

**PARKS, RECREATION & CULTURAL SERVICES COMMISSION**

**Thursday, June 16, 2016 – 7 P.M.**

**NOVI CIVIC CENTER – COUNCIL CHAMBERS**

The meeting was called to order at 7:00 p.m. with Commissioner Staab presiding.

**ROLL CALL:** Staab (Present), Bauss (Present), Dooley (Present), Jewell (Ex-Absent), Pratt (Absent), Torimoto (Present), Wingfield (Present), Student Representative Wei (Present).

**APPROVAL OF AGENDA:**

It was moved that the agenda be approved as written by Commissioner Bauss and seconded by Commissioner Dooley.

**Voice Vote** **Unanimous**

**CITIZEN COMMENTS:** None

**APPROVAL OF MINUTES:**

A. Approval of the May 19, 2016 minutes.

It was moved that the minutes for January be approved as written by Commissioner Dooley and seconded by Commissioner Bauss.

**Voice Vote** **Unanimous**

**COMMITTEE REPORTS:**

A. Walkable Novi – Commissioners Wingfield and Bauss

Commissioner Bauss said there was no meeting, so no report.

B. Novi Parks Foundation - Commissioners Torimoto and Jewell

Commissioner Torimoto said there was no meeting, so no report. Next meeting is next week.

Commissioner Staab reminded everyone July 22 Pour on the Shore tickets are on sale.

Director Muck said 225 tickets are already sold.

C. Grants Committee – Commissioners Pratt and Dooley

Commissioner Dooley said there was no meeting.

Director Muck said ITC Community Sports Park expansion meetings with area user groups have been very favorable and a presentation would be forthcoming at the July Commission meeting.

**MATTERS FOR COMMISSION DISCUSSION AND/OR ACTION**

A. Presentation & Discussion on Grand River Soccer Field Proposal

Director Muck said there are 8.39 acres southwest of Suburban Collection Showplace owned by Blair Bowman of Servman LLC. Discussion surrounded need for field space during renovation of ITC Community Sports Park fields. Original thoughts surrounded renovating Wildlife Woods fields, but discussion with Bowman led to discussion of two 11v11 soccer fields along Grand River that would be usable in fall 2017. Parking could be used as overflow for Suburban Collection Showplace events

such as the Michigan State Fair and ComicCon. Everything would be mutually agreed upon dates, mainly from April through October. PRCS would provide signage, parking blocks, portable toilets. There will be no lighting or sound system. Will be temporary usage for next five or six years. Agreement will be discussed further at City Council. It's a unique private partnership that will save the city money. Commissioner Wingfield asked for clarification on location, timetable and landscaping costs.

Commissioner Bauss asked if there was anything beyond two fields that was needed to provide relief during ITC CSP renovations. Director Muck said it could be smaller east/west fields used for practices only instead of two north/south 11v11 fields. Commissioner Bauss asked about the property south west of Grand River/Meadowbrook, west of the funeral home.

Commissioner Staab asked about parking locations. Director Muck clarified a temporary gravel lot. Commissioner Staab asked if there would be any cost to PRCS for irrigation.

Commissioner Dooley said it sounds like a great deal.

Approved as written by Commissioner Dooley and seconded by Commissioner Bauss.

## **STAFF REPORTS**

### A. Administration Division – Director Jeff Muck

#### 1. Update on Summer 2016 Projects

Director Muck said Power Park dugout covers, pathways, benches and bleachers should all begin in August. Pathways will be widened and resurfaced to allow emergency vehicle access. A lot of staging to get everything done for late summer/early fall. Pavilion Shore Park shelter is underway. The footings are poured and the sub-base is getting installed next week. Looking at Sept. 3 as a substantial completion date. Lakeshore Park shelter will replace the tent. We received bids and will go to City Council for a contract approval. Would be the same company that's doing Pavilion Shore Park's shelter. ITC Pathway repairs are going out to bid later this month for fall construction. ITC Regional Trail construction is underway. Boardwalk posts are being installed near Nine Mile/Garfield and Apple Brook/Deer Run subdivisions. Will be an article in Novi Today next month about the trail. It's been a great project so far.

#### 2. Mosquito Control Program

Director Muck followed up on Zika virus information request. Novi DPS is working with Oakland County Health Division officials to eliminate mosquito habitats to prevent the West Nile and Zika viruses. The Field Operation Division is eliminating catch basins and standing water areas with chemical recettes that are effective for 180 days. Also promoting public awareness on public access TV, city Website, social media and at Spring into Novi. Parents are encouraged to apply bug spray and sunscreen before bringing their kids to camp and to educate kids on reapplying after swimming in the lake or throughout the day.

