2013	
Assets							
Current assets	\$ 52,027,278	\$ 48,187,569	\$ 66,740,849	\$ 56,516,193	\$118,768,127	\$104,703,762	
Noncurrent assets:							
Restricted assets	1,918,139	6,310,369	1,136,154	7,001,295	3,054,293	13,311,664	
Capital assets	135,638,196	136,831,222	132,014,327	134,181,844	267,652,523	271,013,066	
Other	790,943	668,508	37,684	35,029	828,627	703,537	
Total assets	190,374,556	191,997,668	199,929,014	197,734,361	390,303,570	389,732,029	
Deferred outflows of							
resources	71,418	-	806,567	-	877,985	<u> </u>	
Total assets and deferred							
outflows of resources	190,445,974	191,997,668	200,735,581	197,734,361	391,181,555	389,732,029	
Liabilities							
Current liabilities	10,375,146	9,976,850	9,070,554	9,170,800 (1)	19,445,700	19,545,946	
Long-term liabilities	19,224,308	22,187,052	14,620,000	15,021,960	33,844,308	37,209,012	
Total liabilities	29,599,454	32,163,902	23,690,554	24,192,760 (1)	53,290,008	56,356,662	
Net Position							
Invested in capital							
assets-							
net of related debt	113,868,196	111,718,349	116,089,327	117,914,884	229,957,523	229,633,233	
Restricted	35,240,527	37,289,012	1,136,154	7,001,295	36,376,681	44,290,307	
Unrestricted	11,737,797	10,826,405	59,819,546	48,625,422 (1)	71,557,343	59,451,827	
Total net position	\$160,846,520	\$159,833,766	\$177,045,027	\$173,541,601 (1)	\$337,891,547	\$333,375,367	

<sup>(1)</sup> Restated as discussed in Note 15 to the financial statements

Over 68% of the City's net position reflects its net investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The City's capital assets are used to provide services to citizens. Consequently, these assets are not available for future spending. Restricted net position represents resources that are subject to external restrictions on how they may be used. Unrestricted net position related to governmental activities of \$11,737,797 represents the amount that may be used to meet the City's ongoing obligations.

Changes in Net Position – The City's total net position increased by \$4,516,180 during the fiscal year. Governmental activities increased net position by \$1,012,754, which represents 22% of the total growth in net position for the City. The unrestricted portion of net position related to governmental activities increased by \$911,374 while restricted net position declined by \$2,048,485. In keeping with the City Council goal to improve the City's infrastructure, the Engineering Division completed nine capital infrastructure projects during the 2013 construction season, and worked with the Road Commission for Oakland County to substantially complete the Eight Mile Road Rehabilitation between Beck Road and Napier Road. Staff also worked with Wayne County to complete the Eight Mile Rehabilitation between Meadowbrook and Center Street.

The 2013 Neighborhood Road Program followed the City's Asset Management approach for pavements that was established in 2009. Roads in this program were addressed with rehabilitation methods such as panel replacements, joint repairs, cold milling, HMA overlay, a slurry seal coating, and discrete full-depth reconstruction, to allow more efficient application of available road funds to maximize the length of road to be improved. A total of 7.32 miles of City streets were improved.

Capital preventative maintenance on Meadowbrook Road was performed during the 2013 construction season. The rehabilitation treatment method for this program involved sawcutting, removal and replacement of the existing concrete joints and panels which were heaved, broken or opened-up. A total of 0.85 miles of Meadowbrook Road as well as the approaches to Glyme and Penton Rise were improved by this project.

The Novi Police Department and Civic Center underwent parking lot improvements as well as sidewalk ramp improvements.

Additional street/pathway projects include: improvements to the Novi Road/Old Novi Road/Sandstone Drive intersection traffic signal, a 10 foot wide asphalt regional pathway through the Medilodge site and within the ITC property connecting 11 Mile Road to Providence Hospital, and an 1,800 feet pathway and ADA compliance walk along the west side of Novi Road to fill all gaps between Nine Mile Road and Ten Mile Road.

The City of Novi received a Michigan Natural Resource Trust Fund development grant to develop Pavilion Shore Park. This project constructed the first two phases of the approved park concept plan and includes: new concrete sidewalks, native plantings and shoreline restoration, landscaping, stone retaining wall and stone terraces at the lake edge, irrigation, electrical service, parking lot lighting, boardwalk, parking lot, and associated earthwork, and utilities.

The preliminary design of a ground storage water tank is underway to be constructed near 12 Mile Road and West Park Drive. The water storage tank would allow Novi to become a maximum day bulk water customer (rather than a peak hour customer) to decrease the overall unit costs from Detroit Water & Sewerage Department.

Business-type activities increased net position by \$3,503,426, which represents 78% of the total growth in net position for the City. The majority of the increase is a result of \$486,651 of an unrealized gain on investments in the current year compared to unrealized loss of \$1,161,185 in fiscal year 2013 in the Water and Sewer Fund.

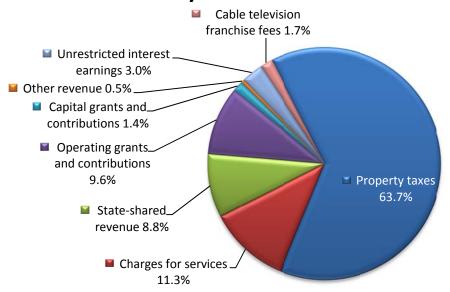
Key elements of this net position increase are shown in the following table:

	Governmen	ital Activities	<b>Business-type Activities</b>		Total A	ctivities
	2014	2013	2014	2013	2014	2013
Revenue						
Program revenue:						
Charges for services	\$ 5,337,940	\$ 5,551,757	\$25,800,124	\$ 26,471,905	\$ 31,136,348	\$ 32,023,662
Operating grants and						
contributions	4,525,924	3,897,155	-	-	4,525,924	3,897,155
Capital grants and						
contributions	651,597	1,197,870	2,905,677	3,383,087	3,557,274	4,580,957
General revenue:						
Property taxes	30,059,401	29,620,564	-	-	30,059,401	29,620,564
State-shared revenue	4,170,809	4,074,589	-	-	4,170,809	4,074,589
Unrestricted interest						
earnings	1,436,616	(770,389)	1,118,857	(885,154)	2,555,473	(1,655,543)
Cable television						
franchise fees	801,256	991,272	-	-	801,256	991,272
Other revenue	216,711	529,928	-	-	216,711	529,928
Total revenue	47,200,254	45,092,746	29,824,658	28,969,838	77,023,196	74,062,584
Expenses						
General government	6,378,078	6,943,746	-	-	6,378,078	6,943,746
Public safety	17,216,678	16,191,890	-	-	17,216,678	16,191,890
Public works	12,455,654	11,741,414	-	-	12,455,654	11,741,414
Community and						
economic						
development	3,072,448	2,699,301	-	-	3,072,448	2,699,301
Recreation and culture	6,100,940	5,730,397	-	-	6,099,224	5,730,397
Interest on long-term						
debt	963,702	1,059,437	-	-	963,702	1,059,437
Water and sewer	-	-	23,001,139	24,025,098	23,001,139	24,025,098
Ice arena	-	-	1,771,615	1,919,478	1,771,615	1,919,478
Senior housing		-	1,548,478	1,537,409	1,548,478	1,537,409
Total expenses	46,187,500	44,366,185	26,321,232	27,481,985	72,507,016	71,848,170
Change in Net Position	1,012,754	726,561	3,503,426	1,487,853	4,516,180	2,214,414
Net Position as restated -						
Beginning of year	159,833,766	159,107,205	173,541,601	172,053,748 (1)	333,375,367	331,160,953
Net Position - End of year	\$160,846,520	\$159,833,766	\$177,045,027	\$173,541,601	\$337,891,547	\$333,375,367

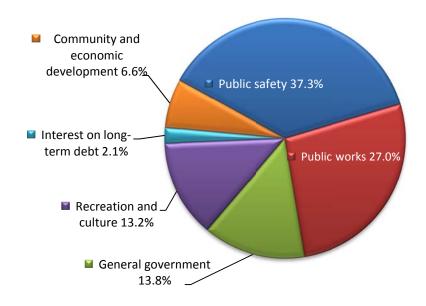
<sup>(1)</sup> Restated as discussed in Note 15 to the financial statements

**Governmental Activities** – Program revenues, which include user fees and charges and restricted operating and capital grants and contributions, represent 22.3% of total governmental revenue sources. Program revenues reduce the net cost of the governmental functions to be financed from the City's general revenues, which are comprised primarily of property taxes and state revenue sharing.

## **Revenue by Source - Governmental Activities**

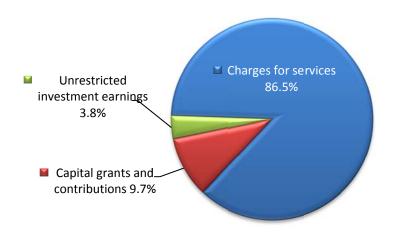


## **Expenses by Activity - Governmental Activities**

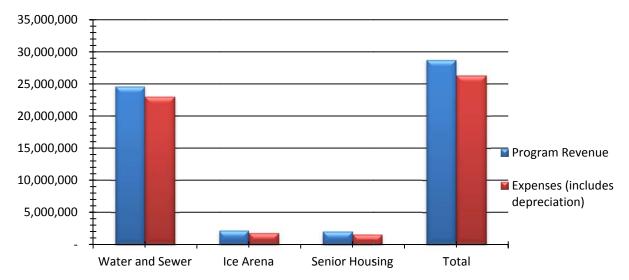


**Business-type Activities** – Business-type activities increased net position by \$3,503,426. Approximately \$2 million of the increase is due to an increase in actual interest and an unrealized gain on investments in the current year compared to a large unrealized loss in the prior year. In addition, the City business-type activities had approximately \$1.16 million lower operating expenditures in the current year than in the prior year.

## Revenue by Source - Business-type Activities



## **Expenses and Program Revenue - Business-type Activities**



## Financial Analysis of the City's Funds

**Governmental Funds** – The City has 22 governmental funds, categorized into four fund types. Each fund type has a unique purpose. Two funds are classified as major funds for the purpose of this report, based on criteria set forth by the Governmental Accounting Standards Board. Those funds are the General Fund and the 12 Mile Road SAD Debt Fund.

As of June 30, 2014, the governmental funds of the City reported a combined fund balance of \$44,730,544, an increase of \$685,521 in comparison with the prior year. The majority of this total amount, or \$35,527,096, is considered nonspendable, restricted, or assigned for specific purposes, which includes road construction and maintenance, storm water systems, assessments, debt service, library operations, police and fire operations, etc. Fund balance of the General Fund totaled \$9,490,017 at June 30, 2014, an increase of \$678,453 in comparison with the prior year. Of this amount, \$9,203,448 is unassigned, which represents 30% of fiscal year 2014 budgeted annual expenditures.

**Proprietary Funds** – Unrestricted net position increased \$11,194,124 from the prior year, or 17%.

## **General Fund Budgetary Highlights**

The City had favorable budget results for the fiscal year ended June 30, 2014. In total, revenues were greater than amended budget estimates for the year by \$570,611, or 1.9%, primarily a result of the following:

- O Unrealized gain on investments was higher than expected by \$113,211. GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools, requires Governmental entities to report investments at fair value. All investment income, including changes in the fair value of investments, should be reported as revenue in the operating statement.
- o Actual recognized interest earnings were higher than expected by \$189,215.
- Landscape inspections were \$115,182 greater than budget due to the City working to close out old escrow balances. The work on the inspection fees being held was earned in prior years; however, the City did not recognize the revenue at that time.

Actual expenditures as of June 30, 2014 were *under budget by \$1,543,042 or 5.0%*. This is a result of approximately \$445,000 of fiscal year 2014 budgeted expenditures (of which a majority are capital outlay projections) that will be requested to be rolled over into fiscal year 2015. The remaining noncapital expenditures were under budget by \$1,097,832 or 3.7% of actual expenditures. Many of the individual General Fund departments of the City had savings; however, the savings cannot be attributed to any one particular line item or category of spending.

## Capital Asset and Debt Administration

**Capital Assets** - The City's investment in capital assets, including construction in progress, for its governmental and business-type activities as of June 30, 2014 totals \$267,652,523 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery and equipment, infrastructure, and construction in progress.

	Governmental Activities		Business-typ	oe Activities	Total Activities		
	2014	2013	2014	2013	2014	2013	
land	\$ 27.261.537	\$ 27.157.126	\$ 2.508.855	\$ 2.351.797	\$ 29.770.392	\$ 29.508.923	
Buildings and improvements	29,121,486	29,742,419	14,431,099	15,027,245	43,552,585	44,769,664	
Machinery and equipment							
and library books	5,974,501	5,974,327	831,535	882,928	6,806,036	6,857,255	
Infrastructure	70,881,935	73,957,350	113,975,468	112,253,083	184,857,403	186,210,433	
Construction in progress	2,398,737	-	267,370	3,666,791	2,666,107	3,666,791	
Total	\$ 135,638,196	\$ 136,831,222	\$132,014,327	\$ 134,181,844	\$267,652,523	\$ 271,013,066	

Additional information on the City's capital assets can be found in Note 5 of this report.

**Long-term Debt** – The following table is a comparison of the summary information for the fiscal years ended June 30, 2014 and 2013:

_	Governmental Activities		Business-ty	pe Activities	Total Activities		
	2014	2013	2014	2013	2014	2013	
General obligation bonds Special assessment debt with	\$19,020,000	\$ 20,947,873	\$ -	\$ -	\$19,020,000	\$ 20,947,873	
government commitment Building authority bonds	2,750,000	4,165,000	630,000 15,295,000	805,000 15,461,960	3,380,000 15,295,000	4,970,000 15,461,960	
Total	\$21,770,000	\$ 25,112,873	\$ 15,925,000	\$ 16,266,960	\$37,695,000	\$ 41,379,833	

Additional information on the City's long-term debt can be found in Note 7 of this report.

## **Economic Factors and Next Year's Budgets and Rates**

The budget plan, as originally approved in the fiscal year 2014-2015 budget, has General Fund expenditures greater than annual revenues by \$661,639 for FY 2014-2015; however, this is a savings from prior year and the City remains within our targeted fund balance.

## City of Novi General Fund

Description		stimated 2013-14	Budget 2014-15		
Annual Revenue (including transfers from Police & Fire Fund)		29,448,962	\$	30,510,701	
Annual Expenditures (excluding transfers out, service improvement requests, & capital outlay)		30,353,265		29,835,995	
Transfers out to other funds		250,000		588,000	
One-time capital items, service improvements, etc.				_	
Total Expenditures	\$	30,603,265	\$	30,423,995	

Note: Source – 2014-15 Annual Budget Document. Budget 2014-15 Annual Revenue does not include appropriation from fund balance.

The State-shared Revenue projections for 2014-2015 are based on the State's estimate. The 2010 Census has resulted in an increase for the City, as a result of the impact of an increase in population on the formula for the constitutional portion of this revenue. The Police and Fire Fund transfer covers some personnel, operating, and capital costs. The 2014-2015 transfer is \$5,300,000 which has stayed consistent with fiscal year 2013-2014.

The 2014 approved tax millage rate has remained at 10.2 mills. Novi voters approved a charter amendment in August 2012 to increase the millage amount for specific street and highway improvement purposes from 1.0 mills (which has been reduced by the Headlee Amendment to .7719 mills) to 1.5 mills beginning with the 2013 levy.

## Requests for Information

This financial report is designed to provide a general overview of the City of Novi, Michigan's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the finance department, City of Novi, 45175 W. Ten Mile Road, Novi, MI 48375. You may also visit our website at <a href="https://www.cityofnovi.org">www.cityofnovi.org</a> or contact the finance department directly at 248-347-0465.

## City of Novi, Michigan Statement of Net Position June 30, 2014

	Primary Government					-		
	G	overnmental Activities	Ві	usiness-type Activities		Total	De	nponent Unit - Economic evelopment orporation
0								
Assets Cash and each equivalents (Note 2)	\$	17,650,220	ď	10 552 004	¢	24 204 204	ď	18,828
Cash and cash equivalents (Note 2) Investments (Note 2)	Ф	28,807,734	Э	18,553,986 43,572,901	Þ	36,204,206 72,380,635	Ф	18,828
Accounts receivable:		20,007,734		43,372,701		72,360,033		-
Other governmental units		1,337,924		_		1,337,924		_
Water and sewer billings		1,007,721		4,235,359		4,235,359		_
Taxes		12,863		137.088		149,951		_
Special assessments restricted		3,658,415		- ,		3,658,415		-
Other		546,207		144,061		690,268		-
Prepaid items and other assets		13,915		-		13,915		35,000
Inventory		-		97,454		97,454		-
Restricted assets (Note 4)		1,918,139		1,136,154		3,054,293		-
Other postemployment benefits asset (Note 12)		790,943		37,684		828,627		-
Capital assets - net (Note 5):								-
Depreciable		105,977,922		129,238,102		235,216,024		-
Nondepreciable		29,660,274		2,776,225		32,436,499		
Total assets		190,374,556		199,929,014		390,303,570		53,828
Deferred Outflows of Resources								
Deferred charges on refunding		71,418		806,567		877,985		
Total deferred outflows of resources		71,418		806,567		877,985		
Liabilities								
Accounts payable		3,205,532		3,739,096		6,944,628		_
Accrued and other liabilities		2,459,185		2,871,453		5,330,638		_
Due to other governmental units		-		983,651		983,651		_
Unearned revenue (Note 6)		54,016		2,033		56,049		_
Receipts refundable				109,247		109,247		-
Noncurrent liabilities:								
Bonds payable (Note 7):								
Due within one year		3,505,000		1,305,000		4,810,000		-
Due in more than one year		18,265,000		14,620,000		32,885,000		-
Employee compensated absences (Note 1):								
Due within one year		985,504		60,074		1,045,578		-
Due in more than one year		959,308		-		959,308		-
Claims and judgments due within one year (Note 8)		165,909		=		165,909		-
Total liabilities		29,599,454		23,690,554		53,290,008		<u> </u>
Net Position								
Net investment in capital assets		113,868,196		116,089,327		229,957,523		_
Restricted:				110/00//02/		227,707,020		
Streets and highways		5,439,981		-		5,439,981		-
Drains		11,629,249		-		11,629,249		-
Debt service		212,251		-		212,251		-
Special assessments		90,030		1,136,154		1,226,184		-
Police and fire		2,754,278		=		2,754,278		-
Federal forfeitures		436,312		-		436,312		-
Parks, recreation, and cultural services		895,244		-		895,244		-
Library		1,845,976		-		1,845,976		-
Donations		1,827,893		-		1,827,893		-
Tree fund		1,578,060		-		1,578,060		-
Street improvement		4,747,892		=		4,747,892		-
Infrastructure improvements		3,783,361		-		3,783,361		-
Unrestricted		11,737,797		59,819,546		71,557,343		53,828
Total net position	\$	160,846,520	\$	177,045,027	\$	337,891,547	\$	53,828

# City of Novi, Michigan Statement of Activities For the Fiscal Year Ended June 30, 2014

			Program Revenues							
Functions/Programs		Expenses		Charges for Services	Operating Grants and Contributions			pital Grants Contributions		
Primary government:										
Governmental activities: General government	\$	6,378,078	\$	443,006	\$	_	\$	193,920		
Public safety	Ψ	17,216,678	Ψ	1,198,711	Ψ	476,559	Ψ	-		
Public works		12,455,654		174,175		3,849,158		128,614		
Community and economic development		3,072,448		1,930,036		-		-		
Recreation and culture		6,100,940		1,592,012		200,207		329,063		
Interest and fiscal charges		963,702		-		-				
Total governmental activities		46,187,500		5,337,940		4,525,924		651,597		
Business-type activities:										
Water and sewer		23,001,139		21,663,401		-		2,905,677		
Ice arena		1,771,615		2,143,962		-		-		
Senior housing		1,548,478		1,992,761		-				
Total business-type activities		26,321,232		25,800,124		-		2,905,677		
Total primary government	\$	72,508,732	\$	31,138,064	\$	4,525,924	\$	3,557,274		
Component unit - Economic Development	· · · · · · · · · · · · · · · · · · ·			·		·				
Corporation	\$	220	\$	-	\$	-	\$	-		

## City of Novi, Michigan Statement of Activities (continued)

			ses) Revenue a		Changes in Net	Pos	sition
	G	overnmental Activities	usiness-type Activities	Total		omponent Unit- Economic Development Corporation	
	\$	(5,741,152) (15,541,408) (8,303,707) (1,142,412) (3,979,658) (963,702)	\$ - - - - -	\$	(5,741,152) (15,541,408) (8,303,707) (1,142,412) (3,979,658) (963,702)	\$	- - - - -
		(35,672,039)	-		(35,672,039)		-
		- - -	1,567,939 372,347 444,283		1,567,939 372,347 444,283		-
		-	2,384,569		2,384,569		-
		(35,672,039)	2,384,569		(33,287,470)		-
		-	-		-		(220)
General revenue: Property taxes State-shared revenue (unrestricted) Interest income (unrestricted) Unrealized gain on investments Cable television franchise fees (unrestricted) Miscellaneous revenue  Total general revenue		30,059,401 4,170,809 977,005 459,611 801,256 216,711 36,684,793	622,902 495,955 - - 1,118,857		30,059,401 4,170,809 1,599,907 955,566 801,256 216,711 37,803,650		- 28 - - - 28
							40 1
Change in Net Position		1,012,754	3,503,426		4,516,180		(192)
Net Position - Beginning of year, as restated		159,833,766	173,541,601		333,375,367		54,020
Net Position - End of year	\$	160,846,520	\$ 177,045,027	\$	337,891,547	\$	53,828

## City of Novi, Michigan Governmental Funds Balance Sheet June 30, 2014

	G	eneral Fund		Mile Road Debt Fund	G	Nonmajor overnmental Funds	G	Total overnmental Funds
Assets								
Cash and cash equivalents (Note 2) Investments (Note 2)	\$	3,682,428 7,429,750	\$	-	\$	13,967,792 21,377,984	\$	17,650,220 28,807,734
Accounts receivable: Other governmental units Taxes		721,422 12,863		-		616,502		1,337,924 12,863
Special assessments restricted (Note 4) Other		438,588		3,411,304		64,545 107,619		3,475,849 546,207
Prepaid items Restricted assets (Note 4)		13,915 -		-		- 1,918,139		13,915 1,918,139
Total assets	\$	12,298,966	\$	3,411,304	\$	38,052,581	\$	53,762,851
Liabilities, Deferred Inflows of Resources, and Fund Balances								
Liabilities Accounts payable	\$	1,258,806	¢		\$	1,946,726	¢	3,205,532
Accounts payable  Accrued and other liabilities	Ψ	1,512,943	Ψ	-	Ψ	722,892	Ψ	2,235,835
Unearned revenue		37,200		-		16,816		54,016
Total liabilities		2,808,949		-		2,686,434		5,495,383
Deferred Inflows of Resources								
Special assessments (Note 6)		-		3,411,304		83,045		3,494,349
Grant and program revenue  Total deferred inflows of resources		-		3,411,304		42,575 125,620		42,575 3,536,924
Fund Balances								
Nonspendable:								
Prepaid items		13,915		-		-		13,915
Restricted:								
Contributions and donations (Note 4)		-		-		1,827,893		1,827,893
Road construction and maintenance		-		-		5,439,981		5,439,981
Cash and investments restricted for special assessments (Note 4)		_		_		90,030		90,030
Storm water systems		-		-		11,629,249		11,629,249
Debt service		-		-		212,251		212,251
Parks, recreation, and cultural services		-		-		895,244		895,244
Library		-		-		1,845,976		1,845,976
Tree replacement and maintenance		-		-		1,578,060		1,578,060
Law enforcement programs		-		-		436,312		436,312
PEG access support fees		272,654		-		2.754.270		272,654
Police and fire operations Street improvement		-		-		2,754,278 4,747,892		2,754,278 4,747,892
Infrastructure improvements						3,783,361		3,783,361
Unassigned		9,203,448		-		-		9,203,448
Total fund balances		9,490,017		-		35,240,527		44,730,544
Total liabilities, deferred inflows and resources and fund balances	\$	12,298,966	\$	3,411,304	\$	38,052,581	\$	53,762,851
resources, and rund balances	Φ	12,270,700	Φ	3,411,304	Φ	30,032,361	Φ	33,702,03T

# City of Novi, Michigan Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2014

Total Fund Balances for Governmental Funds	\$	44,730,544
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and are not reported in the funds		135,638,196
Special assessment receivables are expected to be collected over several years and are not available to pay for current year expenditures (including \$182,566 of accrued interest		
on special assessments)		3,719,490
Other postemployment benefits assets are not financial resources and are not reported in the funds		790,943
Bonds, obligations, and agreements are not due and payable in the current period and are not reported in the funds		(21,770,000)
Compensated absences are not due and payable in the curren period and are not reported in the funds	ıt	(1,944,812)
Estimated general liability claims are not due and payable in the current period and are not reported in the funds		(165,909)
Interest related to long-term debt is not due and payable in the current period and is not reported in the funds		(223,350)
Gains on refunding are not reported in the governmental funds, whereas they are reported as a deferred outflow and amortized in the statement of net position		71,418
Net Position of Governmental Activities	\$	160,846,520

# City of Novi, Michigan Governmental Funds

## Statement of Revenue, Expenditures, and Changes in Fund Balances For the Fiscal Year ended June 30, 2014

	G	eneral Fund		2 Mile Road D Debt Fund	Nonmajor Governmental Funds		Go	Total overnmental Funds
Revenue Taxes	\$	14,881,067	\$		\$	15,178,334	\$	30,059,401
Licenses, permits, and charges for services	Ψ	3,848,403	Ψ	_	Ψ	13,170,334	Ψ	3,848,403
Federal grants		60,832		_		87,923		148,755
State sources		4,184,420		_		3,929,789		8,114,209
Special assessments collected		-		1,646,861		31,209		1,678,070
Fines and forfeitures		512,437		-		542,223		1,054,660
Interest income		393,215		143,811		431,817		968,843
Unrealized gain on investments		163,211		70,482		289,254		522,947
Recreational programs		-		-		1,360,141		1,360,141
Gifts and donations		-		-		42,406		42,406
Other revenue		642,940		-		717,600		1,360,540
Total revenue	\$	24,686,525	\$	1,861,154	\$	22,610,696	\$	49,158,375
Expenditures								
Current services:								
City council		10,911		-		-		10,911
City manager		399,885		-		-		399,885
Finance		649,156		-		-		649,156
Information technology		864,178		-		-		864,178
Assessing		800,480		-		-		800,480
City attorney		375,926		-		-		375,926
City clerk		491,137		-		-		491,137
Treasury		285,976		-		-		285,976
Facility operations		919,912		-		-		919,912
Human resources		423,452		-		-		423,452
Neighborhood and business relations group		846,432		-		2 100		846,432
General administration		1,592,980		-		3,100		1,596,080
Public safety - Police department		11,665,073		-		81,902		11,746,975
Public safety - Fire department Community development - Building division		5,110,195		-		-		5,110,195
Community development - Planning division		1,554,167 586,948		-		-		1,554,167 586,948
Department of public services		2,472,052		-		488,518		2,960,570
Construction		2,472,032		-		3,652,031		3,652,031
Street maintenance						3,616,794		3,616,794
Drain maintenance						426,799		426,799
Recreational programs						2,345,313		2,345,313
Library programs		_		_		2,843,791		2,843,791
Capital outlay		_		_		1,555,065		1,555,065
Debt service:						1,000,000		1,000,000
Principal		_		1,415,000		2,035,000		3,450,000
Interest and other		-		103,725		856,956		960,681
Total expenditures		29,048,860		1,518,725		17,905,269		48,472,854
Excess of Revenue Over (Under) Expenditures	\$	(4,362,335)	\$	342,429	\$	4,705,427	\$	685,521

# City of Novi, Michigan Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances (continued)

	.=		? Mile Road D Debt Fund	Nonmajor Governmental Funds		Go	Total overnmental Funds	
Other Financing Sources (Uses)								
Transfers in (Note 3)	\$	-,,	\$	- (0.40, 400)	\$	8,458,461	\$	13,758,461
Transfers out (Note 3)		(259,212)		(342,429)		(13,156,820)		(13,758,461)
Total other financing sources (uses)		5,040,788		(342,429)		(4,698,359)		-
Net Change in Fund Balances		678,453		-		7,068		685,521
Fund Balances - Beginning of year		8,811,564		-		35,233,458		44,045,022
Fund Balances - End of year	\$	9,490,017	\$	-	\$	35,240,526	\$	44,730,543

## City of Novi, Michigan

# Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2014

Net Change in Fund Balances - Total Governmental Funds	\$ 685,521
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures.  However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense	
Capital outlay: Gain on disposal of capital assets: Depreciation expense: In kind donation:	7,596,838 (26,832) (8,889,136) 126,104
Special assessment revenues are recorded in the statement of activities when the assessment is set; they are not reported in the funds until collected or collectible within 60 days of year end	(2,057,392)
Governmental funds do not report contributions to other postemployment benefits as an asset; in the statement of activities, contributions in excess of the actuarial recommended contribution are recorded as an asset	122,435
Repayment of bond principal is recorded as an expenditure in the governmental funds, but not in the statement of activities (where these transactions are recorded as a reduction of a liability)	3,450,000
Accumulated employee sick and vacation pay is recorded when earned in the statement of activities	(197,548)
Estimated general liability is recorded when paid in the governmental funds	205,785
Interest accrued on long-term debt is an expenditure in the statement of activities, but not in the governmental funds	32,688
Amortization on deferred charges on refinancing is recorded in the statement of activities but not in the governmental funds	(35,709)
Change in Net Position of Governmental Activities	\$ 1,012,754

## City of Novi, Michigan Proprietary Funds Statement of Net Position June 30, 2014

	. v	Vater and Sewer Fund	l Ice Arena Fund		Senior Housing Fund		To	tal Enterprise Funds	
Assets									
Current assets:									
Cash and cash equivalents (Note 2) Investments (Note 2) Accounts receivable:	\$	17,143,643 41,256,613	\$	647,929 1,300,000	\$	762,414 1,016,288	\$	18,553,986 43,572,901	
Water and sewer billing		4,235,359		_		_		4,235,359	
Taxes		137.088		_		_		137.088	
Other		112,883		29,123		2,055		144,061	
Inventory		90,136		7,318		-		97,454	
Other postemployment benefits asset (Note 12)		37,684		-		-		37,684	
Total current assets		63,013,406		1,984,370		1,780,757		66,778,533	
Noncurrent assets:									
Restricted assets (Note 4)		1,136,154		_		_		1,136,154	
Capital assets - net (Note 5)		115,106,335		6,072,671		10,835,321		132,014,327	
Total noncurrent assets		116,242,489		6,072,671		10,835,321		133,150,481	
Total assets		179,255,895		8,057,041		12,616,078		199,929,014	
Deferred Outflows of Resources									
Deferred charges on refunding		_		265,617		540,950		806,567	
Total deferred outflows of resources		-		265,617		540,950		806,567	
Liabilities									
Current liabilities:									
Accounts payable		3,678,255		40,052		20,789		3,739,096	
Accrued and other liabilities		2,587,631		69,651		274,245		2,931,527	
Due to other governmental units		983,651		-		-		983,651	
Unearned revenue		-		-		2,033		2,033	
Receipts refundable		109,247		-				109,247	
Current portion of long-term liabilities (Note 7)		175,000		425,000		705,000		1,305,000	
Total current liabilities		7,533,784		534,703		1,002,067		9,070,554	
Noncurrent liabilities - long-term debt (Note 7)		455,000		4,420,000		9,745,000		14,620,000	
Total liabilities		7,988,784		4,954,703		10,747,067		23,690,554	
Net Position  Net investment in capital assets  Restricted for:		114,476,335		1,227,671		385,321		116,089,327	
Special assessments Unrestricted		1,136,154 55,654,622		- 2,140,284		- 2,024,640		1,136,154 59,819,546	
Total net position	\$	171,267,111	\$	3,367,955	\$	2,409,961	\$	177,045,027	

# City of Novi, Michigan Proprietary Funds

### Statement of Revenue, Expenses, and Changes in Net Position For the Fiscal Year Ended June 30, 2014

	Water and Sewer Fund		l	Ice Arena Fund		Senior Housing Fund		al Enterprise Funds
Operating Revenue								
Water sales	\$	10,862,067	\$	_	\$	_	\$	10,862,067
Sewer service charges	*	10,272,258	*	_	*	_	*	10,272,258
Concession sales		-		126,687		_		126,687
Rentals and other charges for services		_		1,919,787		1,991,086		3,910,873
Penalties		168,138		-		-		168,138
Inspection fees		18,180		_		_		18,180
Installation charges		332,922		-		_		332,922
Miscellaneous revenue		9,836		97,488		1,675		108,999
Total operating revenue		21,663,401		2,143,962		1,992,761		25,800,124
Operating Expenses								
Cost of water		8,857,566		-		-		8,857,566
Cost of sewage disposal		7,838,405		-		-		7,838,405
Cost of goods sold		-		70,679		-		70,679
Salaries and fringe benefits		1,116,293		-		-		1,116,293
Contractual services		91,672		541,135		281,523		914,330
Management contract		-		104,613		54,936		159,549
Municipal service charges		365,270		-		-		365,270
Depreciation		3,728,914		195,551		370,163		4,294,628
Repairs and maintenance		336,389		172,771		167,874		677,034
Utilities		54,145		257,143		118,855		430,143
Insurance		20,282		9,854		21,839		51,975
Office supplies		23,428		8,320		12,837		44,585
Advertising		-		12,178		3,695		15,873
Professional services		130,209		10,660		3,330		144,199
Operating supplies		21,653		26,891		6,257		54,801
Installation expenses		324,583		-		-		324,583
Vehicle expenses		36,730		-		-		36,730
Education and training		7,334		1,350		1,293		9,977
Recreational programs		-		107,998		-		107,998
Miscellaneous expenses		23,196		2,109		826		26,131
Total operating expenses		22,976,069		1,521,252		1,043,428		25,540,749
Operating (Loss) Income	\$	(1,312,668)	\$	622,710	\$	949,333	\$	259,375

# City of Novi, Michigan Proprietary Funds

Statement of Revenue, Expenses, and Changes in Net Position (continued)

			Ice Arena Fund	Senior Housing Fund			Total Enterprise Funds	
Nonoperating income (expense) Interest earned Unrealized gain on investments Interest and other expense	\$	601,094 486,651 (25,070)	\$	8,464 254 (250,363)	\$	13,344 9,050 (505,050)	\$	622,902 495,955 (780,483)
Total nonoperating income (expense)		1,062,675		(241,645)		(482,656)		338,374
(Loss) income - before capital contributions		(249,993)		381,065		466,677		597,749
Capital contributions  Donated water and sewer lines Customer assessments - tap fees  Total capital contributions	_	1,552,739 1,352,938 2,905,677		- - -		- - -		1,552,739 1,352,938 2,905,677
Change in Net Position		2,655,684		381,065		466,677		3,503,426
Net Position - Beginning of year, as restated		168,611,427		2,986,890		1,943,284		173,541,601
Net Position - End of year	\$	171,267,111	\$	3,367,955	\$	2,409,961	\$	177,045,027

# City of Novi, Michigan Proprietary Funds Statement of Cash Flows For the Fiscal Year Ended June 30, 2014

	 Water and Sewer Fund	Ice Arena Fund	Se	nior Housing Fund	Tota	al Enterprise Funds
Cash Flows from Operating Activities						
Receipts from customers	\$ 22,306,440	\$ 2,154,092	\$	1,991,473		26,452,005
Payments to suppliers	(15,699,715)	(1,354,034)		(682,607)		(17,736,356)
Payments to employees	(1,116,293)	-		-		(1,116,293)
Payments to other governmental units  Net cash provided by operating activities	 (15,637) 5,474,795	800,058		1,308,866		(15,637) 7,583,719
Cash Flows from Capital and Related Financing Activities						
Collection of customer assessments (principal and interest)	1,352,938	-		-		1,352,938
Purchase of capital assets	(540,252)	(21,639)		(12,480)		(574,371)
Principal and interest paid on capital debt	 (200,070)	(603,801)		(1,125,139)		(1,929,010)
Net cash provided by (used in) capital and related	(10 (1)	((25.440)		(1.127.(10)		(1.150.442)
financing activities	612,616	(625,440)		(1,137,619)		(1,150,443)
Cash Flows from Investing Activities						
Interest on investments	601,094	8,464		13,344		622,902
Restricted assets - special assessment receivable	303,012	-				303,012
Purchase of investments	 (37,707,835)	(1,300,485)		(1,008,982)		(40,017,302)
Net cash used in investing activities	 (36,803,729)	(1,292,021)		(995,638)		(39,091,388)
Net Decrease in Cash and Cash Equivalents	(30,716,318)	(1,117,403)		(824,391)		(32,658,112)
Cash and Cash Equivalents - Beginning of year	 47,859,961	1,765,332		1,586,805		51,212,098
Cash and Cash Equivalents - End of year	\$ 17,143,643	\$ 647,929	\$	762,414	\$	18,553,986
Reconciliation of Operating (Loss) Income to Net Cash from Operating Activities						
Operating (loss) income Adjustments to reconcile operating (loss) income to net cash from	\$ (1,312,668)	\$ 622,710	\$	949,333	\$	259,375
operating activities:  Depreciation and amortization	2 720 014	105 551		270.1/2		4 204 7 20
Changes in assets and liabilities:	3,728,914	195,551		370,163		4,294,628
Receivables	643,039	10,130		(1,288)		651,881
Inventory	38,619	367		-		38,986
Other postemployment benefits asset	(2,655)	-		-		(2,655)
Accounts payable	(122,971)	(35,084)		(19,391)		(177,446)
Accrued and other liabilities	2,534,792	6,384		10,049		2,551,225
Due to other governmental units	(15,637)	-		-		(15,637)
Receipts refundable	 (16,638)	-		-		(16,638)
Net cash provided by operating activities	\$ 5,474,795	\$ 800,058	\$	1,308,866	\$	7,583,719

Non-cash Investing, Capital, and Financing Activities - During the year ended June 30, 2014, developers constructed water and sewer lines with an estimated value of \$1,552,739 and donated them to the City's Water and Sewer Enterprise Fund. During the year ended June 30, 2014, the City's proprietary funds had a net unrealized gain on investments equivalents of \$495,955

## City of Novi, Michigan Fiduciary Funds Statement of Net Position June 30, 2014

	Ben H	employment efits - Retiree ealth Care efits Trust Fund	Α	Agency Fund			
Assets Cash and cash equivalents (Note 2) Investments Other	\$	240,329 23,243,404 -	\$	1,343,350 9,850,895 2,741			
Total assets		23,483,733	\$	11,196,986			
Liabilities  Due to builders and developers  Total liabilities		<u>-</u>	\$	11,196,986 11,196,986			
<b>Net Position</b> - Held in trust for pension and other employee benefits	\$	23,483,733					

# City of Novi, Michigan Fiduciary Funds Statement of Changes in Net Position For the Fiscal Year Ended June 30, 2014

	Postemployment Benefits - Retiree Health Care Benefits Trust Fund	
Additions		
Net investment gain	\$	3,355,171
Contributions - employer		1,493,087
Retiree drug subsidy		4,162
Total additions		4,852,420
<b>Deductions</b> - Healthcare insurance premiums		659,978
Change in Net Position		4,192,442
Net Position - Beginning of year		19,291,291
Net Position - End of year	\$	23,483,733

### City of Novi, Michigan Notes to Financial Statements June 30, 2014

#### Note 1 - Summary of Significant Accounting Policies

The accounting policies of the City of Novi (City) conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the City:

#### **Reporting Entity**

The City is governed by an elected seven-member City Council. As required by GAAP, these financial statements present the City and its component units. The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationship with the City.

Discretely Presented Component Unit – The Economic Development Corporation of the City of Novi (Corporation) was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the City so as to provide needed services and facilities of such enterprises to the residents of the City. The Corporation's governing body is selected by the City Council. The City also has the ability to impose its will on the Corporation. The Corporation is reported within the component unit column in the government wide financial statements. It is reported in a separate column to emphasize that it is legally separate from the City. A separate financial report for the Corporation may be obtained from the finance department located at the City of Novi Civic Center, 45175 W. Ten Mile Road, Novi, MI 48375.

**Blended Component Unit** – The City of Novi Building Authority is governed by a commission that is appointed by the City Council. Although it is legally separate from the City, it is reported as if it were part of the primary government because its primary purpose is to finance the City's ice arena and senior housing projects.

#### <u>Basis of Presentation - Government-wide Financial Statements</u>

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds, while business-type activities incorporate data from the City's enterprise funds. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the City's water and sewer functions and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

#### Note 1 – Summary of Significant Accounting Policies (continued)

#### <u>Basis of Presentation – Fund Financial Statements</u>

The fund financial statements provide information about the City's funds, including its fiduciary funds and blended component unit. Separate statements for each fund category – governmental, proprietary, and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

**General Fund** – The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

**12 Mile Road SAD Debt Fund -** The 12 Mile Road SAD Debt Fund is a debt service fund used to maintain and enhance 12 Mile Road. It received its revenue from a special assessment.

The City reports the following major proprietary funds:

**Water and Sewer Fund** – The Water and Sewer Fund accounts for the activities of the water distribution system and sewage collection system.

Ice Arena Fund - The Ice Arena Fund accounts for the City's two-sheet arena.

**Senior Housing Fund** – The Senior Housing Fund accounts for the 175-unit senior housing project, financed using the Building Authority approach.

Additionally, the City reports the following fiduciary fund types:

**Retiree Health Care Benefits Trust Fund** – The Retiree Health Care Benefits Fund accounts for medical benefits provided to retirees.

**Agency Fund** – The Agency Fund accounts for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or funds. It primarily holds deposits from builders and developers and tax remittances due to schools and other governmental units.

#### Note 1 – Summary of Significant Accounting Policies (continued)

#### <u>Basis of Presentation - Fund Financial Statements (continued)</u>

#### Agency Fund (continued)

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year-end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as transfers in the business-type activities column.

#### Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured, such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However,

#### Note 1 – Summary of Significant Accounting Policies (continued)

#### Measurement Focus and Basis of Accounting (continued)

expenditures relating to debt service, compensated absences, and claims and judgments are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, franchise taxes, licenses, state-shared revenue (which is unrestricted), and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenue of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be available only when cash is received by the City.

The proprietary funds and the Retiree Health Care Benefits Trust Fund are reported using the economic resources measurement focus and the accrual basis of accounting. The agency fund has no measurement focus but utilizes the accrual basis of accounting for reporting its assets and liabilities.

#### Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Fund Balance

**Cash and Investments** – Cash and investments include amounts in demand deposits, time deposits, U.S. governmental securities, interlocal agreements, bank investment pools, and mutual funds. Investments are reported at fair value, based on quoted market prices.

**Cash Equivalents** – For the purpose of the statement of cash flows, the proprietary funds consider all highly liquid investments with an original maturity of three months or less to be cash equivalents.

**Inventories and Prepaid Items** – Inventories are valued at cost, on a first-in, first-out basis. Inventories of proprietary funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

**Restricted Assets** - The City has classified as restricted assets those amounts due from contributions and donations, special assessment contracts with property owners for water and sewer system, road construction, drain improvements, and related debt payments due to the restricted nature of these funds once they are received.

Capital Assets - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed.

#### Note 1 – Summary of Significant Accounting Policies (continued)

## Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (continued)

#### Capital Assets (continued)

Donated capital assets are recorded at estimated fair market value at the date of donation.

Interest incurred during the construction of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following useful lives:

Roads, sidewalks, bridges, and nonmotorized improvements	25 to 30 years
Drains	25 years
Water and sewer distribution systems	50 years
Buildings and building improvements	35 to 40 years
Machinery and equipment	4 to 10 years
Library books	10 years

**Deferred Outflows of Resources** – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has deferred outflows of resources relating to refunding of debt at June 30, 2014 of \$877,985.

**Deferred Inflows of Resources -** In addition to liabilities, the statement of net position and governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has one type of item that qualifies for reporting in this category. The governmental funds report unavailable revenues, which arise only under a modified accrual basis of accounting, from grant revenue, charges for services and special assessments receivable which are unavailable. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

**Fund Balance Policies** - The fund balance classifications are reported primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. The fund balances are classified as nonspendable, restricted, committed, assigned, and unassigned.

Nonspendable fund balance represents amounts that are not in a spendable form. In the fund financial statements, governmental funds report restrictions on fund balances for amounts that are legally restricted by outside parties for a specific purpose. Committed fund balance represents funds formally set aside by the City Council for a particular

#### Note 1 – Summary of Significant Accounting Policies (continued)

## Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (continued)

#### Fund Balance Policies (continued)

purpose. The use of committed funds would be approved by City Council through a formal resolution.

Assigned fund balance consists of amounts that are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. The City Council has not adopted a policy transferring the authority to assign fund balance, and therefore, that responsibility remains with the City Council.

The City Council adopted a Fund Balance Reserve Policy in January 2011. As part of the policy, the City Council has agreed to maintain the City's General Fund fund balance to pay for expenditures as a result of unforeseen emergencies or for shortfalls caused by revenue declines. For the General Fund, the reserve will be maintained at an amount that represents approximately 18-22% of the proposed budgeted expenditures for the following year. The City of Novi reserve policies are based on sound fiscal principles designed to maintain adequate fund balance levels which are an important component of the City's financial strength. The City will seek to maintain a diversified and stable revenue system to shelter itself from short-run fluctuations in any one revenue source and will establish all user charges and fees at a level consistent with the cost of providing such services.

#### Revenues and Expenditures/Expenses

**Program Revenues** – Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

**Property Tax Revenue** – Properties are assessed as of December 31; the related property taxes are billed and become a lien on July 1 of the following year. These taxes are due without penalty during the period from July 1 through August 31 with the final collection date of February 28 before they are added to the county tax rolls. The County Tax Revolving Fund reimburses the City for the real property portion of these taxes and assumes collection responsibilities. An estimated liability for outstanding tax cases based on (a) recent experience as a percentage for smaller claims, and (b) specific estimates on larger claims is calculated each year and is recorded as an accrued liability. At June 30, 2014, the City has recorded potential property losses of \$793,492.

#### Note 1 – Summary of Significant Accounting Policies (continued)

#### Revenues and Expenditures/Expenses (continued)

#### Property Tax Revenue (continued)

The 2013 taxable valuation of the City totaled approximately \$2.97 billion and is used for the July 1, 2013 tax bills; this resulted in property tax revenue (net of all adjustments; excluding prior year chargebacks) as follows:

Purpose	Mills Levied	Approximate Revenue
·		
City operating millage	5.0182	\$ 14,861,059
Police and fire supplemental millage	1.4282	4,229,444
Parks and recreation operations	0.3857	1,142,131
Library operations	0.7719	2,285,843
Drain maintenance operations	0.1057	312,926
Street maintenance operations	1.5000	4,442,130
Debt levies for streets, library, and refunding debt	0.9903	2,932,789

Compensated Absences – It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits up to the maximum caps. All vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year-end. The City has discontinued the accrual of sick leave days for administrative employees and Michigan Association of Public Employees (MAPE).

