



CITY of NOVI CITY COUNCIL

Agenda Item J
April 5, 2010

SUBJECT: Approval to award a contract for fabrication and installation of signage to complete the City of Novi Exterior Welcome Signage project, including six entryway signs, six Civic Center campus wayfinding signs, six Parks entryway signs, a Department of Public Services wayfinding sign, an Ice Arena sign and fascia for building sign, a Meadowbrook Commons/Novi Senior Center sign, and seven wayfinding signs for the Novi Public Library campus, to the Beacon Sign Company, the low bidder, for \$93,520.

SUBMITTING DEPARTMENT: Neighborhood and Business Relations 

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	\$93,520.00
AMOUNT BUDGETED	\$95,204, \$30,469, and \$21,085 respectively
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101-265.00-971.200 (\$59,130 General Fund) 208-691.00-974.085 (\$13,305 Parks Fund) 417-000.00-865.428 (\$21,085 Library Construction)

BACKGROUND INFORMATION:

In FY 2008/2009, phases I and II of the entryway sign program and installation of an LED message board at the Novi Civic Center were complete. The FY 2009/2010 Budget includes approved funding for the **completion** of the entryway signage, parks signage, and the way finding project. Monument signs (6') are proposed at the following locations:

- Thirteen Mile and Haggerty Roads
- Ten Mile and Haggerty Roads
- Grand River Avenue and Wixom Road
- Eight Mile and Beck Roads
- West Park Drive and Pontiac Trail
- Fourteen Mile and Novi Roads

Additionally, six wayfinding signs are proposed on the Civic Center Campus, one directional sign for the Department of Public Services Complex, a sign and new building fascia for the Novi Ice Arena, and a branded sign for Meadowbrook Commons/Senior Center. New park signage is proposed at Power Park, Lakeshore Park, Brookfarm Park, Rotary Park, and Orchard Hills West.

On February 26, 2010, the City of Novi placed an Invitation to Bid on Bid Net for all proposed remaining signage. The Novi Public Library added an addendum to the bid to include seven exterior wayfinding signs for their new facility. Nine qualified bids were received (10 were received, but one was not complete and deemed invalid). *A complete tabulation sheet is attached.*

After reviewing all proposals and calling references, a phone interview was conducted with the Beacon Sign Company, the low bidder. The \$93,520 bid includes \$5,428 for an entryway sign at Fourteen Mile and Novi Roads which will be reimbursed by the developer. The Beacon Sign Company has performed work for the Ann Arbor Downtown Development Authority, as well as

several private organizations, and is confident they can meet the targeted completion date for installation of all signs by June 15, 2010.

Electrical connectivity and landscaping are not including in this contract. These components are being provided by Great Lakes Power and Lighting, the City's electrical contractor, and the City's building and grounds landscaping contractor.

RECOMMENDED ACTION: Approval to award a contract for fabrication and installation of signage to complete the City of Novi Exterior Welcome Signage project, including six entryway signs, six Civic Center campus wayfinding signs, six Parks entryway signs, a Department of Public Services wayfinding sign, an Ice Arena sign and fascia for building sign, a Meadowbrook Commons/Novi Senior Center sign, and seven wayfinding signs for the Novi Public Library campus, to the Beacon Sign Company, the low bidder, for \$93,520.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Crawford				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

	Quantity	MLS SIGN		ASI		EUKO DESIGN/SIGNS		UNIVERSAL SIGN		BEACON SIGN CO.		SIGNGRAPHIX, INC		HARMON SIGN		HURON SIGN		VALLEY CITY SIGN		ADCON	
		Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total	Unit cost	Total
BASE BID																					
Sign Type A	5	\$ 6,212	\$ 31,059	\$ 4,954	\$ 24,770	\$ 6,074	\$ 30,370	\$ 5,458	\$ 27,290	\$ 4,250	\$ 21,250	\$ 6,779	\$ 33,895	\$ 6,419	\$ 32,094	\$ 4,613	\$ 23,065	\$ 3,551	\$ 17,755	\$ 3,280	\$ 16,400
Sign Type B	2	5,392	10,783	4,354	8,708	5,508	11,016	3,404	6,808	2,900	5,800	4,269	8,538	6,463	12,925	3,216	6,432	4,171	8,342	2,780	5,560
Sign Type C	4	3,606	14,423	3,442	13,768	4,260	17,040	2,754	11,016	1,750	7,000	3,069	12,276	5,656	22,622	2,680	10,720	2,680	10,720	2,750	11,000
Installation materials	1	3,060	3,060	1,485	1,485	3,300	3,300	450	450	-	-	700	700	320	320	8,240	8,240	693	693	-	-
Delivery & Installation	1	9,568	9,568	9,384	9,384	12,600	12,600	3,400	3,400	10,163	10,163	8,830	8,830	6,841	6,841	5,760	5,760	7,434	7,434	12,500	12,500
Total Base Bid		68,894	68,894	58,115	58,115	74,326	74,326	48,964	48,964	44,213	44,213	64,239	64,239	74,803	74,803	54,217	54,217			46,144	45,460
ALTERNATE #1- Entryway																					
Sign Type A	1	6,212	6,212	4,954	4,954	6,074	6,074	5,458	5,458	4,250	4,250	7,998	7,998	6,405	6,405	4,856	4,856	3,885	3,885	3,200	3,200
Installation Materials	1	398	398	135	135	300	300	100	100	-	-	75	75	40	40	515	515	63	63	-	-
Delivery & Installation	1	1,206	1,206	864	864	1,100	1,100	750	750	1,178	1,178	1,790	1,790	800	800	720	720	963	963	2,300	2,300
Total Alternate #1		7,816	7,816	5,953	5,953	7,474	7,474	6,308	6,308	5,428	5,428	9,863	9,863	7,245	7,245	6,091	6,091			5,111	5,500
ALTERNATE #2 - Parks																					
Sign Type D	6	1,531	9,186	2,248	13,488	5,366	32,196	1,854	11,124	1,650	9,900	2,959	17,754	2,782	16,690	2,128	12,768	2,081	12,486	1,530	9,180
Installation Materials	1	2,505	2,505	810	810	1,800	1,800	250	250	-	-	350	350	240	240	6,180	6,180	378	378	-	-
Delivery & Installation	1	2,143	2,143	4,464	4,464	6,600	6,600	1,200	1,200	3,405	3,405	9,350	9,350	2,753	2,753	4,320	4,320	7,350	7,350	4,500	4,500
Total Alternate #2		13,833	13,833	18,762	18,762	40,596	40,596	12,574	12,574	13,305	13,305	27,454	27,454	19,683	19,683	23,268	23,268			20,964	13,680
ALTERNATE #3 - DPS																					
Sign Type D	1	1,531	1,531	2,248	2,248	5,366	5,366	1,854	1,854	1,650	1,650	2,987	2,987	2,782	2,782	2,263	2,263	2,290	2,290	1,630	1,630
Installation Materials	1	418	418	135	135	300	300	75	75	-	-	75	75	40	40	1,030	1,030	63	63	-	-
Delivery & Installation	1	646	646	744	744	1,100	1,100	300	300	668	668	1,575	1,575	459	459	720	720	1,225	1,225	850	850
Total Alternate #3		2,595	2,595	3,172	3,172	6,766	6,766	2,229	2,229	2,318	2,318	4,637	4,637	3,281	3,281	4,013	4,013			3,778	2,480
ALTERNATE #4 - Senior Ctr.																					
Replacement Panel	1	1,607	1,607	550	550	4,238	4,238	1,898	1,898	2,400	2,400	2,796	2,796	2,219	2,219	2,750	2,750	1,850	1,850	710	710
Installation Materials	1	31	31	-	-	150	150	25	25	-	-	35	35	-	-	50	50	-	-	-	-
Delivery & Installation	1	700	700	300	300	300	300	250	250	705	705	480	480	982	982	360	360	511	511	550	550
Total Alternate #4		2,338	2,338	850	850	4,688	4,688	2,173	2,173	3,105	3,105	3,311	3,311	3,201	3,201	3,160	3,160			2,561	1,260
ALTERNATE #5-Ice Arena																					
Sign Type D	1	1,531	1,531	2,248	2,248	5,366	5,366	1,854	1,854	1,650	1,650	2,897	2,897	2,782	2,782	2,263	2,263	2,290	2,290	1,995	1,995
Replacement Cover Fascia	1	1,424	1,424	679	679	1,584	1,584	1,421	1,421	1,550	1,550	1,379	1,379	1,435	1,435	960	960	1,163	1,163	-	-
Installation Materials	1	393	393	135	135	525	525	50	50	-	-	95	95	40	40	1,206	1,206	63	63	-	-
Delivery & Installation	1	1,120	1,120	1,104	1,104	1,600	1,600	450	450	868	868	1,260	1,260	910	910	990	990	1,454	1,454	1,000	1,000
Total Alternate #5		4,468	4,468	4,166	4,166	9,075	9,075	3,775	3,775	4,068	4,068	5,631	5,631	5,168	5,168	5,419	5,419			5,270	2,995
ALTERNATE #6-Library																					
Sign Type C	4	3,606	14,423	3,442	13,768	4,260	17,040	2,754	11,016	1,750	7,000	3,098	12,392	5,643	22,573	2,780	11,120	2,680	10,720	-	-
Single Sided Sign	3	2,308	6,923	3,150	9,450	4,060	12,180	2,354	7,062	2,700	8,100	2,732	8,196	4,986	14,958	2,439	7,317	2,215	6,645	-	-
Installation Materials	1	1,339	1,339	945	945	2,100	2,100	325	325	-	-	225	225	80	80	3,605	3,605	441	441	-	-
Delivery & Installation	1	5,153	5,153	5,208	5,208	7,700	7,700	1,550	1,550	5,985	5,985	4,045	4,045	3,375	3,375	2,520	2,520	4,137	4,137	-	-
Total Alternate #6		27,838	27,838	29,371	29,371	39,020	39,020	19,953	19,953	21,085	21,085	24,858	24,858	40,986	40,986	24,562	24,562			22,717	-
TOTAL BASE BID + ALL ALTERNATES			\$ 127,781		\$ 120,344		\$ 181,945		\$ 95,976		\$ 93,520		\$ 139,993		\$ 154,365		\$ 120,730			\$ 106,545	\$ 71,375

Mathematical - transposition error corrected

Adcon did not include Alternate #6 for the Library

Total, as read, includes Permit fees as noted on the bid (additional costs range from \$200 to \$1,200 for each sign type category).





**NOTICE - CITY OF NOVI
INVITATION TO BID**

**EXTERIOR WELCOME & WAYFINDING SIGNAGE –
FABRICATION & INSTALLATION**

The City of Novi will receive sealed bids for **Exterior Welcome & Wayfinding Signage – Fabrication & Installation** according to the specifications of the City of Novi.

Sealed bids will be received until **3:00 P.M.** prevailing Eastern Time, **Monday, March 22, 2010** at which time bids will be opened and read. Bids shall be addressed as follows:

**CITY OF NOVI
CITY CLERK'S OFFICE
45175 W. Ten Mile Rd.
Novi, MI 48375-3024**

All bids must be signed by a legally authorized agent of the bidding firm. **ENVELOPES MUST BE PLAINLY MARKED**

**“EXTERIOR WELCOME & WAYFINDING SIGNAGE –
FABRICATION & INSTALLATION”**

AND MUST BEAR THE NAME OF THE BIDDER.

The City reserves the right to accept any or all alternative bids and award a contract to other than the lowest bidder, to waive any irregularities or informalities or both; to reject any or all bids; to subdivide the award, and in general to make the award of the contract in any manner deemed by the City, in its sole discretion, to be in the best interest of the City of Novi.

Sue Morianti
Purchasing Manager
smorianti@cityofnovi.org

Notice Dated: February 26, 2010

The City of Novi officially distributes bid documents through the Michigan Intergovernmental Trade Network (MITN). **Copies of bid documents obtained from any other source are not considered official copies.** The City of Novi cannot guarantee the accuracy of any information not obtained from the MITN website and is not responsible for any errors contained by any information received from alternate sources. Only those vendors who obtain bid documents from the MITN system are guaranteed access to receive addendum information, if such information is issued.

If you obtained this document from a source other than the source indicated, it is recommended that you register on the MITN site, www.mitn.info, and obtain an official copy.



CITY OF NOVI

EXTERIOR WELCOME & WAYFINDING SIGNAGE – FABRICATION & INSTALLATION

INSTRUCTIONS TO BIDDERS

This section is intended to provide interested contractors with sufficient information to enable them to prepare and submit proposals for consideration by the City of Novi.

IMPORTANT DATES

Bid Issue Date	February 26, 2010
Last Date for Questions	Monday, March 15, 2010 by 12 Noon Please email questions to: Sue Morianti, Purchasing Manager smorianti@cityofnovi.org
Response Due Date	Monday, March 22, 2010 by 3:00 P.M.
Anticipated Award Date	April 5, 2010
Project Completion Date	June 15, 2010

BID SUBMITTALS

A **COMPLETED ORIGINAL and Three (3) copies** of each bid must be submitted. No other distribution of the bids will be made by the Contractor. Bids must be signed by an official authorized to bind the Contractor to its provisions.

FAILURE TO SUBMIT PRICING ON THE BID FORM PROVIDED BY THE CITY OF NOVI MAY CAUSE THE BID TO BE CONSIDERED NON-RESPONSIVE AND INELIGIBLE FOR AWARD.

CHANGES TO THE BID/ADDENDUM

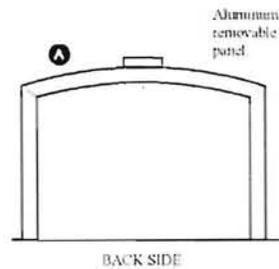
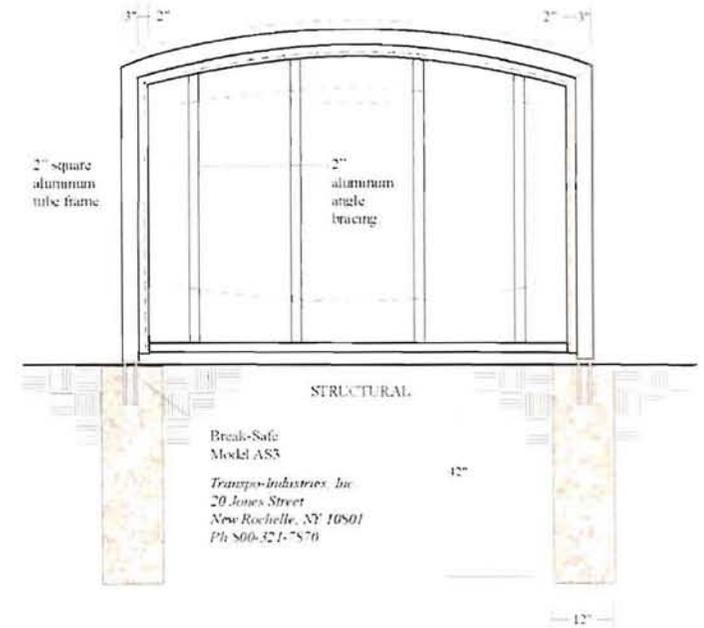
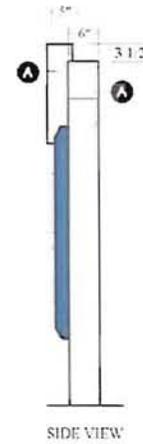
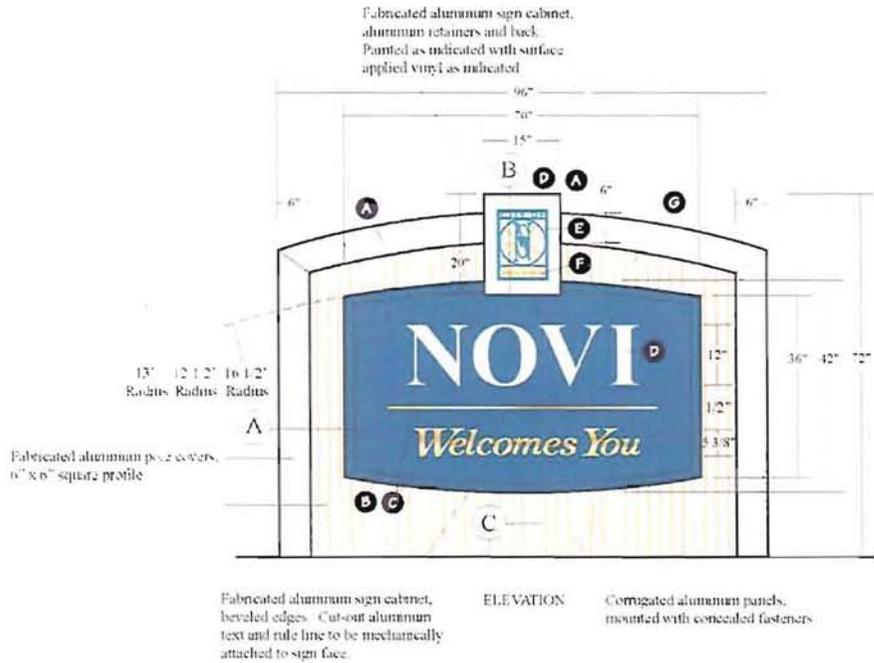
Should any prospective Bidder be in doubt as to the true meaning of any portion of the ITB, or should the Bidder find any patent ambiguity, inconsistency, or omission therein, the Bidder shall make a written request (via email) for official interpretation or correction. Such request shall be submitted to the staff member indicated above. The individual making the request shall be held responsible for its prompt delivery.

Such interpretation or correction, as well as any additional Bid provisions that the City may decide to include, will be made as an addendum, which will be posted on the MITN website at www.mitn.info. Any addendum issued by the City shall become part of the ITB and subsequent contract and shall be taken into account by each bidder in preparing its bid. Only written addenda is binding. It is the Bidder's responsibility to be sure they have obtained all addenda. Receipt of all addenda must be acknowledged on bid form.

TYPE OF CONTRACT

If a contract is executed as a result of the bid, it stipulates a fixed price for products/ services.

SIGN A



- A MAP Gold Standard #48101SP
- B MAP to match PMS 280 Blue
- C MAP Brilliant Gold #30133
- D MAP White
- E 3M #7725-17 Vivid Blue
- F 3M #7725-131 Satin Gold
- G MAP #25833

Standard 20% Gloss Level

ingraphix

City of Novi

Country Club Drive, Suite B-35,
Ioni Hills, Michigan 48331-3490
848-1700 Fax 248-848-1722
ingraphix.net

DRAWING: 4-24-08
13653
JOB: 14722

CLIENT SIGNATURE:

DATE:

45175 West 10 Mile Road Novi, MI 48375

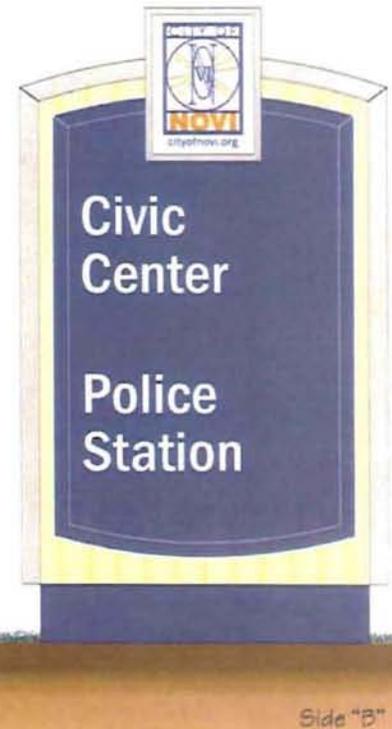
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SIGN B

East Entry Sign

Illuminated Double Sided

Qty (1)



Folder Name: Z:\Compe QB\Novi Civic Center 080808\Drawings

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WO# # Here
 DWG# Directionals Rev 1.cdr
 SIGN LOCATION ADDRESS
 SITE CONTACT PERSON

Customer Signature:
 Date: Time: 10 20 30 40 50 60
 Sales Person:

Scale: 3/4"=1"
 Designer: S. Guilmet
 Date: 9/24/08 Revision # 1

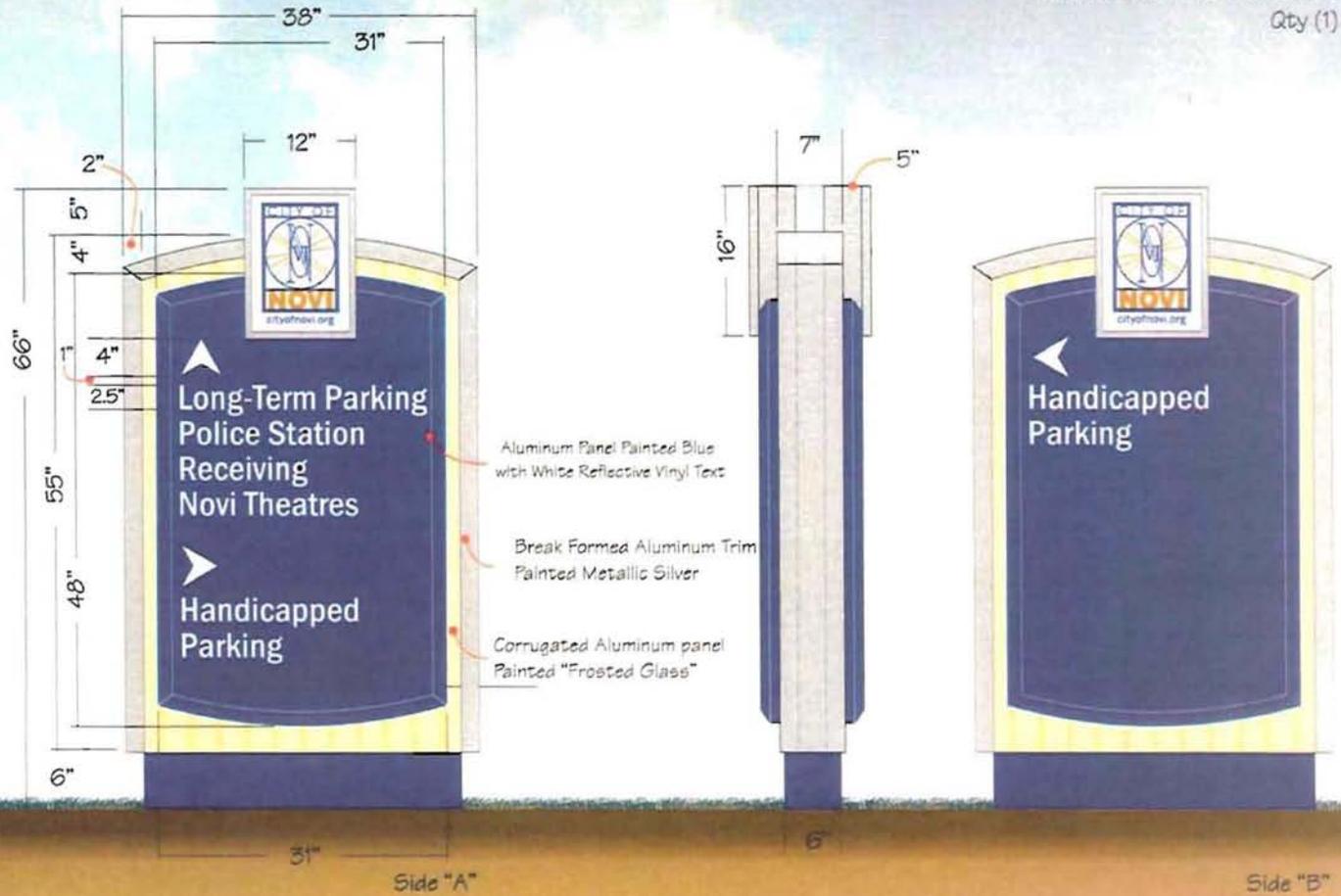
MLS SIGNS
 25776 D'Hendt Court
 Chesterfield Twp., MI 48051
 Ph# 586-948-0200 Fax# 586-948-0300

UL
 Underwriters Laboratories Inc.
 300 N. Zeeb Road, Itasca, IL 60143

SIGN C

Directional Sign

Non-Illuminated Double Sided
Qty (1)



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W.O.# Here
 DWG# Directionals Env Lead
 SIGN LOCATION ADDRESS
 SITE CONTACT PERSON

Customer Signature:
 Date: Time: 10 20 30 40 50 60
 Sales Person:

Scale: 3/4"=1'
 Designer: S. Guilmet
 Date: 9/24/08 Revision: 1

MLS SIGNS
 25776 D'Haardt Court
 Chesterfield Twp., MI 48051
 (Ph) 586-948-0200 Fax # 586-948-0200

UL
 Underwriters Laboratories Inc.

SIGN D

TOP VIEW

3 1/4" 72" 3 1/4"



ELEVATION

3 1/4"

CABINET:

SignComp, Series 3, Bleed Body (#1270),
SignComp, Series 3, 3 1/4" Square Post (#1233),
SignComp, Series 3, Reveal (#1200) set at ZERO,
.080" flat aluminum face, painted as MAP Blue
and MAP Gold Standard #48101SP.

COPY:

Surface applied vinyl text and digitally printed
vinyl logo.

CHANGEABLE PANEL:

1/4" cut-out aluminum panel painted
MAP Gold Standard #48101SP. Digitally printed
vinyl logo. Tape mounted to main panel.

INSTALLATION:

Direct buried 42" deep in concrete.

SIDE VIEW

3 1/4"



3 1/4"

A CROSS SECTION

- A** MAP Gold Standard #48101SP
- B** MAP to match PMS 286 Blue.
- C** JM #680-10 White reflective
- D** JM #7725-10 White
- E** JM #7725-186 Bright Green
- F** Digitally printed vinyl logos

TWO (2) DOUBLE FACED POST AND PANEL SIGNS
Scale: 1/2" = 1'-0"

SIGNgraphix

39255 Country Club Drive, Suite B-35,
Farmington Hills, Michigan 48331-3490
Ph 248-848-1700 Fax 248-848-1722
www.signgraphix.net

