CALL TO ORDER

ROLL CALL: City Clerk Hanson, Election Commissioners Superfisky and Copes

APPROVAL OF AGENDA

AUDIENCE COMMENT: In order to hear all citizen comments at a reasonable hour, the Election Commission requests that speakers respect the three-minute time limit.

1. Approval of minutes from October 9, 2019 meeting.
2. Approval to adjust Absent Voter Counting Board Election Inspectors pay.
3. Approval of a resolution to revise and change the voting precinct boundaries and polling locations.

ADJOURNMENT
The meeting was called to order at 3:34 p.m. with City Clerk Hanson presiding.

PRESENT: Copes, Hanson, Superfisky

ABSENT: None

A quorum being present, the Commission was declared in session.

APPROVAL OF AGENDA:

Moved by Copes, seconded by Superfisky; MOTION CARRIED
To approve the agenda as presented.

AUDIENCE COMMENT: None

PURPOSE OF MEETING:

1. Approval of minutes from April 9, 2019 meeting.

Moved by Superfisky, seconded by Copes; MOTION CARRIED
To approve the minutes of the April 9, 2019 meeting.


3. Approval of election inspectors and receiving teams for Election to be held November 5, 2019.

Moved by Copes, seconded by Superfisky; MOTION CARRIED
To approve election inspectors and receiving teams for Election to be held November 5, 2019.

4. Approve the establishment of Absent Voter Counting Board (AVCB) for the November 5, 2019 Election.

Moved by Copes, seconded by Superfisky; MOTION CARRIED
To approve the establishment of Absent Voter Counting Board (AVCB) for the November 5, 2019 Election.

5. Approval for the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 5, 2019.

Moved by Superfisky, seconded by Copes; MOTION CARRIED
To approve the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 5, 2019
6. **Approval for the City Clerk or designee to perform the Preliminary Accuracy Tests.**

   Moved by Copes, seconded by Superfisky; MOTION CARRIED
   To approve the City Clerk or designee to perform the Preliminary Accuracy Tests.

7. **Perform Public Accuracy Test.**

   The official Public Accuracy Test began at 4:00 p.m. Precinct 13 was chosen. The Commission confirmed the tabulator was set to zero for the zero report to indicate that there were no votes previously reported by the machine. Clerk Hanson explained the ballots as they were run through, including over-voting, under-voting, stray marks and other voting situations. The tape was reviewed and confirmed against the test deck spreadsheet. The Commission signed the Optical Scan Program Testing and Security Certification and re-sealed the ballot container.

The meeting was adjourned at 4:17 p.m.

Minutes approved: TBD

______________________________________________
Cortney Hanson, City Clerk
All Election Inspectors are currently paid the same amount for working in the precinct or in the Absent Voter Counting Board (AVCB). I am proposing we change the AVCB workers' pay from a set amount to an hourly rate, with a stipend for the Precinct Chair and Co-Chair. An hourly rate is more appropriate for the AVCB workers because they work inconsistent hours on Election Day, ranging from 9 hours for a small election and 15 hours or more for a large election. We want to ensure they get paid fairly for the hours they work, especially in large elections when they work later than usual. The proposed hourly rate of $12.50 is based off of the current flat rate of $175 divided by 14 hours, which is the average number of hours worked by precinct Election Inspectors.

Below are the proposed changes:

<table>
<thead>
<tr>
<th></th>
<th>CURRENT</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Precinct Chair</td>
<td>$225</td>
<td>No change</td>
</tr>
<tr>
<td>Precinct Co-Chair</td>
<td>$200</td>
<td>No change</td>
</tr>
<tr>
<td>Precinct Election Inspector</td>
<td>$175</td>
<td>No change</td>
</tr>
<tr>
<td>AVCB Chair</td>
<td>$225</td>
<td>$12.50/hour + $50</td>
</tr>
<tr>
<td>AVCB Co-Chair</td>
<td>$200</td>
<td>$12.50/hour + $25</td>
</tr>
<tr>
<td>AVCB Election Inspector</td>
<td>$175</td>
<td>$12.50/hour</td>
</tr>
<tr>
<td>Training</td>
<td>$10/training session</td>
<td>No change</td>
</tr>
<tr>
<td></td>
<td>$10/computer lab</td>
<td></td>
</tr>
<tr>
<td>Receiving Team Member</td>
<td>$200/day</td>
<td>No change</td>
</tr>
</tbody>
</table>
168.654a Election precinct; composition; “clearly observable boundaries” defined.

