NOVI cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item J February 7, 2011

SUBJECT: Approval of a Resolution Concerning Acquisition and Approving Declaration of Necessity and Taking and authorization of Offer to Purchase in the amount of \$220 for a temporary grading permit on the Wolstencroft property (parcel 50-22-25-380-007) for the purpose of constructing a pedestrian safety path on the north side of Nine Mile Road between Meadowbrook Road and Haggerty Road.

SUBMITTING DEPARTMENT: Department of Public Services, Engineering Division E1C

CITY MANAGER APPROVAL: Clack hot

EXPENDITURE REQUIRED	\$220
AMOUNT BUDGETED	\$46,500 (Engineering and Right-of-way acquisition)
LINE ITEM NUMBER	204-204.00-974.421(Municipal Street Fund)

BACKGROUND INFORMATION:

As part of the design phase of the proposed shared use pathway along the north side of Nine Mile Road between Meadowbrook Road and Haggerty Road, three permanent pathway easements and 13 temporary grading permits have been identified to facilitate construction. Please see the attached January 31, 2011 memo from Ben Croy for additional background.

As stated in the enclosed documentation, a temporary grading permit is required for the Wolstencroft property located at 40611 Oakwood to facilitate construction of the proposed pathway. The enclosed January 31, 2011 letter was sent to the property owners requesting a donation of the temporary grading permit. As required by federal law, and in conformance with MDOT's Transportation Enhancement grant requirements for this project, the letter also informs the property owner that they are entitled to compensation in the amount of \$220. While engineering and easement acquisition costs are not covered by the grant, these tasks must be performed in compliance with grant requirements to receive the funding.

The attached resolution is being requested in the event that the easement is not donated and the City needs to present the offer. The resolution is being requested at this time in order to remain in compliance with the grant's schedule. The property owner will have until March 1, 2011 to grant the easement either by donation or for the amount stated in the letter. Following the March deadline, the city will begin proceedings to acquire the easements through eminent domain. If the easement is donated, the resolution will not be needed.

RECOMMENDED ACTION: Approval of a Resolution Concerning Acquisition and Approving Declaration of Necessity and Taking and authorization of Offer to Purchase in the amount of \$220 for a temporary grading permit on the Wolstencroft property (parcel 50-22-25-380-007) for the purpose of constructing a pedestrian safety path on the north side of Nine Mile Road between Meadowbrook Road and Haggerty Road.

	1	2	Υ	Ν
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Fischer				
Council Member Margolis				

	1	2	Υ	N
Council Member Mutch				
Council Member Staudt				
Council Member Wrobel				



MAP INTERPRETATION NOTICE

Type of Route



Minor

TaxParcelBSA





Engineering Division Department of Public Services 45175 W Ten Mile Rd Novi, MI 48375 cityofnovi.org

1 inch = 50 feet

MEMORANDUM

NOVI citvofnovi.org

TO: BRIAN COBURN, P.E.; ENGINEERING MANAGER

FROM: BEN CROY, P.E.; CIVIL ENGINEER 26

SUBJECT: NINE MILE PATHWAY EASEMENT OFFERS

DATE: JANUARY 31, 2011

Constructing a continuous pathway along the north side of Nine Mile Road between Meadowbrook Road and Haggerty Road is the highest priority project listed in the Pathway and Sidewalk Prioritization and Process report, which was updated in November 2010. The project consists of constructing two major segments (shown in blue on the attached location map) to provide connectivity to Meadowbrook Road, Haggerty Road and the I-275 shared use trail to the east. The City of Novi was awarded \$146,220 in federal funding through the Michigan Department of Transportation (MDOT) Transportation Enhancement grant program to construct the non-motorized pathway. This grant covers 60% of the estimated \$243,700 construction cost, with the City of Novi responsible for the remaining \$97,480. Design engineering for this path was awarded to OHM in September 2010 in the amount of \$26,710. As required by the grant, the path is currently being designed with a width of 10 feet.