City of Novi

DRAWING 3-31-08
13552.4 4-7-08
JOB 4-15-08
14722 4-18-08

CLIENT SIGNATURE

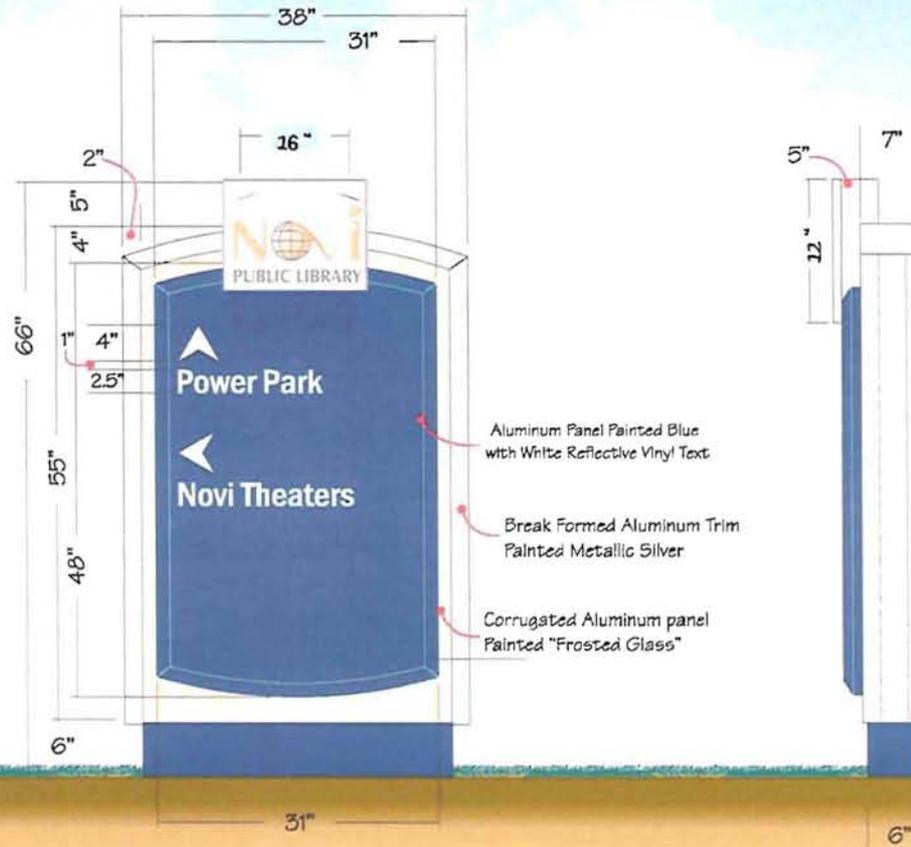
DATE

45175 West 10 Mile Road Novi, MI 48375

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SIGN E

Directional Sign
 Non-Illuminated Single Sided
 Qty (1)



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W.O.# Here

DWG# Directionals Rev 1.cdr

SIGN LOCATION ADDRESS _____

SITE CONTACT PERSON _____

Customer Signature: _____

Date: _____ Time: 10 20 30 40 50 60

Sales Person: _____

Scale: 3/4"=1'

Designer: S. Guilmet

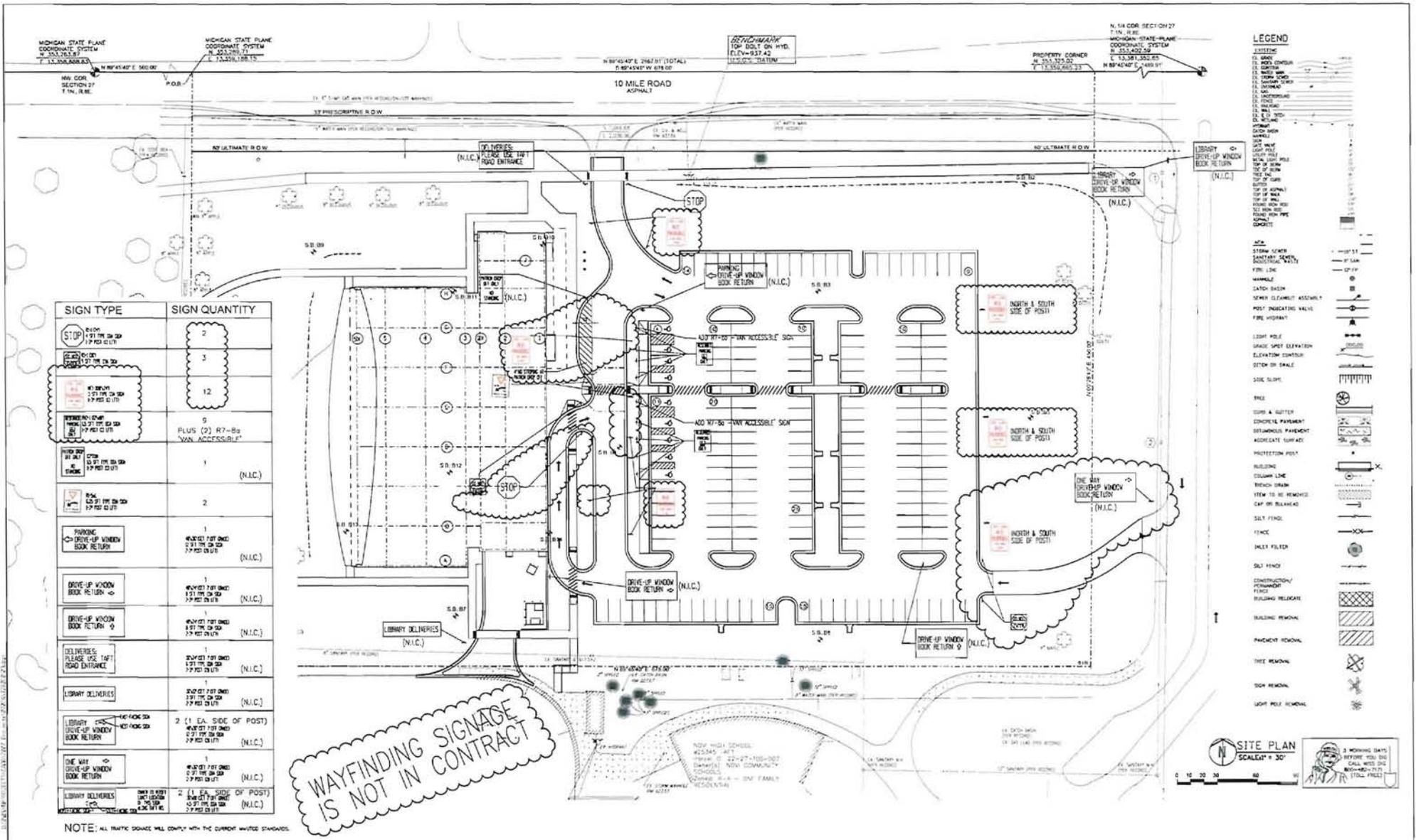
Date: 9/24/08 Revision #: 1

MLS SIGNS

25776 D'Hondt Court
 Chesterfield Twp., MI, 48051

Ph# 586-948-0200 Fax # 586-948-0300





SIGN TYPE	SIGN QUANTITY
STOP	2
DRIVE-UP WINDOW BOOK RETURN	3
DRIVE-UP WINDOW BOOK RETURN	12
DRIVE-UP WINDOW BOOK RETURN	0 PLUS (2) R-80 "VAN ACCESSIBLE"
NO PARKING	1 (N.I.C.)
NO PARKING	2
PARKING DRIVE-UP WINDOW BOOK RETURN	1
DRIVE-UP WINDOW BOOK RETURN	1
DRIVE-UP WINDOW BOOK RETURN	1
DRIVE-UP WINDOW BOOK RETURN	1
DELIVERIES PLEASE USE LEFT ROAD ENTRANCE	1
LIBRARY DELIVERIES	2 (1 EA. SIDE OF POST)
LIBRARY DRIVE-UP WINDOW BOOK RETURN	2 (1 EA. SIDE OF POST)
THE WAY DRIVE-UP WINDOW BOOK RETURN	1
LIBRARY DELIVERIES	2 (1 EA. SIDE OF POST)

WAYFINDING SIGNAGE IS NOT IN CONTRACT

DATE	DESCRIPTION	DATE	DESCRIPTION	DATE	DESCRIPTION
04-02-08	ISSUED FOR PRELIMINARY SITE PLAN REVIEW	10-02-08	ISSUE CONSTRUCTION DOCUMENT REVIEW	03-11-10	BULLETIN FOR REVISION 2
05-05-08	ISSUED FOR DESIGN DEVELOPMENT ESTIMATE	09-28-08	ISSUED FOR BIDS		
05-13-08	ISSUED FOR DESIGN DEVELOPMENT SUBMISSION	10-20-08	CHANGING SET SUBMITTAL		
05-21-08	ISSUED FOR FINAL SITE PLAN APPROVAL	11-01-08	REVISION FOR BIDDING PERMIT & PLAN EXAMINATION		
06-24-08	ISSUE CONSTRUCTION DOCUMENT REVIEW	11-18-08	CONSTRUCTION BIDDING		
06-30-08	CHANGING SET SUBMITTAL	01-28-10	BULLETIN FOR		
08-21-08	ISSUE CONSTRUCTION DOCUMENT REVIEW	01-11-10	BULLETIN FOR REDDING		

BEI Associates, Inc.
Architects & Engineers
801 West Fort Street
Detroit, MI 48226
313-963-2300
WWW.BEIASOCIATES.COM

