



CITY of NOVI CITY COUNCIL
Agenda Item 2
August 26, 2019

SUBJECT: Consideration of Approval to amend a unit price contract with B&B Landscaping Inc. for Snow Removal Services – City Streets & Municipal Sites from an estimated annual amount of \$256,980 to \$325,455.

SUBMITTING DEPARTMENT: Department of Public Works, Field Operations Division

BACKGROUND INFORMATION: In October 2017, the Novi City Council awarded a unit price contract to B&B Landscape Inc., based on service needs for snow removal. The scope of the contract required snow and ice removal at all Public Safety facilities and the Civic Center within one hour of inclement weather. In addition, roadway support service pricing was solicited to assist in-house operators with clearing neighborhood streets during large events in order to enhance services to residents.

Prior to placing the contract out to bid, staff team members established the following service priorities:

Priority 1: *Continuous Push (Novi Police Headquarters and Civic Center) - This is a full service treatment on all parking surfaces, with zero tolerance for any snow or ice accumulation (bare pavement). Service expectations include no-odor pre-treatment, on-call around the clock service as necessitated between October 15 - April 1 ; snow removal services between vehicles is required. A snow removal plan is required along with bid, outlining how care will be provided within one (1) hour of any accumulation of less than 1", icing conditions.*

Priority 2: *This treatment is necessary for all parking surfaces, with zero tolerance for any snow accumulation greater than two (2) inches, or any ice, as outlined, during the normal workday (7:00 a.m. – 10:00 p.m.). Service expectations include no-odor pre-treatment, around the clock service availability, as necessitated, between October 15- April 1. A snow removal plan is required along with bid, outlining how care will be provided for each location within two (2) hours of snow accumulation equal to or greater than 1"; icing conditions.*

Since the time of the original service prioritization, staff have identified areas of enhancement at the Civic Center. In addition, the newly renovated DPW lot now requires service; along with the Gun Range having a larger lot.

Attached is a consideration for amendment to the original contract that would allow the City to obtain the requested level of service(s), as well as add service locations. Below is a summary of those changes:

- Police Headquarters, increased estimated pushes 80-100 pushes per season (Previously 60-80 pushes per season).
- Police Headquarters \$700.00 per push (Previously a seasonal rate at \$58,000 or \$725 per push).
- Civic Center service upgrade to Priority 1 (Previously a Priority 2).
- Civic Center, increased estimated pushes 80-100 (Previously 30-48 pushes)
- Civic Center \$750.00 per push (Previously a seasonal rate at \$37,000 or \$770.83 per push).
- Novi DPW added to the list of municipal sites as a Priority 2 lot (Previously not a service location).

There are no changes to neighborhood roadways services. Last season the Department of Public Works required B&B Landscaping to provide assistance clearing neighborhood roadways four times at an estimated amount of \$10,618.75 per occurrences.

This is the final renewal year of the contract.

RECOMMENDED ACTION: Approval to amend a unit price contract with B&B Landscaping Inc. for Snow Removal Services – City Streets & Municipal Sites from an estimated annual amount of \$256,980 to \$325,455.



**SNOW REMOVAL SERVICES –
CITY STREETS & MUNICIPAL SITES
Amendment to Contract**

1. This amendment is made to the Snow Removal Services – City Streets & Municipal Sites by the City of Novi and B&B Landscaping Inc.; awarded service agreement on 10/9/2017.
2. The contract to be amended for the 19/20 season, and all renewals, as follows:
 - Police Headquarters, estimated pushes 80-100.
 - Police Headquarters \$700.00 per push.
 - Civic Center priority upgraded to level one.
 - Civic Center, estimated pushes 80-100.
 - Civic Center \$750.00 per push
 - Novi DPW added to the list of municipal sites.
3. Except as set forth in this amendment, the contract is unaffected and shall continue in full accordance with its terms and conditions. If there is a conflict in the agreement, or earlier amendment, the terms of this amendment will prevail.

Current Municipal Sites:

Locations	Address	Hours of Operation
Civic Center	45175 Ten Mile Rd.	7:00 am – 10:00 pm
Police Headquarters	45125 Ten Mile Rd.	24-7
Fire Station #1	42975 Grand River Ave.	24-7
Fire Station #2	1919 Paramount	24-7
Fire Station #3	42785 Nine Mile Rd.	24-7
Fire Station #4	49375 Ten Mile Rd.	24-7
Indoor Gun Range	26350 Lee BeGole Dr.	7:00 am – 10:00 pm
Department of Public Works	26300 Lee BeGole Dr.	7:00 am – 5:00pm

Contract Amendments:

Location	Priority Level	Estimated Service Visits	Per Push / Seasonal (includes salting)	Price per push for pushes that exceed the maximum number estimated	Credit (per push) if pushes less than the minimum estimated are required in the season
Police Headquarters	One	80 – 100 pushes per season	\$700.00 Per push	N/A	N/A
Civic Center	One	80 – 100 pushes per season	\$750.00 Per push	N/A	N/A
Police Gun Range	Two	20 – 40 pushes per season	\$7,500.00 Seasonal	\$187.50	\$187.50

Contract Additions:

Location	Priority Level	Estimated Service Visits	Per Push (includes salting)	Price per push for pushes that exceed the maximum number estimated	Credit (per push) if pushes less than the minimum estimated are required in the season
Novi DPW	Two	20 – 40 pushes per season	\$14,875.00 Seasonal	\$371.87	\$371.87

Current Contract:

Location	Priority Level	Estimated Pushes	Seasonal price	Price per push for pushes that exceed the maximum number estimated	Credit (per push) if pushes less than the minimum estimated are required in the season
Fire Station #1	Two	30 – 48 pushes per season	\$9,370.00	\$300.00	\$300.00
Fire Station #2	Two	30 – 48 pushes per season	\$4,970.00	\$250.00	\$250.00
Fire Station #3	Two	30 – 48 pushes per season	\$9,370.00	\$300.00	\$300.00
Fire Station #4	Two	30 – 48 pushes per season	\$9,370.00	\$300.00	\$300.00

IN WITNESS WHEREOF, the Client and the Contractor have executed this Contract in Oakland County, Michigan, as of the date last listed below.

WITNESS AND DATES
OF SIGNATURES:

CITY OF NOVI

Date: _____

By: Robert J. Gatt
Its: Mayor

Date: _____

By: Cortney Hanson
Its: Clerk

WITNESS AND DATES
OF SIGNATURES:

CONTRACTOR

Date: _____

By:
Its: