NOVI cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item 4 June 22, 2015

SUBJECT: Approval of resolution to authorize Budget Amendment #2015-4

SUBMITTING DEPARTMENT: Finance

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The City's annual budget is adopted by the third Monday in May each year and is effective July 1st each year. The budget is adopted at a category level (vs. line item). In accordance with the State Budget Act, budget amendments are completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. The proposed amendments are based on actual and projected activity-to-date. Amendments between line-items within the same budget category are managed at the administration level. Only budget amendments that have a positive or negative impact on fund balance or are not within the same budget category are prepared quarterly for Council approval. Budget amendments are done on a quarterly basis as well as throughout the year as needed. The last quarterly budget amendment was approved on April 20, 2015; however, additional amendments have been approved at bi-weekly council meetings up to and through the last council meeting which was June 8, 2015.

The fourth quarter budget amendment is attached and it is also summarized below; fund balance summaries have been included for funds with minimum fund balance requirements.

GENERAL FUND

Projected Endi	ng Fund Balance, June 30, 2014		\$	7,376,36
,	Favorable variance, including rollover items		•	1,827,08
	Restricted Fund Balance			286,56
Beginning Fund	d Balance, July 1, 2014		\$	9,490,01
	Amended Revenue as of Council Meeting 06/08/2015	30,718,108		
2015-4	4th QTR Budget Amendment	285,731		
	Amended Revenue as of Council Meeting 06/22/2015			31,003,83
	Amended Expenditures as of Council Meeting 06/08/2015	31,586,625		
2015-4	4th QTR Budget Amendment	(447,192)		
	Amended Expenditures as of Council Meeting 06/22/2015			31,139,43
Revenues over	(under) Expenditures		\$	(135,59
Estimated Unre	estricted Fund Balance, June 30, 2015		\$	9,340,50
Estimated Rest	ricted Fund Balance, June 30, 2015		\$	13,91
stimated Endi	ng Fund Balance, June 30, 2015		\$	9,354,42

The proposed General Fund budget amendment request increases fund balance by approximately \$733,000 for the fiscal year ending June 30, 2015. The amendment keeps fund balance within Council set limits. The following summarizes the proposed amendment for this fund:

Revenues:

- Increases in Transfers In budget in the amount of \$11,364 due to the closing of the Contributions and Donations Fund and moving the respective revenues and expenditures to the appropriate funds and departments.
- Increase Inspection/Review Fee Revenue for wetland, woods, and landscaping totaling approximately \$387,000 to recognize the additional revenues as part of the Escrow Close-out Project.
- Decrease Miscellaneous Revenues in the amount of approximately \$116,000 to reflect actual and unanticipated receipts.

Appropriations:

- Personnel Services throughout the entire General Fund have been brought into alignment with actual activity and anticipated fiscal year-end accruals. This includes, but is not limited to, adjustments for vacancies and overtime, workers compensation premiums, defined benefit pension plan employer contributions, and employee insurance costs. Included in the reduction in personnel costs is approximately \$150,000 of forfeited employer defined contribution pension and retiree healthcare contributions returned to the City. Total Personnel Services budgets for the general fund are proposed to be reduced by approximately \$477,000.
- The City Attorney, Insurance, and Claims Department reduce expenditures in the amount of \$80,000 due to reductions in overall legal fees paid and less than anticipated land acquisitions.
- The Community Development Department increased the capital outlay expenditure budget in the amount of approximately \$200,000 for the department suite renovation.
- The General Fund departments decrease supplies, other services and charges, capital outlay, and maintenance expenditures to reflect a cumulative net savings of approximately \$90,000.

MAJOR STREET FUND

Projected Endi	ng Fund Balance, June 30, 2014		\$ 420,35
	Favorable variance, including rollover items		176,14
Beginning Fund	d Balance, July 1, 2014		\$ 596,50
	Amended Revenue as of Council Meeting 06/08/2015	3,261,900	
2015-4	4th QTR Budget Amendment	155,700	
	Amended Revenue as of Council Meeting 06/22/2015		3,417,60
	Amended Expenditures as of Council Meeting 06/08/2015	3,252,533	
2015-4	4th QTR Budget Amendment	155,700	
	Amended Expenditures as of Council Meeting 06/22/2015		3,408,23
evenues over	(under) Expenditures		 9,36
stimated Endi	ng Fund Balance, June 30, 2015		\$ 605,86

The proposed Major Street Fund budget amendment has no effect on fund balance and keeps within Council set limits. The following summarizes the proposed amendment for this fund:

- Increase the engineering and construction expenditure budgets for the 11 Mile (Town Center to Meadowbrook) project in the amount of \$65,000. Also, increase the construction budget for the Town Center Reconstruction project in the amount of \$90,000. Both projects have increases in project scopes. The engineering budget for the Novi Road (12 Mile to 13 Mile) project in the amount of \$9,000 was added to the budget. These expenditure increases noted above are being offset by additional Other Revenues from the Escrow Close-out Project, savings in Winter Maintenance, and Contributions from the Municipal Street Fund.
- The increase in the Transfer Out expenditures totaling \$600,000 represents the estimated balance of all unfinished engineering and construction contracts at June 30, 2015, and are offset by a similar decrease in expenditures in the Capital Outlay budget category. These funds are being transferred to the Street Improvement Fund where the balances of ongoing construction projects are accounted for.

LOCAL STREET FUND

	LOCAL STREET FUND		
	· · · · · · · · · · · · · · · · · · ·		
Projected Endi	ng Fund Balance, June 30, 2014		\$ 534,525
	Favorable variance, including rollover items		 379,845
Beginning Fund	d Balance, July 1, 2014		\$ 914,370
	Amended Revenue as of Council Meeting 06/08/2015	4,152,503	
2015-4	4th QTR Budget Amendment	(15,100)	
	Amended Revenue as of Council Meeting 06/22/2015		4,137,403
	Amended Expenditures as of Council Meeting 06/08/2015	4,499,156	
2015-4	4th QTR Budget Amendment	(15,100)	
	Amended Expenditures as of Council Meeting 06/22/2015		4,484,056
Revenues over	(under) Expenditures		(346,653)
Estimated Endi	ng Fund Balance, June 30, 2015		\$ 567,717
Estimat	ed Ending Fund Balance, June 30, 2015, as a % of budgeted exp	penditures :	12.7%

The Local Street Fund amendment has no effect on fund balance and keeps within Council set limits. The following summarizes the proposed amendment for this fund:

- Increase in the construction expenditure budget for the 2015 Neighborhood Roads project in the amount of \$34,700 due to increases in project scope has been offset by additional Other Revenue from the Escrow Close-out Projects of \$9,200 and savings in Capital Preventative Maintenance and Winter Maintenance of \$49,800.
- The increase in the Transfer Out expenditures totaling \$3,045,000 represents the estimated balance of all unfinished engineering and construction contracts at June 30, 2015, and are offset by a similar decrease in expenditures in the Capital Outlay budget category. These funds are being transferred to the Street Improvement Fund where the balances of ongoing construction projects are accounted for.