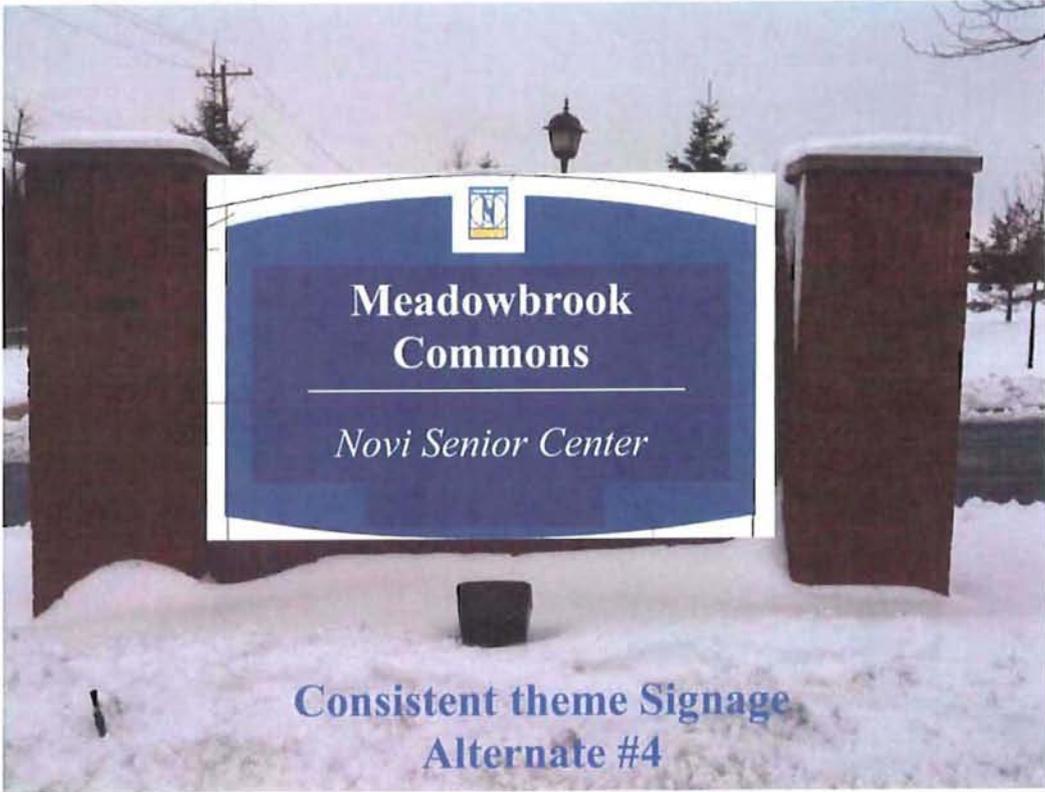
Diamond and Schmitt Architects
380 Adelaide Street West, Suite 200
Toronto, Ontario, Canada M5H 1B2
Tel: 416-943-8999 Fax: 416-943-1838
www.dsai.ca

NOVI PUBLIC LIBRARY
45245 Ten Mile Road, Novi, MI

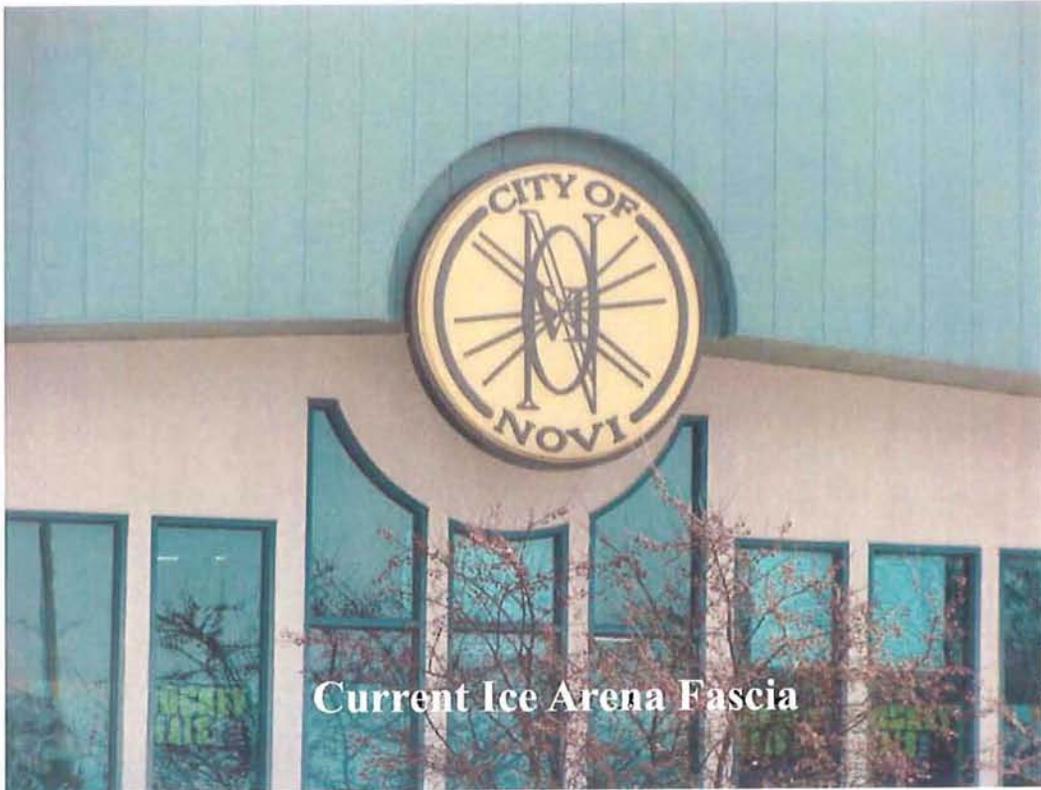
SITE PLAN SIGNAGE LAYOUT	
Scale: 1" = 30'	Sheet: DMB
NO: 07028	DATE: DMB
	Sheet: C-9



Current Signage



Consistent theme Signage
Alternate #4



Current Ice Arena Fascia



Future Ice Arena Fascia

City Entryway Signage Placement

Remaining 2009-10 Novi Sign Package Locations

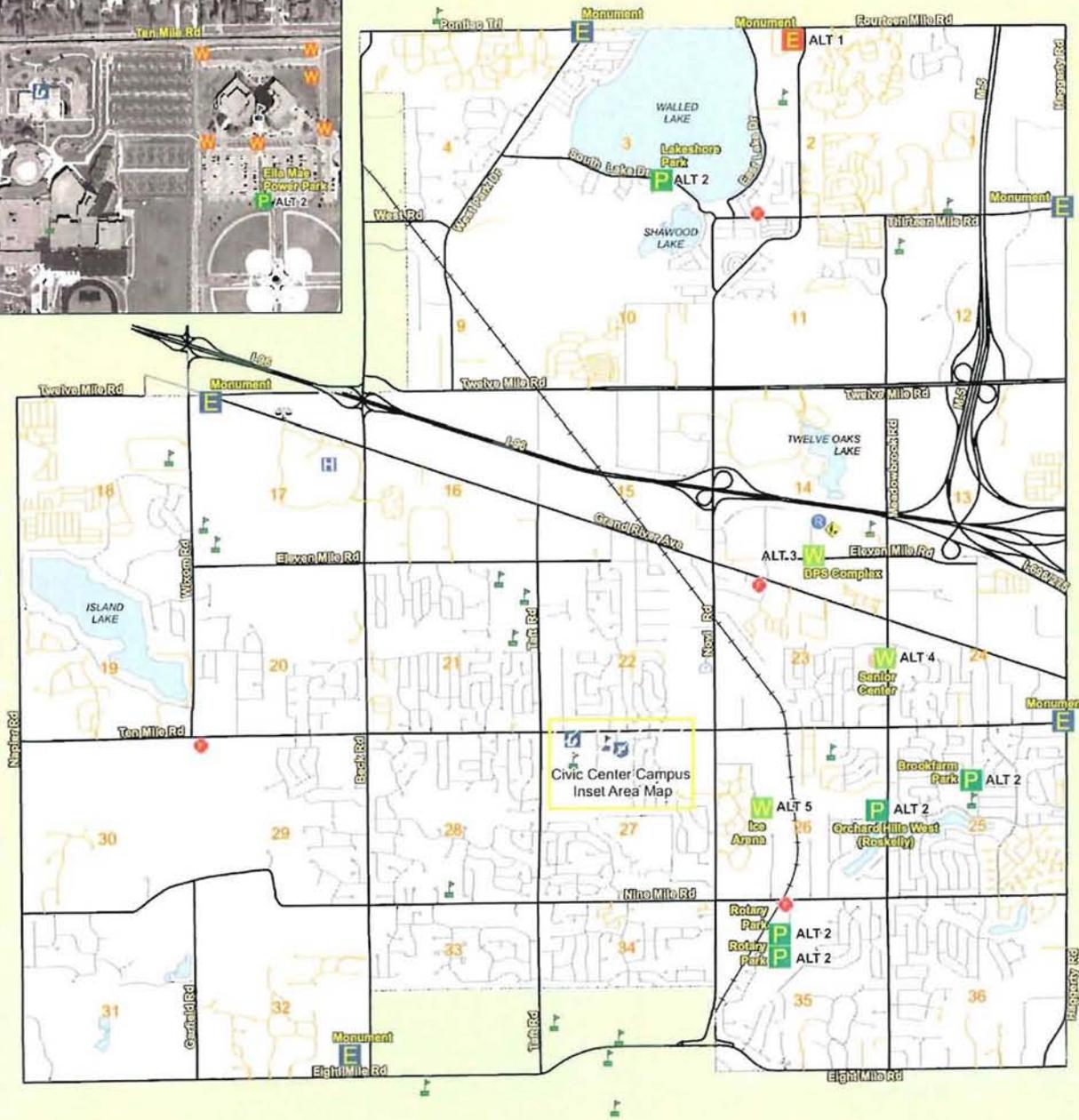


Entrance Signs

- E FY 09-10 Entryway Sign Paid by Developer (1 - Alternate 1)
 - E FY 09-10 Proposed Entryway (5 - Building and Grounds)
 - W FY 09-10 Proposed Wayfinding (6 - Building and Grounds)
 - W FY 09-10 Proposed Wayfinding (3 - Alternates 3, 4, & 5)
 - P FY 09-10 Proposed Park (6 - Parks - Alternate 2)
- Freeways Minor Public Streets
 Major Public Streets Privately Maintained Streets