The City's liability for compensated absences at June 30, 2014 consisted of the following:

	Governmental Activities	Business-type Activities	Total
Due within one year Due in more than one year	\$ 985,504 959,308	\$ 60,074 -	\$ 1,045,578 959,308
Total compensated absences	\$ 1,944,812	\$ 60,074	\$ 2,004,886

Changes in the liability for compensated absences are as follows:

	Beginning			Ending
	Balance	Additions	Deletions	Balance
Governmental activities	\$ 1,747,264	\$ 2,144,351	\$ (1,946,803)	\$ 1,944,812
Business-type activities	40,459	70,765	(51,150)	60,074
Total compensated absences	\$ 1,787,723	\$ 2,215,116	\$ (1,997,953)	\$ 2,004,886

#### Note 1 – Summary of Significant Accounting Policies (continued)

#### Revenues and Expenditures/Expenses (continued)

**Proprietary Funds Operating and Nonoperating Revenues and Expenses** – Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water and Sewer Fund, Ice Arena Fund, and Senior Housing Fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Pension and Other Postemployment Benefit (OPEB) Costs – The City offers both pension and healthcare benefits to retirees. The City receives an actuarial valuation to compute the annual required contribution (ARC) necessary to fund the obligation over the remaining amortization period. In the governmental funds, pension and OPEB costs are recognized as contributions are made. For the government-wide statements and proprietary funds, the City reports the full accrual cost equal to the current year required contribution, adjusted for interest and "adjustment to the ARC" on the beginning of year balance, if any.

**Budgetary Information** – Annual budgets are adopted for the General Fund and all special revenue funds. All annual appropriations lapse at year-end. The budget document presents information by fund, function, department or activity, and line items. The legal level of budgetary control adopted by the governing body is the department or activity level. Comparisons to budget are presented as required by U.S. GAAP for all governmental funds for which budgets were legally adopted. Budgets are adopted on a basis consistent with U.S. GAAP, with certain exceptions.

#### Note 2 – Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The City is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

#### Note 2 - Deposits and Investments (continued)

At year-end, the City's deposits and investments were reported in the basic financial statements in the following categories:

Carrying Amount	
\$	36,204,206
	72,380,635
	417,870
	1,500,269
	18,828
	1,583,679
	33,094,299
\$	145,199,786
	\$

The breakdown between deposits and investments is as follows:

Bank deposits (checking accounts, savings accounts, and certificates of deposit)	\$ 38,219,528
Investments	106,975,203
Cash on hand	5,055
	\$ 145,199,786

The Retiree Health Care Benefits Fund is also authorized by Michigan Public Act 149 of 1999, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt, or equity of certain small businesses, certain state and local government obligations, and certain other specified investment vehicles.

#### Note 2 - Deposits and Investments (continued)

The City has approved 28 banks and other financial service institutions for the deposit of its funds according to its investment policy. The investment policy adopted by the Council in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs, and all other instruments allowed by the State as listed above. The City's deposits and investment policies are in accordance with statutory authority.

The City's cash and investments are subject to several types of risk, which are examined in more detail below.

#### **Custodial Credit Risk of Bank Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. The City does not have a policy for custodial credit risk of deposits. At year-end, the City had \$37,269,159 of bank deposits (certificates of deposit, checking, savings, and money market accounts) that were uninsured and uncollateralized. The City believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

#### **Custodial Credit Risk of Investments**

Custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City does not have a policy for custodial credit risk of investments. At year-end, the following investment securities were uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name:

Type of Investment	Carrying Value	How Held
Government-wide - U.S. government and agency securities Retiree Health Care Benefits Trust Fund - U.S.	\$ 11,721,070	Counterparty
government and agency securities	9,914,155	Counterparty

#### Note 2 - Deposits and Investments (continued)

#### **Interest Rate Risk**

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The City's investment policy does not restrict investment maturities, other than commercial paper which can be purchased with a maximum 270-day maturity. At yearend, the average maturities of investments are as follows:

Investment	Fair Value	Weighted Average Maturity
Government-wide: U.S. government and agency securities: Federal Farm Credit Bureau Fannie Mae	\$ 22,672,277 11,721,070	4.5 years 4.1 years
Federal Home Loan Banks Freddie Mac	27,882,188 2,002,400	6.8 years 4 years
Retiree Health Care Benefits Trust Fund: U.S. government and agency securities: T-Notes Federal Home Loan Mortgage Corporation Fannie Mae	\$ 1,512,788 658,177 641,371	4.6 years 6.2 years 1.5 years

#### **Credit Risk**

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The City's investment policy does not further limit its investment choices. As of year-end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

			Rating
<u>Investment</u>	Fair Value	Rating	Organization
Government-wide:			
U.S. government and agency securities	\$ 64,242,169	AA+	S&P
Bank investment pool:			
MBIA	534,000	AAA	S&P
Local government investment pool	10,740,478		Not rated
Retiree Health Care Benefits Trust Fund:			0.0
U.S. government and agency securities	2,812,339	AA+	S&P

#### Note 2 - Deposits and Investments (continued)

#### **Concentration of Credit Risk**

The City places no limit on the amount it may invest in any one issuer. The City has more than 5% of its investments in the following:

Government-wide – U.S. government agencies:	
Fannie Mae	16.19%
Federal Home Loan Bank	38.52%
Federal Farm Credit Bank Bureau	31.30%
Retiree Health Care Benefits Fund - T-Notes	6.50%

#### Note 3 - Interfund Receivables, Payables, and Transfers

The following is a summary of the interfund transfers for the year ended June 30, 2014:

Transfer of property taxes collected by the Police and Fire Fund	
to the General Fund, where police and fire salaries are reported	\$ 5,300,000
Transfer from Major Street Fund to Local Street Fund	320,000
Transfer from Municipal Street Fund to Local Street Fund	2,704,000
Transfer from Major Street to Street Improvement Fund	893,000
Transfer from Local Street to Street Improvement Fund	1,779,000
Transfer from Municipal Street Fund to Major Street Fund	79,730
Transfer from Municipal Street Fund to Street Improvement Fund	2,075,400
Transfer from Twelve Mile Road SAD D/S Fund to Municipal Street Fund	342,429
Transfer from General Fund to fund programs in the Parks, Recreation,	
and Cultural Services Fund	259,212
Transfer of contributions recorded in the Contributions and Donations	
Fund to fund the parks and recreation programs	5,690
Total interfund transfers	\$ 13,758,461

#### Note 4 - Restricted Assets and Reserves

#### **Governmental Activities**

The following is the detail of the governmental restricted assets at June 30, 2014:

Special Revenue Funds:	
Cash and investments restricted for special assessments	\$ 91,149
Cash and investments restricted for contributions and donations*	1,826,990
Special assessments receivable	3,475,849
Total Special Revenue Funds	\$ 5,393,988

\* Includes \$1,589,858 restricted for the Walker Library Fund and \$237,132 restricted for the Fuerst Estate Gift for older adult facilities.

#### Note 4 - Restricted Assets and Reserves (continued)

#### **Business-type Activities**

Specific assets of the business-type activities have been restricted by special assessment contracts with property owners for water and sewer system construction and related debt payments.

The following is the detail of the business-type activities restricted assets at June 30, 2014:

Special assessments receivable
Net position restricted in Water and Sewer Fund
\$ 1,136,154
\$ 1,136,154

#### Note 5 - Capital Assets

Capital asset activity of the City's governmental and business-type activities is as follows:

	Balance July 1, 2013	Increases	Decreases	Balance June 30, 2014
Governmental activities				
Capital assets not being depreciated:				
Land	\$ 27,157,126	\$ 104,411	\$ -	\$ 27,261,537
Construction in progress		2,398,737	-	2,398,737
Subtotal	27,157,126	2,503,148	-	29,660,274
Capital assets being depreciated:				
Roads	120,108,088	2,602,289	794,549	121,915,828
Non-motorized pathway				
Improvements	6,532,396	194,981	6,739	6,720,638
Bridges	2,145,421	-	-	2,145,421
Drains	18,245,354	61,994	929,663	17,377,685
Buildings and improvements	44,159,809	508,827	-	44,668,636
Machinery and equipment	12,393,656	1,495,375	378,186	13,510,845
Library books	3,625,707	356,328	253,304	3,728,731
Subtotal	207,210,431	5,219,794	2,362,441	210,067,784
Accumulated depreciation:				
Roads	60,145,479	4,863,900	794,549	64,214,830
Non-motorized pathway				
Improvements	2,382,353	267,025	6,739	2,642,639
Bridges	892,841	83,851	-	976,692
Drains	9,653,236	719,903	929,663	9,443,476
Buildings and improvements	14,417,390	1,129.760	-	15,547,150
Machinery and equipment	8,191,760	1,639,369	351,354	9,479,775
Library books	1,853,276	185,328	253,304	1,785,300
Subtotal	97,536,335	8,889,136	2,335,609	104,089,862
Net capital assets being depreciated	109,674,096	(3,669,342)	26,832	105,977,922
Net capital assets	\$ 136,831,222	\$(1,166,194)	\$ 26,832	\$ 135,638,196

Note 5 - Capital Assets (continued)

	Balance July 1, 2013	Increases	Decreases	Balance June 30, 2014
Business-type activities			200.0000	
Capital assets not being depreciated:				
Land	\$ 2,351,797	\$ 157,058	\$ -	\$ 2,508,855
Construction in progress	3,666,791	216,814	3,616,235	267,370
Subtotal	6,018,588	373,872	3,616,235	2,776,225
Capital assets being depreciated:				
Water and sewer distribution systems	173,169,355	5,281,880	-	178,451,235
Buildings and building improvements	23,447,348	11,900	-	23,459,248
Machinery and equipment	2,661,334	75,694	434,228	2,302,800
Subtotal	199,278,037	5,369,474	434,228	204,213,283
Accumulated depreciation:				
Water and sewer distribution systems	60,916,272	3,559,495	-	64,475,767
Buildings and building improvements	8,420,103	608,046	-	9,028,149
Machinery and equipment	1,707,156	198,337	434,228	1,471,265
Subtotal	71,043,531	4,365,878	434,228	74,975,181
Net capital assets being depreciated	128,234,506	1,003,596	-	129,238,102
Net capital assets	\$ 134,253,094	\$ 1,377,468	\$ 3,616,235	\$ 132,014,327

Depreciation expense was charged to programs of the primary government as follows for the year ended June 30, 2014:

Governmental activities:	
General government	\$ 263,824
Public safety	1,063,048
Public works	6,388,998
Community and economic development	43,490
Recreation and culture	 1,129,776
Total governmental activities	\$ 8,889,136
Business-type activities:	
Water and sewer	\$ 3,728,914
Ice arena	266,801
Senior housing	 370,163
Total business-type activities	\$ 4,365,878

#### Note 5 - Capital Assets (continued)

#### **Construction Commitments**

The City has active construction projects as of June 30, 2014. At year-end, the City's commitments with contractors are as follows:

	Spe	nt to Date	Remaining ommitment
			_
Street construction	\$	1,356,603	\$ 2,013,732
Sidewalks and pathways		299,243	432,753
Detention basins		5,025	8,275
Park improvements		1,986,057	370,558
Intersection and traffic signal		2,828	344,022
lce arena		-	177,827
Water and sewer		124,160	35,460
Total	\$	3,773,916	\$ 3,382,627

#### Note 6 - Deferred Inflows

Governmental funds report deferred inflows in connection with receivables for revenue that is not considered to be available to liquidate liabilities of the current period. Governmental funds also report deferred inflows in connection with resources that have been received but not yet earned. At the end of the current fiscal year, the various components of deferred inflows are as follows:

	Una	available	Un	earned	Total
Special assessments:					
Twelve Mile Road	\$	3,411,304	\$	-	\$ 3,411,304
West Lake Drive paving		64,545		-	64,545
Street lighting and other					
Assessments		51,505		-	51,505
Recreation fees and other		9,570		54,016	63,586
Total	\$	3,536,924	\$	54,016	\$ 3,590,940

#### Note 7 – Long-term Debt

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the City. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that benefit specific properties, and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the City is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a reassessment of the district) are received. Revenue bonds involve a pledge of specific income derived from the acquired or constructed assets to pay debt service.

## Note 7 - Long-term Debt (continued)

Long-term obligation activity can be summarized as follows:

	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities							
General Obligation Bonds: 2002 Street and Refunding Bonds: Amount of issue - \$24,720,000 Maturing through 2017	4.00% - 5.00%	\$ 595,000 - \$ 730,000	\$ 3,300,000	\$ -	\$ (595,000)	\$ 2,705,000	\$ 625,000
2008 Unlimited Tax Library Bonds: Amount of issue - \$16,000,000 Maturing through 2027	3.50% - 4.50%	\$ 250,000 - \$1,750,000	14,750,000	-	(500,000)	14,250,000	500,000
2010 Unlimited Tax Refunding Bonds: Amount of Issue - \$4,895,000 Maturing through 2015	3.00% - 5.00%	\$ 15,000 - \$1,075,000	3,005,000	-	(940,000)	2,065,000	990,000
Special Assessment Bonds: 2012 Special Assessment Limited Tax Bonds: Amount of issue - \$4,165,000 Maturing through 2018	3.00%	\$1,300,000 - \$1,415,000	4,165,000		(1,415,000)	2,750,000	1,390,000
Total governmental activities			\$25,220,000	\$ -	\$(3,450,000)	\$21,770,000	\$3,505,000
Business-type Activities	Interest Rate Ranges	Principal Maturity Ranges	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Special Assessment Bonds: 2003 Special Assessment Limited Tax Bonds: Amount of Issue - \$2,330,000 Maturing through 2017	3.50% - 4.00%	\$150,000 - \$175,000	\$ 805,000	\$ -	\$ (175,000)	\$ 630,000	\$ 175,000
Building Authority Bonds: 2004 Ice Arena Refunding Bonds: Amount of issue - \$7,630,000 Maturing through 2024	4.00% - 4.65%	\$380,000 - \$560,000	5,225,000	-	(380,000)	4,845,000	425,000
2005 Senior Housing Facility Bonds: Amount of issue - \$9,920,000 Maturing through 2025	3.75% - 5.00%	\$ 75,000 - \$1,100,000	9,420,000	-	(75,000)	9,345,000	80,000
2010 Senior Housing Refunding Bonds: Amount of Issue - \$2,970,000 Maturing through 2015	2.00% - 2.75%	\$ 480,000 - \$625,000	1,720,000		(615,000)	1,105,000	625,000
Total business-type activities			\$17,170,000	\$ -	\$ (1,245,000)	\$15,925,000	\$ 1,305,000

#### Note 7 - Long-term Debt (continued)

Annual debt service requirements to maturity for the above governmental bond and note obligations are as follows:

	Gove	ernmental Activ	vities	Bus	iness-type Activ	rities
	Principal	Interest	Total	Principal	Interest	Total
2015	\$ 3,505,000	\$ 832,544	\$ 4,337,544	\$ 1,305,000	\$ 651,534	\$ 1,956,534
2016	3,590,000	712,625	4,302,625	1,295,000	606,649	1,901,649
2017	1,445,000	620,319	2,065,319	1,390,000	553,221	1,943,221
2018	1,480,000	552,913	2,032,913	1,420,000	493,190	1,913,190
2019	750,000	503,750	1,253,750	1,325,000	436,046	1,761,046
2020-2024	5,000,000	1,918,438	6,918,438	7,035,000	1,307,468	8,342,468
2025-2028	6,000,000	564,688	6,564,688	2,155,000	93,633	2,248,633
Total	\$21,770,000	\$ 5,705,277	\$27,475,277	\$15,925,000	\$ 4,141,741	\$20,066,741

#### Bond Refunding - Subsequent Event Note

In October 2014, the City refunded the outstanding balance of the 2004 Building Authority Ice Arena Refunding Bonds totaling \$4,845,000. The 2014 Refunding Bonds are limited tax general obligation bonds in the amount of \$4,905,000.

#### Note 8 - Risk Management

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City has purchased commercial insurance for employee medical benefit claims, property and casualty claims and for vehicle and contractor equipment damanage. The City participates in the Michigan Municipal League (MML) risk pool for claims relating to workers' compensation. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

The City estimates the liability for general liability claims that have been incurred through the end of the fiscal year, including both those claims that have been reported as well as those that have not yet been reported. This includes estimated deductible payments related to the Municipal Insurance Alliance for claims subsequent to July 1, 2003.

#### Note 8 - Risk Management (continued)

Changes in the estimated liability for the past two fiscal years were as follows:

_	2014		2013
Estimated liability – beginning of year Estimated claims incurred, including changes	\$	371,694	\$ 246,842
in estimates		420,178	356,544
Claim payments		(625,963)	(231,692)
Estimated liability – end of year	\$	165,909	\$ 371,694

#### Note 9 - Construction Code Fees

The City oversees building construction, in accordance with the State's Construction Code Act, including inspection of building construction and renovation to ensure compliance with the building codes. The City charges fees for these services. Beginning January 1, 2000, the law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs. A summary of the current year activity and the cumulative shortfall generated since January 1, 2000 is as follows:

Cumulative shortfall at July 1, 2013		\$ (1,735,649)
Current year building permit revenue		1,698,238
Related expenses:		
Direct costs	\$ (1,543,768)	
Estimated indirect costs	(201,554)	
Total construction code expenses		(1,745,322)
Cumulative shortfall at June 30, 2014		\$ (1,782,733)

#### Note 10 - Defined Benefit Pension Plan

#### Plan Description

The City participates in the Municipal Employees' Retirement System of Michigan (MERS), an agent multiple-employer defined benefit pension plan that covers all eligible full-time employees of the City. The system provides retirement, disability, and death benefits to plan members and their beneficiaries. MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the system at 1134 Municipal Way, Lansing, Michigan 48917.

#### **Funding Policy**

The authority to contribute to and maintain the system for these employees was established by negotiation with the City's collective bargaining units, as well as administrative employees, and requires employee contributions of 2.43% to 9.24% from 100.00% of the covered or eligible employees.

#### Note 10 - Defined Benefit Pension Plan (continued)

#### **Annual Pension Cost**

For the year ended June 30, 2014, the City's annual pension cost of \$2,475,532 for the plan was equal to the City's required and actual contribution. The annual required contribution was determined as part of an actuarial valuation at December 31, 2013, using the entry age normal cost method. Significant actuarial assumptions used include (a) an 8% investment rate of return, (b) projected wage inflation assumption of 4.5%, and (c) an increase based on an age-related scale to reflect merit, longevity, and promotional pay increases. The actuarial value of assets was determined using techniques that smooth the effects of short-term volatility over a 10-year period. The unfunded actuarial liability is being amortized as a level percentage of payroll expense based on division over 17 – 27 years. The City has six divisions that are closed to new hires because new hires in the divisions are covered by the defined contribution plan (Note 11). Therefore, the amortization periods used for those divisions are closed, while the other divisions have open amortization periods.

#### Three-year Trend Information

-	Fiscal Year Ended June 30				
	2012	2013	2014		
Annual pension cost (APC) Percentage of APC contributed Net pension obligation	\$ 2,380,929 100% None	\$ 2,144,511 100% None	\$ 2,475,532 100% None		
	Actuarial	Valuation as of De	ecember 31		
	2011	2012	2013		
Actuarial value of assets Actuarial accrued liability (AAL)	\$ 52,224,449	\$ 54,675,949	\$ 57,148,575		
(entry age normal cost method)	75,776,713	79,305,462	84,025,899		
Unfunded AAL (UAAL)	23,552,264	24,629,513	26,877,324		
Funded ratio	69%	69%	68%		
Covered payroll	13,511,225	12,338,686	11,995,155		
UAAL as a percentage of covered payroll	174%	200%	224%		

#### Note 11 - Defined Contribution Plan Description

Effective May 1, 2006, December 1, 2006, July 1, 2007, June 1, 2009, September 1, 2011, and October 1, 2011, all new administrative, MAPE, library, full-time firefighter employees, dispatchers, and police clerks, respectively, will participate in the MERS Defined Contribution (DC) program. Administrative employees hired prior to May 1, 2006 had the irrevocable option to transfer from the Defined Benefit (DB) program to the DC program on December 1, 2006. MAPE employees hired prior to December 1, 2006 had an irrevocable option to transfer from the DB program to the DC program on June 1, 2007. The City and each member contribute a percentage of eligible earnings to an individual account established for each participant. The contributions are made as follows:

Note 11 - Defined Contribution Plan Description (continued)

	City	<b>Employee</b>
	Contribution	Contribution
Employee Group	Rate	Rate
Administrative/MAPE	8%	3%
Dispatch/Fire	10%	6%
Police Clerks	8%	6%
Library	6%	3%

All contributions are remitted to a third-party plan administrator. The DC plan maintains a schedule of vesting, with the participants becoming fully vested upon completion of seven years of continuous service. The contribution requirements of plan members are established and may be amended by the City Council in accordance with City policies, union contracts, and MERS plan provisions. There were 67 members participating in the DC plan as of June 30, 2014. During the year ended June 30, 2014, the City contributed \$295,763 to the DC plan.

#### Note 12 - Other Postemployment Benefits (OPEB)

#### **Plan Description**

The City provides healthcare benefits to most full-time employees upon retirement. Currently, 79 retirees are eligible and 62 are receiving benefits. The City includes pre-Medicare retirees and their spouses in its insured healthcare plan. The City purchases Medicare supplemental insurance for retirees eligible for Medicare. This healthcare benefit plan is closed to all administrative employees hired after May 1, 2006, MAPE employees hired after December 1, 2006, full-time firefighter employees hired after June 1, 2009, dispatchers hired after September 1, 2011, police clerks hired after October 1, 2011, and POLC employees hired after April 1, 2012. These employees are enrolled into an individual Retiree Health Care Savings Account.

The benefits are provided under collective bargaining agreements. The plan does not issue a separate stand-alone financial statement. Administrative costs are paid by the plan through employer contributions.

#### **Funding Policy**

The collective bargaining units require a contribution by the participant for 20% of annual premiums. Retiree healthcare costs are recognized when paid by the City. For the fiscal year ended June 30, 2014, the City made payments for postemployment health benefit premiums of approximately \$17,773 paid out of the General Fund for individuals that retired prior to June 30, 1994 and \$659,978 paid out of the Retiree Health Care Benefits Trust Fund for individuals retiring after June 30, 1994. The City also contributed another \$1,493,087 to the Retiree Health Care Benefits Trust Fund to pre-fund future retiree healthcare benefits. The Retiree Health Care Benefits Trust Fund has a net position of \$23,483,733 as of June 30, 2014 which is 106% of the July 1, 2013 actuarial accrued liability of \$23,188,007.

#### Note 12 - Other Postemployment Benefits (OPEB) (continued)

#### **Funding Progress**

For the year ended June 30, 2014, the City has estimated the cost of providing retiree healthcare benefits through an actuarial valuation as of July 1, 2011. The valuation computes an annual required contribution, which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal costs each year and amortize any unfunded actuarial liabilities over a period not to exceed 25 years. The following table shows the components of the City's OPEB cost for the year, the amount actually contributed to the plan, and changes in the plan's net OPEB obligation:

Annual required contribution (recommended)	\$ 1,393,087
Interest on net OPEB asset	(56,283)
Adjustment to annual required contribution	63,403
Annual OPEB cost (expense)	1,400,207
Contributions made	1,525,297
Increase in net OPEB asset	125,090
Net OPEB asset - beginning of year	703,537
Net OPEB asset - end of year *	\$ 828,627

<sup>\*</sup> Included in the net OPEB asset is \$790,943 related to governmental activities and \$37,684 related to business-type activities.