This project requires three permanent sidewalk easements and thirteen temporary grading easements for the construction as shown in the table below:

Temporary Grading Easements

Property Address	Property Owner	Parcel ID	Area (sq. ft)
40715 Oakwood	Yauck, Robert D and Laura A	50-22-25-380-003	810
40661 Oakwood	Frankum, Sandra A Trust	50-22-25-380-004	890
40645 Oakwood	Looney, Michael & Ostrowski, Mary	50-22-25-380-005	890
40627 Oakwood	Boland, James & Terri Sasse	50-22-25-380-006	810
40611 Oakwood	Wolstencroft, David & Panagiota	50-22-25-380-007	810
39650 Nine Mile	Camaj, Vasel & Diane	50-22-25-400-025	1464
39640 Nine Mile	Stowell, Todd	50-22-25-400-028	1136
39640 Nine Mile	ACR, LLC (Stowell)	50-22-25-400-028	100
39630 Nine Mile	Barduca, Angelo S & Laura	50-22-25-400-029	1257
39630 Nine Mile	ACR, LLC (Barduca)	50-22-25-400-029	100
Pavillion Apartments	El-Ad Pavilion LLC	50-22-25-400-019	35046
39620 Nine Mile	Koziarz, William W	50-22-25-400-016	3375
Vacant	DB Development LLC	50-22-25-400-027	7678

Permanent Easements

Property Address	Property Owner	Parcel ID	Area (sq. ft)
Pavillion Apartments	El-Ad Pavilion LLC	50-22-25-400-019	12024
39620 Nine Mile	Koziarz, William W	50-22-25-400-016	234
Vacant	DB Development LLC	50-22-25-400-027	912

As required by the grant, the request and acquisition of each easement is required to follow specific federal guidelines which stipulate the process for requesting the easements and establishes the value of each easement. Permanent and temporary easements are set at 50% and 10% of the assessed property value, respectively. The easement values must be presented to each property owner to notify them of their right to just compensation. However, prior to presenting the offer to each property owner, we are asking that the easements be donated (see attached January 31, 2011 letter). If the property owner chooses not to donate the easement, the City would then be required provide a good faith offer in the amount calculated per the federal grant guidelines as the start to the process to acquire the easement through eminent domain.

Construction is expected to begin in late summer of 2011.

RESOLUTION CONCERNING THE ACQUISITION OF PROPERTY AND APPROVING DECLARATION OF NECESSITY AND TAKING

City of Novi County of Oakland, Michigan

Minute	es of a	Meeting of the City	Council of the Cit	ty of Novi
County of Oal	kland, Michigan, held in the	City Hall in said City	on February 7, 20	011 at 7:00
o'clock P.M. F	Prevailing Eastern Time.			
PRESENT:	Councilmembers			
ABSENT:	Councilmembers			
The fol	lowing preamble and Resolut	ion were offered by Co	ouncilmember	
	and supported by Councilmen	nber	<u> </u>	
WHER	EAS, present conditions in	the City of Novi,	Oakland County,	Michigan
necessitate the	construction of a non-motor	ized pathway/sidewalk	on Nine Mile Roa	ad in, over
upon and thro	ugh a portion of the following	ng described premises	situated in the Cit	ty of Novi
Oakland Coun	ty, State of Michigan, to-wit:			

<u>PARCEL DESCRIPTION (50-22-25-380-007):</u>

(PER OAKLAND COUNTY TAX ROLLS)

A parcel of land situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

Lot 127, "Heatherwyke subdivision", as recorded in Liber 133 of Plats, Page(s) 9-12, Oakland County Records, Oakland County. Subject to all easements and restrictions of record, if any.

WHEREAS, proposed plans showing said improvements have been prepared; and

WHEREAS, it has been determined that said improvements are necessary for the use and benefit of the public; and

WHEREAS, in order to construct said improvements, it is necessary that the City acquire a temporary grading permit and other interests in that portion of the above-described real estate described as follows:

A Temporary Grading Permit in certain real estate described as follows:

TEMPORARY GRADING EASEMENT DESCRIPTION

A 10 foot wide temporary grading easement being situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

The South 10 feet of the above described parent parcel.

Contains 810 square feet of land. Subject to all easements and restrictions of record, if any.

hereinafter referred to as the "subject property";

WHEREAS, the City has caused an appraisal of the subject property to be prepared by its City Assessor or the basis of assessment records and related information;

WHEREAS, the City has determined that it is in the best interests of the City to offer to purchase the subject property from the owners of such property, and to take such other actions as are deemed necessary to acquire the subject property for the purposes of constructing the improvements;

NOW, THEREFORE, BE IT RESOLVED, by the authority vested in the City of Novi by law, that it is hereby declared and determined that it is necessary to construct a non-motorized

pathway/sidewalk along Nine Mile Road in, over, upon, and through the above-described property within the City of Novi in accordance with the plans prepared by the City Consulting Engineers, and that said improvements are necessary for the use and benefit of the public; and

BE IT FURTHER RESOLVED, that the Mayor of the City is hereby authorized to execute, on behalf of the City, a good faith Offer to Purchase, a copy of which is attached hereto as Exhibit A, calling for the payment of Two Hundred and Twenty (\$220.00) Dollars for the Temporary Grading Permit acquisition, The above amounts have been established as just compensation for the acquisition of the property, based upon an appraisal of the property by the City Assessor.

BE IT FURTHER RESOLVED, that after the execution of the good faith Offer to Purchase by the Mayor, the good faith Offer to Purchase shall be submitted to the owners of the property;

BE IT FURTHER RESOLVED, that in the event the Sellers fail to accept the good faith Offer to Purchase within ten (10) days of the date of delivery, the City Manager is hereby authorized to execute the Declaration of Taking, which is attached hereto;

BE IT FURTHER RESOLVED, that in the event the offer is not accepted as set forth above, the Mayor, City Clerk, and City Attorney are authorized to take all actions required to obtain a Temporary Grading Permit in the subject property by eminent domain.

BE IT FURTHER RESOLVED, that in the event the offer is not accepted as set forth above, and the Declaration is executed, the City finance officer is authorized and directed to place an amount equal to the amount contained in the good faith offer that was made to the property owners (\$220.00) into a separate account and to hold such money on deposit as the

estimated	amount	of just	compensation	to	be	paid	in	connection	with	the	eminent	domain
proceeding	gs.											

BE II	FURTHER RESOLVED	, that all resolutions and part of resolutions insofar as they
conflict with	the provisions of this Reso	plution be and the same hereby are rescinded.
AYES:	Councilmembers	
NAYES:	Councilmembers	
RESOLUTIO	N DECLARED ADOPTE	ED.
		MARYANNE CORNELIUS, CITY CLERK
	<u>(</u>	CERTIFICATION
the City Cou		ng is a true and complete copy of a Resolution adopted by vi at meeting held this, 2011.
		MARYANNE CORNELIUS, CITY CLERK

1568712_1.doc

AGREEMENT OF SALE OFFER TO PURCHASE REAL ESTATE

1. The City of Novi, a Michigan municipal corporation (hereinafter "City"), hereby offers and agrees to purchase an easement on real property within the City of Novi, described as:

<u>PARCEL DESCRIPTION (50-22-25-380-007):</u>

(PER OAKLAND COUNTY TAX ROLLS)

A parcel of land situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

Lot 127, "Heatherwyke subdivision", as recorded in Liber 133 of Plats, Page(s) 9-12, Oakland County Records, Oakland County. Subject to all easements and restrictions of record, if any.

The Temporary Grading Permit being more fully described as follows:

TEMPORARY GRADING EASEMENT DESCRIPTION

A 10 foot wide temporary grading easement being situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

The South 10 feet of the above described parent parcel.

Contains 810 square feet of land. Subject to all easements and restrictions of record, if any.

and to pay therefore the sum of Two Hundred and Twenty (\$220.00) dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:

- (i) Delivery of the Temporary Grading Permit to the City as described above.
- 2. Upon Seller's acceptance of this Offer to Purchase, as evidence of title, the City agrees to obtain a commitment for the title insurance with policy pursuant thereto to be issued insuring the City. The City will pay the cost of the title insurance policy premium.
- 3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the City agrees to complete the sale within fifteen (15) days after the receipt of the commitment for title insurance.
- 4. If objection to the title is made, based on a written opinion of the City Attorney that the title is not in the condition required for the performance hereunder, the Sellers shall have thirty (30) days from the date they are notified in writing of the particular defects claimed, to fulfill the requirements in the commitment for title insurance or to remedy the title defects set forth in the City's Attorney's opinion. If the Seller is able to comply with such requirements or remedy such defects within the time specified, as evidenced by written notification, revised commitment or endorsement to commitment, the City agrees to complete the sale within twenty (20) days of receipt thereof. If the Seller is unable to furnish satisfactory title within the time specified, the City will commence condemnation proceedings to acquire the Property.
- 5. The Seller shall deliver and the City shall accept possession of said Property upon the date of closing.

- 6. It is understood that the Property is being acquired in connection with the Nine Mile Pathway Program to construct a non-motorized pathway system along Nine Mile Road over, across, upon and through the above-described premises in the City of Novi, Michigan.
- 7. The City shall pay the cost of recording the easement and the cost of all Michigan Real Estate Transfer Tax.
- 8. The City reserves its right to bring Federal or State cost recovery actions against the present owners of the Property arising out of a release of hazardous substances at the Property.
- 9. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors, and assigns of the respective parties.
- 10. If this Offer to Purchase is not accepted by Seller within ten (10) days from the date of its mailing to Seller, this Offer to Purchase shall be considered withdrawn and of no further force and effect.
- 11. This Offer to Purchase may be executed in one or more counterparts as one Agreement and shall be binding upon the City and the hereafter named Seller when executed by the City of Novi and all of the hereafter named Seller.

The closing of this sale shall take place at the City of Novi offices located at 45175 West Ten Mile Road, Novi, Michigan.

WITNESSES:	PURC	HASER:
		OF NOVI, a Michigan pal corporation
	By:	DAVID LANDRY
	Its:	Mayor

	By: Its:	MARYANNE CORNELIUS City Clerk
Dated:, 2011		
To the Above Named Purchaser:		
The foregoing offer is hereby accepterms stated:	oted and the S	Seller agrees to sell the Property upon the
By the execution of this instrument Agreement.	t, the Seller a	cknowledges the receipt of a copy of this
IN THE PRESENCE OF:	SELLE	R:
	By:DA	VID WOLSTENCROFT
	$\overline{\text{PA}}$	NAGIOTA WOLSTENCROFT

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The Purchaser hereby acknowledges receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

	CITY OF NOVI, a Michigan municipal corporation, Purchaser
	BY:
	Its:
Dated:, 2011	
1568710_1.doc	

DECLARATION OF TAKING

A Resolution of Necessity having been adopted by the City of Novi setting forth that present conditions necessitate the construction of a non-motorized pathway/sidewalk on Nine Mile Road (the "Improvements") in the City of Novi, Oakland County, Michigan, in accordance with prepared plans are needed in the interest of the public health, safety, and welfare, and that it is necessary to acquire and easement over certain property within the City of Novi for said Improvements, and that a good faith written offer to purchase said property has heretofore been made.

NOW, THEREFORE, by virtue of the authority vested in the City of Novi, by Act 279 of the Public Acts of 1909, as amended, and/or Act 149 of the Public Acts of 1911, as amended, or other applicable statutes, and in accordance with the provisions of Act 87 of Public Acts of 1980, as amended, it is now declared and determined that the real property hereinafter described shall be taken for the purpose of constructing a non-motorized pathway/sidewalk on Nine Mile Road, in accordance with prepared plans showing said Improvements.

A statement of the estate of interest in the property being taken; a description of the property to be acquired, sufficient for its identification; the name of each known owner of said property; the name of each known person, other than the owner, having an interest in said property; a statement of the sum of money estimated by the City of Novi as just compensation

for the property being acquired; and a statement whether the City of Novi reserves or waives its rights to bring federal or state cost recovery actions against the present owner of the property are as follows:

1. Statement of the Estate of Interest Being Taken and Description of the Property.

PARCEL DESCRIPTION (50-22-25-380-007): (PER OAKLAND COUNTY TAX ROLLS)

A parcel of land situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

Lot 127, "Heatherwyke subdivision", as recorded in Liber 133 of Plats, Page(s) 9-12, Oakland County Records, Oakland County. Subject to all easements and restrictions of record, if any.

Proposed Temporary Grading Permit taking containing 810 sq.ft. more or less being described as follows:

TEMPORARY GRADING EASEMENT DESCRIPTION

A 10 foot wide temporary grading easement being situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

The South 10 feet of the above described parent parcel.

Contains 810 square feet of land. Subject to all easements and restrictions of record, if any.

- 2. Names of Property Owner: David Wolstencroft and Panagiota Wolstencroft
- 3. Names of each person, other than the Owners, having a potential interest in the property:

Oakland County Community Development

- 4. Estimated Just Compensation: \$ 220.00
- 5. The City of Novi reserves it rights to bring Federal or State cost recovery actions against the present owner of the property.

