



# BUILDING AUTHORITY

CITY OF NOVI

Building Authority Meeting

**Wednesday, September 1, 2010 | 8 A.M.**

Council Chambers | Novi Civic Center | 45175 W. Ten Mile Road

Meeting was called to order at 8:02 a.m.

**MEMBERS PRESENT:** Charles Boulard, Julie Farkas, Rob Hayes (arrived at 8:04 a.m.), Clay Pearson,  
Kathy Smith-Roy, Mark Sturing

**MEMBERS ABSENT:** Larry Czekaj (absent/excused)

**OTHERS PRESENT:** Melissa Place

## APPROVAL OF AGENDA

Moved by Smith-Roy, seconded by Farkas; **CARRIED UNANIMOUSLY:** To approve the agenda as presented. (Hayes absent)

## PURPOSE OF THE MEETING

1. **Change Order Request No. 156R for all excavation backfill, stone base and concrete work to install curb and gutter at east entrance for an additional cost of \$6,549**

Mr. Mark Sturing said this has been talked about previously but does not recall the cost. Mr. Carl Adams said yes it has been discussed and the original estimate was over \$8,000.

**Motion by Smith-Roy, seconded by Boulard; CARRIED UNANIMOUSLY:** To approve Change Order Request No. 156R for an additional cost of \$6,549 as presented. (Hayes absent)

2. **Change Order Request No. 171R for the removal and disposal of Library furniture and equipment left in "old" building for an additional cost of \$6,051**

Mr. Sturing asked if this cost was down from prior estimates. Mr. Paul Danko said, yes, it is 50% of what was originally submitted. The Dailey Company is waiving overhead costs except for bond costs.

**Motion by Farkas, seconded by Pearson; CARRIED UNANIMOUSLY:** To approve Change Order Request No. 171R for the cost of \$6,051.

3. **Change Order Request No. 182 for labor, material, and equipment for undercut unsuitable soil in parking lot and replace with crushed concrete along with soil hauled off site for an additional cost of \$5,543**

This is for the additional undercut required in the parking area where the old library building was located, commented Mr. Danko.

**Motion by Boulard, seconded by Pearson; CARRIED UNANIMOUSLY: To approve Change Order Request No. 182 for the additional cost of \$5,543.**

- 4. Change Order Request No. 183 for rebuild of structure, lower rim and casting change along with installation of fabric and riprap and removal of three existing catch basins on east drive for an additional cost of \$5,742**

Mr. Danko explained this is for the lawn area east of Wildcat Drive and the parking lot. Mr. Carl Adams said this area is in the high school easement. Mr. Danko said there are four catch basins with flat tops. Engineering looked at this and a solution was that a beehive helps debris to stop clogging. The work has been completed. One was lowered based on BEI drawings from the spill way.

**Motion by Farkas, seconded by Hayes, CARRIED UNANIMOUSLY: To approve Change Order Request No. 183 for an additional cost of \$5,742.**

- 5. Change Order Request No. 184 and Bulletin No. 22 for revisions and additions to landscaping for hedge wall at loading area**

Mr. Danko said this is for the junipers for the hedge wall. Mr. Sturing asked if the work has been done. Mr. Adams said no.

**Motion by Farkas, seconded by Boulard; CARRIED UNANIMOUSLY: To approve Change Order Request No. 184 and Bulletin No. 22 for a total cost of \$3,620 as presented.**

- 6. Change Order Request No. 185 for installation of 120v power to three site utility poles for security cameras for an additional cost of \$1,884**

Mr. Danko explained these are the cameras recommended by Fanning-Howey for the parking lot poles in the middle island. However, the poles did not have power to operate.