The annual OPEB costs, the percentage contributed to the plan, and the net OPEB asset for the current and prior two years were as follows:

	2012	2013	2014
Annual OPEB cost	\$ 1,501,001	\$ 1,403,357	\$ 1,400,207
Percentage contributed	106%	116%	108 %
Net OPEB asset	471,270	703,537	828,627

The funding progress of the plan as of the most recent valuation date is as follows:

Valuation as of July 1, 2011:	
Actuarial value of assets	\$ 19,292,291
Actuarial accrued liability (AAL)	23,188,007
Unfunded AAL (UAAL)	3,895,716
Funded ratio	83.2%

The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

#### Note 12 - Other Postemployment Benefits (OPEB) (continued)

#### **Actuarial Methods and Assumptions**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress above presents trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2013 actuarial valuation, the individual entry-age normal cost method was used. The actuarial assumptions included a 7.5% investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and an annual healthcare cost trend rate of 9.0% initially, reduced by decrements to an ultimate rate of 4.0% after 10 years. Both rates included a 4.5% inflation assumption. The actuarial value of assets is set equal to the reported market value of assets. The UAAL is being amortized as a level dollar amount over a period of 24 years.

#### Note 13 – Joint Venture

The City participates in the Southwest Oakland Cable Commission (Cable Commission) with the cities of Farmington and Farmington Hills. The City appoints two members to the governing board of the Cable Commission, which then approves the annual budget. The Cable Commission receives 5.0% of the total cable television charges from the cable television company as franchise fees and a 1.0% PEG fee. The Cable Commission retains 3.0% of these fees and submits the additional 3.0% to the City. Financial information of the Cable Commission as of June 30, 2014 can be obtained from the Cable Commission administrative offices at 24021 Research Drive, Farmington Hills, Michigan.

In addition, the City is a member of the Resource Recovery and Recycling Authority of Southwest Oakland County (Authority). The Authority is incorporated by the cities of Farmington, Farmington Hills, Novi, South Lyon, Southfield, Walled Lake, Wixom, and the Charter Township of South Lyon. The City appoints one member to the Authority's governing board, which then approves the annual budget. The Authority receives its operating revenue from member contributions and miscellaneous income. The financial

#### Note 13 - Joint Venture (continued)

information of the Authority as of June 30, 2014 can be obtained from the Authority's administrative offices at 20000 West 8 Mile Road, Southfield, Michigan.

For both joint ventures, the City is unaware of any circumstances that would cause an additional benefit or burden to the participating governments in the near future.

#### Note 14 - Upcoming Reporting Changes

In June 2012, the GASB issued Statement No. 68, Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

This Statement replaces the requirements of Statement No. 27, Accounting for Pensions by State and Local Governmental Employers, as well as the requirements of Statement No. 50, Pension Disclosures, as they relate to pensions that are provided through pension plans administered as trusts or equivalent arrangements (hereafter jointly referred to as trusts) that meet certain criteria. The requirements of Statements No. 27 and No. 50 remain applicable for pensions that are not covered by the scope of this Statement.

This Statement establishes standards for measuring and recognizing liabilities, deferred outflows of resources, and deferred inflows of resources, and expense/expenditures. For defined benefit pensions, this Statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service.

Note disclosure and required supplementary information requirements about pensions also are addressed. Distinctions are made regarding the particular requirements for employers based on the number of employers whose employees are provided with pensions through the pension plan and whether pension obligations and pension plan assets are shared.

This Statement requires the liability of employers and nonemployer contributing entities to employees for defined benefit pensions (net pension liability) to be measured as the portion of the present value of projected benefit payments to be provided through the pension plan to current active and inactive employees that is attributed to those employees' past periods of service (total pension liability), less the amount of the pension plan's fiduciary net position.

In financial statements prepared using the economic resources measurement focus and accrual basis of accounting, a single or agent employer that does not have a special funding situation is required to recognize a liability equal to the net pension liability. The net pension liability is required to be measured as of a date no earlier than the end of the

#### Note 14 - Upcoming Reporting Changes (continued)

employer's prior fiscal year (the measurement date), consistently applied from period to period.

The pension expense and deferred outflows of resources and deferred inflows of resources related to pensions that are required to be recognized by an employer primarily result from changes in the components of the net pension liability—that is, changes in the total pension liability and in the pension plan's fiduciary net position.

This Statement requires that most changes in the net pension liability be included in pension expense in the period of the change. For example, changes in the total pension liability resulting from current-period service cost, interest on the total pension liability, and changes of benefit terms are required to be included in pension expense immediately. Projected earnings on the pension plan's investments also are required to be included in the determination of pension expense immediately.

The effects of certain other changes in the net pension liability are required to be included in pension expense over the current and future periods. The effects on the total pension liability of (1) changes of economic and demographic assumptions or of other inputs and (2) differences between expected and actual experience are required to be included in pension expense in a systematic and rational manner over a closed period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active employees and inactive employees), beginning with the current period. The effect on the net pension liability of differences between the projected earnings on pension plan investments and actual experience with regard to those earnings is required to be included in pension expense in a systematic and rational manner over a closed period of five years, beginning with the current period. Changes in the net pension liability not included in pension expense are required to be reported as deferred outflows of resources or deferred inflows of resources related to pensions.

Employer contributions subsequent to the measurement date of the net pension liability are required to be reported as deferred outflows of resources.

In governmental fund financial statements, a net pension liability should be recognized to the extent the liability is normally expected to be liquidated with expendable available financial resources. Pension expenditures should be recognized equal to the total of (1) amounts paid by the employer to the pension plan and (2) the change between the beginning and ending balances of amounts normally expected to be liquidated with expendable available financial resources.

The Statement requires that notes to financial statements of single and agent employers include descriptive information, such as the types of benefits provided and the number and classes of employees covered by the benefit terms. Single and agent employers also should disclose the following information:

For the current year, sources of changes in the net pension liability

#### Note 14 - Upcoming Reporting Changes (continued)

- Significant assumptions and other inputs used to calculate the total pension liability, including those about inflation, salary changes, ad hoc postemployment benefit changes (including ad hoc COLAs), and inputs to the discount rate, as well as certain information about mortality assumptions and the dates of experience studies.
- The date of the actuarial valuation used to determine the total pension liability, information about changes of assumptions or other inputs and benefit terms, the basis for determining employer contributions to the pension plan, and information about the purchase of allocated insurance contracts, if any.

This Statement requires single and agent employers to present in required supplementary information the following information, determined as of the measurement date, for each of the 10 most recent fiscal years:

- Sources of changes in the net pension liability.
- The components of the net pension liability and related ratios, including the pension plan's fiduciary net position as a percentage of the total pension liability, and the net pension liability as a percentage of covered-employee payroll.

If the contributions of a single or agent employer are actuarially determined, the employer should present in required supplementary information a schedule covering each of the 10 most recent fiscal years that includes information about the actuarially determined contribution, contributions to the pension plan, and related ratios. If the contributions of a single or agent employer are not actuarially determined but are established in statute or by contract, the employer should present a schedule covering each of the 10 most recent fiscal years that includes information about the statutorily or contractually required contribution rates, contributions to the pension plan, and related ratios.

Significant methods and assumptions used in calculating the actuarially determined contributions, if applicable, should be presented as notes to required supplementary information. In addition, the employer should explain factors that significantly affect trends in the amounts reported in the schedules, such as changes of benefit terms, changes in the size or composition of the population covered by the benefit terms, or the use of different assumptions.

An employer whose employees are provided with defined contribution pensions is required to recognize pension expense for the amount of contributions to employees' accounts that are defined by the benefit terms as attributable to employees' services in the period, net of forfeited amounts that are removed from employees' accounts. A change in the pension liability is required to be recognized for the difference between amounts recognized in expense and amounts paid by the employer to a defined contribution pension plan. In governmental fund financial statements, pension expenditures should be recognized equal to the total of (1) amounts paid by the employer to a pension plan and (2) the change between the beginning and ending balances of amounts normally expected to be liquidated with expendable available financial resources. A pension liability should be recognized to the extent the liability is normally expected to be liquidated with expendable

#### Note 14 - Upcoming Reporting Changes (continued)

available financial resources. Notes to financial statements of an employer with a defined contribution plan should include descriptive information about the pension plan and benefit terms, contribution rates and how they are determined, and amounts attributed to employee service and forfeitures in the current period.

The City will implement Statement No. 68 beginning with the fiscal year ended June 30, 2015 and it is expected to have a material impact on the City.

In January 2013, the GASB issued Statement No. 69, *Government Combinations and Disposals of Government Operations*. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations. As used in this Statement, the term government combinations include a variety of transactions referred to as mergers, acquisitions, and transfers of operations.

The distinction between a government merger and a government acquisition is based upon whether an exchange of significant consideration is present within the combination transaction. Government mergers include combinations of legally separate entities without the exchange of significant consideration. This Statement requires the use of carrying values to measure the assets and liabilities in a government merger. Conversely, government acquisitions are transactions in which a government acquires another entity, or its operations, in exchange for significant consideration. This Statement requires measurements of assets acquired and liabilities assumed generally to be based upon their acquisition values. This Statement also provides guidance for transfers of operations that do not constitute entire legally separate entities and in which no significant consideration is exchanged. This Statement defines the term operations for purposes of determining the applicability of this Statement and requires the use of carrying values to measure the assets and liabilities in a transfer of operations.

A disposal of a government's operations results in the removal of specific activities of a government. This Statement provides accounting and financial reporting guidance for disposals of government operations that have been transferred or sold.

This Statement requires disclosures to be made about government combinations and disposals of government operations to enable financial statement users to evaluate the nature and financial effects of those transactions.

The City will implement Statement No. 69 beginning with the fiscal year ending June 30, 2015 and it is not expected to have a material impact on the City.

In April 2013, the GASB issued Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees. This Statement requires a government that extends a nonexchange financial guarantee to recognize a liability when qualitative factors and historical data, if any, indicate that it is more likely than not that the government will be required to make a payment on the guarantee. The amount of the liability to be recognized should be the discounted present value of the best estimate of the future outflows related to the guarantee expected to be incurred. When there is no best estimate but a range of the estimated future outflows can be established, the amount of the liability

#### Note 14 - Upcoming Reporting Changes (continued)

to be recognized should be the discounted present value of the minimum amount within the range.

This Statement requires a government that has issued an obligation guaranteed in a nonexchange transaction to recognize revenue to the extent of the reduction in its guaranteed liabilities. This Statement also requires a government that is required to repay a guarantor for making a payment on a guaranteed obligation or legally assuming the guaranteed obligation to continue to recognize a liability until legally released as an obligor. When a government is released as an obligor, the government should recognize revenue as a result of being relieved of the obligation. This Statement also provides additional guidance for intra-entity nonexchange financial guarantees involving blended component units.

This Statement specifies the information required to be disclosed by governments that extend nonexchange financial guarantees. In addition, this Statement requires new information to be disclosed by governments that receive nonexchange financial guarantees.

The City will implement Statement No. 70 beginning with the fiscal year ended June 30, 2015 and it is not expected to have a material impact on the City.

In November 2013, the GASB issued Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date – An Amendment of GASB Statement No. 68. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, Accounting and Financial Reporting for Pensions. The issue relates to amounts associated with contributions, if any, made by a state or local government employer or nonemployer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability.

Statement 68 requires a state or local government employer (or nonemployer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or nonemployer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources. In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or nonemployer contributing entity that arise from other types of events. At transition to Statement 68, if it is not practical for an employer or nonemployer contributing entity to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, paragraph 137 of Statement 68 required that beginning balances for deferred outflows of resources and deferred inflows of resources not be reported.

Consequently, if it is not practical to determine the amounts of all deferred outflows of resources and deferred inflows of resources related to pensions, contributions made after

#### Note 14 - Upcoming Reporting Changes (continued)

the measurement date of the beginning net pension liability could not have been reported as deferred outflows of resources at transition. This could have resulted in a significant understatement of an employer or nonemployer contributing entity's beginning net position and expense in the initial period of implementation.

This Statement amends paragraph 137 of Statement 68 to require that, at transition, a government recognize a beginning deferred outflow of resources for its pension contributions, if any, made subsequent to the measurement date of the beginning net pension liability. Statement 68, as amended, continues to require that beginning balances for other deferred outflows of resources and deferred inflows of resources related to pensions be reported at transition only if it is practical to determine all such amounts.

The provisions of this Statement are required to be applied simultaneously with the provisions of Statement 68.

The City will implement Statement No. 71 beginning with the fiscal year ending June 30, 2015 and it is expected to have a material impact on the City.

#### Note 15 - Restatement of Beginning Balances

During 2014, the City identified additional liabilities from water and sewer monitoring agreements which related to prior years. The result is the net position in the Water and Sewer Fund at June 30, 2013 was restated from \$171,111,427 to \$168,611,427 and a liability of \$2,500,000 was recorded. In addition, the City reclassified four Special Assessment Funds that were consolidated within the Municipal Street Fund into separate funds. The West Oak Street Lighting Fund, West Lake Drive Street Lighting Fund, Town Center Street Lighting Fund, and 12 Mile Road SAD Debt Fund were reclassified and had no effect on beginning fund balance. The Drain Perpetual Maintenance Fund was also reclassified from a special revenue fund to a permanent fund.



# City of Novi, Michigan Other Postemployment Benefits Schedule of Funding Progress and Employer Contributions Historical Trend Information - Unaudited

#### **Schedule of Funding Progress**

		Actuarial		
Actuarial		Accrued		
Valuation Date	Actuarial Value	Liability (AAL)	Unfunded AAL	
July 1,	of Assets	Entry Age	(UAAL)	Funded Ratio
2009	9,091,537	19,936,733	(10,845,196)	45.6%
2011	14,924,821	24,313,035	(9,388,214)	61.4%
2013	19,292,291	23,188,007	(3,895,716)	83.2%

#### **Schedule of Employer Contributions**

	Annual	
Year Ended	Required	Percent
June 30,	Contribution	Contributed
2012	1,498,004	106.6%
2013	1,399,119	116.9%
2014	1,393,087	108.9%

The information presented in the supplemental schedule was determined as part of the actuarial valuation at the dates indicated. Additional information as of the latest actuarial valuation (July 1, 2013) follows:

Actuarial cost method Individual entry-age normal cost

Amortization method Level dollar, closed

Remaining amortization period 24 years

market value

Actuarial assumptions:

Investment return 7.5%

Valuation health care cost trend rate 9.0% in 2014, grading to 4.0% in 10 years

# City of Novi, Michigan Budgetary Comparison Schedule (Non-GAAP Budgetary Basis) General Fund Year Ended June 30, 2014

	Original Budget	Amended Budget	Actual	Variance with Amended Budget Positive (Negative)
Revenue		buaget	Actual	(Hogalito)
Taxes: Current property taxes	\$ 14,853,900	\$ 14,864,088	\$ 14,881,067	\$ 16,979
Total taxes	14,853,900	14,864,088	14,881,067	16,979
Licenses, Permits, and Charges for Services	3,368,620	3,637,036	3,848,403	211,367
Federal Grants	56,340	61,340	60,832	(508)
State Sources: State-shared revenue Police training grant	4,188,918 25,000	4,178,000 25,000	4,170,809 13,611	(7,191) (11,389)
Total state sources	4,213,918	4,203,000	4,184,420	(18,580)
Fines and Forfeitures	486,000	490,000	512,437	22,437
Interest Income	204,000	204,000	393,215	189,215
Unrealized gain on investments	-	50,000	163,211	113,211
Other Revenue	734,270	606,450	642,940	36,490
Transfers In	5,961,639	5,300,000	5,300,000	
Total revenue	29,878,687	29,415,914	29,986,525	570,611
<u>Expenditures</u>				
City Council: Personal services Other services and charges	4,746 8,500	4,746 8,500	3,994 6,917	752 1,583
Total city council	13,246	13,246	10,911	2,335
City Manager: Personal services Supplies Other services and charges	422,170 425 44,925	394,366 1,075 25,884	381,991 898 16,996	12,375 177 8,888
Total city manager	467,520	421,325	399,885	21,440
Finance Department: Personal services Other services and charges Capital outlay	672,252 103,414 	535,381 145,654 19,541	503,705 125,910 19,541	31,676 19,744 
Total finance department	775,666	700,576	649,156	51,420

### City of Novi, Michigan Budgetary Comparison Schedule (Non-GAAP Budgetary Basis) General Fund (continued)

	Original Budget	F	Amended Budget	Actual	An Budg	ance with nended et Positive egative)
Expenditures (continued)	 <u> </u>		<u> </u>			<u> </u>
Information Technology: Personal services Supplies	\$ 592,641 28,670	\$	592,641 30,170	\$ 588,844 29,120	\$	3,797 1,050
Other services and charges Capital outlay	 115,502 169,552		107,802 169,552	81,690 164,524		26,112 5,028
Total information technology	906,365		900,165	864,178		35,987
Assessing:						
Personal services	466,549		455,057	447,699		7,358
Supplies	11,700		12,350	12,305		45
Other services and charges	 329,562		349,412	340,476		8,936
Total assessing	807,811		816,819	800,480		16,339
City Attorney - Other services and charges	382,000		382,000	375,926		6,074
City Clerk:						
Personal services	470,687		449,620	429,337		20,283
Supplies	16,000		20,000	21,600		(1,600)
Other services and charges	 66,190		66,190	40,200		25,990
Total city clerk	552,877		535,810	491,137		44,673
Treasury:						
Personal services	238,199		222,949	217,631		5,318
Supplies	25,500		25,500	23,597		1,903
Other services and charges	 54,027		53,707	44,748		8,959
Total treasury	317,726		302,156	285,976		16,180
Facility Operations:						
Personal services	286,896		301,896	302,424		(528)
Supplies	22,800		22,800	17,079		5,721
Other services and charges	430,150		454,427	430,307		24,120
Capital outlay	 268,732		538,836	170,102		368,734
Total facility operations	1,008,578		1,317,959	919,912		398,047
Human Resources:						
Personal services	374,519		374,119	367,793		6,326
Other services and charges	 67,000		93,150	55,659		37,491
Total human resources	441,519		467,269	423,452		43,817

#### City of Novi, Michigan Budgetary Comparison Schedule (Non-GAAP Budgetary Basis) General Fund (continued)

		Original Budget		mended Budget	Actual	Am Budge	ince with ended et Positive gative)
Expenditures (continued)							
Neighborhood and Business Relations Group: Personal services Supplies Other services and charges Capital outlay	\$	439,247 10,700 500,619	\$	411,347 10,500 486,469 6,290	\$ 396,165 9,175 434,806 6,286	\$	15,182 1,325 51,663 4
Total neighborhood and business relations group		950,566		914,606	846,432		68,174
General Administration: Personal services Supplies Other services and charges Capital outlay		1,353,000 57,500 451,500 10,000		887,813 54,000 612,650 151,765	820,383 40,213 595,874 136,510		67,430 13,787 16,776 15,255
Total general administration		1,872,000		1,706,228	1,592,980		113,248
Public Safety - Police Department: Personal services Supplies Other services and charges Capital outlay		0,522,714 298,150 1,008,580 64,430	1	10,332,250 333,658 1,095,204 102,830	10,235,191 321,444 1,010,823 97,615		97,059 12,214 84,381 5,215
Total public safety - police department	1	1,893,874	1	11,863,942	11,665,073		198,869
Public Safety - Fire Department: Personal services Supplies Other services and charges Capital outlay  Total public safety - fire department		4,043,274 133,620 534,901 95,675 4,807,470		3,961,624 133,620 582,714 637,396 5,315,354	3,847,427 121,974 530,838 609,956 5,110,195		114,197 11,646 51,876 27,440 205,159
Community Development - Building Division: Personal services Supplies Other services and charges Capital outlay  Total community development - building division		1,329,868 39,000 100,051 51,000		1,386,968 33,700 103,951 51,000 1,575,619	1,381,995 26,673 99,506 45,993		4,973 7,027 4,445 5,007
Community Development - Planning Division: Personal services Supplies Other services and charges  Total community development - planning division		477,326 9,100 112,532 598,958		485,326 9,100 145,527 639,953	472,715 4,937 109,296 586,948		12,611 4,163 36,231 53,005

### City of Novi, Michigan Budgetary Comparison Schedule (Non-GAAP Budgetary Basis) General Fund (continued)

	Original Budget	Amended Budget	Actual	Variance with Amended Budget Positive (Negative)
Expenditures (continued)			710,00	( 23 2 2)
Department of Public Services:				
Personal services Supplies	\$ 3,301,513 114,900	\$ 3,316,594 132,572	\$ 3,264,872 120,045	12,527
Other services and charges Capital outlay	926,699 189,000	1,280,916 642,981	1,206,802 532,004	74,114 110,977
Allocated to other operations	(2,219,520)	(2,654,188)	(2,651,671)	(2,517)
Total department of public services	2,312,592	2,718,875	2,472,052	246,823
Transfers Out	250,000	259,212	259,212	<u>-</u>
Total expenditures	29,878,687	30,851,114	29,308,072	1,543,042
Net Change in Fund Balance	-	(1,435,200)	678,453	2,113,653
Fund Balance - Beginning of year	8,811,564	8,811,564	8,811,564	<u>-</u>
Fund Balance - End of year	\$ 8,811,564	\$ 7,376,364	\$ 9,490,017	\$ 2,113,653

#### City of Novi, Michigan Note to Required Supplementary Information Year Ended June 30, 2014

#### Note - Basis of Budgeting

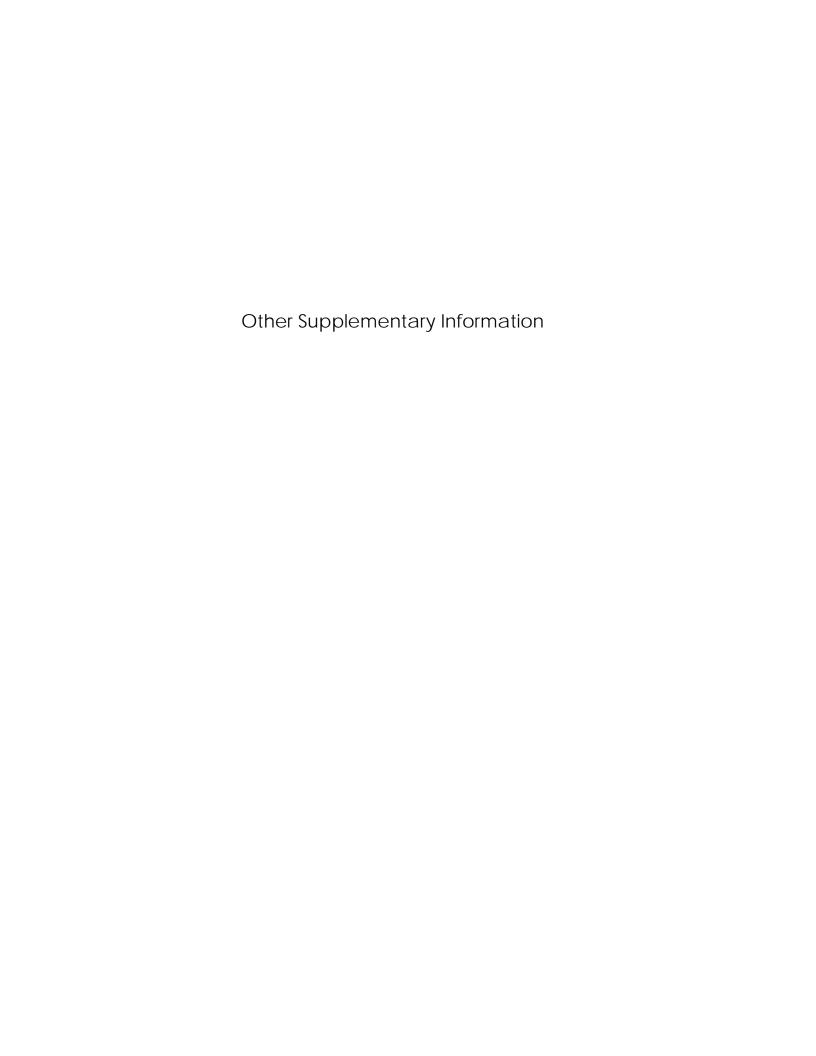
The City adopts a formal budget for the General Fund and all Special Revenue Funds. All department heads submit spending requests to the City Manager so that a budget may be prepared. Before the third Monday in April, the proposed budget is submitted to the City Council for review. Public hearings are held and a final budget is adopted no later than the third Monday in May. Adoption of the budget requires approval of five votes of the seven-member City Council. The City Council must approve any budget amendments.

