



BUILDING AUTHORITY

CITY OF NOVI

Building Authority Meeting

Thursday, September 17, 2009 12:30 P. M.

Novi Public Library | 45245 W. Ten Mile Road

Meeting was called to order at 12:55 p.m.

MEMBERS PRESENT: Charles Boulard, Julie Farkas, Rob Hayes, Clay Pearson, Kathy Smith-Roy, Mark Sturing

MEMBERS ABSENT: Larry Czekaj (excused)

OTHERS PRESENT: Melissa Place

APPROVAL OF AGENDA

Motion by Pearson, seconded by Boulard; CARRIED UNANIMOUSLY: To approve the agenda with addition to item 3 as follows; A. Application and Certificate for Payment; and B. Charge Order Request #44 for Flag Pole Lights.

APPROVAL OF MINUTES

Motion by Farkas, seconded by Smith-Roy; CARRIED UNANIMOUSLY: To approve the September 3, 2009 meeting minutes as presented.

PURPOSE OF THE MEETING

1. RFID/Sorting Recommendation

Mr. Dwayne Henderson stated the bids were received on August 14. They were reviewed and ranked by a subcommittee. Based on the ranking results two vendors came to the top of the list. These two vendors were asked to interview. The interview and QBS ratings of the subcommittee resulted in a recommendation to award the RFID system, book security and book sorting system to Tech Logic. The alternatives included the rental of a mobile tagging cart for 4 months for a total cost of \$2,800, the addition of six smart bins for a total cost of \$20,145, and additional staff training for a total cost of \$3,625. The total cost of the three projects, including alternates is \$436,413. Ms. Smith-Roy said the contract has been accepted by Tech Logic with a couple of changes including completion of the schedule and a clause that Tech Logic would not be responsible for delays if there is a lag in construction which in turn affects their schedule. Mr. Sturing asked when does Tech Logic get started? Mr. Henderson said once the contract is signed the tagging system would start in a couple of weeks. The other components are staged over time based on the schedule.

Mr. Pearson asked if the budgeted amount was \$774,010 for both systems and the book security and now the cost is \$436,413. Mr. Henderson said that is correct. He was

pleasantly surprised at the cost but it reflects the current economy. Mr. Sturing asked if the bond counsel was consulted regarding the five year maintenance and support agreements. Ms. Smith-Roy said yes, and that since this was not a capital item the bond proceeds could not be used for this purpose. Mr. Henderson responded that they concur with bond counsel that the additional charges of \$127,698.80 for maintenance and support are not eligible for use from the bond proceeds. Mr. Sturing said the annual maintenance and support is approximately \$40,000. That seems like a high amount for system of this size. What was the figure with other vendors? Mr. Henderson stated the maintenance and support costs were comparable among all the vendors. Ms. Smith-Roy explained the cost includes support and upgrades as they roll out. Mr. Sturing said once the materials are tagged, and updated equipment comes along, nothing will be different for the material tags. Mr. Henderson responded there will never be the need to retag, software will be updated and support will be needed. New data can be added to the existing tags.

Mr. Sturing asked what was the second bid amount? Mr. Henderson said the three bids had the same solutions for handling. The difference between the bids was within \$750. Ms. Farkas agreed and mentioned the Farmington Community Library used Tech Logic. Mr. Pearson asked how Tech Logic would be evaluated for the long-term. Mr. Henderson said Tech Logic is a stable company, and he is not aware of any problems. Ms. Farkas mentioned Tech Logic is an active company selling products. Mr. Pearson clarified the Library owns the codes, hardware and software, and tags. Mr. Henderson said yes. Mr. Pearson asked if the tags are readable by other systems. Mr. Henderson said yes. Other systems can read the tag if there is a need.

Mr. Sturing commented the bins went from five to eleven. What is the reasoning? Ms. Farkas explained the Library was looking for three to be dedicated to the book drop area. Mr. Henderson said the bins are motorized to handle the sorting and the ease of mobility. Mr. Sturing remembers that the sorting system anticipated a reduction in staff time. Mr. Henderson commented the system allows for the work to be done faster and more efficiently so staff can do other tasks.

Motion by Farkas; seconded by Smith-Roy; CARRIED UNANIMOUSLY: To approve entering into a contract with Tech Logic to provide the RFID System and Sorting System for the new Novi Public Library for the amount of \$436,413.

2. Change Order No. 4 to The Dailey Company in the amount of \$19,233.88

Mr. Paul Danko said there are six Change Order Requests (COR) included in Change Order No. 4. They are for anchor bolt size foundation depth conflict (COR #17R), light gauge steel for electrical boxes support (COR #25), structural steel, for kicker plates and window shades (COR #35), project sign (COR #36), infi-shield on sanitary manholes (COR #37), and unforeseen soil conditions (COR #39) for the amount of \$19,233.88. (Note: COR #38 not used).

Motion by Smith-Roy, seconded by Pearson; CARRIED UNANIMOUSLY: To approve Change Order No. 4 in the amount of \$19,233.88; which includes requests for anchor bolt size foundation depth conflict (COR #17R), light gauge steel for electrical boxes support (COR #25), structural steel, for kicker plates and window shades (COR #35),

project sign (COR #36), infi-shield on sanitary manholes (COR #37), and unforeseen soil conditions (COR #39).

3. Budget Update

Ms. Smith-Roy said there are a few items that are overlapping in budget items. She is working with consultants on finalizing the entries and will provide an updated report for the next meeting. In addition, an updated technology budget will be provided. The \$30,000 for the opening day collection for non-book items will be discussed at a future meeting. Mr. Pearson commented there are two prices for technology. Mr. Pearson asked if the construction costs are firm numbers? Ms. Smith-Roy is reviewing all the budget amendments to make sure there are no duplicates, and what items are to be considered in the wish list.

A. Application and Certificate for Payment

Motion by Smith-Roy, seconded by Farkas; CARRIED UNANIMOUSLY: To approve the Application and Certificate for Payment in the amount of \$864,577.80.

B. Charge Order Request #44 for Flag Pole Lights

Mr. Carl Adams commented the initial thought was the flag would be taken down each night. However, that idea was quickly found not to be realistic. So, the result is the installation of lighting for the poles.

Motion by Smith-Roy, seconded by Farkas; CARRIED UNANIMOUSLY: To approve Change Order Request #44 for the addition of three all inclusive flag pole lights in the amount of \$4,200.

4. Construction Update

Mr. Paul Danko commented everything is moving along great. The drop off circle drive base course is being done, and the final course will be after demolition. The masonry work will be done within a couple of days. The swale grading is scheduled for next week along with landscaping from the east to west elevations. The interior will be done shortly with the taping and finishes to be followed with painting to start in a couple of weeks. Mr. Hayes asked about the irrigation well. Mr. Carl Adams responded the location has been moved in relation to the drains. Mr. Danko explained it was pushed fifty feet away from the in-ground spring to the west. Mr. Adams said this included the extension to the water main and electrical. Mr. Boulard asked if this was all on Library property? Mr. Adams said yes. Mr. Danko continued the main staircase is in, and the electric, gas and mechanical systems will begin the first week of October.

5. Discussion on display boards

Mr. Sturing would like some changes with some of the finishes. He suggested that the white ceramic tile in the restrooms have some division of color for dimension such as a border or trim. Ms. Farkas likes the idea of a border. Mr. Boulard asked if the tiles go from

floor to ceiling. Mr. Al Blair said to seven feet from the floor. Mr. Sturing commented his impression was that one finish was being used for the work service areas and another for the staff service areas. But what he sees is two different finishes in the public area. He wants all areas to have one finish. Mr. Blair will provide a bulletin for the next meeting on restroom tile border and the service counters to have the same finish.

Mr. Sturing followed up with discussion on the fireplace slate. Mr. Blair is looking at a brick or stone look for that area. Mr. Sturing asked about the fabric and stain for the ceiling. Mr. Blair cautioned not to pick a color too dark because it will appear much darker on the ceiling. Ms. Farkas would like to look at the various colors available. Mr. Blair said the color scheme for the tables and chairs looks great.

Mr. Blair commented on the stone walkway on the east elevation. He suggested four colors and the consensus was for him to produce a mock-up using the colors for the Members to review.

Mr. Pearson brought up the suggestion of having an awning or some coverage over the drive-up service window. He believes the concept deserves consideration. Mr. Adams said a three foot awning would be reasonable to keep rain off the materials during transfer or coming through the service window. Mr. Danko said maybe do something at the same height as the canopy. Mr. Blair will provide an idea or two. Ms. Farkas will talk to colleagues that do not have a covering to see whether they would make the same decision given a chance.

AUDIENCE COMMENTS – None

Motion by Smith-Roy, seconded by Farkas; CARRIED UNANIMOUSLY: To adjourn the meeting at 2:15 p.m.

Minutes approved October 1, 2009