



## NOVI HISTORICAL COMMISSION

**October Minutes**  
**Wednesday, October 16, 2024**  
**Novi Library Local History**

**CALL TO ORDER:** 7:06 p.m.

**ATTENDANCE:** Kim Nice, Sharon Larson, Debbie Wrobel, Kelly Kasper, Dan Pierce and Randy Van Wagnen

**ABSENT:** Kathy Crawford

**INTRODUCTION OF GUESTS:** Rae Manela (Library Liaison) and Sue Grifor

**APPROVAL OF AGENDA:** APPROVED

**APPROVAL OF SEPTEMBER MINUTES:** APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2024/2025 Fiscal Year				
	BUDGET	EXPENDITURES Thru October 16, 2024		
Display Cabinet Exhibit	\$ 500.00	\$	(101.74)	
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$	-	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 12,000.00	\$	-	
Program/Speaker Fees	\$ 1,200.00	\$	-	
Storage Unit	\$ 2,750.00	\$	(2,400.00)	
Acquisition (Books/Materials/Subscriptions)	\$ 2,000.00	\$	-	
Conference/Continuing Education	\$ 1,000.00	\$	-	
Legal Fees	\$ 500.00	\$	-	
Special Project Items	\$ 3,000.00	\$	-	
Betty Lang Internships				
Oral Histories				
City/Community Event				
Photography				
<b>TOTAL:</b>	<b>\$ 23,850.00</b>	<b>\$</b>	<b>(2,501.74)</b>	<b>\$ 21,348.26</b>
Equitable Projects		Expenditures	Revenue Rec'd	
Villa Barr Book Sales YTD				
Wreaths Across Novi Project				

**Treasurer's Report:** APPROVED – There were no new expenses this past month.

### **LIBRARY LIAISON REPORT:**

**New Scanner:** Rae will order the new scanner at the beginning of November for delivery by end of the year. Once the order is placed, she will provide more of an updated delivery date.

**Digital Newspapers:** Oakland County Historical Resources (OCHR) is officially disbanded. All the libraries that were part of OCHR have decided to digitize and preserve papers individually.

**Web Site Updates:** Rae mentioned that the web site edits have been made. This includes the names of all the Commissioners.

**Document Donation Day:** The Commission will host another Document Donation Day on Saturday, Nov. 2 from 1-3 p.m. Sharon Larson, Debbie Wrobel and Kim Nice will support the event from the Commission.

**Local History Room Organizational Update:** Melissa, the library intern, has been coming in on Fridays to organize and clean up the Local History Room drawers and shelves. Melissa will be working with the library, historical commission through December.

**History Room Office Hours:**

Mon., Oct. 21 (6 – 8p.m.): Randy Van Wagnen and Kim Nice  
Monday, Nov. 4 (Noon – 2 p.m.): Kathy Crawford and Debbie Wrobel  
Monday, Nov. 18 (6 – 8 p.m.): Kelly Kasper and Daniel Pierce  
Monday, Dec. 2 (Noon – 2 p.m.): Debbie Wrobel and Sharon Larson  
Monday, Dec. 16 (6 – 8 p.m.): Kelly Kasper and Kim Nice

*Note: Local History Room hours will change in January. The first Monday of the month the hours will be 12:30 – 2:30 p.m.*

**Villa Barr Books:** The Novi Public Library has Villa Barr books for sale and will put a flyer for the books in one of the main floor kiosks.

**2024-2025 Speaker Series:** The upcoming 2024-2025 speakers series presentations are:

- October 22 – Michigan Haunts
- November 21 – Great Lakes Storms of the Century

**DISCUSSION ITEMS:**

**2025/2026 Budget FY Budget Proposal:** The Commission needs to submit its 2025-2026 FY Budget to the Novi Library by Dec. 1. Kim and the commissioners reviewed some of the line items from the previous year and will seek to get an increase in the annual budget in some areas including printer/equipment suppliers, special projects and speaker fees.

**Wreaths Across Novi:** Donations for the event have been coming in from businesses across Novi. The event will take place on Saturday, Nov. 16. Kelly and Kim are asking any volunteers from the commission to arrive by 11:30 a.m. (with the event starting at 1 p.m.)

**Ella Mae Park Inquiry:** A resident inquired about who Ella Mae was and if the City or Novi Historical Commission had a short bio of her. Rae will do some research to see if information can be provided.

**Recent NHC Events:** The Guardians of Michigan program was well received with attendees enjoying the cookies and drinks provided. PumpkinFest was a success as well with the Commission participating on Saturday, Oct. 5. The Commission also participated in the Library Open House and Senior Day at the Library.

**Did You Know Project:** Sharon Larson and Dan Pierce will work on a content calendar for posting Novi Historical dates on the Commission's Facebook page for 2025.

**ONGOING PROJECTS:**

**Display Case:** Kim Nice and Sue Grifor put up the display case for the Michigan Haunts speaker.

**Miniature Project:** Randy brought in pieces that his class 3D printed for the miniature project. The project continues to make progress with additional pieces being made.

**NEW BUSINESS:** NONE

**PUBLIC COMMENT:** NONE

**NEXT MEETING:** November 20, 2024 at 7 p.m.

**ADJOURN:** 8:36 p.m.