During the current year, the budget was amended in a legally permissible manner. A comparison of the budget with statements of actual revenues and expenditures, including budget variances, for the General Fund is presented as required supplementary information. A comparison of the budget with statements of actual revenues and expenditures, including budget variances, for the nonmajor funds is presented as other supplementary information.

The budget is adopted by category within activity (i.e., personal services, supplies, other services and charges, and capital outlay within each department). Although spending estimates are produced for each line item, budgetary control is exercised at this category level. Expenditures at this level must be approved by the City Council. Expenditures at this level in excess of budget appropriation are a violation of Michigan law.

The budget has been prepared in accordance with accounting principles generally accepted in the United States of America, except that transfers have been included in the "revenue" and "expenditure" categories, rather than as "other financing sources (uses)."

Excess of Expenditures Over Appropriations in Budgeted Funds – The City's total actual expenditures for the General Fund were less than total budgeted expenditures by approximately 5%. During the year, the City incurred expenditures that were in excess of the amounts budgeted. The unfavorable variances were caused by unanticipated expenditures that became necessary during the year. There were no significant budget overruns in the current year requiring disclosure.



#### City of Novi, Michigan Combining Balance Sheet Nonmajor Governmental Funds June 30, 2014

Paris							Special Re	eve	nue Funds				
Cash and cash equivalents		М	-	Lo						Ī	ree Fund		creation, and tural Services
Investments	Assets												
Chie	Investments Accounts receivable:	\$	-	\$	-	\$		\$	2,829,534	\$		\$	500,530
Liabilities   Deferred Inflows and Resources, and Fund Balances   Fund Balan	Other Special assessment receivable restricted										2,817 - -		
Fund Balances	Total assets	\$	1,165,822	\$	1,187,047	\$	4,594,481	\$	2,835,291	\$	1,791,360	\$	1,466,787
Accounts payable   \$ 569,320   \$ 272,677   \$ 356,797   \$ 673   \$ 44,266   \$ 430,689   Accrued and other liabilities   \$ 69,320   \$ 272,677   \$ 225,530   80,340   169,034   81,463   168,163   169,034   169,034   81,463   169,034   169,034   169,034   81,463   169,034   169,0													
Accrued and other liabilities   -		¢	E/0.220	ď	272 / 77	ď	257.707	¢	/72	ď	44.244	¢	420 / 00
Deferred Inflows of Resources           Special assessments         83,045         6         42,575           Grant and program revenue         6         83,045         6         42,575           Total deferred inflows of resources         83,045         6         42,575           Fund Balances           Restricted:         83,045         83,045         6         42,575           Contributions of resources           Restricted:         83,045         83,045         6         42,575           Contributions and donations           Restricted:         83,045         83,045         82,575           Contributions and donations           Restricted:         83,045         83,045         82,575           Contributions and donations         914,370         3,929,109         20 <td< td=""><td>Accrued and other liabilities</td><td><u> </u></td><td>569,320</td><td>Ф</td><td>-</td><td>Þ</td><td>225,530</td><td>Þ</td><td>80,340</td><td>Ф</td><td>169,034</td><td>Þ</td><td>81,463</td></td<>	Accrued and other liabilities	<u> </u>	569,320	Ф	-	Þ	225,530	Þ	80,340	Ф	169,034	Þ	81,463
Special assessments Grant and program revenue Grant and program revenue Total deferred inflows of resources         1         83,045         0         0         42,575           Frund Balances           Restricted:           Contributions and donations         8         914,370         3,929,109         0 </td <td>Total liabilities</td> <td></td> <td>569,320</td> <td></td> <td>272,677</td> <td></td> <td>582,327</td> <td></td> <td>81,013</td> <td></td> <td>213,300</td> <td></td> <td>528,968</td>	Total liabilities		569,320		272,677		582,327		81,013		213,300		528,968
Grant and program revenue         -         -         42,575           Total deferred inflows of resources         -         83,045         -         42,575           Fund Balances           Restricted:         -         <													
Fund Balances         Restricted:         Contributions and donations         - <th< td=""><td>•</td><td></td><td>-</td><td></td><td>-</td><td></td><td>83,045</td><td></td><td>-</td><td></td><td>-</td><td></td><td>40.575</td></th<>	•		-		-		83,045		-		-		40.575
Restricted:         Contributions and donations         -	. •	-	-		-		83,045		-		-		42,575
Contributions and donations         -<	Fund Balances												
Road construction and maintenance         596,502         914,370         3,929,109         -	Restricted:												
Cash and investments restricted for special assessments         assessments       - <td< td=""><td></td><td></td><td>=</td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td></td<>			=		-		-		-		-		-
Storm water systems         -	Cash and investments restricted for special		596,502		914,370		3,929,109		-		-		-
Debt service         - <t< td=""><td></td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td><td></td><td>-</td></t<>			-		-		-		-		-		-
Parks, recreation and cultural services         -         -         -         -         895,244           Library         -         <	· ·		=		=		=		-		-		-
Library         - </td <td></td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>- 005 244</td>			-		-		-		-		-		- 005 244
Tree replacement and maintenance         -         -         -         1,578,060         -           Law enforcement programs         - <td></td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>895,244</td>			-		-		-		-		-		895,244
Law enforcement programs       - </td <td></td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>-</td> <td></td> <td>1 579 060</td> <td></td> <td>-</td>			-		-		-		-		1 579 060		-
Police and fire operations         -         -         2,754,278         -         -           Street improvement         -         <	·		_		_		_		_		1,570,000		_
Street improvement         -	. •		_		_		_		2 754 278		_		_
Infrastructure improvements         -<	•		-		-		-		-,		-		-
Total liabilities, deffered inflows and resources, and	•		-		-		-		-		-		-
	Total fund balances		596,502		914,370		3,929,109		2,754,278		1,578,060		895,244
		\$	1,165,822	\$	1,187,047	\$	4,594,481	\$	2,835,291	\$	1,791,360	\$	1,466,787

#### City of Novi, Michigan Combining Balance Sheet Nonmajor Governmental Funds (continued)

F	Drain Revenue Fund	ntributions and onations Fund	F	orfeiture Fund	Lil	orary Fund	Wa	ilker Library Fund	lest Oak et Lighting Fund	West Lake Drive Stree Lighting Fund	t Town	Center Street Lighting Func
\$	1,535,436 3,798,977	\$ -	\$	624,129 -	\$	276,350 1,723,721	\$	-	\$ -	\$	- \$	-
	8,609	-		-		2,447		- 2,251	-		-	-
	-	237,132		-		-		- 1,589,858	60,796	2,58	- 5	- 27,768
\$	5,343,022	\$ 237,132	\$	624,129	\$	2,002,518	\$	1,592,109	\$ 60,796	\$ 2,58	5 \$	27,768
\$	24,684 13,072	\$ - - -	\$	187,817 - -	\$	57,147 99,395 -	\$	1,348 - -	\$ 668	\$ 26	6 \$ - -	185 - -
	37,756	-		187,817		156,542		1,348	668	26	6	185
	-	-		-		-		-	-		-	-
	=	=		-		-		-	-		-	-
	-	237,132		-		-		1,590,761	-		-	-
	5,305,266	-		-		-		-	60,128	2,31	9	27,583 -
	-	-		-		-		-	-		-	-
	-	-		-		1,845,976		-	-		=	-
	-	-		436,312		-		-	-		- -	-
	-	-		-		-		-	-		-	-
	-	-		-		-		-	-		- -	-
	5,305,266	237,132		436,312		1,845,976		1,590,761	60,128	2,31	9	27,583
\$	5,343,022	\$ 237,132	\$	624,129	\$	2,002,518	\$	1,592,109	\$ 60,796	\$ 2,58	5 \$	27,768

#### City of Novi, Michigan Combining Balance Sheet Nonmajor Governmental Funds (continued)

			Debt Serv	rice F	unds
	Street and nding Debt Fund	Con	8 Library estruction bt Fund		2010 Efunding Ebt Fund
Assets					
Cash and cash equivalents Investments Accounts receivable: Other governmental units Other Special assessments receivable restricted Restricted assets	\$ 141,586 - - - - -	\$	77,982 - - - - -	\$	46,930 - - - - -
Total assets	\$ 141,586	\$	77,982	\$	46,930
Liabilities, Deferred Inflows and Resources, and Fund Balances					
Liabilities Accounts payable Accrued and other liabilities Unearned revenue	\$ - 14,175 -	\$	93 19,635 -	\$	96 20,248 -
Total liabilities	14,175		19,728		20,344
Deferred inflows of resources Special assessments Grant and program revenue Total deferred inflows of resources	 - -		- - -		- - -
Fund Balances					
Restricted: Contributions and donations Road construction and maintenance Cash and investments restricted for special assessments	-		-		-
Storm water systems	-		-		-
Debt service	127,411		58,254		26,586
Parks, recreation, and cultural services Library	-		-		-
Tree replacement and maintenance	-		-		-
Law enforcement programs  Police and fire operations	-		-		-
Street improvement	-		-		-
Infrastructure improvements	 				<u> </u>
Total fund balances	 127,411		58,254		26,586
Total liabilities, deferred inflows of resources and fund balances	\$ 141,586	\$	77,982	\$	46,930

#### City of Novi, Michigan Combining Balance Sheet Nonmajor Governmental Funds (continued)

Capital P	roject	Funds		Permanent Fund							
Special Street Assessment Improvement Revolving Fund Fund		M	Drain Perpetual Maintenance Fund	Total Nonmajor Governmental Funds							
\$ 2,200,787 1,579,360	\$	4,747,892 -	\$	408,346 5,898,905	\$	13,967,792 21,377,984					
3,214		-		16,732 - -		616,502 107,619 64,545 1,918,139					
\$ 3,783,361	\$	4,747,892	\$	6,323,983	\$	38,052,581					
\$ -	\$	-	\$	-	\$	1,946,726 722,892					
 -		-		-		16,816					
-		-		-		2,686,434					
 -		-		-		83,045 42,575					
-		-		-		125,620					
-		-		-		1,827,893 5,439,981					
-		-		- 6,323,983 - - - -		90,030 11,629,249 212,251 895,244 1,845,976 1,578,060 436,312					
- - 3,783,361		- 4,747,892		-		2,754,278 4,747,892 3,783,361					
 3,783,361		4,747,892		6,323,983		35,240,527					
\$ 3,783,361	\$	4,747,892	\$	6,323,983	\$	38,052,581					

#### City of Novi, Michigan

#### Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds June 30, 2014

		Special Revenue Funds						
	Major Street Fund	Local Street Fund	Municipal Street Fund	Police and Fire Fund	Tree Fund	Parks, Recreation, and Cultural Services Fund		
Revenue	\$ -	¢	¢ 4202.742	¢ 4211.0E2	¢.	\$ 1.137.385		
Taxes	\$ -	\$ -	\$ 4,293,742	\$ 4,211,853	\$ -			
Federal grants	2.725.042	- 0/0.005	-	-	-	87,923		
State sources	2,725,842	968,895	12,000	-	-	204,949		
Special assessments collected Fines and forfeitures	-	-	12,909	-	-	-		
Interest income	4,208	5,329	45,125	70,057	27,016	6,344		
Unrealized gain (loss) on investments	4,200 75	75	45,125	60,900	16,683			
Recreational programs	75	7.5	_	00,700	10,003	1,360,141		
Gifts and donations			_			20,000		
Other revenue	618	14,935	397,497	=	200,207			
Total revenue	2,730,743	989,234	4,749,273	4,342,810	243,906	2,840,299		
Expenditures								
General administration	510	510	1.720	-	-	-		
Construction	987,767	1,748,294	855,887	-	-	-		
Street maintenance	1,701,769	1,449,656	465,369	=	=	=		
Drain maintenance	-	-	· -	=	=	=		
Recreational programs	-	-	-	-	-	2,344,276		
Library programs	-	-	-	-	-	-		
Public safety - police department	-	-	-	-	-	-		
Department of public service	-	-	-	-	-	-		
Capital outlay	=	=	-	=	151,807	1,148,879		
Debt service:								
Principal	-	-	-	-	-	-		
Interest and other		-	-	-	-	<u> </u>		
Total expenditures	2,690,046	3,198,460	1,322,976	-	151,807	3,493,155		
Excess of Revenue Over (Under) Expenditures	40,697	(2,209,226)	3,426,297	4,342,810	92,099	(652,856)		
Other Financing Sources (Uses) Transfers in	79,730	3,024,000	342,429		-	264,902		
Transfers out	(1,213,000)	(1,779,000)	(4,859,130)	(5,300,000)	-	-		
Total other financing sources (uses)	(1,133,270)	1,245,000	(4,516,701)	(5,300,000)	-	264,902		
Net Change in Fund Balances	(1,092,573)	(964,226)	(1,090,404)	(957,190)	92,099	(387,954)		
Fund Balances as restated - Beginning of year	1,689,075	1,878,596	5,019,513	3,711,468	1,485,961	1,283,198		
Fund Balances - End of year	\$ 596,502	\$ 914,370	\$ 3,929,109	\$ 2,754,278	\$ 1,578,060	\$ 895,244		

#### City of Novi, Michigan

#### Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds (continued)

Special	Revenue	Funds
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n Revenue Fund	Contributions and Donations Fund	Forfeiture Fund	Library Fund	Wa	alker Library Fund	West Oak Street Lighting Fund	West Lake Drive Street Lighting Fund	Town Center Street Street Lighting Fund
\$ 315,772	\$ -	\$ -	\$ 2,276,337	7 \$	-	\$ -	\$ -	\$ -
-	-	-	30,103	-	-	-	-	-
-	-	-		-	-	-	3,300	15,000
- 77 700	1 210	394,040	148,183		- 22.050	-	-	-
77,798 75,137	1,218 (443)	1,804 212	42,598 17,240		33,850 17,261	87	5	57
-	(445)	-	17,240	-	17,201	-	-	-
-	3,831	-	5,044		13,531	-	-	-
 9,700	-	-	64,716	<u> </u>	-	-	-	6,900
478,407	4,606	396,056	2,584,221		64,642	87	3,305	21,957
60,083	-	-		-	-	-	-	-
	-	-		-	-	-	-	-
426,799	-	-		-	=	-	-	-
-	1,037	-		-	-	-	-	-
-	1,218	80,684	2,817,622	2	26,169	=	=	-
-	1,210			-	-	9,895	2,914	475,709
-	-	220,464	33,915	5	-	-	-	-
-	-	-		-	-	-	-	-
 -	-	=		-	-	-	=	-
 486,882	2,255	301,148	2,851,537	7	26,169	9,895	2,914	475,709
(8,475)	2,351	94,908	(267,316	b)	38,473	(9,808)	391	(453,752)
-	-	-		-	-	-	-	-
 =	(5,690)	-		-	-	-	-	-
-	(5,690)	-		-	-	-	-	-
(8,475)	(3,339)	94,908	(267,316	b)	38,473	(9,808)	391	(453,752)
 5,313,741	240,471	341,404	2,113,292	2	1,552,288	69,936	1,928	481,335
\$ 5,305,266	\$ 237,132	\$ 436,312	\$ 1,845,976	5 \$	1,590,761	\$ 60,128	\$ 2,319	\$ 27,583

#### City of Novi, Michigan

### Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds (continued)

				Debt Servi	ce F	unds
	Re	002 Street and efunding ebt Fund	С	008 Library onstruction Debt Fund		2010 efunding Jebt Fund
Revenue	ф	700 140	Ф	1 124 0/5	ф	1 000 007
Taxes Federal grants	\$	780,143	\$	1,134,065	\$	1,029,037
State sources		-		-		-
Fines and forfeitures				_		_
Interest income		247		301		75
Unrealized gain (loss) on investments				-		-
Recreational programs		-		-		-
Gifts and donations		-		-		-
Special assessment collected		-		-		-
Other revenue		-		-		
Total revenue		780,390		1,134,366		1,029,112
Expenditures						
General administration		-		-		-
Construction		-		-		-
Street maintenance		-		-		-
Drain maintenance		-		-		-
Recreational programs		-		-		-
Library programs		-		-		-
Public safety - police department		-		-		-
Department of public services		-		-		-
Capital outlay		-		-		-
Debt service:		FOF 000		F00 000		0.40,000
Principal		595,000		500,000		940,000
Interest and other		154,548		624,360		78,048
Total expenditures		749,548		1,124,360		1,018,048
Excess of Revenue Over (Under) Expenditures		30,842		10,006		11,064
Other Financing Sources (Uses) Transfers in Transfers out		-		-		- -
Total other financing sources (uses)		-		-		
Net Change in Fund Balances		30,842		10,006		11,064
Fund Balances as restated - Beginning of year		96,569		48,248		15,522
Fund Balances - End of year	\$	127,411	\$	58,254	\$	26,586

#### City of Novi, Michigan Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds (continued)

	Capital Proj	ects Funds	Permanent Fund	
	Special Assessment Revolving Fund	Street Improvement Fund	Drain Perpetual Maintenance Fund	Total Nonmajor Governmental Funds
\$	_	\$ -	\$ -	\$ 15,178,334
Ψ	_	Ψ _	Ψ _	87,923
		_		3,929,789
		_		542,223
	40,102	492	75,104	431,817
	22,290	472	79,294	289,254
	22,270	_	17,274	1,360,141
	-	-	-	42,406
	-	-	-	31,209
	-	-	-	717,600
				717,000
	62,392	492	154,398	22,610,696
	360	_	_	3,100
	-	_	_	3,652,031
	_	_	_	3,616,794
	_	_	_	426,799
	_	_	_	2,345,313
		_		2,843,791
		_		81,902
			_	488,518
	-	-	-	1,555,065
	-	_	-	2,035,000
	-	-	-	856,956
	360	-	-	17,905,269
	62,032	492	154,398	4,705,427
	-	4,747,400	-	8,458,461
	-	-	-	(13,156,820)
	-	4,747,400	-	(4,698,359)
	62,032	4,747,892	154,398	7,068
	3,721,329	-	6,169,585	35,233,459
\$	3,783,361	\$ 4,747,892	\$ 6,323,983	\$ 35,240,527

#### City of Novi, Michigan Budgetary Comparison Schedule Nonmajor Governmental Funds Year Ended June 30, 2014

#### Special Revenue - Major Street Fund

	Original Budget	Amended Budget	Actual	Variand Amended Positive (N	d Budget
Revenue					
State sources	\$ 2,454,400	\$ 2,681,686	\$ 2,725,842	\$	44,156
Interest income	1,500	2,000	4,208		2,208
Unrealized gain on investments	-	2,000	75		(1,925)
Other revenue	-	1,000	618		(382)
Tranfers in	 730,990	79,730	79,730		
Total revenue	3,186,890	2,766,416	2,810,473		44,057
Expenditures					
General administration	510	510	510		-
Construction	1,345,930	1,032,814	987,767		45,047
Routine and capital preventive					
maintenance	825,000	955,729	911,168		44,561
Traffic services	270,000	299,593	257,090		42,503
Winter maintenance	270,000	533,494	533,511		(17)
Transfers out	 475,450	1,213,000	1,213,000		-
Total expenditures	 3,186,890	4,035,140	3,903,046		132,094
Net Change in Fund Balance	-	(1,268,724)	(1,092,573)		176,151
Fund Balance - Beginning of year	 1,689,075	1,689,075	1,689,075		
Fund Balance - End of year	\$ 1,689,075	\$ 420,351	\$ 596,502	\$	176,151

#### Special Revenue - Local Street Fund

	Original Budget	Amended Budget	Actual	Variance Amended Positive (Ne	Budget
Revenue					
State sources	\$ 873,000	\$ 964,059	\$ 968,895	\$	4,836
Interest income	800	2,000	5,329		3,329
Unrealized gain on investments	-	1,000	75		(925)
Other revenue	-	14,500	14,935		435
Transfers in	 2,994,450	3,024,000	3,024,000		-
Total revenue	3,868,250	4,005,559	4,013,234		7,675
Expenditures					
General administration	510	510	510		-
Construction	2,712,320	1,861,894	1,748,294	1	13,600
Routine and capital preventive					
maintenance	905,000	1,210,309	957,242	2	253,067
Traffic services	164,500	115,667	108,964		6,703
Winter maintenance	257,250	382,250	383,450		(1,200)
Transfers out	 -	1,779,000	1,779,000		
Total expenditures	 4,039,580	5,349,630	4,977,460	3	372,170
Net Change in Fund Balance	(171,330)	(1,344,071)	(964,226)	3	379,845
Fund Balance - Beginning of year	 1,878,596	1,878,596	1,878,596		-
Fund Balance - End of year	\$ 1,707,266	\$ 534,525	\$ 914,370	\$ 3	379,845

#### Special Revenue - Municipal Street Fund

					Varianc	e with
	Original	1	Amended		Amended	
	Budget		Budget	Actual	Positive (N	egative)
Revenue						
Property taxes	\$ 4,380,000	\$	4,266,358	\$ 4,293,742	\$	27,384
Interest income	14,850		16,850	45,125		28,275
Unrealized gain on investments	-		2,000	-		(2,000)
Special assessments levied	14,140		14,140	12,909		(1,231)
Other revenue	223,390		388,719	397,497		8,778
Transfer in	 337,517		-	342,429		342,429
Total revenue	4,969,897		4,688,067	5,091,702		403,635
Expenditures						
General administration	1,720		1,720	1,720		-
Construction	1,424,143		969,872	855,887		113,985
Street maintenance	350,000		536,026	465,369		70,657
Transfers out	2,519,000		4,859,130	4,859,130		-
Total exependitures	4,294,863		6,366,748	6,182,106		184,642
Net Change in Fund Balance	675,034		(1,678,681)	(1,090,404)		588,277
Fund Balance as restated - Beginning of year	5,019,513		5,019,513	5,019,513		-
Fund Balance - End of year	\$ 5,694,547	\$	3,340,832	\$ 3,929,109	\$	588,277

#### Special Revenue - Police and Fire Fund

	Original Budget	,	Amended Budget	Actual	Am	ariance with ended Budget tive (Negative)
Revenue						
Property taxes	\$ 4,170,000	\$	4,209,189	\$ 4,211,853	\$	2,664
Interest income	23,000		33,000	70,057		37,057
Unrealized gain on investments	 -		30,000	60,900		30,900
Total revenue	4,193,000		4,272,189	4,342,810		70,621
Expenditures - Transfers out	 5,300,000		5,300,000	5,300,000		
Net Change in Fund Balance	(1,107,000)		(1,027,811)	(957,190)		70,621
Fund Balance - Beginning of year	3,711,468		3,711,468	3,711,468		-
Fund Balance - End of year	\$ 2,604,468	\$	2,683,657	\$ 2,754,278	\$	70,621

#### Special Revenue - Tree Fund

	Original Budget	,	Amended Budget	Actual	Amende	ice with d Budget Negative)
Revenue						
Interest income	\$ 10,650	\$	15,650	\$ 27,016	\$	11,366
Unrealized gain on investments	-		4,915	16,683		11,768
Tree fund	75,000		125,000	182,157		57,157
Tree fund maintenance	2,000		22,000	18,050		(3,950)
Total revenue	87,650		167,565	243,906		76,341
Expenditures - Tree plantings						
and maintenance	 87,650		167,565	151,807		15,758
Net Change in Fund Balance	-		-	92,099		92,099
Fund Balance - Beginning of year	1,485,961		1,485,961	1,485,961		-
Fund Balance - End of year	\$ 1,485,961	\$	1,485,961	\$ 1,578,060	\$	92,099

#### Special Revenue - Parks, Recreation, and Cultural Services Fund

	Original Budget	Amended Budget	Actual	Amend	nce with ed Budget (Negative)
Revenue					
Taxes	\$ 1,126,000	\$ 1,135,400	\$ 1,137,385	\$	1,985
Federal grants	85,920	85,920	87,923		2,003
State sources	-	204,948	204,949		1
Interest income	5,000	5,000	6,344		1,344
Unrealized gain on investments	-	=	530		530
Program revenue	1,010,860	1,112,326	1,156,064		43,738
Older adults program revenue	202,284	206,284	204,077		(2,207)
Gifts and donations	-	-	20,000		20,000
Other revenue	5,000	8,350	23,027		14,677
Transfers in	 250,000	262,212	264,902		2,690
Total revenue	2,685,064	3,020,440	3,105,201		84,761
Expenditures					
Personal services	857,717	909,113	868,673		40,440
Supplies	46,480	46,480	26,530		19,950
Other services and charges	1,495,096	1,429,105	1,449,073		(19,968)
Capital outlay	 393,005	1,457,303	1,148,879		308,424
Total expenditures	2,792,298	3,842,001	3,493,155		348,846
Net Change in Fund Balance	(107,234)	(821,561)	(387,954)		433,607
Fund Balance - Beginning of year	 1,283,198	1,283,198	1,283,198		
Fund Balance - End of year	\$ 1,175,964	\$ 461,637	\$ 895,244	\$	433,607

#### Special Revenue - Drain Revenue Fund

	Original Budget	,	Amended Budget	Actual	Amende	nce with ed Budget (Negative)
Revenue						
Taxes	\$ 309,000	\$	313,968	\$ 315,772	\$	1,804
Interest income	30,000		30,000	77,798		47,798
Unrealized gain on investments	-		20,000	75,137		55,137
Other revenue	 10,000		10,000	9,700		(300)
Total revenue	 349,000		373,968	478,407		104,439
Expenditures						
Construction	36,700		318,147	60,083		258,064
Drain maintenance	687,700		990,714	426,799		563,915
Total expenditures	724,400		1,308,861	486,882		821,979
Net Change in Fund Balance	(375,400)		(934,893)	(8,475)		(926,418)
Fund Balance - Beginning of year	5,313,741		5,313,741	5,313,741		-
Fund Balance - End of year	\$ 4,938,341	\$	4,378,848	\$ 5,305,266	\$	(926,418)

#### Special Revenue - Contributions and Donations Fund

	Original Budget	 mended Budget	Actual	Variance with Amended Budget Positive (Negative)
Revenue				
Interest income	\$ 200	\$ 1,200	\$ 1,218	\$ 18
Unrealized gain (loss) on investments	-	-	(443)	(443)
Gifts and donations	 -	4,350	3,831	(519)
Total revenue	200	5,550	4,606	(944)
Expenditures				
Other	-	2,350	2,255	95
Transfers out	 -	3,000	5,690	(2,690)
Total expenditures	-	5,350	7,945	(2,595)
Net Change in Fund Balance	200	200	(3,339)	(3,539)
Fund Balance - Beginning of year	 240,471	240,471	240,471	<u>-</u>
Fund Balance - End of year	\$ 240,671	\$ 240,671	\$ 237,132	\$ (3,539)

#### Special Revenue - Forfeiture Fund

	Original Budget	Amended Budget	Actual	Variance of Amended But Positive (Neg	udget
Revenue					
State forfeiture funds	\$ 10,000	\$ 10,467	\$ 10,468	\$	1
Federal forfeiture funds	20,000	379,728	379,641		(87)
Local forfeiture funds	1,000	3,957	3,931		(26)
Interest income	 500	500	2,016		1,516
Total revenue	31,500	394,652	396,056		1,404
Expenditures					
Supplies	15,000	15,000	6,865		8,135
Other services and charges	34,910	76,695	73,819		2,876
Capital outlay	 221,900	220,780	220,464		316
Total expenditures	 271,810	312,475	301,148	1	1,327
Net Change in Fund Balance	(240,310)	82,177	94,908	1	2,731
Fund Balance - Beginning of year	 341,404	341,404	341,404		-
Fund Balance - End of year	\$ 101,094	\$ 423,581	\$ 436,312	\$ 1	2,731

#### Special Revenue - Library Fund

		Original Budget	Amended Budget			Actual	Variance with Amended Budget Positive (Negative)		
Revenue									
Taxes	\$	2,254,000	\$	2,254,000	\$	2,276,337	\$ 22,33	7	
State sources		20,000		20,000		30,103	10,10	3	
Fines and forfeitures		144,500		146,540		148,183	1,64	3	
Interest income		25,000		25,000		42,598	17,59	8	
Unrealized gain on investments		-		-		17,240	17,24	0	
Other revenue		50,100		54,987		69,760	14,77	3	
Total revenue		2,493,600		2,500,527		2,584,221	83,69	4	
Expenditures									
Personal services		1,913,300		1,875,300		1,860,413	14,88	7	
Supplies		578,900		578,700		511,492	67,20	8	
Other services and charges		438,700		473,908		445,717	28,19	1	
Capital outlay		43,800		43,800		33,915	9,88	5	
Total expenditures		2,974,700		2,971,708		2,851,537	120,17	1_	
Net Change in Fund Balance		(481,100)		(471,181)		(267,316)	203,86	5	
Fund Balance - Beginning of year		2,113,292		2,113,292		2,113,292			
Fund Balance - End of year	\$	1,632,192	\$	1,642,111	\$	1,845,976	\$ 203,86	5	

#### Special Revenue - Walker Library Fund

	Original Budget		Amended Budget		Actual	Variance with Amended Budge Positive (Negative		
Revenue								
Interest income	\$	-	\$	19,365	\$ 33,850	\$	14,485	
Unrealized gain on investments		-		-	17,261		17,261	
Gifts and donations		-		20,635	13,531		(7,104)	
Total revenue		-		40,000	64,642		24,642	
Expenditures - Library programs		-		40,000	26,169		13,831	
Net Change in Fund Balance		-		-	38,473		38,473	
Fund Balance - Beginning of year	-	1,552,288		1,552,288	1,552,288			
Fund Balance - End of year	\$	1,552,288	\$	1,552,288	\$ 1,590,761	\$	38,473	

#### Special Revenue - West Oak Street Lighting Fund

	Original Budget	Amended Budget	Actual	Ame	riance with nded Budget re (Negative)
Revenue					
Interest income	\$ -	\$ 100	\$ 87	\$	(13)
Unrealized gain on investments	-	-	-		-
Special assessments collected	-	-	-		-
Other revenue	 -	-	-		-
Total revenue	-	100	87		(13)
Expenditures - Other	 -	12,000	9,895		2,105
Net Change in Fund Balance	-	(11,900)	(9,808)		2,092
Fund Balance as restated - Beginning of year	 69,936	69,936	69,936		-
Fund Balance - End of year	\$ 69,936	\$ 58,036	\$ 60,128	\$	2,092

#### Special Revenue - West Lake Drive Street Lighting Fund

	Original Budget	Amended Budget	Actual	Variance with Amended Budget Positive (Negative)
Revenue				
Interest income	\$ -	\$ - \$	5	\$ 5
Special assessments collected	-	-	3,300	3,300
Total revenue	-	-	3,305	3,305
Expenditures - Other	 -	3,300	2,914	386
Net Change in Fund Balance	-	(3,300)	391	3,691
Fund Balance as restated - Beginning of year	 1,928	1,928	1,928	
Fund Balance - End of year	\$ 1,928	\$ (1,372) \$	2,319	\$ 3,691

#### Special Revenue - Town Center Street Street Lighting Fund

	Original Budget	Amended Budget	Actual	Ame	riance with nded Budget ve (Negative)
Revenue					
Interest income	\$ -	\$ 100	\$ 57	\$	(43)
Special assessments collected	-	15,000	15,000		-
Other revenue	 -	6,900	6,900		-
Total revenue	-	22,000	21,957		(43)
Expenditures - Other	 -	480,000	475,709		4,291
Net Change in Fund Balance	-	(458,000)	(453,752)		4,248
Fund Balance as restated - Beginning of year	481,335	481,335	481,335		
Fund Balance - End of year	\$ 481,335	\$ 23,335	\$ 27,583	\$	4,248

#### City of Novi, Michigan Statement of Changes in Assets and Liabilities Agency Fund Year Ended June 30, 2014

	J	Balance uly 1, 2013	Additions Deductions			Balance ine 30, 2014
Agency Fund						_
Assets						
Cash and cash equivalents	\$	11,057,200	\$ 130,406,994	\$ (140,120,844)	\$	1,343,350
Investments		-	9,986,940	(136,045)		9,850,895
Other		-	6,013	(3,272)		2,741
Due from other governmental units		18,164	-	(18,164)		-
Total assets	\$	11,075,364	\$ 140,399,947	\$ (140,278,325)	\$	11,196,986
Liabilities						
Due to builders and developers  Due to schools and other	\$	11,057,200	\$ 7,610,663	\$ (7,470,877)	\$	11,196,986
governmental units		18,164	127,069,947	(127,088,111)		
Total liabilities	\$	11,075,364	\$ 134,680,610	\$ (134,558,988)	\$	11,196,986

## City of Novi, Michigan Statement of Net Position and Balance Sheet Economic Development Corporation Component Unit June 30, 2014

	M	iting Fund - odified rual Basis	Adj	iustments	 ement of Position
				<u> </u>	
Assets					
Cash and cash equivalents	\$	18,828	\$	-	\$ 18,828
Other asset		35,000		-	35,000
Total assets	\$	53,828	\$	-	\$ 53,828
Fund Balance/Net Position					
Restricted for noncurrent asset	\$	35,000	\$	(35,000)	\$ -
Unassigned		18,828		(18,828)	
Total fund balance	\$	53,828			
Net Position - Unrestricted			\$	53,828	\$ 53,828

# City of Novi, Michigan Statement of Activities and Revenues, Expenditures, and Changes in Fund Balances Economic Development Corporation Component Unit For the Fiscal Year Ended June 30, 2014

	F	erating und -	0.	
		odified rual Basis		tement of activities
Revenue - Interest income	\$	28	\$	28
Expenditures - Other		220		220
Change in Fund Balance/Net Position		(192)		(192)
Fund Balance/Net Position - July 1, 2013		54,020		54,020
Fund Balance/Net Position - June 30, 2014	\$	53,828	\$	53,828

### City of Novi, Michigan Schedule of Indebtedness June 30, 2014

	Interest Rate	Date of	A	mount of Annual	Principal O Jun	utsta e 30	_
Description	(Percent)	Maturity		Maturity	2014		2013
Governmental activities							
General Obligation Bonds:							
2002 Street and Refunding B Amount of issue - \$24,720,0							
	4.000	10/1/2013	\$	595,000	\$ -	\$	595,000
	5.250	10/1/2014		625,000	625,000		625,000
	5.250	10/1/2015		655,000	655,000		655,000
	5.250	10/1/2016		695,000	695,000		695,000
	5.250	10/1/2017		730,000	730,000		730,000
		Total			\$ 2,705,000	\$	3,300,000
2008 Unlimited Tax Library Bo Amount of issue - \$16,000,0							
, a	3.500	10/1/2013	\$	500,000	\$ _	\$	500,000
	3.500	10/1/2014		500,000	500,000		500,000
	3.750	10/1/2015		500,000	500,000		500,000
	4.000	10/1/2016		750,000	750,000		750,000
	4.000	10/1/2017		750,000	750,000		750,000
	4.000	10/1/2018		750,000	750,000		750,000
	4.000	10/1/2019		750,000	750,000		750,000
	5.000	10/1/2020		1,000,000	1,000,000		1,000,000
	5.000	10/1/2021		1,000,000	1,000,000		1,000,000
	4.250	10/1/2022		1,000,000	1,000,000		1,000,000
	4.250	10/1/2023		1,250,000	1,250,000		1,250,000
	4.250	10/1/2024		1,250,000	1,250,000		1,250,000
	4.375	10/1/2025		1,500,000	1,500,000		1,500,000
	4.375	10/1/2026		1,500,000	1,500,000		1,500,000
	4.500	10/1/2027		1,750,000	1,750,000		1,750,000
		Total			\$ 14,250,000	\$	14,750,000
2010 Unlimited Tax Refunding Amount of issue - \$4,895,00							
	4.500	10/1/2013	\$	940,000	\$ -	\$	940,000
	5.000	10/1/2014		990,000	990,000		990,000
	3.000	10/1/2015		1,075,000	1,075,000		1,075,000
		Total			\$ 2,065,000	\$	3,005,000

### City of Novi, Michigan Schedule of Indebtedness (continued)

	Interest Rate	Date of	4	Amount of Annual		Principal O Jun	•
Description	(Percent)	Maturity	Maturity			2014	2013
Governmental activities (continu	ued)						
Special Assessment Bonds:							
2012 Special Assessment Limi Amount of issue - \$4,165,00		;					
	4.750	10/1/2013	\$	1,415,000	\$	-	\$ 1,415,000
	4.750	10/1/2014		1,390,000		1,390,000	1,390,000
	4.750	10/1/2015		1,360,000		1,360,000	1,360,000
		Total			\$	2,750,000	\$ 4,165,000
		Total governme	ental	activities	\$	21,770,000	\$ 25,220,000
Business-type activities							
Special Assessment Bonds:							
2003 Special Assessment Limi Amount of issue - \$2,330,00		i					
	3.375	10/1/2013	\$	175,000	\$	-	\$ 175,000
	3.500	10/1/2014		175,000		175,000	175,000
	3.625	10/1/2015		155,000		155,000	155,000
	3.750	10/1/2016		150,000		150,000	150,000
	4.000	10/1/2017		150,000		150,000	150,000
		Total			\$	630,000	\$ 805,000

### City of Novi, Michigan Schedule of Indebtedness (continued)

	Interest Rate	Date of		mount of Annual	Principal O Jun	utsta e 30	Ū
Description	(Percent)	Maturity	l	Maturity	2014		2013
Business-type activities (contin	ued)						
Building Authority Bonds:							
2004 Ice Arena Refunding B Amount of issue - \$7,630,0							
	4.000	6/1/2014	\$	380,000	\$ -	\$	380,000
	4.000	6/1/2015		425,000	425,000		425,000
	4.000	6/1/2016		420,000	420,000		420,000
	4.000	6/1/2017		465,000	465,000		465,000
	4.125	6/1/2018		460,000	460,000		460,000
	4.500	6/1/2019		480,000	480,000		480,000
	4.300	6/1/2020		500,000	500,000		500,000
	4.400	6/1/2021		500,000	500,000		500,000
	4.500	6/1/2022		520,000	520,000		520,000
	4.600	6/1/2023		515,000	515,000		515,000
	4.650	6/1/2024		560,000	560,000		560,000
		Total			\$ 4,845,000	\$	5,225,000

### City of Novi, Michigan Schedule of Indebtedness (continued)

	Interest Rate	Date of		Amount of Annual		Principal O Jun	utsta e 30	anding
Description	(Percent)	Maturity		Maturity		2014		2013
Business-type activities (contin	ued)							
Building Authority Bonds (conf	inued):							
2005 Senior Housing Facility Amount of issue - \$9,920,0								
Amount of Issue - \$9,920,0	3.750	10/1/2013	\$	75,000	\$		\$	75,000
	4.000	10/1/2013	Ψ	80,000	Ψ	80,000	Ψ	80,000
	5.000	10/1/2015		240,000		240,000		240,000
	4.750	10/1/2016		775,000		775,000		775,000
	4.250	10/1/2017		810,000		810,000		810,000
	4.250	10/1/2018		845,000		845,000		845,000
	4.250	10/1/2019		850,000		850,000		850,000
	4.250	10/1/2020		840,000		840,000		840,000
	4.125	10/1/2021		850,000		850,000		850,000
	4.200	10/1/2022		885,000		885,000		885,000
	4.250	10/1/2023		1,015,000		1,015,000		1,015,000
	4.300	10/1/2024		1,055,000		1,055,000		1,055,000
	4.300	10/1/2025		1,100,000		1,100,000		1,100,000
		Total			\$	9,345,000	\$	9,420,000
2010 Senior Housing Refund	.,							
Amount of issue - \$2,970,0								
	2.000	10/1/2013	\$	615,000	\$	-	\$	615,000
	2.000	10/1/2014		625,000		625,000		625,000
	2.500	10/1/2015		480,000		480,000		480,000
		Total			\$	1,105,000	\$	1,720,000
		Total business-t	ype a	activities	\$	15,925,000	\$	17,170,000

#### Statistical Section

This part of the Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

The statistical section is organized into the following main categories:

**Financial Trends** – These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.

**Revenue Capacity** – These schedules contain information to help the reader assess the City's most significant local revenue source, property taxes.

**Debt Capacity** – These schedules contain information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

**Demographics and Economic Information** – These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.

**Operating Information** – These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.

Sources - Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year. The City implemented GASB Statement No. 34 in 2003; schedules presenting government-wide information include information beginning in that year.

### City of Novi, Michigan Net Position by Component Last Ten Fiscal Years

			June 30		
	2005	2006	2007	2008	2009
Governmental Activities					
Net investment in capital assets	\$ 62,204,015	\$ 71,209,178	\$ 75,202,275	\$ 84,846,486	\$ 95,693,089
Restricted	41,242,642	41,981,032	48,704,895	44,064,821	43,593,310
Unrestricted	6,876,193	9,181,892	9,883,457	12,277,054	9,610,719
Total net position	\$ 110,322,850	\$ 122,372,102	\$ 133,790,627	\$ 141,188,361	\$ 148,897,118
Business-type Activities					
Net investment in capital assets	\$ 101,580,364	\$ 120,125,526	\$ 121,256,602	\$ 122,696,571	\$ 123,683,939
Restricted	10,763,974	9,233,967	9,539,969	9,253,056	8,680,849
Unrestricted	 41,133,126	34,712,819	37,833,568	38,374,456	39,788,349
Total net position	\$ 153,477,464	\$ 164,072,312	\$ 168,630,139	\$ 170,324,083	\$ 172,153,137
Primary Government in Total					
Net investment in capital assets	\$ 163,784,379	\$ 191,334,704	\$ 196,458,877	\$ 207,543,057	\$ 219,377,028
Restricted	52,006,616	51,214,999	58,244,864	53,317,877	52,274,159
Unrestricted	48,009,319	43,894,711	47,717,025	50,651,510	49,399,068
Total net position	\$ 263,800,314	\$ 286,444,414	\$ 302,420,766	\$ 311,512,444	\$ 321,050,255

Source: City's annual financial statements

### City of Novi, Michigan Net Position by Component Last Ten Fiscal Years (continued)

					June 30				
	2010		2011		2012		2013		2014
\$	98,921,906	\$	101,958,721	\$	106,988,589	\$	111,718,349	\$	113,868,196
	45,653,695		42,916,961		41,427,834		37,289,012		31,457,166
	8,329,201		12,295,232		10,690,782		10,826,405		15,521,158
\$	152,904,802	\$	157,170,914	\$	159,107,205	\$	159,833,766	\$	160,846,520
\$	122,111,095	\$	120,045,947	\$	117,789,163	\$	117,914,884	\$	116,089,327
	8,429,638		8,175,188		7,494,295		7,001,295		1,136,154
	42,387,922		45,978,922		49,270,297		51,125,429		59,819,546
\$	172,928,655	\$	174,200,057	\$	174,553,755	\$	176,041,608	\$	177,045,027
Φ.	221 022 001	Φ.	222 004 //0	Φ.	224 777 752	Φ.	220 / 22 222	Φ.	220 057 522
\$	221,033,001	\$	222,004,668	\$	224,777,752	\$	229,633,233	\$	229,957,523
	54,083,333		51,092,149		48,922,129		44,290,307		32,593,320
	50,717,123		58,274,154		59,961,079		61,951,834		75,340,704
\$	325,833,457	\$	331,370,971	\$	333,660,960	\$	335,875,374	\$	337,891,547

#### City of Novi, Michigan Changes in Net Position Governmental Activities Last Ten Fiscal Years

			June 30		
	2005	2006	2007	2008	2009
Expenses					
General government	\$ 5,842,870	\$ 6,984,091	\$ 7,596,971	\$ 8,527,694	\$ 6,857,555
Public safety	16,168,230	17,394,448	18,364,779	20,006,508	19,619,207
Public works	9,168,248	9,247,149	9,718,720	9,993,071	10,898,774
Community and economic development	663,232	629,371	976,357	774,299	1,277,239
Recreation and culture	5,020,595	5,893,891	5,427,777	5,412,373	5,389,349
Interest and fiscal charges	2,926,353	2,691,960	2,293,205	2,221,714	2,343,833
Total expenses	39,789,528	42,840,910	44,377,809	46,935,659	46,385,957
Program Revenue					
Charges for services:					
Public safety	2,849,549	3,197,692	3,893,549	2,688,989	1,486,140
Recreation and culture	1,174,776	1,157,091	1,072,208	1,212,573	1,132,512
Other activities	997,257	815,190	695,444	424,270	309,179
Total charges for services	5,021,582	5,169,973	5,661,201	4,325,832	2,927,831
Operating grants and contributions	4,406,610	6,989,196	6,462,178	3,271,673	3,915,138
Capital grants and contributions	2,171,125	2,287,153	1,051,753	1,023,837	1,882,357
Total program revenue	11,599,317	14,446,322	13,175,132	8,621,342	8,725,326
Net (Expense)	(28,190,211)	(28,394,588)	(31,202,677)	(38,314,317)	(37,660,631)
General Revenue					
Property taxes	30,565,158	32,741,087	34,954,183	37,030,496	37,776,272
State-shared revenue (unrestricted)	3,756,453	3,728,482	3,613,152	3,613,152	3,425,882
Interest income (unrestricted)	1,357,939	2,706,553	3,556,170	3,604,198	2,375,074
Unrealized gain (loss) on cash equivalents	-	-	-	-	-
Cabel television franchise fees (unrestricted)	280,416	301,318	335,863	352,197	422,430
Miscellaneous revenue	691,558	966,400	855,834	1,112,008	1,369,730
Total general revenue	36,651,524	40,443,840	43,315,202	45,712,051	45,369,388
Transfers		-	(694,000)	-	<u>-</u>
Change in Net Position	\$ 8,461,313	\$ 12,049,252	\$ 11,418,525	\$ 7,397,734	\$ 7,708,757

Note: Interest income (unrestricted) also includes unrealized gains or losses on investments.