### B. Recreation Division – Deputy Director Tracie Ringle

#### 1. Program & Services

Deputy Director Ringle said the Great Campout has a record 56 camp sites booked for Saturday with hot dogs, extended beach hours, fireworks and

storytelling. Camp Power Play is completely sold out. Camp Lakeshore's numbers are above where they were last year, with the first two weeks completely sold out. Camp counselor trainers are wrapping up trainers. We're proud of our counselors for receiving praise at group trainings from other regional training facilities.

Select soccer tryouts are Saturday, preparing for the first seasons that will be divisioned by birth year instead of school year, as mandated by U.S. Soccer. Almost 200 kids pre-registered for tryouts.

Summer weekend shelter reservations are 76 percent sold out, led by Lakeshore Park with 100 percent of Shelter 1, 96 percent of Shelter 2 and 81 percent of the Tent all being sold out. ITC is 77 percent, Wildlife Woods is 39 percent and Rotary Park is 27 percent sold out.

#NotBoredNovi campaign uses the acronym BORED for being Being creative, Outside to play, Read a book, Exercise or Done something kind. Promotes being outside and healthy. Partnering with St. John Providence Health to promote the healthy initiative and photos should pop up on social media.

Commissioner Wingfield asked about the number of spots available for select soccer tryouts.

Commissioner Bauss asked about potential sites for additional shelter rentals.

Commissioner Torimoto asked about Novi Middle School tennis courts and others about whether the city could get priority over walk-up players.

## 2. Cultural Arts Summer Update by Amelia Purdy

Deputy Director Ringle introduced Amelia Purdy as the new recreation supervisor of cultural arts. Former part-time staff member now in a full-time role. She has both bachelor's and master's degrees from Central Michigan University.

Recreation Supervisor Purdy said she's been with Novi for a few years and liked it so much, she came back. Mentioned the Mexico Lindo Folklorico class recital June 5 with 30 dancers and more than 250 attendees. Villa Barr Art Walks last week had some good resident interest. Novi Parks Foundation will hold fundraiser there in Sept. Novi Choralaires season just ended and will start back up in the fall. Sizzling Summer Arts Series starts 10:30 a.m. June 22, followed by other Friday night movies and Wednesday morning activities including magicians, musicians, science experiments and more. Cultural arts summer camps also coming up, including musical theater, dance and art camps. Novi Concert Band has seven shows coming up this summer, including one tomorrow 7 p.m. at Novi Town Center. Also busy working with Cultural Arts Advisory Board to get them back on track. We received a grant last year from the Michigan Council for Arts and Cultural Affairs that we're looking to apply for sculptures. Looking forward to expanding and enhancing the arts program in Novi.

## C. Older Adults – Older Adult Services Manager Karen Kapchonick

### 1. Program & Services

Manager Karen Kapchonick said coming up are Crazy of Coloring color-penciled art workshop July 6, a DIA trip with free transportation July 7, Lansing Lugnuts game July 11 (\$33) and Picnic and Putt-Putt at Kensington July 21. Will also have a Tiki-riffic Luau in July.

Commissioner Bauss asked about the need for seeking out volunteers.

Mentioned online program he discovered.

2. Memorial Day Wrap-Up

Thanks residents for participating and spectating. More than 45 veterans on floats, many others on Civic Center campus. Thanked Commissioners Dooley and Pratt were on veterans float assisting.

**CITIZEN COMMENTS:** None

**COMMISSIONER COMMENTS:**

Student Representative Wei said she's excited for upcoming summer projects and activities.

Commissioner Torimoto said summer is busy. His daughter is ready for Camp Lakeshore and he'll be helping at select soccer tryouts Saturday. Said he enjoys the social side of adult tennis league.

Commissioner Dooley said he was honored to help with Memorial Day. Said Dooley Dog Day went well and all 1,000 hot dogs were given away. In 2005, he'd sit in the PRCS Commission audience and was impressed with Commissioner Wingfield. It was an honor serving with him.

Commissioner Wingfield said PRCS does a great job and he appreciates everything they do. As his last meeting from 18 of the last 20 years, he's ready to turn it over to a new person. Said he's seen it through about 30 commissioners and four directors. Said he'll still be involved in the future.

Commissioner Bauss thanked PRCS for all they do and their creative approach to the things they do, like the Bowman project. Applauded the department for keeping an open mind.

Commissioner Staab said he appreciated the joint use discussion on the Grand River soccer field project and moving ITC Community Sports Park forward. Feels CSP is the crown jewel. Welcomed Amelia Purdy to PRCS. Thanked Commissioner Wingfield, a central Illinois guy, for his 18 years of service. Looked forward to working with him in the future, including July 22 at Pour on the Shore.

**ADJOURNMENT**

A motion to adjourn was made by Commissioner Wingfield and seconded by Commissioner Bauss.

**Voice Vote**

**Unanimous**

The meeting was adjourned by Commissioner Staab at 7:49 p.m.

DATE APPROVED: \_\_\_\_\_

\_\_\_\_\_  
Charles Staab, Chairperson

\_\_\_\_\_  
Doug Bauss, Vice Chairperson