

**Beautification Commission  
Minutes  
Monday, June 10, 2019  
5:00-6:30 pm  
Novi Civic Center**

**Call to Order:** 5:15 pm

**Roll Call:** Colleen Crossey, Cindy Haley, Cindy Lang, Christen Pietraz, Jennifer Ryan, Isaly Szetela, Celia Todd, Laura Williams, Lindsay Wyskowski

**Excused:** Christen Pietraz

**Absent:**

**Approval of Minutes:** Moved Lindsay, Seconded Jen

**Approval of Agenda:** Moved Lindsay, Seconded Jen

**Old Business:**

**Current Projects:** The following projects were discussed:

1. National Wildlife Federation Certification (Laura & Colleen)
  - Lindsay to create press release
  - Laura to write up rationale for use of columbine logo and send to Wendy
  - Laura to donate 5 project-related photos to NWF
  - Challenge for completing requirements will be individual homeowner certification
2. 2019 Entryway Grants (Celia)
  - Photos needed for use in seeking grant approval
3. Website Information
4. Gateway Sign Adoption (Cindy L, Lindsay and Isaly)
  - Project is to include park entrances—new title will be Gateway and Park Entrance Sign Adoption
  - Application form on city web site will reflect new title
  - Sponsorship will be available to businesses, groups, troops and individuals
  - Lindsay to update application form and criteria
  - Wendy to update map with park entrances
  - Isaly to contact potential sponsors when the material has been finalized
5. Beautification Commission of SE Michigan Luncheon (Wendy, Celia & Cindy H.)
  - Hosting June 20, 2018 (58 attended last year and 25 have responded so far this year)
  - Need volunteers to set up before 9:30 Meeting and should arrive at 8:00 am
  - Cindy H to collect registration fee at the door
  - Plan to use fishbowls with sunflowers for centerpieces (approximately 8 tables)
    - Wendy will purchase sunflowers
  - Packets of sunflower seeds to be used as favors
  - Nametags will have sunflower stickers
  - Novi anniversary calendars will be available for distribution
  - BCSE will be responsible for the invocation
  - Christen will provide stands for information cards

6. Keep Michigan Beautiful Award 2019 (Celia)
  - Possible entries are NWF project and Entryway Grant project
7. Home/Neighborhood decorating and landscaping recognition (Jen, Lindsay, Cindy H)
  - Jen to take lead on project
8. Fuerst Park Monarch Waystation maintenance & Rain Garden at Rotary Park
  - Cindy L, Colleen and Cindy H will meet Rick Meader for weeding Wednesday, June 12 at 5:00 pm
  - Members may also work individually at their convenience

It was moved by Cindy H and seconded by Isaly that the Commission approve Projects 1,2,4,5,6,7 and 8 to be included in the Project Plan for 2019. Commission members voted unanimously to support the Project Plan as listed.

**New Business:**

- It was proposed that the Beautification Commission partner with Tollgate Farm and Education Center to pursue our mutual goals.
  - Cindy H moved and Laura seconded that the Commission approve the proposal
  - Commission voted unanimously to approve the proposal

**Grants:**

Waste Management

- Signage for Monarch Garden
- NWF Certification

**Events:**

June 20, 2019, SE Michigan Beautification Commission Luncheon

July 20, 2019, 4:00 p.m. – 7:00 p.m., Sunset Garden Celebration at Tollgate

**Meetings:**

July 15, August 12, September 9, October 14, November 18, December 9

**Adjournment:** 6:07 pm Moved Lindsay, Seconded Jen