Source: City's annual financial statements

## City of Novi, Michigan Changes in Net Position Governmental Activities (continued) Last Ten Fiscal Years

					June 30				
	2010		2011		2012		2013		2014
Φ.	( 404 000	Φ.	/ 045 574	Φ.	( (10 4/ /	Φ.	( 0 4 0 7 4 (	Φ.	/ 270 270
\$	6,404,820	\$	6,315,571	\$	6,610,466	\$	6,943,746	\$	6,378,078
	18,735,448		18,331,488		16,793,073		16,191,890		17,216,678
	9,831,873		11,548,677		10,729,285		11,741,414		12,455,654
	1,317,373		1,241,411		2,617,585		2,699,301		3,072,448
	7,719,230		5,151,212		5,595,861		5,730,397		6,100,940
	1,780,848		1,759,340		1,453,161		1,059,437		963,702
	45,789,592		44,347,699		43,799,431		44,366,185		46,187,500
	1,780,059		2,438,917		3,181,849		3,186,862		1,198,711
	1,210,039		1,300,084		1,422,483		1,655,335		1,592,012
	208,442		611,929		548,787		709,560		2,547,217
	3,198,540		4,350,930		5,153,119		5,551,757		5,337,940
	3,391,897		3,620,833		3,511,329		3,897,155		4,525,924
	1,070,050		2,176,263		804,764		1,197,870		651,597
	7,660,487		10,148,026		9,469,212		10,646,782		10,515,461
	(38,129,105)		(34,199,673)		(34,330,219)		(33,719,403)		(35,672,039)
	37,137,888		32,550,375		30,183,881		29,620,564		30,059,401
	3,046,979		3,725,690		3,990,693		4,074,589		4,170,809
	593,064		626,449		881,869		(770,389)		977,005
	-		020,117		-		(,,0,00,)		459,611
	535,804		601,350		722,065		991,272		801,256
	823,054		961,921		466,110		529,928		216,711
	42,136,789		38,465,785		36,244,618		34,445,964		36,684,793
	-		-		21,892		-		-
\$	4,007,684	\$	4,266,112	\$	1,936,291	\$	726,561	\$	1,012,754

#### City of Novi, Michigan Changes in Net Position Business-type Activities Last Ten Fiscal Years

			June 30		
	2005	2006	2007	2008	2009
Expenses					_
Water and sewer	\$ 16,771,488	\$ 17,669,658	\$ 17,283,267	\$ 18,816,944	\$ 18,216,338
Ice arena	1,734,652	1,736,197	1,719,682	1,785,941	1,755,459
Senior housing	1,798,915	1,662,803	1,829,283	1,829,889	1,736,707
Total expenses	20,305,055	21,068,658	20,832,232	22,432,774	21,708,504
Program Revenue					
Charges for services:					
Water and sewer	12,382,451	14,413,573	14,156,642	15,842,032	16,460,328
Ice arena	1,736,504	1,948,994	1,953,805	2,096,064	2,020,838
Senior housing	1,717,479	1,750,117	1,781,596	1,821,871	1,801,742
Total charges for services	15,836,434	18,112,684	17,892,043	19,759,967	20,282,908
Capital grants and contributions	10,305,554	11,439,392	4,429,990	3,417,107	3,087,188
Total program revenue	26,141,988	29,552,076	22,322,033	23,177,074	23,370,096
Net Revenue (Expense)	5,836,933	8,483,418	1,489,801	744,300	1,661,592
General Revenue					
Interest income (unrestricted)	1,849,517	2,098,954	2,374,026	949,644	167,462
Miscellaneous	-	12,476	-	-	-
Total general revenue	1,849,517	2,111,430	2,374,026	949,644	167,462
Transfers	-	-	694,000	-	
Change in Net Position	\$ 7,686,450	\$ 10,594,848	\$ 4,557,827	\$ 1,693,944	\$ 1,829,054

Note: Unrestricted interest earnings also includes unrealized gains or losses on cash equivalents.

Source: City's annual financial statements

## City of Novi, Michigan Changes in Net Position Business-type Activities (continued) Last Ten Fiscal Years

		June 30		
2010	2011	2012	2013	2014
\$ 18,043,772	\$ 20,419,330	\$ 23,771,121	\$ 24,025,098	\$ 23,001,139
1,669,542	1,704,596	1,710,615	1,919,478	1,771,615
 1,575,178	1,577,697	1,541,251	1,537,409	1,548,478
21,288,492	23,701,623	27,022,987	27,481,985	26,321,232
16,359,420	18,494,973	20,627,062	22,398,469	21,663,401
2,067,836	2,078,643	2,003,689	2,104,536	2,143,962
1,804,069	1,903,346	1,944,912		
 1,004,009	1,903,340	1,944,912	1,968,900	1,992,761
20,231,325	22,476,962	24,575,663	26,471,905	25,800,124
1,443,974	2,002,749	2,172,991	3,383,087	2,905,677
 21,675,299	24,479,711	26,748,654	29,854,992	28,705,801
386,807	778,088	(274,333)	2,373,007	2,384,569
388,711	493,314	649,923	(885,154)	622,902 495,955
 388,711	493,314	649,923	(885,154)	1,118,857
 -	-	(21,892)	-	-
\$ 775,518	\$ 1,271,402	\$ 353,698	\$ 1,487,853	\$ 3,503,426

#### City of Novi, Michigan Fund Balances Governmental Funds Last Ten Fiscal Years

		Year Ende	ed .	June 30	
	 2005	2006		2007	2008
General Fund					
Reserved	\$ 64,742	\$ 454,025	\$	1,037,182	\$ 172,263
Unreserved	7,139,595	10,059,345		10,577,595	12,240,776
Nonspendable					
Prepaids	-	-		-	-
Restricted					
PEG access support fees	-	-		-	-
Assigned					
Subsequent year's budget	-	-		-	-
Unassigned	 -	-		-	-
Total general fund	\$ 7,204,337	\$ 10,513,370	\$	11,614,777	\$ 12,413,039
All Other Governmental Funds					
Reserved	\$ 6,032,947	\$ 6,731,963	\$	7,660,714	\$ 21,943,866
Unreserved, reported in:					
Special Revenue Funds	19,653,909	20,009,494		26,857,209	26,824,183
Capital Project Funds	4,456,497	4,523,656		2,744,792	-
Debt Service Funds	1,022,959	1,491,063		1,449,850	1,417,823
Nonspendable					
Prepaids	-	-		-	-
Restricted					
Contributions and donations	-	-		-	-
Road construction and maintenance	-	-		-	-
Cash and investments restricted for					
special assessments	-	-		-	-
Storm water systems	-	-		-	-
Parks, recreation, and cultural services	-	-		-	-
Debt service	-	-		-	-
Library	-	-		-	-
Tree replacement and maintenance	-	-		-	-
Law enforcement programs	-	-		-	_
Police and fire operations	-	-		-	_
Street improvement	-	-		-	-
Infrastructure improvements	-	-		-	-
Subsequent year's budget	 	<u>-</u>		<u>-</u>	_
Total all other governmental funds	\$ 31,166,312	\$ 32,756,176	\$	38,712,565	\$ 50,185,872

Source: City's annual financial statements

Note: For the year-ended June 30, 2011, the City implemented GASB 54 *Fund Balance Reporting and Governmental Fund Type Definitions* which required changes in how governmental fund balance is reported. For purposes of this schedule, the City did not restate prior year fund balances.

### City of Novi, Michigan Fund Balances Governmental Funds (continued)

#### Last Ten Fiscal Years

Year Ended June 30												
2009		2010		2011		2012		2013		2014		
\$ 10,314,220	\$	- 9,710,403	\$	-	\$	-	\$	-	\$	-		
-		-		1,640		-		5,000		13,915		
-		-		103,988		252,758		179,147		272,654		
 -		-		4,192,010 7,119,437		1,185,395 8,126,447		661,639 7,965,778		9,203,448		
\$ 10,314,220	\$	9,710,403	\$	11,417,075	\$	9,564,600	\$	8,811,564	\$	9,490,017		
\$ 20,841,560	\$	9,892,542	\$	-	\$	-	\$	-	\$	-		
25,412,275		27,459,651		-		-		-		-		
1,531,730		1,747,094		-		-		160,337		-		
-		-		-		2,500		-		-		
-		-		1,609,650 5,263,318		1,710,351 6,168,785		1,792,758 5,975,031		1,827,893 5,439,981		
- - -		- - -		5,077,212 10,430,045		4,577,626 10,194,378		4,474,222 10,174,456 1,283,200		90,030 11,629,249 895,244		
- - -		- - -		1,240,366 3,257,122 1,248,144		307,771 4,011,112 1,519,721		- 2,113,292 1,485,961		212,251 1,845,976 1,578,060		
-		-		438,121 3,273,244		617,763 4,975,211		341,404 3,711,468		436,312 2,754,278 4,747,892		
 - -		- -		3,098,874 3,066,993		3,750,110		3,721,329		3,783,361		
\$ 47,785,565	\$	39,099,287	\$	38,003,089	\$	37,835,328	\$	35,233,458	\$	35,240,527		

### City of Novi, Michigan Changes in Fund Balances Governmental Funds Last Ten Fiscal Years

	Year Ended June 30								
		2005		2006		2007		2008	
Revenue									
Taxes	\$	30,565,342	\$	32,741,087	\$	34,954,183	\$	37,030,496	
Licenses, permits, and charges for services		3,722,805		3,835,567		4,464,140		3,100,389	
Federal grants		691,007		437,956		194,188		270,420	
State sources		6,820,821		7,075,986		6,640,108		6,651,174	
Special assessments collected		1,358,180		1,271,778		1,469,927		1,371,526	
Fines and forfeitures		1,841,171		3,070,343		3,223,117		658,388	
Interest income		2,451,375		3,735,575		4,529,431		4,460,935	
Unrealized gain on investments		-		-		-		-	
Recreational programs		847,606		918,047		864,760		962,418	
Gifts and donations		13,782		340,147		5,650		49,346	
Other revenue		1,015,413		2,526,651		1,671,891		1,197,343	
Total revenue		49,327,502		55,953,137		58,017,395		55,752,435	
Expenditures									
Current services:									
City council		5,142		6,714		4,833		21,580	
City manager		588,392		405,829		410,554		425,576	
Finance		683,494		721,668		893,732		876,915	
Information technology		335,892		453,963		473,271		574,817	
Assessing		628,395		660,643		695,564		791,884	
City attorney		460,265		393,687		386,133		463,023	
City clerk		545,666		485,907		527,221		543,327	
Treasury		274,503		260,768		286,102		285,331	
Facility operations		699,789		648,426		1,026,280		960,778	
Human resources (3)		-		-		-		-	
Neighborhood and business relations group (1)		280,850		293,175		334,545		578,654	
General administration		1,342,756		1,708,636		2,568,173		1,870,418	
Public safety - Police department		9,706,073		10,248,128		10,683,107		11,125,764	
Public safety - Fire department		3,740,265		4,707,555		5,046,849		5,209,761	
Community development - Building division (2)		1,769,951		1,746,988		2,132,757		2,495,615	
Community development - Planning division (2)		607,832		621,035		673,842		743,118	
Neighborhood services		425,959		449,562		493,726		-	
Department of public services		665,697		961,073		737,554		998,536	
Engineering		374,411		277,607		367,279		364,198	
Planning commission		55,580		1,034		3,755		7,912	
Construction		8,266,582		7,254,583		3,933,162		6,301,555	
Street maintenance		2,724,585		2,691,092		2,361,203		2,840,343	
Drain maintenance		429,265		490,658		589,733		547,477	
Recreational programs		1,802,210		1,912,578		1,878,091		1,921,020	
Tree plantings and maintenance		1,009,631		1,485,440		1,164,713		1,155,892	
Library programs		2,222,296		2,313,923		2,386,812		2,529,724	

### City of Novi, Michigan Changes in Fund Balances Governmental Funds (continued) Last Ten Fiscal Years

Year	Fnd	led	June	30

	2009		2010		2011		2012		2013		2014
ф.	27.77/ 272	Φ.	27 127 000	¢	22 550 277	¢	20 102 001	ф.	20 / 20 5 / 4	ф.	20.050.404
\$	37,776,272	\$	37,137,888	\$	32,550,376	\$	30,183,881	\$	29,620,564	\$	30,059,401
	1,825,491		1,981,548		2,900,982		3,749,548		4,190,121		3,848,403
	483,550		346,722		488,948		132,764		284,254		148,755
	7,032,331		5,926,318		6,621,830		7,294,974		7,685,394		8,114,209
	1,438,220		1,523,589		1,351,415		1,459,685		1,574,637		1,678,070
	1,262,933		1,019,185		828,789		839,107		856,128		1,054,660
	3,147,972		1,278,007		1,218,637		1,383,389		(60,470)		985,526
	-		-		-		-		-		506,264
	967,156		1,064,430		1,090,881		1,221,521		1,431,391		1,360,141
	49,226		110,815		38,662		95,322		159,548		42,406
	1,601,451		989,212		1,935,916		878,923		919,882		1,360,540
	55,584,602		51,377,714		49,026,436		47,239,114		46,661,449		49,158,375
	8,965		9,242		9,213		16,012		10,051		10,911
	420,710		411,411		363,513		399,594		423,711		399,885
	906,598		812,468		815,502		780,995		711,615		649,156
	621,582		685,954		710,859		628,167		693,974		864,178
	881,136		841,391		727,995		776,554		892,586		800,480
	390,220		347,976		457,054		431,011		384,736		375,926
	636,981		565,152		520,796		496,005		528,894		491,137
	295,127		295,806		274,364		284,894		313,156		285,976
	1,669,302		1,154,049		889,803		754,658		1,087,948		919,912
	-		-		418,994		394,009		408,611		423,452
	717,049		685,791		646,080		787,153		960,416		846,432
	1,728,883		1,598,772		1,380,374		1,738,906		2,104,447		1,596,080
	11,840,227		11,464,834		11,481,373		11,225,698		11,376,197		11,746,975
	6,351,188		4,813,234		4,730,832		4,540,765		4,548,565		5,110,195
	2,012,522		1,438,146		1,343,440		1,383,833		1,449,296		1,554,167
	615,171		625,365		617,048		519,896		489,065		586,948
	-		-		-		-		-		-
	1,177,144		2,254,978		2,416,375		2,419,815		2,693,588		2,960,570
	476,489		-		-		-		-		-
	9,909		3,366		6,168		699		6,744		-
	7,629,512		14,589,987		2,272,800		4,983,542		4,015,306		3,652,031
	3,125,742		2,366,408		2,780,785		1,992,964		2,592,208		3,616,794
	610,898		635,237		580,337		713,607		409,935		426,799
	2,039,331		1,942,282		1,795,604		2,233,255		2,254,135		2,345,313
	912,323		200,962		63,478		41,539		-		-
	2,531,152		2,578,916		2,704,689		2,636,714		2,712,163		2,843,791

#### City of Novi, Michigan Changes in Fund Balances Governmental Funds (continued) Last Ten Fiscal Years

		Year Ende	ed J	une 30	
	 2005	2006		2007	2008
Expenditures (continued)					
Current services (continued):					
Capital outlay	\$ 238,090	\$ 688,050	\$	949,021	\$ 2,684,008
Debt service principal	5,667,000	6,059,000		6,190,000	9,525,000
Debt service interest and other	2,990,500	2,750,192		2,520,162	2,207,990
Advance refunding escrow	 -	-		-	
Total expenditures	 48,541,071	50,697,914		49,718,174	58,050,216
Excess of Revenue Over (Under) Expenditures	786,431	5,255,223		8,299,221	(2,297,781)
Other Financing Sources (Uses)					
Refunding bonds issued	-	-		-	16,000,000
Payment to refunded bond escrow agent	-	-		-	-
Transfers in	8,235,372	10,257,998		8,740,129	12,277,286
Transfers out	 (8,235,372)	(10,257,998)		(9,434,129)	(12,277,286)
Total other financing sources (uses)	-	-		(694,000)	16,000,000
Net Change in Fund Balances	786,431	5,255,223		7,605,221	13,702,219
Fund Balances - Beginning of year	37,761,404	38,370,649		43,269,546	50,327,342
Fund Balances - End of year	\$ 38,547,835	\$ 43,625,872	\$	50,874,767	\$ 64,029,561
Debt Service as a Percentage of Noncapital Expenditures	21.9%	21.3%		20.0%	24.2%

<sup>(1)</sup> Formerly "community relations"

Source: City's annual financial statements

<sup>(2)</sup> Formerly "building, planning, and neighborhood services" combined into "community development"

<sup>(3)</sup> Formerly combined with "general administration"

#### City of Novi, Michigan Changes in Fund Balances Governmental Funds (continued) Last Ten Fiscal Years

		Year Ende	ed J	une 30		
2009	2010	2011		2012	2013	2014
\$ 2,847,879	\$ 503,397	\$ 544,706	\$	674,518	\$ 2,170,216	\$ 1,555,065
7,075,000	7,325,001	7,685,000		6,855,000	5,205,000	3,450,000
2,368,662	1,955,810	1,818,453		1,489,001	1,103,341	960,681
 -	109,181	-		-	-	-
59,899,702	60,215,116	48,055,635		49,198,804	49,545,904	48,472,854
(4,315,100)	(8,837,402)	970,801		(1,959,690)	(2,884,455)	685,521
-	4,895,000	-		-	4,165,000	-
-	(5,030,072)	-		-	(4,500,000)	-
7,638,046	6,097,096	10,289,946		5,118,792	8,263,793	13,758,461
 (7,638,046)	(6,097,096)	(10,289,946)		(5,096,900)	(8,263,793)	(13,758,461)
 -	(135,072)	-		21,892	(335,000)	-
(4,315,100)	(8,972,474)	970,801		(1,937,798)	(3,219,455)	685,521
 62,598,911	58,099,785	48,809,690		49,420,164	47,399,928	44,045,023
\$ 58,283,811	\$ 49,127,311	\$ 49,780,491	\$	47,482,366	\$ 44,180,473	\$ 44,730,544
20.6%	21.5%	21.5%		19.2%	14.5%	10.2%

## City of Novi, Michigan Assessed Value and Actual Value of Taxable Property Last Ten Fiscal Years (dollars in thousands)

### Taxable Value by Property Type

Real	Property	

Year Ended						
June 30	Re	esidential	Commerc	cial	Industrial	Developmental
						_
2005	\$	1,746,995	\$ 703	,099 \$	225,091	\$ 19,225
2006		1,932,745	738	,891	232,970	-
2007		2,144,509	785	,263	239,100	-
2008		2,259,984	840	,511	249,294	-
2009		2,238,676	875	,710	257,605	-
2010		2,118,749	934	,816	268,209	-
2011		1,862,674	900	,544	220,883	-
2012		1,781,998	923	,405	53,531	-
2013		1,809,105	846	,638	44,245	-
2014		1,892,837	815	,093	40,453	-

Note: Under Michigan law, the revenue base is taxable value.

Source: City's assessor department records

## City of Novi, Michigan Assessed Value and Actual Value of Taxable Property (continued) Last Ten Fiscal Years (dollors in thousands)

Personal Property	Total Taxable Value	Tax Rate (Mills)	e Equalized alue (SEV)	Taxable Value as a Percent of SEV
\$ 206,140	\$ 2,900,550	10.5416	\$ 3,407,207	85
194,212	3,098,818	10.5416	3,580,551	87
195,190	3,364,062	10.5416	3,848,565	87
200,618	3,550,407	10.5416	3,946,242	90
210,457	3,582,448	10.5416	3,876,955	92
233,170	3,554,944	10.5416	3,742,062	95
220,467	3,204,568	10.5416	3,321,185	96
220,679	2,979,613	10.5416	3,063,923	97
220,345	2,920,333	10.2000	3,004,330	97
223,699	2,972,082	10.2000	3,099,734	96

## City of Novi, Michigan Direct and Overlapping Property Tax Rates Last Ten Fiscal Years (dollars in thousands)

City of Novi

Fiscal Year	General	Municipal Street	Police and Fire	Parks and Recreation	Drain Revenue	Library	Debt Service	Total
2005	4.6422	0.7719	1.4282	0.3857	0.5105	0.7719	2.0312	10.5416
2006	4.6802	0.7719	1.4282	0.3857	0.5105	0.7719	1.9932	10.5416
2007	4.8051	0.7719	1.4282	0.3857	0.5105	0.7719	1.8683	10.5416
2008	4.8287	0.7719	1.4282	0.3857	0.5105	0.7719	1.8447	10.5416
2009	4.8287	0.7719	1.4282	0.3857	0.3590	0.7719	1.9962	10.5416
2010	4.9027	0.7719	1.4282	0.3857	0.1765	0.7719	2.1047	10.5416
2011	5.0182	0.7719	1.4282	0.3857	0.0885	0.7719	2.0772	10.5416
2012	5.0182	0.7719	1.4282	0.3857	0.2642	0.7719	1.9015	10.5416
2013	5.0182	0.7719	1.4282	0.3857	0.3435	0.7719	1.4806	10.2000
2014	5.0182	1.5000	1.4282	0.3857	0.1057	0.7719	0.9903	10.2000

Note: All rates are expressed in dollars per \$1,000 of taxable value.

Source: City's finance department records

## City of Novi, Michigan Direct and Overlapping Property Tax Rates (continued) Last Ten Fiscal Years (dollars in thousands)

#### Overlapping Government

Novi S	chools	South Lyc	n Schools	Walled La	ke Schools	Northville Schools		
	Non-		Non-		Non-		Non-	
Homestead	Homestead	Homestead	Homestead	Homestead	Homestead	Homestead	Homestead	
12.0413	26.2032	8.5000	26.5000	7.0548	22.7900	5.2200	23.2200	
11.7194	26.1532	8.5000	26.5000	6.8975	22.7900	4.9500	22.9500	
10.6182	25.6732	8.5000	26.5000	6.7841	22.7900	4.4000	22.4000	
10.0181	25.1332	8.5000	26.5000	6.6700	22.7900	4.2400	22.2400	
9.9724	25.3332	8.5000	26.5000	6.5722	22.7900	3.9000	21.9000	
10.3800	25.7332	8.5000	26.5000	6.4793	22.5000	4.0000	22.7200	
11.4931	26.3632	10.5000	28.5000	6.7508	22.5000	4.5000	22.5000	
11.3229	26.1930	10.8500	28.8000	6.8812	22.5000	5.5000	23.3800	
12.3331	27.1010	10.8500	28.8500	7.0254	22.5600	5.3000	23.3000	
12.3296	27.1010	10.7000	28.7000	7.4730	23.1445	5.3000	23.3000	

## City of Novi, Michigan Direct and Overlapping Property Tax Rates (continued) Last Ten Fiscal Years (dollars in thousands)

	Overlapping Government											
Fiscal Year	Oakland County	Oakland Community College	Schoolcraft Community College	Oakland Intermediate Schools	Wayne Intermediate Schools	State Education						
2005	4.6476	1.5889	1.7967	3.3789	3.4643	6.0000						
2006	4.6461	1.5844	1.7967	3.3690	3.4643	6.0000						
2007	4.6461	1.5844	1.7967	3.3690	3.4643	6.0000						
2008	4.6461	1.5844	1.7967	3.3690	3.4643	6.0000						
2009	4.7461	1.5844	1.7967	3.3690	3.4643	6.0000						
2010	4.7461	1.5844	1.7967	3.3690	3.4643	6.0000						
2011	4.7461	1.5844	1.7967	3.3690	3.4643	6.0000						
2012	4.7461	1.5844	1.7967	3.3690	3.4643	6.0000						
2013	4.9461	1.5844	1.7967	3.3690	3.4643	6.0000						

1.7967

3.3690

6.0000

3.4643

2014

4.9461

1.5844

### City of Novi, Michigan Principal Taxpayers Current Year and Nine Years Ago

	2013 Taxable	Percentage		2004 Taxable	Percentage	
Taxpayer	Value	of total	2013 rank	Value	of total	2004 rank
						_
Taubman	\$ 50,060,570	1.63	1	\$ 53,394,800	1.67	2
Northern Equities Et al	49,828,970	1.62	2			
Singh Development	43,786,500	1.43	3	54,986,950	1.72	1
Novi Campus LLC - Fox Run	32,827,540	1.07	4	20,892,510	0.65	10
International Transmission Co	28,007,760	0.91	5			
Occidental Development Ltd.	27,467,160	0.89	6	33,362,450	1.04	5
Detroit Edison	27,083,160	0.88	7	27,518,770	0.86	7
Bowman	25,450,990	0.83	8			
Providence Hospital	23,211,650	0.76	9	19,618,600	0.73	8
Fountain Walk	15,195,400	0.49	10	37,265,750	1.17	4
Haggerty Corridor Partners				46,487,900	1.45	3
Toll MI Ltd. Part.				28,571,750	0.89	6
Solomn Properties				22,205,150	0.69	9
	-	10.51			10.87	

Note: The City obtained the nine years prior taxable value data from the CAFR for each year. Taxable value data for any taxpayers who were not among the top 10 during that year is not available.