MUNICIPAL STREET FUND

Projected Endi	ng Fund Balance, June 30, 2014		\$ 728,680
	Favorable variance, including rollover items		3,200,429
Beginning Fund	d Balance, July 1, 2014		\$ 3,929,109
	Amended Revenue as of Council Meeting 06/08/2015	5,583,367	
2015-4	4th QTR Budget Amendment	5,700	
	Amended Revenue as of Council Meeting 06/22/2015		5,589,06
	Amended Expenditures as of Council Meeting 06/08/2015	5,610,978	
2015-4	4th QTR Budget Amendment	291,820	
	Amended Expenditures as of Council Meeting 06/22/2015		5,902,798
Revenues over	(under) Expenditures		 (313,73
Estimated Endi	ng Fund Balance, June 30, 2015		\$ 3,615,378

The proposed Municipal Street Fund budget amendment reduces fund balance by \$286,120, keeping within Council set limits, and includes the following:

- Increase the engineering and construction expenditure budgets for the Dual Left Turn Lane (Eastbound Grand River at Beck Road) project in the amount of \$158,000. Also, increase the budget for the Segment#109 Sidewalk-8 Mile (Garfield to Beck Road) project in the amount of \$96,000. Both projects have increases in project scopes. Some of the expenditure increase has been offset by additional Other Revenue from the Escrow Close-out Project of \$5,700 and savings in Winter Maintenance of \$105,700.
- The net increase in the Transfer Out expenditures totaling \$127,100 is to cover a portion of the significant increase in capital outlay projects of \$151,400 due to changes in project scopes in the Major Street Fund and to reduce the funds transferred to the Local Street Fund of \$24,300.

PUBLIC SAFETY FUND

The proposed Public Safety Fund budget amendment increases the property tax revenue budget by approximately \$75,000 due to reductions in county chargebacks and MTT cases. Interest Income revenue is increased \$20,000 to reflect the better than anticipated unrealized gains on investments.

PARKS, RECREATION, & CULTURAL SERVICES FUND

Projected Endi	ng Fund Balance, June 30, 2014		\$ 461,639
	Favorable variance, including rollover items		 433,605
Beginning Fund	d Balance, July 1, 2014		\$ 895,244
	Amended Revenue as of Council Meeting 06/08/2015	3,653,677	
2015-4	4th QTR Budget Amendment	238,237	
	Amended Revenue as of Council Meeting 06/22/2015		3,891,914
	Amended Expenditures as of Council Meeting 06/08/2015	4,045,639	
2015-4	4th QTR Budget Amendment	(43,150)	
	Amended Expenditures as of Council Meeting 06/22/2015		4,002,489
Revenues over	(under) Expenditures		(110,57
Estimated Endi	ng Fund Balance, June 30, 2015		\$ 784,669

The proposed Parks, Recreation, & Cultural Services Fund budget amendment request increases fund balance for the fiscal year ending June 30, 2015, by \$281,387 and includes the following:

- Increases in Transfers In and Donation revenue budgets in the amount of approximately \$225,000 due to the closing of the Contributions and Donations Fund and moving the respective revenues and expenditures to the appropriate funds and departments. Also, increasing federal grants revenue related to the HCD Programs in the amount of \$13,650.
- Decreases in personnel costs due to vacancies and savings on park field maintenance seasonal wages in the amount of approximately \$45,000. Increases in Capital Outlay expenditures (dog park and Pavilion Shore) in the amount of approximately \$46,000 have been primarily offset by savings within program expenditures and other services and charges for parks and older adult services in the amount of \$44,000.

TREE FUND

The proposed Tree Fund budget amendment increases other revenue in the amount of \$600,000. This is needed to recognize the additional revenue received as part of the on-going Escrow Close-out Project.

DRAIN FUND

The proposed amendment increases Interest Income revenue \$82,750 to reflect the better than anticipated investment interest and unrealized gains on investments. Also, a budget for the New Court drain improvement project in the amount of \$120,000 was created and some of the increase in cost is offset by storm sewer maintenance savings in the amount of \$38,000 and the unanticipated additional interest income.

DRAIN PERPETUAL MAINTENANCE FUND

The proposed amendment increases Interest Income revenue \$75,000 to reflect the better than anticipated unrealized gains on investments.

PEG CABLE FUND

The proposed amendment increases Personnel Services in the amount of \$16,200 to properly fund the part-time Audiovisual Coordinator costs moved from the Neighborhood and Business Relations Group budget within the General Fund to the PEG Cable Fund. This expenditure increase is offset by increasing Cable Franchise revenues by \$16,200 to reflect actual and anticipated receipts.

CONTRIBUTIONS AND DONATIONS FUND

As of June 30, 2015, the revenues and expenditures related to contributions and donations will no longer be recorded in this separate special revenue fund. They will be tracked in their respective funds and departments. For that reason; this proposed amendment closes out the Contributions and Donations Fund by re-classing revenue and expenditure budgets into their respective funds/departments (see the detail in the General Fund and Parks, Recreation, and Cultural Services Fund).

FORFEITURE FUND

The proposed amendment reduces federal forfeiture revenues by \$73,654 in order to reflect actual and anticipated receipts.

SPECIAL ASSESSMENT REVOLVING FUND

The proposed amendment increases Interest Income revenue \$30,000 to reflect the better than anticipated unrealized gains on investments.

GUN RANGE FACILITY FUND

The proposed amendment decreases the revenue budget by \$30,000 at the Gun Range Facility due to lower than anticipated facility rentals. This was due to the Customs and Border Protection Agency redirecting their priorities from training to border patrol during the past fiscal year.