LEGEND

- Lakes
- Civic Center
- DPW
- Police Station
- Fire Station
- 52-1 District Court
- Hospital
- Library
- Ice Arena
- School
- Senior Center
- Post Office
- Recycling



CITY OF NOVI
 GEOGRAPHIC INFORMATION SERVICES
 INFORMATION TECHNOLOGY DEPARTMENT
 45175 W. TEN MILE ROAD
 NOVI, MI 48375-3024
 (248) 347-3279
 MAP AUTHOR: CHRIS BLANCH
 CITY GIS MANAGER

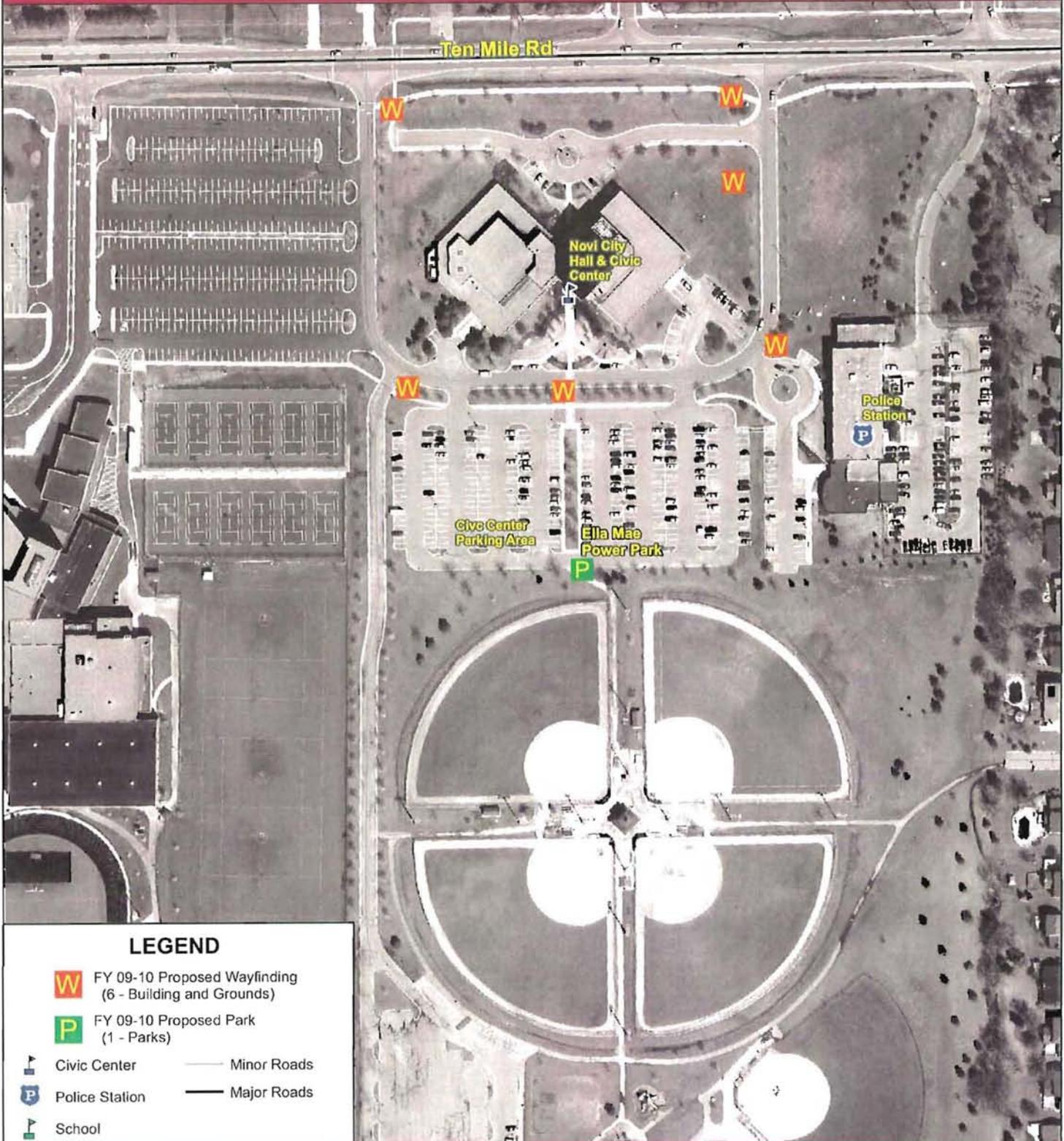


SOURCES OF INFORMATION
 City Street Database - City GIS Manager
 Sign Locations - City Community Relations Manager's Office

MAP INTERPRETATION NOTICE
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Civic Center Entryway Signage Placement

Remaining 2009-10 Novi Sign Package Locations



LEGEND

-  FY 09-10 Proposed Wayfinding (6 - Building and Grounds)
-  FY 09-10 Proposed Park (1 - Parks)
-  Civic Center
-  Police Station
-  School
-  Minor Roads
-  Major Roads

CITY OF NOVI

GEOGRAPHIC INFORMATION SERVICES
 INFORMATION TECHNOLOGY DEPARTMENT
 45175 W. TEN MILE ROAD
 NOVI, MI 48375-3024
 (248) 347-0415
 MAP AUTHOR: CHRIS BLOUGH, GIS MANAGER



1 INCH = 200 FEET

FEET

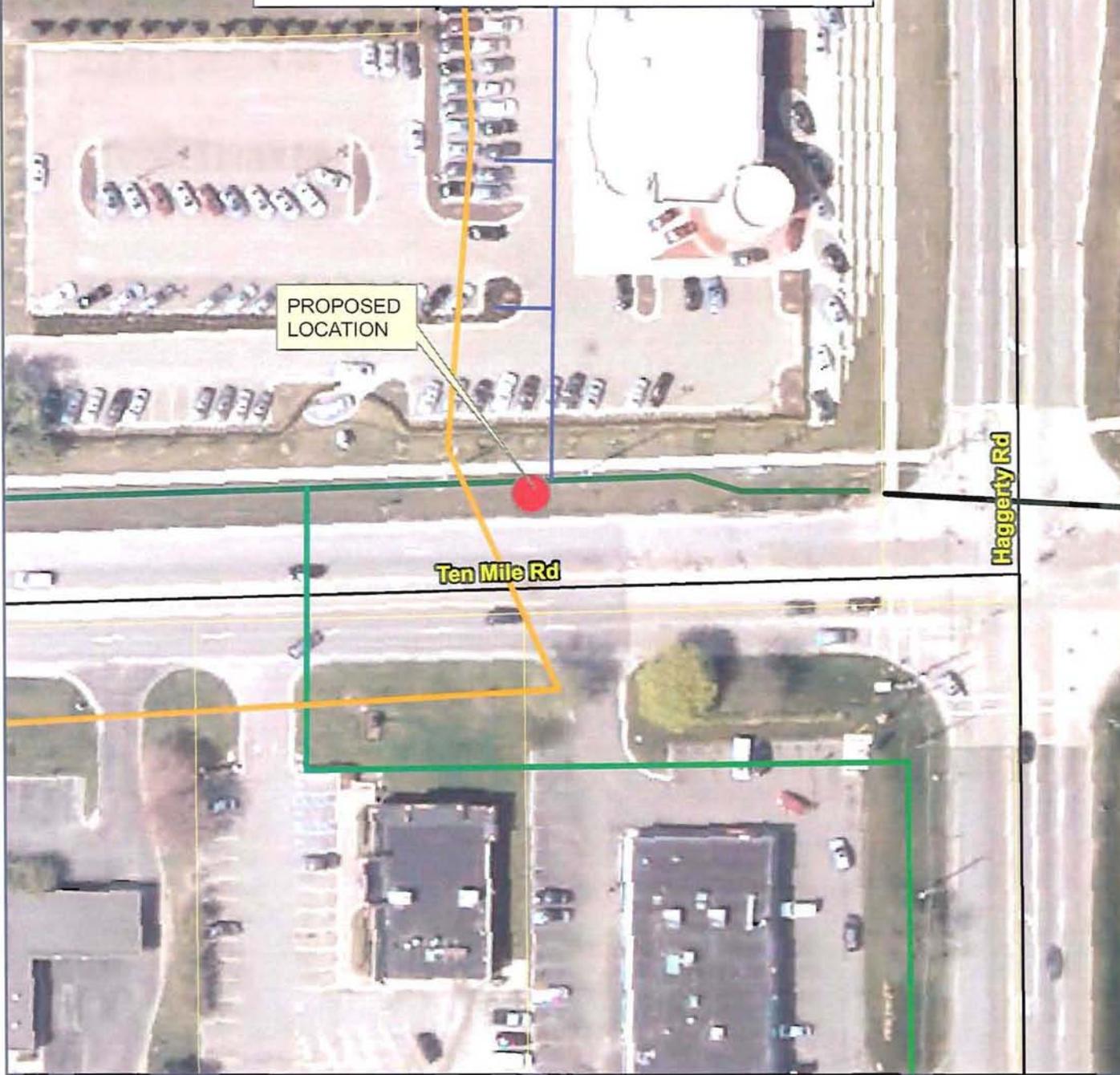
MAP PRINT DATE: 2/03/2010

MAP INTERPRETATION NOTICE

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Proposed Entryway Sign Location