Sec. 654a. (1) Except as otherwise provided in this section, an election precinct under this act shall be composed as nearly as practicable of compact and contiguous territory and shall have clearly defined and clearly observable boundaries. An election precinct in existence on the effective date of the amendatory act that added this section that does not comply with this section shall be divided, consolidated, or reestablished to comply with this section not later than 210 days before the primary next preceding the 1996 general November election.

(2) As used in this section, “clearly observable boundaries” includes 1 or more of the following:
(a) A named road or street.
(b) A road or highway that is part of the federal, state primary, or state secondary road system.
(c) A river, stream, or drainage feature that is 40 feet or more in width.
(d) A natural or constructed permanent physical feature that is shown on an official county, city, or township map issued by the department of transportation or a United States geological survey topographical map.
(e) An apartment building, a dormitory, or other permanent multiple-unit housing structure.
(f) Any line or demarcation that meets the requirements of and is recognized by the United States bureau of the census.


Popular name: Election Code
168.662 Designating place of holding election in city, village, or township; polling places; use of publicly owned or controlled buildings; rental or erection of buildings; facilities; central polling places; abolishment; compliance with voting accessibility.

Sec. 662. (1) The legislative body in each city, village, and township shall designate and prescribe the place or places of holding an election for a city, village, or township election, and shall provide a suitable polling place in or for each precinct located in the city, village, or township for use at each election. Except as otherwise provided in this section, school buildings, fire stations, police stations, and other publicly owned or controlled buildings shall be used as polling places. If it is not possible or convenient to use a publicly owned or controlled building as a polling place, the legislative body of the city, township, or village may use as a polling place a building owned or controlled by an organization that is exempt from federal income tax as provided by section 501(c) other than 501(c)(4), (5), or (6) of the internal revenue code of 1986, or any successor statute. The legislative body of a city, township, or village shall not designate as a polling place a building that is owned by a person who is a sponsor of a political committee or independent committee. A city, township, or village shall not use as a polling place a building that does not meet the requirements of this section. As used in this subsection, “sponsor of a political committee or independent committee” means a person who is described as being a sponsor under section 24(3) of the Michigan campaign finance act, 1976 PA 388, MCL 169.224, and includes a subsidiary of a corporation or a local of a labor organization, if the corporation or labor organization is considered a sponsor under section 24(3) of the Michigan campaign finance act, 1976 PA 388, MCL 169.224.

(2) The legislative body in each city, village, and township shall make arrangements for the rental or erection of suitable buildings for use as polling places if publicly owned or controlled buildings are not available, and shall have the polling places equipped with the necessary facilities for lighting and with adequate facilities for heat and ventilation. The legislative body may establish a central polling place or places for 6 precincts or less if it is possible and convenient for the electors to vote at the central polling place. The legislative body may abolish other polling places not required as a result of the establishment of a central polling place.

(3) The legislative body of a city, village, or township may establish a polling place at a for profit or nonprofit residence or facility in which 150 persons or more aged 62 or older reside or at an apartment building or complex in which 150 persons or more reside. A township board may provide polling places located within the limits of a city that has been incorporated from territory formerly a part of the township, and the electors of the township may cast their ballots at those polling places. If 2 contiguous townships utilize a combined township hall or other publicly owned or controlled building within 1 of the township’s boundaries and outside of the other township’s boundaries, and there is not another publicly owned or controlled building or a building owned or controlled by an organization that is exempt from federal income tax, as provided by section 501(c), other than 501(c)(4), (5), or (6), of the internal revenue code of 1986, available or suitable for a polling place within the other township, then each township board may provide a polling place in that publicly owned building for 1 or more election precinct.

(4) The legislative body of a city, village, or township shall not establish, move, or abolish a polling place less than 60 days before an election unless necessary because a polling place has been damaged, destroyed, or rendered inaccessible or unusable as a polling place.

(5) The legislative body of a city, village, or township shall ensure that a polling place established under this section is accessible and complies with the voting accessibility for the elderly and handicapped act and the help America vote act of 2002.

(6) As used in this section, “accessible” means the removal or modification of policies, practices, and procedures that deny an individual with a disability the opportunity to vote, including the removal of physical barriers as identified in section 261(b) of the help America vote act of 2002, 42 USC 15421, so as to ensure individuals with disabilities the opportunity to participate in elections in this state.


Popular name: Election Code
CITY OF NOVI VOTING PRECINCTS & POLLING LOCATIONS

Map Legend
- Polling Place
- Minor Streets
- Major Streets
- Freeway
- Lakes

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132.