STREET IMPROVEMENT FUND

This fund was created as of fiscal year 2013-14 and accounts for the balances of ongoing construction projects in the Major, Local, and Municipal Street funds. This amendment includes any road projects that will not be completed as of June 30, 2015. See additional details noted in the Major, Local, and Municipal Street funds above.

WATER AND SEWER FUND

The proposed amendment decreases revenues by \$4,774,110 to reflect actual and anticipated receipts. The amendment also decreases expenses by \$1,552,050 to reflect savings in sewage treatment costs, water purchases, and capital outlay that will not be completed before the end of the fiscal year.

RETIREE HEALTHCARE FUND

The proposed amendment increases Interest Income revenue \$485,000 to reflect the better than anticipated interest on investments.

RECOMMENDED ACTION:

Approval of resolution to authorize Budget Amendment #2015-4

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Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Markham				

	1	2	Υ	Ν
Council Member Mutch				
Council Member Poupard				
Council Member Wrobel				

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following Budget Amendment# 2015-4 is authorized:

INCREASE (DECREASE)

GENERAL FUND		
REVENUES		
112 1 2 1 2 2 2		387,380
Licenses, Permits, & Charges for Services Other Revenue		(116,523)
Federal Grants		3,510
Transfers In		11,364
TOTAL REVENUES	\$	285,731
IOIAL REVENUES	-	203,731
APPROPRIATIONS		
City Manager		
Personnel Services		(140)
Other Services and Charges		(12,000)
Finance Department		
Personnel Services		(62,230)
Supplies		(5,000)
Other Services and Charges		(4,000)
Information Technology Department		
Personnel Services		(20,300)
Other Services and Charges		(14,900)
Capital Outlay		20,000
Assessing Department		
Personnel Services		(14,160)
Other Services and Charges		(20,000)
City Attorney		
Other Services and Charges		(000,08)
City Clerk		
Personnel Services		310
Other Services and Charges		(15,000)
Treasury Department		
Personnel Services		(520)
Other Services and Charges		(7,500)

Facility Operations	
Personnel Services	3,210
Supplies	(3,500)
Other Services and Charges	(28,234)
Capital Outlay	7,400
Human Resources	
Personnel Services	(13,650)
Other Services and Charges	(30,170)
Capital Outlay	16,000
Neighborhood & Business Relations	
Personnel Services	(77,400)
Other Services and Charges	(30,000)
Police Department	
Personnel Services	(191,330)
Supplies	14,750
Other Services and Charges	(14,000)
Fire Department	
Personnel Services	36,720
Supplies	4,000
Other Services and Charges	(4,000)
Community Development - Building	
Personnel Services	14,260
Supplies	7,500
Other Services and Charges	(10,000)
Capital Outlay	199,000
Allocated to Other Funds	(16,438)
Community Development - Planning	
Personnel Services	(63,080)
Other Services and Charges	2,000
Department of Public Services - Admin	
Personnel Services	(2,790)
Supplies	2,500
Other Services and Charges	45,700
Department of Public Services - Engineering	
Personnel Services	(12,390)
Supplies	1,500
Department of Public Services - Field Operations	
Personnel Services	(63,240)
Other Services and Charges	13,500
Capital Outlay	7,000
Maintenance	(42,850)
Allocated to Other Funds	(10,000)

Department of Public Services - Fleet Asset

Net Increase (Decrease) to Fund Balance	\$ 732,923
TOTAL APPROPRIATIONS	\$ (447,192)
Personnel Services	 (1,380)
Novi Youth Assistance	
Allocated to Other Funds	30,000
Supplies	7,000
Personnel Services	(9,340)

MAJOR STREET FUND	
REVENUES	
Other Revenue	4,300
Transfers In	151,400
TOTAL REVENUES	\$ 155,700
APPROPRIATIONS	
Transfers Out	600,000
Capital Outlay	(436,000)
Maintenance	(8,300)
TOTAL APPROPRIATIONS	\$ 155,700
Net Increase (Decrease) to Fund Balance	\$ -
LOCAL STREET FUND	 _

LOCAL SIKEEL LOND		
REVENUES		
Other Revenue		9,200
Transfers In		(24,300)
TOTAL REVENUES	\$	(15,100)
APPROPRIATIONS		
Capital Outlay		(3,010,300)
Maintenance		(49,800)
Transfers Out		3,045,000
TOTAL APPROPRIATIONS	\$	(15,100)
Net Increase (Decrease) to Fund Balance	S	-

	MUNICIPAL STREET FUND		
REVENUES	_		
	Revenue		5,700
TOTAL REVE	NUES	\$	5,700
APPROPRIA [*]	TIONS		
Other	Services and Charges		(3,500)
Maint	enance		(105,700)
Capit	al Outlay		273,920
Transf	ers Out		127,100
TOTAL APPR	OPRIATIONS	\$	291,820
Net Increas	e (Decrease) to Fund Balance	\$	(286,120)
	PUBLIC SAFETY FUND		
REVENUES			
•	rty Tax Revenue		75,000
	st Income		20,000
TOTAL REVE	NUES	\$	95,000
Net Increas	e (Decrease) to Fund Balance	\$	95,000
	PARKS, RECREATION, & CULTURAL SERVIC	ES FIIND	
REVENUES	TARRS, RECREATION, & COLIONAL SERVIC	LSTOND	
Dona	tions		39,900
Feder	al Grants		13,650
Other	Revenue		2,400
Progra	am Revenue		12,580
Older	Adult Program Revenue		(16,520)
Transf	ers In		186,227
TOTAL REVE	NUES	\$	238,237
APPROPRIA [*]	IONS		
691	Personnel Services		(33,170)
691	Supplies		(6,000)
691	Capital Outlay		44,300
693	Personnel Services		(8,720)
693	Program Expenditures		(23,400)
695	Personnel Services		(2,770)
695	Older Adult Program Expenditures		21,000
695	Capital Outlay		1,740
695	Other Services and Charges		(36,130)
TOTAL APPR	OPRIATIONS	\$	(43,150)
Net Increas	e (Decrease) to Fund Balance	\$	281,387
1401 11101003	c (Decrease) to rotte balance		201,007