	ΓΥ OF NOVI
BY	CLAY J. PEARSON City Manager
Dated:, 2011	
The foregoing Declaration of Taking was, 2011, by Clay J. Pearson, as the City M	acknowledged before me this day of Manager, on behalf of the City of Novi.
	Notary Public County, Michigan My Commission Expires:
Prepared by and when recorded return to: Thomas R. Schultz (P 42111) Secrest, Wardle, Lynch, Hampton, Truex & Morley 30903 Northwestern Highway P.O. Box 3040 Farmington Hills, MI 48333-3040 (248) 851-9500	

Tax Identification No. 50-22-25-380-007



January 31, 2011

CITY COUNCIL

Mayor

David B. Landry

Mayor Pro Tem Bob Gatt

Terry K. Margolis

Andrew Mutch

Dave Staudt

Justin Fischer

Wayne M. Wrobel

City Manager Clay J. Pearson

Director of Public Services/ City Engineer Rob Hayes, P.E. David and Panagiota Wolstencraft

40611 Oakwood Drive

Novi, MI 48375

Re: Proposed Nine Mile Pathway Project

Temporary Pathway Easement

Dear Mr. and Mrs. Wolstencraft:

As you are aware, the City is planning to construct a pathway along the north side of Nine Mile Road between Meadowbrook and Haggerty. As discussed at the December 13, 2010 public information meeting, the proposed pathway crosses frontage of your property and will require a temporary easement for its construction. The proposed easement and associated exhibit has been enclosed for your review. A 10-foot wide temporary grading easement is needed to facilitate the construction of the proposed pathway and would expire once the project is complete.

The City is asking that the easements be donated in an effort to minimize costs for the project. A property owner may choose to donate all or a portion of his or her property that is needed for a project. However, we are obligated by law to determine the fair market value of the easement and offer compensation to the property owner. After being fully informed of his or her rights, the property owner may then decide to donate the easement and waive any right to just compensation.

If you agree to donate the easement, we ask that you complete the attached donation form. The fair market value for the easement was determined based on the value of the property per square foot. We then multiplied that by the area of the proposed easement (per federal guidelines). MDOT and Federal guidelines require that the valuation of temporary easements be set at 10% of that value. The valuation for your property is estimated to be \$220 (see attached Valuation Statement summarizing the calculation).

Department of Public Services Fleid Services Complex 26300 Delwal Drive Novi, Michigan 48375 248.735.5640 248.735.5659 fax

If you are satisfied with the enclosed easement document and choose to donate the easement, please return one signed, notarized copy of the easement document along with the donation form for our records. If you choose not to donate the easements for the project, please contact our office by March 1st to discuss the next steps in the easement acquisition process.

cityofnovi.org

We appreciate your cooperation in moving this project forward and invite you to contact our office at 248-347-0454 with any questions.

Sincerely,

Benjamin Croy, P.E.

Civil Engineer

Enclosures

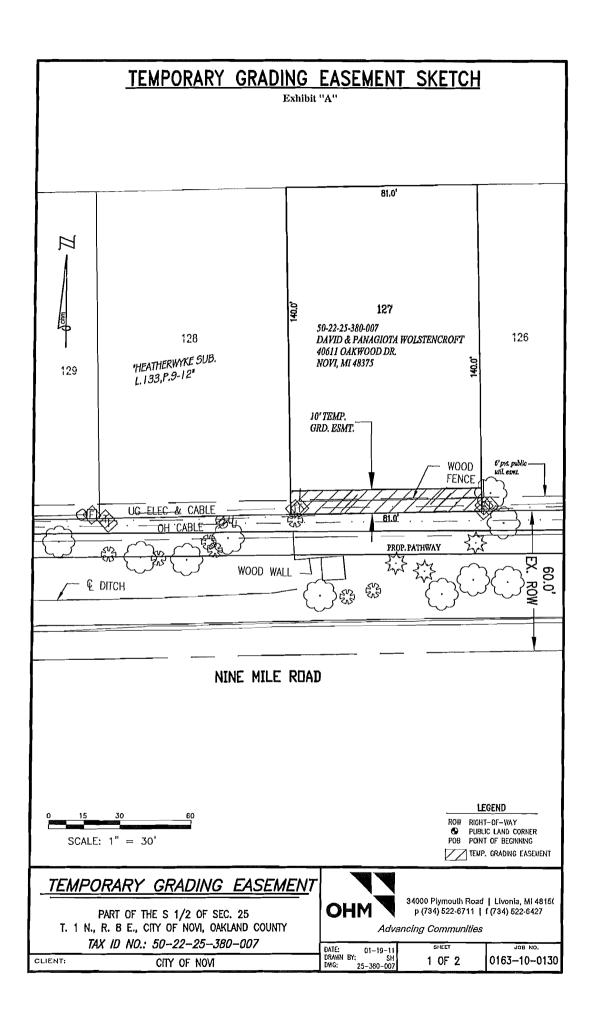
cc: Brian Coburn; Engineering Manager Beth Kudla; Secrest Wardle

