



APPLICATION FOR ZONING COMPLIANCE PERMIT
COMMUNITY DEVELOPMENT DEPARTMENT

45175 W. Ten Mile Rd.
Novi, Michigan 48375

(248) 347-0415 (248) 735-5600 Fax www.cityofnovi.org

\$70.00 Application / Review Fee due with Submittal

Table with 2 columns: Authority/Completion/Penalty and Department Policy. Authority: P.A. 230 OF 1972, AS AMENDED. Completion: MANDATORY TO OBTAIN PERMIT. Penalty: PERMIT WILL NOT BE ISSUED. Policy: THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.

I. PROJECT INFORMATION

Form fields for Project Information: Address, Subdivision Name, City, Zip Code, Lot #, County, Sidwell #, Between, And.

II. IDENTIFICATION

A. OWNER OR LESSEE

Form fields for Owner/Lessee: Name, Address, City, State, Zip Code, Email address, Telephone Number, Fax Number.

III. TYPE OF IMPROVEMENT AND PLAN REVIEW

Form fields for Type of Improvement: SHED, ACCESSORY STRUCTURE, OTHER.

IV. PROPOSED USE OF BUILDING (Describe in detail)

Large empty box for describing the proposed use of the building.

V. SELECTED CHARACTERISTICS OF BUILDING

A. PRINCIPAL TYPE OF FRAME

Form fields for Principal Type of Frame: MASONRY, WOOD FRAME, OTHER. Includes a table for Floor Area with columns for Existing, Alterations, and New.

VI. APPLICANT INFORMATION

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.

Form fields for Applicant Information: Name, Address, City, State, Zip Code, Email address, Telephone Number, Fax Number.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF APPLICANT

COST OF IMPROVEMENT \$

LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A - ZONING	<input type="checkbox"/> YES <input type="checkbox"/> NO				
B - WOODLANDS	<input type="checkbox"/> YES <input type="checkbox"/> NO				
C - WETLANDS	<input type="checkbox"/> YES <input type="checkbox"/> NO				
D - FLOOD PLAIN	<input type="checkbox"/> YES <input type="checkbox"/> NO				
E - SOIL EROSION	<input type="checkbox"/> YES <input type="checkbox"/> NO				
F - HOMEOWNER ASSOCIATION APPROVAL	<input type="checkbox"/> YES <input type="checkbox"/> NO				

USE GROUP _____ FEE BALANCE _____

TYPE OF CONSTRUCTION _____ OCCUPANT LOAD _____

SQUARE FEET _____

APPROVAL SIGNATURE _____

TITLE _____ DATE _____