TREE FUND		
REVENUES		
Other Revenue		600,000
TOTAL REVENUES	\$	600,000
Net Increase (Decrease) to Fund Balance	\$	600,000
DRAIN FUND		
REVENUES		
Interest Income		82,750
TOTAL REVENUES	\$	82,750
APPROPRIATIONS		
Other Services and Charges		750
Capital Outlay		120,000
Maintenance		(38,000)
TOTAL APPROPRIATIONS	\$	82,750
Net Increase (Decrease) to Fund Balance	\$	-
DRAIN PERPETUAL MAINTENANCE F	UND	
REVENUES		
Interest Income		75,000
TOTAL REVENUES	\$	75,000
Net Increase (Decrease) to Fund Balance	\$	75,000
PEG Cable Fund		
REVENUES		
Licenses, Permits, & Charges for Services		16,200
TOTAL REVENUES	\$	16,200
APPROPRIATIONS		
Personnel Services		16,200
TOTAL APPROPRIATIONS	\$	16,200
Net Increase (Decrease) to Fund Balance	\$	

CONTRIBUTIONS & DONATIONS FU	JND	
REVENUES		
Donations		(33,550)
Interest Income		(1,100)
TOTAL REVENUES	\$	(34,650)
APPROPRIATIONS		
Supplies		(1,500)
Other Services and Charges		(600)
Transfer Out		197,591
TOTAL APPROPRIATIONS	\$	195,491
Net Increase (Decrease) to Fund Balance	\$	(230,141)
FORFEITURE FUND		
REVENUES		
Other Revenue		20,000
Fines and Forfeitures		(93,654)
TOTAL REVENUES	\$	(73,654)
APPROPRIATIONS		
Other Services and Charges		18,000
Capital Outlay		(18,000)
TOTAL APPROPRIATIONS	\$	-
Net Increase (Decrease) to Fund Balance	\$	(73,654)
STREETLIGHTING SAD FUND - WEST LA	AKE DR	
APPROPRIATIONS		
Other Services & Charges		500
TOTAL APPROPRIATIONS	\$	500
Net Increase (Decrease) to Fund Balance	\$	(500)
STREETLIGHTING SAD FUND - TOWN CI	ENTER ST	
APPROPRIATIONS		
Other Services & Charges		(5,000)
TOTAL APPROPRIATIONS	\$	(5,000)
Net Increase (Decrease) to Fund Balance	\$	5,000
nei merease (Decrease) lo rolla balance		3,000

Library Construction Debt Fund		
REVENUES		
Property Tax Revenue		11,000
Interest Income		500
TOTAL REVENUES	\$	11,500
APPROPRIATIONS		
Debt Service		250
TOTAL APPROPRIATIONS	\$	250
Net Increase (Decrease) to Fund Balance	\$	11,250
2010 Refunding Bonds Debt Fund	l	
REVENUES		
Property Tax Revenue		5,000
TOTAL REVENUES	\$	5,000
APPROPRIATIONS		
Debt Service		(1,502)
TOTAL APPROPRIATIONS	\$	(1,502)
Net Increase (Decrease) to Fund Balance	\$	6,502
2002 Street & Refunding Debt Fund	d	
REVENUES		
Property Tax Revenue		(5,000)
Interest Income		953
TOTAL REVENUES	\$	(4,047)
APPROPRIATIONS		
Debt Service		(953)
TOTAL APPROPRIATIONS	\$	(953)
Net Increase (Decrease) to Fund Balance	\$	(3,094)

12 MILE RD SAD DEBT FUND	
REVENUES	
Interest Income	 (1,150)
TOTAL REVENUES	\$ (1,150)
APPROPRIATIONS	
Debt Service	(1,150)
TOTAL APPROPRIATIONS	\$ (1,150)
Net Increase (Decrease) to Fund Balance	\$ -
SPECIAL ASSESSMENT REVOLVING FUND	
REVENUES	
Interest Income	30,000
TOTAL REVENUES	\$ 30,000
Net Increase (Decrease) to Fund Balance	\$ 30,000
Gun Range Facility Fund	
REVENUES	
Licenses, Permits, & Charges for Services	(30,000)
Interest Income	100
TOTAL REVENUES	\$ (29,900)
Net Increase (Decrease) to Fund Balance	\$ (29,900)
Street Improvement Fund	
REVENUES	
Transfers In	 3,645,000
TOTAL REVENUES	\$ 3,645,000
APPROPRIATIONS	
202 Capital Outlay	600,000
203 Capital Outlay	3,045,000
TOTAL APPROPRIATIONS	\$ 3,645,000
Net Increase (Decrease) to Fund Balance	\$
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	WATER & SEWER FUND		
REVENUES			
Operat	ing Revenue		(5,289,000)
Other R	Revenue		(15,000)
Specia	Assessment Interest		49,890
Interest	Income		480,000
TOTAL REVEN	UES	\$	(4,774,110)
APPROPRIATI	ONS		
000	Personnel Services		37,610
000	Other Services & Charges		105,000
592	Personnel Services		12,840
592	Supplies	2,000	
592	Other Services & Charges		(1,231,220)
592	Capital Outlay		(478,280)
TOTAL APPRO	PRIATIONS	\$	(1,552,050)
Net Increase	(Decrease) to Fund Balance	\$	(3,222,060)
	Retiree Healthcare Fund		
REVENUES			
Interest	Income		485,000
TOTAL REVEN	UES	\$	485,000
Net Increase	(Decrease) to Fund Balance	\$	485,000

