



CITY of NOVI CITY COUNCIL

**Agenda Item #
June 22, 2022**

SUBJECT: Approve the reprogramming of Program Year 2019 Community Development Block Grant (CDBG) in the amount of \$8,618.55 and authorize the Mayor to execute all agreements and or contracts which result from the reprogramming.

SUBMITTING DEPARTMENT: Finance

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION: Novi Youth Assistance (NYA) sent a letter to the City stating it has \$8,618.55 of PY 2019 funds that they will be unable to spend. City administration has concluded to recommend the reprogramming of these funds for the City's Emergency Services. The Emergency Services program will be able to assist Novi residents through a local food pantry.

Account #:	Project Name:	Amount:
Existing (from) 172160-730283	Public Services – Child Care	\$ 8,618.55
Proposed (to): 172160-730571	Public Services – Emergency Services	\$ 8,618.55

RECOMMENDED ACTION: Approve the reprogramming of Program Year 2019 Community Development Block Grant (CDBG) in the amount of \$8,618.55 and authorize the Mayor to execute all agreements and or contracts which result from the reprogramming.

CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

Approving the 2019 Community Development Block Grant Reprogramming

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on June 20, 2022 at 7 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS, the City administration has recommended a reprogramming of the use of 2019 Community Development Block Grant funds, and

WHEREAS, the City of Novi has duly advertised and conducted a public hearing on June 20, 2022, for the purpose of receiving public comments regarding the proposed reprogramming of Community Development Block Grant funds in the amount of \$8,618.55 and

WHEREAS, the City of Novi found that the following projects meet the federal objectives of the Community Development Block Grant program and are prioritized by the community as high priority need.

Account #:	Project Name:	Amount:
Existing (from) 172160-730283	Public Services – Child Care	\$ 8,618.55
Proposed (to): 172160-730571	Public Services - Emergency Services	\$ 8,618.55
Total		\$8,618.55

NOW THEREFORE BE IT RESOLVED, that the City of Novi hereby authorizes that the 2019 Community Development Block Grant reprogramming in the amount of \$8,618.55 be

approved and submitted for approval to Oakland County Community & Home Improvement, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this reprogramming to Oakland County.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 20th day of June 2022, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi



MEMORANDUM

TO: CARL JOHNSON, FINANCE DIRECTOR

FROM: SABRINA LILLA, DEPUTY FINANCE DIRECTOR

SUBJECT: 2019 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING INFORMATION

DATE: MAY 24, 2022

On April 11, 2022, Novi Youth Assistance send a letter to the Finance Department with the request to return \$8,618.55 of its Program Year 2019 funding provided by the City's Community Development Block Grant. The program year 2019 application approved by City Council, allocated \$15,000 to Novi Youth Assistance. The childcare category serves youth under 13 years of age.

Program Year 2019 CDBG funds originally expired on June 30, 2021. Due to COVID, the contract was extended through December 31, 2022. Many summer camps and fieldtrips were cancelled during the program years leaving the scholarship funds unspent and under-utilized. In addition, as camps opened back up, families were still working from home and or removed themselves from the workforce and kept their children at home to save the cost of childcare services. While the contract still has six months remaining, Novi Youth Assistance does not feel they will be able to spend the remaining funds. In addition, program year 2020 has \$8,000 of funds available for Youth Services (serving children ages 13-19) and program year 2021 which has \$8,000 for Child Care Services (serving children under the age of 13). City administration has concluded to recommend the \$8,618.55 be reprogrammed to fund Emergency Services for Novi residents. In the past, Hospitality House has received CDBG Emergency Services funds to help feed Novi residents.

A public hearing and request for council approval of the reprogramming will be part of the June 20, 2022 City Council agenda.



Novi

Strengthening Families
Through Community Involvement

OFFICE

45175 Ten Mile Road
Novi, MI 48375-3024

TELEPHONE

(248) 347-0410

FAX

(248) 347-0552

EMAIL

nya@cityofnovi.org

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COUNSELING
TO YOUTH AND
THEIR FAMILIES**

NOVI YOUTH ASSISTANCE

April 11, 2022

Sabrina Lilla
City of Novi
45175 W. Ten Mile Road
Novi, MI 48375

Dear Sabrina,

On behalf of Novi Youth Assistance, please terminate the program year 2019 contract to allow the funds to go back to the City of Novi to be used towards another CDBG program. Thank you.

Sincerely,

Lisa Shields MA, LPC
Novi Youth Assistance Caseworker

The Circuit Court-Family Division for the County of Oakland does not discriminate on the basis of disability in admission or access to its programs, activities, or services as required by Title II of the Americans with Disabilities Act of 1990. The Circuit Court-Family Division is An Equal Employment Opportunity Employer.

Oakland County Community and Home Improvement Division Report

OAKCDBG100b

Financial Report

RUN DATE: 04/01/2022

Fund: 29701

As of Date: March 31, 2022

RUN TIME: 09:17 AM

BLOCK GRANT - COMMUNITIES

40380 City of Novi							
PYr	Account	Description	Original Appropriation	Appropriation Adjustments	Total Appropriations	Total Expenditures	Balance
2019	Detail						
	730137	Battered and Abused Spouses	8,000.00	(8,000.00)	0.00	0.00	0.00
	730283	Child Care Services	15,000.00	0.00	15,000.00	6,381.45	8,618.55
	730571	Emergency Services	3,500.00	0.00	3,500.00	3,500.00	0.00
	731227	Minor Home Repair	104,030.00	0.00	104,030.00	80,984.29	23,045.71
2019	Detail	Summary	130,530.00	(8,000.00)	122,530.00	90,865.74	31,664.26
2020	Detail						
	730137	Battered and Abused Spouses	16,000.00	(16,000.00)	0.00	0.00	0.00
	730571	Emergency Services	7,000.00	0.00	7,000.00	7,000.00	0.00
	731227	Minor Home Repair	100,569.00	0.00	100,569.00	0.00	100,569.00
	732185	Youth Services	8,000.00	0.00	8,000.00	1,871.00	6,129.00
2020	Detail	Summary	131,569.00	(16,000.00)	115,569.00	8,871.00	106,698.00
ALL Years Summary			1,421,597.83	(131,126.50)	1,290,471.33	1,130,960.07	159,511.26