

# MEMORANDUM



**TO:** PARKS, RECREATION, & FORESTRY COMMISSION

**FROM:** RANDY AULER, DIRECTOR OF PARKS, RECREATION & FORESTRY

**SUBJECT:** ELECTION OF CHAIRPERSON, VICE CHAIRPERSON AND COMMITTEE

**DATE:** OCTOBER 30, 2007

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The annual re-organization of the Commission Committees will occur at the November meeting. The Committees will meet monthly and focus on key priorities identified in the Strategic Plan 2007-2010.

<b>Proposed Committee</b>	<b>Staff Liaison</b>	<b>Key Objectives</b>
Long Range Planning:	Nancy Cowan	<ul style="list-style-type: none"><li>-Develop a Five Year Master Plan (Community Recreation Plan)</li><li>-Develop a six-year Capital Improvement Plan.</li></ul>
Community Connection:	Tracie Ringle	<ul style="list-style-type: none"><li>-Serve as an advocate and strengthen connection with the community resulting in additional support for the organization.</li></ul>
Young Adult:	Derek Smith	<ul style="list-style-type: none"><li>-Assist the department in planning, implementation and promoting activities for young adults.</li></ul>
Special Projects	Randy Auler	<ul style="list-style-type: none"><li>-Acquisition/development plans for additional parkland to meet the active recreation needs of the community (including funds in the 2008/2009 proposed budget).</li><li>-Complete and implement a Strategic Plan to meet the needs of the "boomers" and "seniors."</li><li>-Plan and begin process to receive National Accreditation for the department.</li><li>-Plan for the best use of Fuerst Farm property and the re-location of Township Hall.</li></ul>