**Motion by Pearson, seconded by Farkas; CARRIED UNANIMOUSLY: To approve Change Order Request No. 185 for an additional cost of \$1,884.**

- 7. Change Order Request No. 186 for labor, material, and equipment to install additional landscaping on west lawn per BEI drawings for an additional amount of \$2,529**

Mr. Sturing said this was discussed at the last meeting. Mr. Danko said the plant material from BEI totals \$3,500. Mr. Charles Boulard desire is to see how the park develops before additional work is considered. Ms. Farkas said the patio is good and is not interested in adding anything more.

**Motion by Smith-Roy, seconded by Pearson, CARRIED UNANIMOUSLY: To deny Change Order Request No. 186 for additional cost of \$2,529.**

- 8. Approval of Pay Application No. 20 in the amount of \$396,066.20**

Mr. Danko said there are a few irrigation issues but most are complete. Mr. Boulard said the punch list is done except for irrigation and landscaping. Mr. Sturing asked about the concrete work? Mr. Danko said this work is all done.

**Motion by Smith-Roy, seconded by Boulard; CARRIED UNANIMOUSLY: To approve Pay Application No. 20 in the amount of \$396,066.20 subject to Community Development Director and Stantec Engineering to review along with Owner's Representative to resolve punch list before releasing check after final inspection.**

**9. Brick Paver unused allowance of \$47,864.42**

Mr. Danko commented the amount will be applied to the next change order. Ms. Farkas is still selling bricks after the two previous installations and has about \$50,000 left in the line item. Ms. Smith-Roy said the change order log will result in a \$17,000 credit.

**10. Irrigation for restored area on east side of school property**

Mr. Adams said the high school property was hydro-seeded but does not have irrigation. Mr. Sturing asked for the location. Mr. Adams said it is along Ten Mile and down the Wildcat Drive. Mr. Hayes asked if this was temporary or permanent? Mr. Adams said permanent. The plan is to irrigate and take care of it even though it is not owned or the responsibility of the Library. Mr. Sturing asked for additional information regarding location, cost, etc? Mr. Danko will investigate a cost and Mr. Pearson asked for photos as well.

**11. Budget Update**

Ms. Smith-Roy explained the actual column is for the year ended June 30, 2010, and are the unaudited results. The Change Order for the opening day collection and additional charges for Brighthouse, etc. are included in this update as well.

Mr. Sturing asked what is missing? Ms. Smith-Roy said the invoice for \$10,000 for the opening day collection, and Stantec is behind on billing. Library Design, FF&E, has open items along with miscellaneous BEI items. Mr. Struing asked if there is any time requirement for the bond proceeds? Ms. Smith-Roy replied no. The finance department is looking to close the construction fund in October or early November, in preparation for filing the final arbitrage report and transferring the remaining construction fund balance to the Library Debt Service Fund.

**12. Construction Update**

**a) Landscape and Irrigation Punch List – BEI**

Mr. Danko said Stantec needs to provide the punch list for the landscape work next time. Mr. Hayes asked if still waiting on a few minor items with Stantec.

Ms. Farkas is looking into options for the book return. By making the manual return flush with the building to help the driver get closer to the building. Mr. de Bear is contacting Kingsley to see if they have something available to resolve the issue.

Ms. Smith-Roy asked about the drive-up window changes. Ms. Farkas said the recommendation with go through The Dailey Company.

Mr. Pearson asked about the irrigation on the north side of the sidewalk. Mr. Adams said that is Oakland County property. Mr. Sturing said it looks odd seeing nice green lawn at the Library and then the dry grass.

**Motion by Pearson, seconded by Boulard; CARRIED UNANIMOUSLY: To look at area north of sidewalk along Ten Mile Road and along the Library property running east and west with BEI and The Dailey Company to review irrigation.**

**Discussion**

Mr. Ron McKay said BEI did the design but needs to look at the drawings. Ms. Farkas asked about the lighting controls. There are still a few issues but looking at solutions.

**AUDIENCE COMMENTS – None**

**Motion by Farkas, seconded by Smith-Roy; CARRIED UNANIMOUSLY: To adjourn the meeting at 8:53 a.m.**

**Minutes approved September 16, 2010**