Ten Mile & Haggerty



Map Legend



Legend

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
- 6.0"
- 6.0" FM
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- 8.0" FM
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- 10.0" FM
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- 12.0" FM
- 15.0"
- 18.0"
- 18.0" FM
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- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

- 2
- 4
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- 8
- 10
- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 66 feet



City of Novi
 45175 W Ten Mile Rd
 Novi, MI 48375
cityofnovi.org

Map Author: Lindon Ivezaj
 Date: 2-16-10
 Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)
 Version #: 1.0

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Proposed Entryway Sign Location

Thirteen Mile & Haggerty

PROPOSED LOCATION

Thirteen Mile Rd

Haggerty Rd

Map Legend

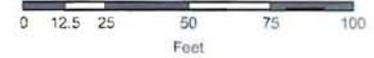


Legend

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
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- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

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- 8
- 10
- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 55 feet



City of Novi
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Proposed Entryway Sign Location

Twelve Mile & Grand River



Map Legend



Legend

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
- 6.0"
- 6.0" FM
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- 8.0" FM
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- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABNO

Legend

- 2
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- 6
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- 12
- 16
- 20
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 97 feet



City of Novi

45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

Map Author: Lindon Ivezaj

Date: 2-16-10

Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)

Version #: 1.0

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Proposed Entryway Sign Location

Eight Mile & Beck

PROPOSED LOCATION
(Not enough ROW, need private easement)

Eight Mile Rd

Eight Mile Rd

Map Legend



Legend

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
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- 6.0" FM
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- 18.0" FM
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- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

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- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS

0 5 10 20 30 40
Feet

1 inch = 62 feet



City of Novi

45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

Map Author: Lindon Ivezaj

Date: 2-16-10

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Version #: 1.0

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Proposed Entryway Sign Location

Fourteen Mile & Novi Rd
(To be installed by Maple Manor)

PROPOSED
LOCATION

Fourteen Mile Rd

Novi Rd

Map Legend

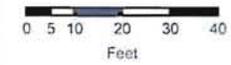


Legend

- 1.5" FM
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- 21.0"
- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

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- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 38 feet



City of Novi

45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

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Date: 2-16-10
Project: Entryway signs (all signs must remain 10-feet from public utilities and a minimum of 3-feet from sidewalks/pathways)
Version #: 1.0

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Proposed Entryway Sign Location

Pontiac Tr & West Rd



Map Legend



Legend

- 1.5" FM
- 2.0" FM
- 3.0" FM
- 4.0" FM
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- 8.0" FM
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- 10.0" FM
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- 12.0" FM
- 15.0"
- 18.0"
- 18.0" FM
- 21.0"
- 27.0"
- 30.0"
- 36.0"
- 42.0"
- ABND

Legend

- 2
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- 8
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- 12
- 16
- 20
- 24
- 24 DMS
- 30
- 30 DMS
- 36
- 42 DMS



1 inch = 40 feet



City of Novi
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 Novi, MI 48375
cityofnovi.org

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 Date: 2-16-10
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**CITY OF NOVI
EXTERIOR WELCOME & WAYFINDING SIGNAGE –
FABRICATION & INSTALLATION**

SPECIFICATIONS

LOCATIONS & SIGN TYPES

BASE BID

Entryway Signs (non-illuminated)

1. Pontiac Trail/West Park Drive – Type A
2. 8 Mile/ Beck Road – Type A
3. Grand River Avenue/12 Mile (East of Wixom Road)– Type A
4. 13 Mile/Haggerty – Type A
5. 10 Mile/Haggerty – Type A

Wayfinding Monument Signs (illuminated & non-illuminated)

Six (6) located on the Civic Center Campus – Two (2) Type B and Four (4) Type C
*Please note: We may be adding several signs to this list for the new Novi Library.
Please watch for a possible addendum.*

ALTERNATE #1

One (1) Entryway Sign (non-illuminated) – Type A
14 Mile/Novi Road

ALTERNATE #2

Park Entry Way Signs (non-illuminated)

1. Brookfarm (1) – Type D
2. Rotary (2) – Type D
3. Power (1) – Type D
4. Lakeshore (1) – Type D
5. Roskelly Property (1) – Type D

ALTERNATE #3

1. Department of Public Services (non-illuminated) – Type D

ALTERNATE #4

1. Novi Senior Center (non-illuminated) replacement 2-sided, fascia (26" x 70")

ALTERNATE #5

1. Novi Ice Arena (non-illuminated) – Type D
2. Building replacement cover for building sign (see photo) approximately 10' diameter

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies Base Bid & Alternates #1 to #4:

- Non-illuminated entryway signage – Sign Type A
- Illuminated wayfinding signage – Sign Type B
- Non-illuminated wayfinding signage – Sign Type C
- Non-illuminated park signage - Sign Type D

1.2 SUBMITTALS

The original and each copy of your proposal shall include:

- A. Completed Questionnaire
- B. Complete Proposal Form

After award, you will provide:

- C. Manufacturer's Literature: Submit a total of one (1) set of Manufacturer's printed specifications, mounting details, installation and drawings.
- D. Shop Drawings: Submit a total of three (3) sets of 8-1/2" x 11" drawings for each sign type. Scaled for manufacturer and fabrication of sign types. Identify materials, size, letterform, letter height, mounting, finishes and accessory items.
- E. Samples: Submit a total of two (2) 2" x 4" samples of each color represented in the project documentation.

1.3 DELIVERIES AND STORAGE

- A. Package to prevent damage or deterioration during shipment, handling, storage and installation. Maintain protective coverings in place and in good repair until removal is necessary. Store products in dry condition inside enclosed facilities.
- B. Deliver signs according to project schedule. Storage provided by contractor.

1.4 REFERENCES

- A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only.
 1. American National Standards Institute (ANSI).
 2. Uniform Sign Code
 3. Federal Specifications
 4. American Society for Testing & Materials
 5. Novi City Code
 6. 2005 National Electric Code (NEC)
 7. 2003 Michigan Building Code

1.5 SIGNAGE LOCATIONS

General locations have been provided for each sign in the Base Bid and the Alternates. The contractor will recommend specific sign locations by staking the posts of each sign once under ground utilities and required setbacks have been located. Final sign locations are to be approved by a City of Novi representative.

1.6 PERMITS

Permits and supporting documentation/calculations/drawings will be the responsibility of the contractor. City of Novi, Oakland County Road Commission and MDOT approval and permits as required. City of Novi permit fees will be waived.

Permits required include:

- Sign
- Building
- Right-of-Way
- Electrical for illuminated signage

1.7 PRIMARY ELECTRICAL

Electrical supply (where applicable by type of sign) will be provided by the City of Novi to a point within 10 feet of the sign location. Electrical connection from there to the sign will be provided by a licensed contractor and is the responsibility of the sign contractor.

1.8 WARRANTY

Provide manufacturer's warranty against defect in materials. Warranty shall provide material and labor to replace defective materials.

1.9 ATTACHMENTS

The following exhibits are included as part of this bid package:

EXHIBIT 1 – Sign design drawings

EXHIBIT 2 – Maps showing proposed locations for signs

PART 2 - PRODUCTS

2.1 SIGN COMPONENTS

- A. Internal Structural Framing: Provide internal framing system, designed to withstand wind pressure specified by 2003 Michigan Building Code. Fabricate framing to profile indicated using structural angles, channels, plates and similar shapes. Provide welded construction using mitered joints. Prime and paint all structural steel welds. Cut, drill, and tap units to receive hardware, bolts and similar items.
1. Illuminated Units: Provide internal illumination as indicated on design drawings.
 2. Electrical signs must be UL labeled.
 3. Each internally illuminated sign must have a separate disconnect switch located on the sign.

2.2 SIGN MATERIALS

- A. Aluminum Extrusions: Provide alloy and temper recommended by the aluminum producer or finisher for the type of use and finish indicated and with not less than the strength and durability properties specified in ASTM B 221 for 6063-T5.
1. Provide extrusion by SignComp, 2925 Walkent Court, NW #A, Grand Rapids, MI. 877-784-0405. No exceptions allowed
- B. Paints shall be made for the surface material on which they are to be applied and as recommended by the manufacturer of the paint. Identification of paint shall be noted on shop drawings with method of application.
1. Prime coats or other surface pre-treatments, where recommended, shall be included in the work. Coatings shall be even over the entire surface to be painted without voids, runs, sags, brush or roller marks.
 2. Exterior paint finishes shall be acrylic polyurethane, satin finish.
 3. Acrylic Polyurethane finish shall be applied at the rate of 2.5 mils per coat by air or airless spray. Required manufacturer: Matthew's Paint Company.
 4. Colored Coatings for Acrylic Plastic sheet: Use paints for background colors. Required manufacturer: Matthew's Paint Company.
 5. Sign colors as indicated on design drawings and shall be exactly as specified. Sign colors shall be consistent in chroma and in value, shall maintain even opacity or translucency and be free of any imperfections.