Polling Location Details

1. Meadowbrook Congregational Church
   Polling Place: 21355 Meadowbrook Rd
   V: 1,608

2. Novi United Methodist Church
   Polling Place: 41671 Ten Mile Rd
   V: 1,466

3. Thornton Creek Elementary
   Polling Place: 29000 Meadowbrook Rd
   V: 2,376

4. Good Shepherd Lutheran Church
   Polling Place: 41900 Quince St.
   V: 1,834

5. Orchard Hills Elementary School
   Polling Place: 28008 Meadowbrook Rd
   V: 2,374

6. South Lake Elementary School
   Polling Place: 46180 W Nine Mile Rd
   V: 1,736

7. Meadowbrook Elementary School
   Polling Place: 29200 Meadowbrook Rd
   V: 2,249

8. North Farm Elementary School
   Polling Place: 45255 W Ten Mile Rd
   V: 1,892

9. Crosspointe Meadows Church
   Polling Place: 28008 Meadowbrook Rd
   V: 1,677

10. Faith Community Church
    Polling Place: 44480 W Ten Mile Rd
    V: 1,238

11. Good Shepherd Lutheran Church
    Polling Place: 41900 Quince St.
    V: 2,811

12. Novi Meadows 6th Grade House
    Polling Place: 32599 Taft Rd
    V: 1,602

13. Novi Civic Center
    Polling Place: 45175 W Ten Mile Rd
    V: 1,883

14. St. James Catholic Church
    Polling Place: 46325 W Ten Mile Rd
    V: 1,796

15. Novi Public Library
    Polling Place: 45255 W Ten Mile Rd
    V: 1,608

16. Hickory Woods Elementary
    Polling Place: 30855 Novi Rd
    V: 2,176

17. Thornton Creek Elementary School
    Polling Place: 46180 W Nine Mile Rd
    V: 1,834

18. Novi Middle School
    Polling Place: 49000 11 Mile Road
    V: 1,911

19. Novi Civic Center
    Polling Place: 45175 W Ten Mile Rd
    V: 1,892

20. Novi Library
    Polling Place: 45255 W Ten Mile Rd
    V: 1,911

21. Meadowbrook Congregational Church
    Polling Place: 21355 Meadowbrook Rd
    V: 1,588

22. Village Oaks Elementary School
    Polling Place: 23333 Willowbrook
    V: 1,543

23. Village Oaks Elementary School
    Polling Place: 23333 Willowbrook
    V: 2,374

24. Village Oaks Elementary School
    Polling Place: 23333 Willowbrook
    V: 2,176

Map Print Date: October 23, 2019

CITY OF NOVI
CITY CLERK’S OFFICE
45175 TEN MILE ROAD
NOVI, MI 48375-3024
(248) 347-0456

CITY CLERK: CORTNEY HANSON
MAP AUTHOR: KERI BLOUGH

MAP INTERPRETATION NOTICE
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Map Legend
- Polling Place
- Minor Streets
- Major Streets
- Freeway
- Lakes

PROPOSED
CITY OF NOVI VOTING PRECINCTS & POLLING LOCATIONS

Map Print Date: October 9, 2019
Map Author: Keri Blough

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CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

RESOLUTION OF THE ELECTION COMMISSION TO REVISE AND CHANGE THE BOUNDARIES AND LOCATIONS OF VOTING PRECINCTS IN THE CITY OF NOVI

At a meeting of the City of Novi Election Commission, Oakland County, Michigan, held in the City Hall at 45175 Ten Mile Road, Novi, Michigan 48375, on the 28th day of October, 2019 at 3:00 p.m.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by Commissioner ____ and supported by Commissioner ____.

WHEREAS, the City of Novi has 22 voting precincts and 18 polling locations, as established in 2015; and

WHEREAS, due to the growth and development of the City of Novi, it is necessary and reasonable to change several precinct boundary lines to accommodate the increased population in certain areas of the City; and

WHEREAS, the rearrangement of precinct boundaries are governed under Michigan Election Law, MCL 168.654-661, and must be submitted to the Michigan Department of State by January 7, 2020; and

WHEREAS, all planned precinct boundary changes must be approved by the local Election Commission and by the City Council; and
WHEREAS, these proposed changes will reduce foot traffic, parking congestion, and reduce the length of lines, thus encouraging voter participation; and

NOW, THEREFORE, BE IT RESOLVED, the City of Novi Election Commission approves the precinct boundary changes and polling location changes resulting in 25 precincts and 21 polling locations.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

____________________________________
CORTNEY HANSON, CITY CLERK

CERTIFICATION

I, Cortney Hanson, Clerk of the City of Novi, State of Michigan, do hereby certify that the foregoing is a true and correct copy of the resolution duly adopted by the City of Novi Election Commission at a regular meeting held on the 28th day of October, 2019.

____________________________________
CORTNEY HANSON, CITY CLERK