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on June 22, 2015

Maryanne Cornelius City Clerk GL # GL Description Budget Category Amt

	General Fu	und	
Revenues			
101-000.00-475.500	Wet, Wood, Landscape insp/review fees	Licenses, permits, charges for services	387,380
101-000.00-508.450	Federal grants	Federal grants	1,650
101-000.00-632.310 101-000.00-665.000	Federal forfeitures-reimbursement only	Federal grants	1,860
101-000.00-665.000	Miscellaneous Revenue Transfer from Contributions and Donations Fund	Other Revenue Transfer In	(116,523) 11,364
101-000.00-07 0.203	mansier norm commoditoris and boriditoris rond	Harister III	\$ 285,731
Expenditures 101-172.00-718.200	Pension-Defined Contribution	Personnel Services	(140)
101-172.00-710.200	Memberships & Dues	Other Services and charges	(2,000)
101-172.00-850.000	Internal Technology	Other Services and Charges	7,500
101-172.00-956.200	City-wide training & workshops	Other Services and charges	(17,500)
101-201.00-705.000	Temporary Salaries	Personnel Services	(3,500)
101-201.00-706.000	Overtime	Personnel Services	(2,000)
101-201.00-716.000	Insurance	Personnel Services	(3,930)
101-201.00-716.900	Insurance/Retirees Medical	Personnel Services	(2,000)
101-201.00-718.200	Pension-Defined Contribution	Personnel Services	(6,000)
101-201.00-718.450	Retiree Health savings DC	Personnel Services	(3,300)
101-201.00-719.000	Unemployment Insurance	Personnel Services	(41,500)
101-201.00-727.001	Office Supplies (City-wide)	Supplies Supplies	(2,000)
101-201.00-740.001 101-201.00-956.000	Operating Supplies (City-wide) Conferences & Workshops	Other Services and charges	(3,000) (4,000)
101-205.00-705.000	Temporary Salaries	Personnel Services	(14,000)
101-205.00-716.000	Insurance	Personnel Services	(2,000)
101-205.00-718.200	Pension-Defined Contribution	Personnel Services	(2,000)
101-205.00-718.450	Retiree Health savings DC	Personnel Services	(2,000)
101-205.00-720.000	Workers Compensation	Personnel Services	(300)
101-205.00-803.000	Independent audit	Other Services and Charges	(7,900)
101-205.00-957.000	Tuition & Other reimbursements	Other Services and Charges	(7,000)
101-205.00-986.000	Internal Technology-Capital Outlay	Capital Outlay	20,000
101-209.00-704.000	Permanent Salaries	Personnel Services	(7,000)
101-209.00-716.000	Insurance	Personnel Services	(2,800)
101-209.00-718.200 101-209.00-718.450	Pension-Defined Contribution Retiree Health savings DC	Personnel Services Personnel Services	(2,100) (1,850)
101-209.00-718.430	Workers Compensation	Personnel Services	(410)
101-209.00-816.900	Tax Tribunal Appraisals	Other Services and charges	(15,000)
101-209.00-956.000	Conferences & Workshops	Other Services and charges	(5,000)
101-210.00-810.000	Other Legal fees	Other Services and charges	(50,000)
101-210.00-971.000	Land Acquisition	Capital Outlay	(30,000)
101-215.00-720.000	Workers Compensation	Personnel Services	310
101-215.00-816.800	Ordinance codification	Other Services and Charges	(15,000)
101-253.00-718.200	Pension-Defined Contribution	Personnel Services	(520)
101-253.00-802.100	Bank Service Charges	Other Services and Charges	(3,500)
101-253.00-956.000 101-265.00-704.000	Conference &workshops Permanent Salaries	Other Services and Charges Personnel Services	(4,000) 1,630
101-265.00-704.000	Insurance	Personnel Services	920
101-265.00-710.000	Workers Compensation	Personnel Services	660
101-265.00-731.000	Custodial Supplies	Supplies	(3,500)
101-265.00-922.000	Electricity	Other Services and Charges	(10,000)
101-265.00-923.000	Water and Sewer	Other Services and Charges	(4,500)
101-265.00-934.000	Building Maintenance	Other Services and Charges	(7,400)
101-265.00-941.372	Weed Cutting-ordinance violation	Other Services and Charges	(6,334)
101-265.00-982.000	Miscellaneous Equipment	Capital Outlay	7,400
101-270.00-705.000	Temporary Salaries	Personnel Services	(3,860)
101-270.00-716.000	Insurance	Personnel Services	(9,790)
101-270.00-802.000 101-270.00-816.000	Data Processing Professional Services	Other Services and Charges	(16,170)
101-270.00-816.000	Employee Assistance Program	Other Services and Charges Other Services and Charges	(2,000) (5,000)
101-270.00-862.200	Tuition & other reimbursements	Other Services and Charges Other Services and Charges	(7,000)
101-270.00-986.000	Internal Technology-Capital Outlay	Capital Outlay	16,000
101-295.00-704.000	Permanent Salaries	Personnel Services	(19,100)
101-295.00-705.000	Temporary Salaries	Personnel Services	(36,400)
101-295.00-715.000	Social Security	Personnel Services	(5,100)
101-295.00-716.000	Insurance	Personnel Services	(13,000)
101-295.00-718.200	Pension-Defined Contribution	Personnel Services	(2,000)
101-295.00-718.450	Retiree Health savings DC	Personnel Services	(1,600)
101-295.00-720.000	Workers Compensation	Personnel Services	(200)
101-295.00-816.000	Professional Services	Other Services and Charges	(25,000)