2.3 FABRICATION

- A. General: Comply with requirements indicated for materials, thickness, finishes, colors, designs, shapes, sizes, and details of construction as indicated on design drawings.
- B. Allow for thermal movement resulting from a maximum ambient temperature change (range) of 100 degrees F (55.5 degrees C). Design, fabricate, and install sign assemblies to prevent buckling, opening of joints, and over stressing welds and fasteners. Base design on actual surface temperatures of metals due to both solar heat gain and nighttime sky heat loss.
- C. Welded Connections: Comply with AWS for recommended practices in shop welding. Provide welds behind finished surfaces without distortion or discoloration of the exposed

side. Clean exposed welded surfaces of welding flux and dress on all exposed and contact surfaces.

- D. Mill joints to a tight, hairline fit. Form joints exposed to the weather to exclude water penetration.
- E. Pre-assemble signs in the shop to the greatest extent possible to minimize field assembly. Disassemble signs only as necessary for shipping and handling limitations. Clearly mark units for re-assembly and installation, in a location not exposed to view after final assembly.
- F. Conceal fasteners where possible; otherwise locate fasteners where they will be inconspicuous. Indicate all exposed fastener locations on Shop Drawings.
- G. Colors and Textures: For exposed sign material that requires selection of materials with integral or applied colors, textures, or other characteristics related to appearance, provide color matches as specified by the design drawings.
- H. Aluminum Finishes: Comply with Matthew Paint Company "Instruction Manual" for finish designations and application specifications.
 - 1. Color: Match Designer's specifications (as outlined on attached drawings).
 - 2. All scratches shall be re-primed prior to paint repair touch-ups.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Contractor is responsible for contacting Miss Dig 48 hours prior to work commencing.
- B. Contractor is responsible for coordinating all work with the sub trades necessary to the successful installation of the project.
- C. **Installations shall be completed by June 15, 2010.**

3.2 SITE RESTORATION

- A. Remove all spoils and restore site grading and vegetation to pre-installation condition.

3.3 SAFETY STANDARDS

- A. Contractor is responsible for compliance with all applicable MIOSHA and Traffic Safety Standards during installation.



cityofnovi.org

BEALCON

CITY OF NOVI
EXTERIOR WELCOME SIGNAGE -
FABRICATION & INSTALLATION

QUESTIONNAIRE FORM

Firm Name: Beacon Sign Company

Address: 19460 Mount Elliott

City: Detroit State: MI Zip: 48234

Telephone Number: 313-368-3411 Fax Number: 313-368-5298

Email Address: sales@beaconsigncompany.com

Firm Established: 1976 Years in Business: 34

Type of Organization: (Circle One)

- a. Individual
- b. Partnership
- c. Corporation
- d. Joint Venture
- e. Other

How many full time employees? 8 Part time employees? 2

Provide information relative to the experience your company has had working with municipalities. Please provide the names of municipalities where service was provided.

In 2009, Beacon completed the installation of the Ann Arbor, Michigan wayfinding project. This project was done with the Ann Arbor Downtown Development Authority.

Provide information relative to the experience and financial capability of your company to carry out the terms of this contract.

We have reviewed all three bonds and are ready to fulfill the bonds if awarded the contract. We are licensed Sign Erectors and Electricians in the state of Michigan.

Identify those in your firm who would be responsible, including on-site supervision for this project, and submit copies of their certifications. Include educational background of principals and those who will be working on the project.

James Bogusz - Bachelor of Science - Project Manager
Nick Guzik - BS from Detroit Institute of Technology - Gen Mgr.
Nick Hanna - Vice President of Manufacturer
Salim Haddad

Salim Haddad - CEO and Owner of Fairmont and
Beacon Sign Companies since 1976

How many clients does your company currently serve with the type of services described?
Provide a list.

We have hundreds of clients.
Chrysler Factory Signage and Directionals
City of Ann Arbor Downtown Development Authority
Napa Auto Parts, AAA of Michigan, Goodyear, Choice
Hotels, ValueLine

Please provide a list of client references (minimum of 3). Include name, address, phone number and contact person. Please include any municipalities (or other governmental agencies) that you worked for.

Ann Arbor Downtown Development Authority, Executive Director
Susan Polley, 303 Detroit Street, Ann Arbor, MI 48104; 734-994-6697.
Chrysler, Manager of Dealer + Corporate Identity: John Russo
800 Chrysler Drive Auburn Hills, MI 48326; 248-512-1992.
AAA of Michigan, Property Manager, David Anolick,
One Auto Club Drive, Dearborn, MI 48126; 313-336-2987.

Provide an Equipment List that will be on site and available for use by the crew performing sign installation (including trucks, tractors, etc...).

Our Service truck with needed equipment that will include
augers, drills and hand tools.
On days required a flatbed truck for transporting signs
and debris. On days required a cement truck will be
needed. On required days a backhoe for digging foundations
will be needed.

Based on your current resources, are you available to fabricate and install the signs identified within the timeframe allocated? Please explain.

Yes we can complete the project by June 15th. Upon
being awarded the bid we will begin engineering.

Provide a description of your company's philosophy relative to entryway/welcome signage.

Our company has a "can do" philosophy to complete a project that we start the way the client wants it done. We follow ~~per~~ approved drawings through with our in house permitting department. We begin building once permits are obtained which offers the customer the final say in design.

THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:

Signature of Authorized Company Representative: _____

Representative's Name (please print) _____

Date _____

Nick Guzik
NICK GUZIK - GENERAL MANAGER

3-22-2010



cityofnovi.org

CITY OF NOVI
EXTERIOR WELCOME SIGNAGE –
FABRICATION & INSTALLATION

REVISED PROPOSAL FORM

BASE BID – Entryway & Wayfinding	Quantity	Unit Price	Total
Sign Type A	5	\$ 4250 ⁰⁰	\$ 21,250.00
Sign Type B	2	\$ 2900 ⁰⁰	\$ 5,800.00
Sign Type C	4	\$ 1750 ⁰⁰	\$ 7,000.00
Installation Materials	1		\$ included
Delivery and Installation	1		\$ 10,162.50
TOTAL BASE BID			\$ 44,212.50

ALTERNATE #1 – Entryway	Quantity	Total
Sign Type A	1	\$ 4250 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 1,177.50
TOTAL ALTERNATE #1		\$ 5427.50

ALTERNATE #2 – Parks Entryway	Quantity	Unit Price	Total
Sign Type D	6	\$ 1650 ⁰⁰	\$ 9,900.00
Installation Materials	1		\$ included
Delivery and Installation	1		\$ 3405.00
TOTAL ALTERNATE #2			\$ 13,305.00

ALTERNATE #3 - DPS Entryway	Quantity	Total
Sign Type D	1	\$ 1650 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 667.50
TOTAL ALTERNATE #3		\$ 2317.50

ALTERNATE #4 - Senior Center	Quantity	Total
Novi Senior Center Replacement	1	\$ 2400 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 705 ⁰⁰
TOTAL ALTERNATE #4		\$ 3105.00

ALTERNATE #5 - Ice Arena	Quantity	Total
Sign Type D	1	\$ 1650 ⁰⁰
Building replacement cover fascia	1	\$ 1550 ⁰⁰
Installation Materials	1	\$ included
Delivery and Installation	1	\$ 867.50
TOTAL ALTERNATE #5		\$ 4,067.50

ALTERNATE #6 - Library	Quantity	Unit Price	Total
Sign Type C	4	\$ 1750 ⁰⁰	\$ 7,000.00
Sign Type E	3	\$ 2700 ⁰⁰	\$ 8,100.00
Installation Materials	1		\$ included
Delivery and Installation	1		\$ 5985.00
TOTAL ALTERNATE #6			\$ 21,085.00

TOTAL (BASE BID + ALL ALTERNATES) \$ 93,520.00

We have confirmed that we will be able to provide the bonds with the City's required language

Yes

No

We acknowledge receipt of the following Addendums: #1
(please indicate numbers)

Comments / Exceptions: The cost of permits is passed on as a non-profit item. All permit costs are not included.
We request a 25% deposit and progress payments to be negotiated.

AUTHORIZATION:

The undersigned herein submitted this proposal and agrees to enter into an agreement with the City of Novi in accordance with the bidding documents. In submitting this complete and signed proposal, it is understood that the right is reserved by the City of Novi to reject any or all bids and to make such award that, in the opinion of City Council, is in the best interest of the City of Novi.

Company: BEARON STEEL COMPANY
Business Address: 19460 Mt. Elliott
City DETROIT State MI Zip 48234
Telephone 313-368-5910 Fax 313-368-5910
Name of Authorized Signer: NICK GUSIK
(please print)
Authorized Signature: Nick Gusik
Title of Signer: General Manager
Email Address: NGUSIK@BEARONSTEELCOMPANY.COM
Date: 3-22-2010