Source: City's Assessor department records

### City of Novi, Michigan Property Tax Levies and Collections Last Ten Fiscal Years

Tax Year	Fiscal Year	Total Tax Levy	C	Current Collections	Percent of Levy Collected	elinquent ollections	(	Total Tax Collections	Percent of Total Collections to Tax Levy
2004	2005	\$ 30,576,422	\$	28,583,217	93.5	\$ 896,068	\$	29,479,285	96.4
2005	2006	32,666,495		31,511,671	96.5	523,589		32,035,260	98.1
2006	2007	35,515,881		33,701,763	94.9	804,920		34,506,683	97.2
2007	2008	37,235,244		34,722,648	93.3	1,208,158		35,930,806	96.5
2008	2009	37,786,170		36,240,984	95.9	1,242,184		37,483,168	99.2
2009	2010	37,360,762		34,997,428	93.7	2,057,564		37,054,992	99.2
2010	2011	33,678,282		32,529,560	96.6	983,484		33,513,044	99.5
2011	2012	31,153,847		30,486,979	97.9	529,773		31,016,752	99.6
2012	2013	29,801,091		29,155,182	97.8	477,217		29,632,399	99.4
2013	2014	30,206,320		29,765,634	98.5	379,876		30,145,510	99.8

Note: Tax levy and collection information does not include Special Assessments.

Source: City's finance department records

### City of Novi, Michigan Ratios of Outstanding Debt by Type Last Ten Fiscal Years

(dollars in thousands, except per capita)

	2005	2006	2007	2008
Governmental Activities				
General obligation bonds (1)	\$ 50,130	\$ 45,230	\$ 40,165	\$ 48,065
Installment purchase agreements	34	-	-	-
Special assessment bonds	 15,340	14,215	13,090	11,665
Total	65,504	59,445	53,255	59,730
Business-type Activities				
General obligation bonds (1)	24,393	23,030	21,491	19,933
Special assessment bonds	2,255	2,080	1,905	1,730
Installment loans	-	-	-	-
Revenue bonds	 13,155	-	-	
Total	39,803	25,110	23,396	21,663
Total debt of the government	\$ 105,307	\$ 84,555	\$ 76,651	\$ 81,393
Total taxable value	\$ 2,900,549	\$ 3,098,818	\$ 3,364,062	\$ 3,550,407
Ratio of total debt to taxable value	3.63%	2.73%	2.28%	2.29%
Total population*	52,921	53,941	54,609	54,688
Total debt per capita	\$ 1,990	\$ 1,568	\$ 1,404	\$ 1,488

(1) Less deferred amount on refunding

Source: City's annual financial statements

<sup>\*</sup> Population estimate information obtained from the Southeast Michigan Council of Governments. www.semcog.org

### City of Novi, Michigan Ratios of Outstanding Debt by Type (continued) Last Ten Fiscal Years

(dollars in thousands, except per capita)

2009	2010	2011	2012	2013	2014
\$ 42,455	\$ 36,336	\$ 30,086	\$ 24,667	\$ 20,948	\$ 19,020
 10,200	8,750	7,350	5,950	4,165	2,750
52,655	45,086	37,436	30,617	25,113	21,770
19,090 1,530	18,197 1,330	17,334 1,155	16,425 980	15,462 805	15,295 630
-	-	-	-	-	-
20,620	19,527	18,489	17,405	16,267	15,925
\$ 73,275	\$ 64,613	\$ 55,925	\$ 48,022	\$ 41,380	\$ 37,695
\$ 3,582,448	\$ 3,554,944	\$ 3,204,568	\$ 2,979,613	\$ 2,920,333	\$ 2,972,082
2.05%	1.82%	1.75%	1.61%	1.42%	1.27%
54,376	55,224	55,374	56,062	59,395	60,290
\$ 1,348	\$ 1,170	\$ 1,010	\$ 857	\$ 697	\$ 625

### City of Novi, Michigan Ratios of General Bonded Debt Outstanding Last Ten Fiscal Years

(dollars in thousands, except per capita)

Fiscal	G	-limited eneral ligation	Su	Tax ipported Bonds		ichigan sportation		Other General				Debt as a Percentage of Taxable		Deb	t per
Year	(L	TGO)		(UTGO)	Fu	nd (MTF)	Во	nded Debt	Total	Tax	able Value	Value	Population (2)	Cap	oita
2005	\$	1,700	\$	46,685	\$	1,745	\$	34	\$ 50,164	\$	2,900,549	1.73	52,921	\$	948
2006		1,525		42,225		1,480		-	45,230		3,098,818	1.46	53,941		839
2007		1,350		37,600		1,215		-	40,165		3,364,062	1.19	54,609		736
2008		1,150		46,005		910		-	48,065		3,550,407	1.35	54,688		879
2009		950		40,895		610		-	42,455		3,582,448	1.19	54,376		781
2010 (1)		750		35,485		315		19,390	55,940		3,554,944	1.57	55,224		1,013
2011 (1)		550		29,715		-		18,430	48,695		3,204,568	1.52	55,374		879
2012		275		24,535		-		17,425	42,235		2,979,613	1.42	56,062		753
2013		_		21,055		-		16,365	37,420		2,920,333	1.28	59,395		630
2014		-		19,020		-		15,295	34,315		2,972,082	1.15	60,290		569

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements and the schedule of indebtedness.

Source: City's finance department records

<sup>(1)</sup> Other general bonded debt includes the Building Authority Bonds paid from the net revenues of the Ice Arena and Senior Housing Fund. Prior year other general bonded debt was not restated to include debt of business-type activities.

<sup>(2)</sup> Population estimate information obtained from the Southeast Michigan Council of Governments www.semcog.org

## City of Novi, Michigan Direct and Overlapping Governmental Activities Debt June 30, 2014 (dollars in thousands)

Governmental Unit	Debt Outstanding	Estimated Percent Applicable (2)		imated Share Overlapping Debt
Novi School District	\$ 124,430,000	99.83	\$	124,218,469
Northville School District	61,960,000	99.63 18.92	Ψ	11,722,832
Walled Lake School District	169,285,000	12.80		21,668,480
South Lyon School District	152,485,000	2.50		3,812,125
Oakland County	447,583,171	6.06		27,123,540
Oakland Intermediate School District	55,625,000	5.12		2,848,000
	3,075,000	5.12 4.91		150,983
Oakland Community College	17,030,000			793,598
Schoolcraft Community College	17,030,000	4.66		193,390
Total overlapping debt				192,338,027
Direct City debt (1)				19,020,000
			-	,
Total direct and overlapping debt			\$	211,358,027

<sup>(1)</sup> Amount does not include Special Assessment obligations and is net of deferred amount on refundings.

Source: Various taxing authorities

<sup>(2)</sup> Percent obtained from Municipal Advisory Council of Michigan

#### City of Novi, Michigan Legal Debt Margin Information Last Ten Fiscal Years (dollars in thousands)

	2005	2006	2007	2008
Calculation of Debt Limit State equalized valuation (2) Assessed value equivalent of Act 198 exemptions (1)	\$ 3,407,207	\$ 3,580,551 8,350	\$ 3,848,565 8,386	\$ 3,946,242 8,423
Debt Limit (10% of SEV)	340,721	358,890	385,695	395,467
Calculation of Debt Subject to Limit				
Total debt	106,654	84,554	76,651	81,393
Less: Special assessment bonds	17,595	16,295	14,995	13,395
Michigan Transportation Fund bonds	1,745	1,480	1,215	910
Revenue bonds	 13,155	-	-	-
Net Debt Subject to Limit	74,159	66,779	60,441	67,088
Legal Debt Margin	\$ 266,562	\$ 292,111	\$ 325,254	\$ 328,379
Net Debt Subject to Limit as				
Percent of Debt Limit	21.77%	18.61%	15.67%	16.96%

- (1) Assessed value changes in prior years as a result of Michigan Tax Tribunal case.
- (2) Debt limit is calculated based on prior tax year SEV.

Source: City's finance department records.

Act 279, Public Acts of Michigan, 1909, as amended, and the City Charter of the City, provide that the net indebtedness of the City shall not exceed 10% of all assessed real and personal property in the City, plus assessed value equivalent of Act 198 specific tax levies.

Bonds which are not included in the computation of legal debt margin according to said Act 279 are:

- (a) Special Assessment Bonds;
- (b) Mortgage Bonds;
- (c) Michigan Transportation Fund Bonds and Notes;
- (d) Revenue Bonds;
- Bonds issued, or contract or assessment obligations incurred, to comply with an order of the former water resources commission, the department of environmental quality, or a court of competent jurisdiction;
- (f) Bonds issued, or contract or assessment obligations incurred, for water supply, sewerage, drainage or refuse disposal projects necessary to protect the public health by abating pollution;
- (g) Bonds issued, or contract or assessment obligations incurred, for the construction, improvement or replacement of a combined sewer overflow abatement facility; and
- (h) Bonds issued to pay premiums or establish self-insurance contracts in accordance with Act 34, Public Acts of Michigan, 2001, as amended.

## City of Novi, Michigan Legal Debt Margin Information (continued) Last Ten Fiscal Years (dollars in thousands)

2009	2010	2011	2012 20			2013	2013 2014		
\$ 3,876,955 8,423	\$ 3,742,062 8,414	\$ 3,321,185 8,389	\$	3,063,923 8,961	\$	3,004,330 8,961	\$	3,099,734 10,159	
388,538	375,048	332,957		307,288		301,329		310,989	
73,275	64,613	55,925		48,023		41,380		37,695	
11,730 610	10,080 315	8,505 - -		6,930 - -		4,970 - -		3,380	
60,935	54,218	47,420		41,093		36,410		34,315	
\$ 327,603	\$ 320,830	\$ 285,537	\$	266,195	\$	264,919	\$	276,674	
15.68%	14.46%	14.24%		13.37%		12.08%		11.03%	

## City of Novi, Michigan Pledged-revenue Coverage Last Ten Fiscal Years (dollars in thousands)

	Water and Sewer Revenue Bonds									Special Assessment Bonds									
								Debt S	ervi	ce					Debt Se	ervice			
Fiscal Year		Gross evenue		oplicable xpenses		Net Revenues	Pr	incipal		Interest	Coverage	Asse	pecial essment lections		Principal	ı	nterest	Coverage	
2005	\$	14,416	\$	12,885	\$	1,531	\$	525	\$	652	1.30	\$	2,715	\$	1,200	\$	866	1.31	
2006		-		-		=		-		-	-		2,679		1,300		775	1.29	
2007		-		-		=		-		-	-		2,759		1,300		715	1.37	
2008		-		-		-		-		-	-		2,589		1,600		649	1.15	
2009		-		-		-		-		-	-		2,481		1,665		574	1.11	
2010		-		-		-		-		-	-		2,583		1,650		499	1.20	
2011		-		-		-		-		-	-		2,661		1,575		425	1.33	
2012		-		-		-		-		-	-		2,701		1,575		354	1.40	
2013 *		-		-		-		-		-	-		2,503		1,625		140	1.42	
2014		-		-		-		-		-	-		2,135		1,590		130	1.24	

Source: City's annual financial statements

<sup>\* 2000</sup> Special Assessment Limited Tax Bond was refunded in the current year. City had savings on the interest that was paid during FY 2013.

### City of Novi, Michigan Demographic and Economic Statistics Last Ten Fiscal Years

Population	Personal Income (in thousands)	Per Capita Personal Income	Unemployment Rate
52,921	*	*	3.9
53,941	*	*	3.5
54,609	*	*	4.3
54,688	*	*	4.1
54,376	*	*	5.9
55,224	*	*	8.4
55,374	*	*	10.9
56,062	*	*	8.2
59,395	*	*	9.4 **
60,290	*	*	4.4
	52,921 53,941 54,609 54,688 54,376 55,224 55,374 56,062 59,395	Income (in thousands)	Income (in thousands)

<sup>\*</sup> Not available

Sources: Southeast Michigan Council of Governments

Michigan Department of Licensing and Regulatory Affairs

U.S. Bureau of the Census

U.S. Bureau of Labor Statistics, Local Area Unemployment Statistics

\*\* Source: U.S. Burea of Labor Statistics - Warren, Troy, Farmington Hills

#### City of Novi, Michigan Principal Employers June 30, 2014

	Employer	2014 Employees	2013 Employees	2012 Employees
				_
1	Novi Community Schools	950	787	807
2	St. John Health/Providence Park Hospital	878	1,686	1,000
3	Fox Run	768	768	300
4	Ryder System	700	640	600
5	ITC Holding, Inc.	442	500	230
6	Intier/Magna	354	550	550
7	Cooper-Standard Automotive	270	250	250
8	Comau North America	256	288	288
9	Michigan Cat	255		220
10	CVS Michigan, LLC (Distribution Center)	250	250	250
11	Tognum	240	260	
12	Paychex	200		200
13	Macy's		500	539
14	Caparo Vehicle Components			200

Note - Employee totals do not include part-time employees

Sources: The City's Neighborhood and Business Relations Group is currently in the process of researching and updating the database of major employers within Novi. The data presented is as of January 2014.

(1) Information for prior six years is currently unavailable.

### City of Novi, Michigan Full-time City Government Employees by Function/Program Last Ten Fiscal Years

Function/Program	2005	2006	2007	2008
				_
City manager	4	3	3	3
Finance department	7	8	8	8
Information technology	3	4	4	5
Assessing	7	7	7	7
City clerk	6	6	6	6
Treasury	3	3	3	3
Facility operations	2	2	2	2
Human resources (3)	-	-	-	-
General administration	6	6	7	5
Department of public safety	-	-	-	-
Police department (4)	97	97	99	99
Fire department (4)	31	30	31	31
Building depatment	18	18	18	-
Neighborhood services	5	5	5	-
Department of public services (5)	25	23	23	23
Engineering	5	5	5	6
Parks, recreation, and cultural services (6)	18	18	18	19
Water and sewer	12	13	13	12
Library	20	20	20	20
Community relations	2	2	3	-
Neighborhood and business relations group (1)	-	-	-	4
Planning	8	8	8	-
Community development (2)	-	-	-	31
Total	279	278	283	284

- (1) Formerly "community relations"
- (2) Combined building and planning
- (3) Employees included under general administration in previous years
- (4) Combined police and fire departments
- (5) Engineering staff combined with department of public services
- (6) Forestry and park maintenance staff combined with department of public services

Source: City's finance department records

### City of Novi, Michigan Full-time City Government Employees by Function/Program (continued) Last Ten Fiscal Years

2009	2010	2011	2012	2013	2014
3	3	3	3	3	3
8	8	7	7	9	9
5	5	5	5	5	5
7	7	7	5	5	5
6	6	5	5	5	5
3	3	3	3	-	-
2	4	2	1	2	2
-	5	5	4	4	4
6	-	-	-	-	-
-	128	118	111	111	113
99	-	-	-	-	-
31	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
24	36	36	33	35	35
6	-	-	-	-	-
17	11	10	10	11	11
12	12	12	12	13	14
20	20	20	18	20	20
-	-	-	-	-	-
4	3	3	3	4	4
-	-	-	-	-	-
31	21	19	18	21	21
284	272	255	238	248	251

### City of Novi, Michigan Operating Indicators by Function/Program Last Ten Fiscal Years

Function/Program	2005	2006	2007	2008	2009	2010
Election data:						
Registered voters	32,131	32,301	33,253	35,117	36,320	35.764
Voters at polls	25,432	4,495	20,612	9.020	19,684	2.887
Absentee ballots	5,783	2,256	4,500	2,768	8,455	2,212
Percent voting	97.15%	20.90%	75.52%	33.57%	77.48%	14.26%
Police:	77.1070	20.7070	70.0270	00.0770	77.1070	11.20%
Part A crimes	2,426	2,312	2,077	2,102	2,018	1,868
Part B crimes	1,216	1,246	1,388	987	721	793
Injury accidents	277	248	203	242	264	216
Property damage	2,004	1,986	1,853	1,825	1,737	1,602
Moving traffic violations	10,451	12,219	11,486	6,813	11,184	11,635
Parking violations	448	437	427	N/A	N/A	512
Adult arrests	1,630	1,780	2,001	1,703	1,987	2,353
Juvenile arrests	208	211	237	189	229	201
OUIL arrests	460	380	398	266	369	363
False alarms	2,470	2,677	2,664	2,403	2,275	2,262
Fire:	2,470	2,011	2,004	2,403	2,213	2,202
Fire incidents	305	309	287	266	1,015	134
Service incidents	1,124	1,013	1,207	1,218	567	2,006
Fire inspections conducted	2,280	2,291	2,301	2,619	3,049	2,341
Medical emergencies	2,430	2,424	2,458	2,724	2,766	2,957
Paid-on-call staff	2,430	54	2,458 59	56	68	2,437
Parks and recreation:	40	54	37	50	00	00
Youth classes/clinics	240	248	780	572	715	1,154
Adult classes/clinics	100	106	493	428	213	439
Youth leagues	2,891	3,002	3,091	2,983	2,198	2,585
Adult leagues	2,138	2,146	1,980	2,240	2,196	2,750
Summer day camp	425	431	367	341	339	742
Lakeshore Park vehicle entry	3,456	3,502	7,910	10,335	7,065	11,533
Lakeshore Park attendance	10,368	12,224	17,120	17,777	17,663	28,833
Lakeshore Park picnic shelter rental	10,366	85	17,120	163	17,003	20,033 128
•	63,676	64,189	106,522	87,188	78,978	78,432
Senior citizens served (1) Special event attendance	9,250	10,009	9,981	11,413	11,049	12,071
Civic Center rentals	1,799	2,700	2,746	2,731	2,985	1,060
	· ·					57,519
Civic Center attendance	57,352	86,860	96,503	97,249	81,810	•
Novi Theaters - Cast	367	372	284	226	214	206
Novi Theaters - Audience	6,341	6,640	4,929	6,392	4,548	5,041
Library (2):	4/4.001	F00 40F	E44.074	F00 420	/20.724	FF/ F02
Items circulated	464,991	508,405	544,874	580,438	628,724	556,582
Book collections	119,273	123,897	126,259	128,711	123,884	137,220
Audio/Video/CD collections	11,552	12,581	13,805	13,774	13,232	14,295
Periodical subscriptions	189	153	170	179	162	185
Requests of information	115,623	136,448	158,265	159,485	154,735	171,324
Youth Summer Reading	1,687	1,698	1,171	1,491	1,491	1,061
Program participants	26,940	26,160	26,720	35,062	18,772	24,145
Visitors	-	285,777	265,795	269,815	280,560	262,826
Interlibrary loans	-	46,057	55,102	60,182	78,214	67,615

<sup>(1)</sup> The total utilization no longer includes the phone calls and questions fielded by the Novi Senior Center. The June 30, 2008 total is a true reflection of those actually served at the center via programs and services. This tracking metholodogy will be used for all future years.

Source: City's finance department records

<sup>(2)</sup> This information represents 10 months worth of information in 2010. The Library was closed for the months of April and May. The New Library opened on June 1, 2010.

## City of Novi, Michigan Operating Indicators by Function/Program (continued) Last Ten Fiscal Years

2011	2012	2013	2014
36,921	37,366	38,757	39,248
14,535	3,633	20,484	4,719
4,575	2,386	8,765	2,599
51.76%	16.11%	75.47%	18.65%
1,679	1,841	2,048	1,736
814	627	626	673
272	288	310	276
1,761	1,631	1,695	1,153
10,167	9,381	10,058	8,487
285	288	199	185
1,368	2,082	2,241	2,355
213	166	137	142
415	335	342	268
2,357	2,090	2,270	2,538
92	120	112	120
1,311	1,249	1,360	1,345
2,920	3,557	3,063	2,919
3,299	3,169	3,383	3,425
66	68	55	54
1,238	1,544	1,620	1,149
458	414	340	462
2,371	2,431	2,512	2,471
4,024	4,120	5,220	5,279
703	668	N/A	334
9,846	10,822	13,000	15,462
24,615	27,055	32,500	38,655
98	105	116	125
68,517	76,462	77,759	75,832
14,311	14,018	17,021	20,028
1,516	1,492	1,520	1,560
37,457	35,506	17,021	44,200
181	198	253	293
4,757	4,715	5,454	4,997
759,021	803,552	800,031	799,475
146,187	152,024	151,724	152,236
18,015	20,618	23,507	25,677
215	208	210	242
220,427	210,960	N/A	115,392
1,261	1,338	2,042	2,340
34,198	45,572	34,899	40,010
371,274	378,571	389,220	401,984
100,342	109,274	109,330	106,250
•	•		

### City of Novi, Michigan Operating Indicators by Function/Program (continued) Last Ten Fiscal Years

Function/Program		2005	2006	2007	2008
Water and sewer - Customers:					
Residential		11,107	12,306	12,708	12,716
Commercial		1,024	1,108	1,399	1,280
Water (in thousand gallons):					
Purchased from Detroit	2	2,267,616	2,431,591	2,424,237	2,402,589
Sold to customers	2	2,117,038	2,256,309	2,355,938	2,192,050
Rates:					
Minimum 7,000 gallons*	\$	29.00	\$ 31.00	\$ 31.00	\$ 33.00
Fixed rate quarterly water charge		-	-	-	-
Additional usage per 1,000 gallons		2.78	2.94	2.94	3.17
Fixed rate quarterly sewer charge		-	-	-	-
Sewer (per thousand gallons of water usage)		2.05	2.21	2.21	2.32

<sup>\*</sup>Effective August 1, 2010 the City of Novi, Michigan adopted a fixed rate structure for water and sewer usage which does not include a minimum consumption charge.

Source: City's finance department records

## City of Novi, Michigan Operating Indicators by Function/Program (continued) Last Ten Fiscal Years

2009	2010	2011	2012	2013	2014
12,641	12,874	12,940	13,191	13,604	13,760
1,287	1,225	1,239	1,254	1,223	1,204
2,182,409	2,041,594	2,166,712	2,459,402	2,321,313	2,216,075
2,079,696	1,919,763	2,024,406	2,109,414	2,222,787	2,138,305
\$ 41.00	\$ 42.00	\$ -	\$ -	\$ -	\$ -
-	-	35.00	37.00	40.00	57.00
3.95	4.06	3.31	3.44	3.86	4.00
-	-	5.00	5.00	6.00	6.00
2.51	2.67	2.90	4.00	4.25	4.00

### City of Novi, Michigan Capital Asset Statistics by Function/Program Last Ten Fiscal Years

Function/Program	2005	2006	2007	2008
Police:				
Stations	1	1	1	1
Fire:				
Stations	4	4	4	4
Public works:				
Miles of City streets:				
Major	39	39	39	39
Local	116	116	123	127
Estimated sidewalks in miles (1)	69	170	226	227
Bridges	4	4	4	4
Street lights	401	401	402	402
Parks and recreation:				
Acres	894	894	894	894
Locations	7	7	7	7
Library:				
Branches	1	1	1	1
Water and sewer:				
Miles of water mains	280	288	288	288
Miles of sanitary sewers	230	230	230	230
Fire hydrants	3,139	3,763	4,010	4,011

<sup>(1)</sup> Prior year adjustments were made as a result of changes in the GIS mapping system to more accurately reflect miles.

Source: City's department of Public Services

City of Novi, Michigan
Capital Asset Statistics by Function/Program (continued)
Last Ten Fiscal Years

2009	2010	2011	2011 2012 2013		2014
1	1	1	1	1	1
4	4	4	4	4	4
40	39	39	39	39	39
128	132	136	141	141	144
228	230	231	231	232	256
4	4	4	4	4	4
418	421	421	421	421	504
991	1,138	1,138	1,138	1,150	1,260
11	11	11	11	12	13
1	1	1	1	1	1
306	306	306	306	306	328
243	243	245	245	245	252
4,003	4,003	4,002	4,002	4,002	4,192