<u>GL #</u>	GL Description	Budget Category	<u>Amt</u>
101-295.00-888.500	Community Newsletter	Other Services and Charges	(5,000)
101-301.00-704.000	Permanent Salaries	Personnel Services	(60,000)
101-301.00-708.000	Holiday Pay	Personnel Services	(11,000)
101-301.00-716.000	Insurance	Personnel Services	(97,000)
101-301.00-720.000	Workers Compensation	Personnel Services	(23,330)
101-301.00-727.000	Office Supplies	Supplies	5,000
101-301.00-740.000	Operating Supplies	Supplies	9,000
101-301.00-740.301	Restricted/Donated Fund-Supplies	Supplies	750
101-301.00-920.301	Indoor Gun Range Operating costs	Other Services and Charges	(9,000)
101-301.00-922.000 101-301.00-923.000	Electricity Water & Sewer	Other Services and Charges Other Services and Charges	(2,000) (2,000)
101-301.00-723.000	Hosted Training	Other Services and Charges Other Services and Charges	(1,000)
101-337.00-704.000	Permanent Salaries	Personnel Services	420
101-337.00-716.000	Insurance	Personnel Services	36,300
101-337.00-740.000	Operating Supplies	Supplies	4,000
101-337.00-802.500	Outside Data Processing	Other Services and Charges	(4,000)
101-371.00-704.250	Final Payout	Personnel Services	9,260
101-371.00-706.000	Overtime	Personnel Services	5,000
101-371.00-740.000	Operating Supplies	Supplies	7,500
101-371.00-941.371	Court Ordered abatements	Other Services and Charges	(10,000)
101-371.00-969.000	Capital Outlay	Capital Outlay	200,000
101-371.00-983.000	Vehicles	Capital Outlay	(1,000)
101-371.00-997.209	Allocated to Other Funds (Tree Fund)	Allocated to Other Funds	(16,438)
101-442.00-716.999 101-442.00-718.200	Insurance-Employee Reimbursement	Personnel Services	(2,000)
101-442.00-716.200	Pension-Defined Contribution Workers Compensation	Personnel Services Personnel Services	(500) (290)
101-442.00-720.000	Custodial supplies	Supplies	2,500
101-442.00-851.600	Telephone maintenance	Other Services and Charges	2,000
101-442.00-922.000	Electricity	Other Services and Charges	8,000
101-442.00-924.000	Street lighting Installations	Other Services and Charges	34,000
101-442.00-924.100	Street Lighting Maintenance	Other Services and Charges	1,700
101-442.10-705.000	Temporary Salaries	Personnel Services	(7,000)
101-442.10-716.999	Insurance-Employee Reimbursement	Personnel Services	(3,250)
101-442.10-718.200	Pension-Defined Contribution	Personnel Services	(1,500)
101-442.10-720.000	Workers Compensation	Personnel Services	(640)
101-442.10-740.000	Operating supplies	Supplies	1,500
101-442.20-704.000	Permanent Salaries	Personnel Services	(25,000)
101-442.20-715.000	Social Security	Personnel Services	(7,390)
101-442.20-716.000	Insurance	Personnel Services	(10,000)
101-442.20-716.999	Insurance-Employee Reimbursement	Personnel Services	(9,000)
101-442.20-720.000	Workers Compensation	Personnel Services	(11,850)
101-442.20-850.000	Internal technology	Other Services and Charges	13,000
101-442.20-862.000	Mileage	Other Services and Charges	500
101-442.20-866.265	ROUTINE MAINTENANCE / CIVIC CENTER	Maintenance	(5,000)
101-442.20-868.208	WINTER MAINTENANCE / PARKS	Maintenance	(750)
101-442.20-868.301	WINTER MAINTENANCE / POLICE	Maintenance	(13,700)
101-442.20-868.337	WINTER MAINTENANCE / FIRE	Maintenance	(23,400)
101-442.20-941.100	Bike trails and sidewalks	Other Services and Charges	2,000
101-442.20-956.000	Conferences and workshops	Other Services and Charges	5,000
101-442.20-997.100	Allocated to other funds	Allocated to Other Funds	(10,000)
101-442.30-706.000	Overtime	Personnel Services	(5,000)
101-442.30-710.000	Longevity	Personnel Services	(4,340)
101-442.30-740.000	Operating supplies	Supplies	7,000
101-442.30-997.100	Allocated to other funds	Allocated to Other Funds	30,000
101-665.00-705.000	Temporary Salaries	Personnel Services	(1,380)
101-807.00-704.000	Permanent Salaries	Personnel Services	(43,570)
101-807.00-716.000	Insurance	Personnel Services	(13,000)
101-807.00-718.200	Pension-Defined Contribution	Personnel Services	(6,510)
101-807.00-816.009	Zoning Ordinance Updates	Other Services and Charges	2,000
			\$ (447,192)

<u>GL #</u>	GL Description	<u>Budget Category</u>	<u>Amt</u>
	Major Street Fund		
Revenues 202-000.00-665.000 202-000.00-676.204	Miscellaneous Income Transfer from Municipal Street Fund	Other Revenue Transfer In	4,300 151,400 \$ 155,700
Expenditures 202-000.00-965.403 202-202.00-805.672 202-202.00-805.676 202-202.00-865.403 202-202.00-865.672 202-202.00-865.675 202-202.07-868.000	Transfer out to Street Improvement Fund Engineering-allocated to fund 403 Eng-11 Mi(Town Center to Meadowbrook) Eng-Novi Rd (12 Mile to 13 Mile) Construction-allocated to fund 403 Construction-11 Mi (Twn Ctr to Meadow) Construction-Town Center Reconstruction Winter maintenance - Materials	Transfer Out Capital Outlay Maintenance	600,000 (84,300) 11,000 9,000 (515,700) 54,000 90,000 (8,300) \$ 155,700
	Local Street Fund		
Revenues 203-000.00-665.000 203-000.00-676.204	Miscellaneous Income Transfer from Municipal Street Fund	Other Revenue Transfers In	9,200 (24,300) \$ (15,100)
Expenditures 203-000.00-965.403 203-203.00-805.403 203-203.00-865.403 203-203.00-865.435 203-203.00-866.500 203-203.07-866.055 203-203.07-866.060 203-203.07-868.000 203-203.07-868.100	Transfer out to Street Improvement Fund Engineering-Allocated to fund 403 Construction-allocated to fund 403 Construction-Neighborhood Roads 2015 Capital Preventive Maintenance Program Equipment Usage Labor Allocation Winter maintenance - Materials Winter Maint - Contractual Snow Removal	Transfers Out Capital Outlay Capital Outlay Capital Outlay Maintenance Maintenance Maintenance Maintenance Maintenance Maintenance Maintenance	3,045,000 (307,900) (2,737,100) 34,700 (5,000) (6,900) (19,600) (10,500) (7,800) \$ (15,100)
	Municipal Street Fu	nd	
<u>Revenues</u> 204-000.00-665.000	Miscellaneous Income	Other Revenue	5,700 \$ 5,700
Expenditures 204-000.00-965.202 204-000.00-965.203 204-204.00-802.865 204-204.00-863.504 204-204.00-863.508 204-204.00-863.511 204-204.00-863.512 204-204.00-974.423 204-204.00-974.441 204-204.00-974.441 204-204.00-974.441 204-204.00-866.000 204-204.07-866.060 204-204.07-868.100 204-204.07-868.500	Transfer out to Major Street Fund Transfer out to Local Street Fund Data processing Con-New Traffic Signal (Wixom&Glennwood) Con-Traff Sig Imp (Meadowbrook @ 8Mi) Con-Traff Sig Imp (13 Mile & Cabot) Eng-Dual Lft Turn (EB Gr River @ Beck) Con-Dual Lft Turn (EB Gr River @ Beck) Sidewalks-Seg#109 8 mile(garfield to bk) Sidewalks-Con-Haggerty @ 9 Mile Sidewalk-Con-Seg16-13Mi S of Novi&Holmes Sidewalk-Con-Seg73-Meadowbrook E-GR-11M Routine maintenance Equipment Usage Labor Allocation Winter Maint - Contractual Snow Removal Winter maintenance- Materials (county)	Transfer Out Transfer Out Other Services and Charges Capital Outlay Maintenance Maintenance Maintenance Maintenance Maintenance Maintenance	151,400 (24,300) (3,500) 3,200 1,970 3,470 71,000 87,000 96,000 850 1,850 8,580 (75,000) (9,200) (13,500) (7,500) (500)
	Public Safety Fund	d .	
Revenues 205-000.00-403.001 205-000.00-403.002 205-000.00-664.500	Property Tax Revenue - County Chargebacks Property Tax Revenue - Tax Tribunal Accr Unrealized gain (loss) on investments	Property Tax Revenue Property Tax Revenue Interest Income	50,000 25,000 20,000 \$ 95,000