TEMPORARY GRADING PERMIT

I,	, the owner of the property as described as 40611 Oakwood		
subcontractors) permission to access, move men a	-380-007) grant the City of Novi and its contractor (or and equipment on and through, the right to store materials and e underlying land in, over, upon and through the property chibit A, attached.		
The work will include:			
pathway, including but not limited to the remov	ired for the construction of a 10-foot wide non-motorized al or relocation of trees and landscaping in accordance with of construction plans entitled "Nine Mile Road Nonmotorized		
All portions of the Premises damaged or disturber reasonably restored by Novi to the condition that ex	ed by Novi's exercise of temporary easement rights, shall be xisted prior to the damage or disturbance;		
I understand this only grants permission to the Co and upon completion of required grading operation	entractor to perform work directly relating to the listed project s the property will be fully restored.		
Owner (signature)	Date		
Contact Mailing Address	City, State, Zip		
Phone Number	Fax Number		
STATE OF MICHIGAN)) SS COUNTY OF OAKLAND)			
The foregoing instrument was acknowledged before	re me this, 20, by		
Drafted by: Benjamin Croy, PE	Notary Public County, Michigan My Commission Expires:		
City of Novi 45175 W Ten Mile Road			

Novi, MI 48375

Wolstencroft



TEMPORARY GRADING EASEMENT DESCRIPTION

Exhibit "A"

PARCEL DESCRIPTION (50-22-25-380-007):

(PER OAKLAND COUNTY TAX ROLLS)

A parcel of land situated in the S 1/2 of Section 25, Town 1 North, Range 8 East, City of Novi, Oakland County, Michigan, described as follows:

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The South 10 feet of the above described parent parcel.

Contains 810 square feet of land. Subject to all easements and restrictions of record, if any.

TEMPORARY GRADING EASEMENT

PART OF THE S 1/2 OF SEC. 25
T. 1 N., R. 8 E., CITY OF NOVI, OAKLAND COUNTY

TAX ID NO.: 50-22-25-380-007

AX 10 140.. 30-22-23-000



34000 Plymouth Road | Livonia, MI 48150 p (734) 522-6711 | f (734) 522-6427

Advancing Communities

DATE:	01-19-11	
Drawn	BY: SH	
DWG:	25-380-007	

CLIENT:

CITY OF NOVI

VALUATION STATEMENT

Updated 09-10-08

Property Owner(s):		Wolstencroft jota Wolstencroft		
Address:		MI 48375		·
Area to be acquired:		810 SF		 -
Price per square foot/acres	x	\$ <u>2.72</u> .		
Total		\$ <u>N/A</u> .	Fee (Perr	manent)
	x 50%	\$ <u>N/A</u> .	Easemen	t (Permanent)
	x 10%	\$_220.00	Grading F	Permit (Temporary)
Just Compensation		\$ <u>220.00</u> .		
ADDITIONAL INFORMATION:				
LPA Approval:			Date:	
JOB NUMBER	PAR	RCEL	NAI	ME

DONATION

to

LOCAL PUBLIC AGENCY (LPA)
This information is required by the LPA in order for a property owner to donate property.
Updated 02-14-08

Prop	erty Owner(s):	David Wolstencroft	David Wolstencroft					
		Panagiota Wolstencrof	<u> </u>					
Addr	ess:	40611 Oakwood Novi, MI 48375	·					
Right	(s) to be acquired:	□ Fee (Partial Tak □ Easement (Per	□ Fee (Partial Take) □ Easement (Permanent)					
Just (Compensation	\$ <u>220.00</u> .						
	Compensation rmined by:	✓ Market Study and/ □ Appraisal by 3 rd pa	or Valuation Analysis arty					
	undersigned owner(s ments:	s) of the subject property	identified below agrees with the fol	lowing				
	I/We have been informed and fully understand that I/we have the right to receive just compensation for the subject property.							
а	I/We have been informed and fully understand that by signing this document, I/we are agreeing to donate the subject property in lieu of just compensation.							
	I/We agree that the decision to donate the subject property was made without undue influences or coercive action of any nature.							
	I/We agree to dona	ite the subject property in li	eu of compensation.					
Owne	r's Signature:		Date:	-				
Owne	r's Signature:		Date:	-				
LPA A	APPROVAL:		Date:	-				
JOB N	UMBER	PARCEL	NAME					