



# BUILDING AUTHORITY

CITY OF NOVI

Building Authority Meeting

Thursday, October 15, 2009 | 8 A.M.

Council Chambers | Novi Civic Center | 45175 W. Ten Mile Road

Meeting was called to order at 8:01 a.m.

**MEMBERS PRESENT:** Charles Boulard, Larry Czekaj, Julie Farkas, Rob Hayes, Clay Pearson, Kathy Smith-Roy (8:02 a.m.), Mark Sturing

**OTHERS PRESENT:** Mary Ellen Mulcrone, Barb Rutkowski, Joel Dion, Melissa Place

## APPROVAL OF AGENDA

**Motion by Farkas, seconded by Hayes; CARRIED UNANIMOUSLY: To approve the agenda with the addition as item 6. Meeting Schedule.**

## APPROVAL OF MINUTES

**Motion by Sturing, seconded by Boulard; CARRIED UNANIMOUSLY: To approve the October 1, 2009 minutes as presented.**

## PURPOSE OF THE MEETING

### 1. Awning/Canopy for drive up service area

Ms. Julie Farkas commented The Dailey Company has provided information on costs and BEI provided the designs. Mr. Paul Danko explained both options are similar in cost. A heat tracing element that has been added to keep the roof clean from snow. Mr. Clay Pearson would like to see the canopy extend to the island. Mr. Al Blair explained the island includes the electrical, gas, and other utilities, which makes it difficult to construct two 18 inch columns and the estimated cost would be \$130,000 - \$150,000. There simply is no room for footings. How long is the proposed canopy, asked Mr. Czekaj. Mr. Blair said the curved canopy extends 20 feet. Mark Sturing commented his initial concern regarding icicles and run-off of water. However, he is satisfied with the heat tracing element along with the curve design will help with ice build-up. The curve of a canopy compliments the curve west window, commented Mr. Sturing. Mr. Charles Boulard likes the curve design as well.

**Motion by Hayes, seconded by Farkas; CARRIED: To approve Option 1 Curved Canopy for the east drive up canopy as designed by BEI and cost estimated by The Dailey Company in the amount \$28,138.11.**

**Yeas: Boulard, Czekaj, Farkas, Hayes, Pearson, Sturing      Nays: Smith-Roy**

## Discussion

Mr. Czekaj asked for clarification that the curve design will allow rain to drain away from the building line. Mr. Blair commented the water will be diverted away from the pavement. Mr.

Boulard asked if the light will be flush to avoid birds nesting. Mr. Blair said they will protrude about 6 inches along the curve which will deter the birds. Mr. Czekaj asked where the water from rain and snow will flow. Mr. Carl Adams commented the water flows nicely to the catch basin on the east side of the property.

## **2. Approval of Change Order No. 7**

Ms. Kathy Smith-Roy commented the change order includes items in the pending section of the construction budget summary as well as items approved at the last meeting.

**Motion by Smith-Roy, seconded by Sturing; CARRIED UNANIMOUSLY: To approve Change Order No. 7 in the amount of \$37,709.91.**

## **Discussion**

Mr. Czekaj asked about the lavatory sinks. Mr. Blair commented the sinks were initially white but with the development of the color schedule, the use of Corian sinks came into the scheme, which adds a lot to the design.

## **3. Approval of Pay Estimate No. 9**

**Motion by Boulard, seconded by Farkas; CARRIED UNANIMOUSLY: To approve Pay Estimate No. 9 in the amount of \$1,462,134.60.**

## **4. Budget Update**

Ms. Smith-Roy updated the budget tracking report to include Change Order No. 7, and updated the pending items section. Mr. Czekaj clarified that item 10, which is contingency available has not been spent. Ms. Smith-Roy answered yes, but would be used in part to apply to the pending items.

## **5. Construction Update**

Mr. Danko said the landscaping along the west side will begin the following week. The decorative walkway on the east side is moving along and looks nice. The paving is done for the loop driveway and the patio will be poured next week. The drywall is finished and primed. The ceiling grid has been started on the second floor. The rough electrical is almost complete along with the gas and DTE lines to be completed next week. The boilers are in place. The second floor silent reading/study room has been roughed-in.

Mr. Adams continued the computer switches and controls are moving forward. The fire alarm report has been completed, and is awaiting final approval.

Mr. Pearson asked where is the gas line connection on Ten Mile? Mr. Adams said in the middle of the road. Mr. Danko said the necessary permits have been pulled and Consumers Power will be on-site next week. Mr. Boulard asked when the building fencing will be removed. Mr. Danko commented the building is secure so in the near future. Mr. Adams clarified when the scaffolding on the west elevation is removed.

Ms. Farkas mentioned Library staff will be meeting next week to begin internal scheduling in anticipation of when the building is closed.

Mr. Czekaj asked for clarification on the height of the tile strip in the lavatory. Mr. Blair explained the best solution was to run the strip at the sink level. Mr. Czekaj said this will be back splash? Mr. Blair said no. There will be a back splash and shelf. Mr. Czekaj said the strip wraps the entire lavatory. Mr. Blair said yes.

## **6. Meeting Schedule**

Ms. Farkas asked to have the schedule item added to discuss the addition of a meeting on November 19, 2009 to discuss Furniture, Fixtures, and Equipment. Currently there are meetings scheduled for October 29, November 12, and December 10. The consensus was to add a meeting on November 19 and discuss the remaining meeting schedule at the October 29, 2009 meeting.

## **AUDIENCE COMMENTS**

**Ms. Vicki McLean** asked for the cost of the awning and lavatory tiles.

### **Discussion**

Mr. Czekaj answered the cost of the curved awning is \$28,537.16 and for the flat is \$28,138.11. The lavatory tiles cost is \$12,918.99.

**Motion by Farkas, seconded by Boulard; CARRIED UNANIMOUSLY: To adjourn the meeting at 8:40 a.m.**

**Minutes approved on October 29, 2009**