<u>GL #</u>	GL Description	<u>Budget Category</u>	<u>Amt</u>
	Parks, Recreation, & Cult	ural Services Fund	
Revenues 208-000.00-502.100 208-000.00-653.003 208-000.00-653.020 208-000.00-653.509 208-000.00-653.564 208-000.00-653.571 208-000.00-653.632 208-000.00-663.632 208-000.00-665.206 208-000.00-665.207 208-000.00-665.254 208-000.00-665.254	HCD Programs - reimbursement Youth Softball/T-ball Sports field Rentals & Tournaments Sports Camps/Clinics Older Adults - Hobbies Older Adults - Massage Older Adults - Advertisement Theatre - November Show Novi Park Foundation Contribution-Capital Novi Park Foundation Contribution-Scholarship Commemorative Tree Program donations Senior housing gazebo donation Transfer from contributions fund	Federal Grants Program Revenue Program Revenue Program Revenue Older Adult Program Revenue Older Adult Program Revenue Other Revenue Program Revenue Program Revenue Donations Donations Donations Transfers in	13,650 570 4,550 3,030 (11,820) (4,700) 2,400 4,430 30,000 2,500 1,450 5,950 186,227 \$ 238,237
Expenditures 208-691.00-704.000 208-691.00-715.000 208-691.00-716.000 208-691.00-716.200 208-691.00-716.999 208-691.00-720.000 208-691.00-720.000 208-691.00-727.000 208-691.00-974.086 208-691.00-974.095 208-693.00-976.0631 208-693.00-960.631 208-695.00-851.000 208-695.00-851.000 208-695.00-888.900 208-695.00-976.007	Permanent Salaries Social Security Insurance H S A - employer contribution Insurance - employee reimbursement Pension - defined contribution Workers Compensation Office Supplies Park Development - Pavilion Shore Capital Outlay - Dog Park Park field maintenance seasonal wages Theatre-Senior Show Theatre - December Show Temporary Salaries Telephone Senior Community Newsletter Older Adults-community newsletter Older Adults-gazebo	Personnel Services Supplies Capital Outlay Capital Outlay Personnel Services Program Expenditures Program Expenditures Personnel Services Other Services and Charges Other Services and Charges Older Adult Program Expenditures Capital Outlay	(13,790) (1,000) (4,650) (1,870) (3,040) (8,610) (210) (6,000) 29,300 15,000 (8,720) (16,540) (6,860) (2,770) (15,130) (21,000) 21,000 1,740 \$ (43,150)
	Tree Fun	d	
Revenues 209-000.00-665.260	Tree Fund Revenue	Other Revenue	600,000 \$ 600,000
	Drain Fur	nd	
Revenues 210-000.00-664.000 210-000.00-664.500 Expenditures	Interest on Investments Unrealized gain (loss) on investments	Interest Income Interest Income	30,000 52,750 \$ 82,750
210-211.00-865.026 210-211.00-872.000 210-211.00-963.000	Drain Improvements-New Ct Storm sewer maintenance Miscellaneous expense	Capital Outlay Maintenance Other Services and charges	120,000 (38,000) 750 \$ 82,750
Povenues	Drain Perpetual Main	tenance Fund	
Revenues 211-000.00-664.500	Unrealized gain (loss) on investments	Interest Income	75,000 \$ 75,000
	PEG Cable	Fund	
Revenues 263-000.00-604.100 Expenditures	Cable Franchise Fees (restricted)	Licenses, Permits, & Charges for Services	16,200 \$ 16,200
263-295.00-705.000 263-295.00-715.000 263-295.00-720.000	Temporary Salaries Social Security Workers Compensation	Personnel Services Personnel Services Personnel Services	15,000 1,150 50 \$ 16,200

<u>GL #</u>	GL Description	Budget Category	<u>Amt</u>
	Contributions & Donation	ns Fund	
Revenues 265-000.00-664.000 265-000.00-664.170 265-000.00-665.207 265-000.00-665.254 265-000.00-665.695	Interest on investments Interest on Fuerst donation Novi Park Foundation Contribution Senior housing gazebo donation Older adult program donations	Interest Income Interest Income Donations Donations Donations	(100) (1.000) (30,000) (2.550) (1.000) \$ (34,650)
Expenditures 265-000.00-740.301 265-000.00-740.695 265-000.00-940.000 265-000.00-965.101 265-000.00-965.208	Police department supplies & programs Supplies-Older adult supplies & programs Commemorative tree planting Transfer to general fund Transfer to parks & rec.fund	Supplies Supplies Other Services & Charges Transfer Out Transfer Out	(1,000) (500) (600) 11,364 186,227 \$ 195,491
	Forfeiture Fund		
Revenues 266-000.00-655.500 266-000.00-665.501	DEA Federal Forfeiture funds Miscellaneous-Federal Forfeitures	Fines and Forfeitures Other Revenue	(93,654) 20,000 \$ (73,654)
Expenditures 266-266.00-935.100 266-266.00-983.000	Vehicle - New install (federal) Vehicles - Federal Forfeitures	Other Services and Charges Capital Outlay	18,000 (18,000) \$ -
	Street lighting SAD Fund - We	est Lake Dr	
<u>Expenditures</u> 855-000.00-924.000	Street Lighting Installations	Other Services and Charges	500 \$ 500
	Street lighting SAD Fund - Tow	vn Center St	
Expenditures 856-000.00-924.000	Street Lighting Installations	Other Services and Charges	(5,000) \$ (5,000)
	Library Construction Deb	ot Fund	
Revenues 317-000.00-403.001 317-000.00-664.000	Property Tax Revenue - County chargebacks Interest on Investments	Property Tax Revenue Interest Income	11,000 500 \$ 11,500
<u>Expenditures</u> 317-000.00-995.000	Interest Expense	Debt Service	\$ 250 \$ 250
	2010 Refunding Bond Del	bt Fund	
Revenues 395-000.00-403.001	Property Tax Revenue - County Chargebacks	Property Tax Revenue	5,000 \$ 5,000
Expenditures 395-000.00-995.000	Interest Expense	Debt Service	(1,502) \$ (1,502)
	2002 Street & Refunding De	ebt Fund	
Revenues 397-000.00-403.001 397-000.00-664.000	Property Tax Revenue - County Chargebacks Interest on Investments	Property Tax Revenue Interest Income	(5,000) 953 \$ (4,047)
Expenditures 397-000.00-995.000	Interest Expense	Debt Service	(953) \$ (953)

<u>GL #</u>	GL Description	Budget Category	<u>Amt</u>
	12 Mile Road SAD De	ebt Fund	
<u>Revenues</u> 841-000.00-664.000	Interest on Investments	Interest Income	(1,150)
841-000.00-884.000	ineresi on invesiments	inerest income	\$ (1,150)
<u>Expenditures</u>			
841-000.00-995.000	Interest expense	Debt Service	(1,150) \$ (1,150)
			ψ (17100)
Payanuas	Special Assessment Rev	olving Fund	
<u>Revenues</u> 235-000.00-664.500	Unrealized gain (loss) on investments	Interest Income	30,000
	- · · · ·		\$ 30,000
	Gun Range Facility	r Fund	
Revenues			
402-000.00-632.200 402-000.00-664.000	Police - Firearms range rental revenue Interest on Investments	Licenses, Permits, & Charges for Services Interest Income	(30,000) 100
402-000.00-004.000	inerest on investments	ineresi income	\$ (29,900)
Revenues	Street Improvemen	f Fund	
403-000.00-676.202	Transfer from major street	Transfers In	600,000
403-000.00-676.203	Transfer from local street	Transfers In	3,045,000 \$ 3,645,000
<u>Expenditures</u>			Ψ 0,0-0,000
403-202.00-805.674	Engineering-West Rd Repave (West Park Dr. to City)	Capital Outlay	25,300
403-202.00-805.675 403-202.00-865.674	Engineering - Town Center Reconstruction Construction-West Rd Repave (West Park Dr. to City)	Capital Outlay Capital Outlay	59,000 154,300
403-202.00-865.675	Construction-Town Center Reconstruction	Capital Outlay	361,400
403-203.00-805.435	Engineering-Neighborhood Rds 2015	Capital Outlay	307,900
403-203.00-865.434	Construction-Neighborhood Rds 2014	Capital Outlay	448,700
403-203.00-865.435	Construction-Neighborhood Rds 2015	Capital Outlay	2,288,400 \$ 3,645,000
			ψ 0,040,000
Povenues	Water and Sewer	Fund	
<u>Revenues</u> 592-000.00-410.000	Sewer Service Charges	Operating Revenue	(2,678,000)
592-000.00-411.000	Water Sales	Operating Revenue	(2,611,000)
592-000.00-665.000	Miscellaneous Income	Other Revenue	(15,000)
592-000.00-662.148 592-000.00-662.149	Interest SAD - 148 Salow's Walnut Hill Interest SAD - 149 Eubanks water	Special Assessment Interest Special Assessment Interest	1,370 1,140
592-000.00-662.151	Interest SAD - 147 Lobatins water	Special Assessment Interest	2,860
592-000.00-662.152	Interest SAD - 152 Shawood water	Special Assessment Interest	3,470
592-000.00-662.162	Interest SAD - 162 Pioneer sanitary	Special Assessment Interest	5,730
	Interest SAD - 163 Pioneer water	Special Assessment Interest	4,790
592-000.00-662.165 592-000.00-662.168	Interest SAD - 165 Connemara water Interest SAD - 168 West Lake Dr water	Special Assessment Interest Special Assessment Interest	3,160 2,590
592-000.00-662.170	Interest SAD - 170 Maybury	Special Assessment Interest	14,070
592-000.00-662.171	Interest SAD - 171 Echo Valley water	Special Assessment Interest	2,090
592-000.00-662.172	Interest SAD - 172 Bloomfield & Bentley water	Special Assessment Interest	5,460
592-000.00-662.173	Interest SAD - 173 Conemara/Galway water	Special Assessment Interest	730
592-000.00-662.176 592-000.00-664.000	Interest SAD - 176 Woodham Rd Interest on Investments	Special Assessment Interest Interest Income	2,430 180,000
592-000.00-664.500	Unrealized Gain (Loss) on Investments	Interest Income	300,000
	(11)		\$ (4,774,110)
<u>Expenditures</u> 592-000.00-701.000	Allocated Expenses	Other Services & charges	5,000
592-000.00-701.000	Permanent Salaries	Personnel Services	11,610
592-000.00-716.000	Insurance	Personnel Services	26,000
592-000.00-968.000	Depreciation	Other Services & charges	100,000
592-592.00-706.000	Overtime	Personnel Services	9,000
592-592.00-715.000 592-592.00-740.592	Social Security Supplies-Water & Sewer Billing Processing	Personnel Services Supplies	3,840 2,000
592-592.00-830.000	Sewage treatment costs	Other Services & charges	(850,000)
592-592.00-831.000	Water Purchases	Other Services & charges	(370,500)
592-592.00-938.000	Water Line Maintenance	Other Services & charges	(10,720)
592-592.00-974.099	Capital Outlay - Water	Capital Outlay	(478,280)
			\$ (1,552,050)

<u>GL #</u>	<u>GL Description</u>	<u>Budget Category</u>		<u>Amt</u>
Retiree Health Care Fund				
Revenues				
710-000.00-664.000	Interest on Investments	Interest Income		485,000
			Q.	185 AAA