

CITY of NOVI CITY COUNCIL

Agenda Item D
March 9, 2009

SUBJECT: Approval to award the Spring 2009 Tree Planting bid of 400 trees to North Monroe Greenhouse, the low bidder, in the amount of \$63,610.

SUBMITTING DEPARTMENT: Department of Public Services

CITY MANAGER APPROVAL: *[Signature]*

EXPENDITURE REQUIRED	\$63,610.00
AMOUNT BUDGETED	\$200,000 (\$63,000 left after fall 2008)
LINE ITEM NUMBER	209-000.00-939.260

BACKGROUND INFORMATION:

The City of Novi has planted over 4,800 trees within the City to replace ash trees and enhance public property using Tree Fund monies.

This Spring, a total of 400 trees will be planted, staked, and mulched through this contract, which includes a two-year warranty on all trees and any required replacement trees. This project includes planting a variety of different species within the 12 Mile Road/M-5 interchange, various subdivisions where trees have been removed (Chase Farms, Autumn Park, Royal Crown, Cedar Springs...), and in parks (Lakeshore Park, Power Park and Fuerst Park). The primary goal of this project will be to enhance the aesthetics of the community and to provide the timely replacement of recently removed trees.

Staff will hand-select trees prior to planting to ensure specimen quality and will base tree selection on pertinent site factors, such as soil type, proximity to adjacent trees and other vegetation, the location of overhead and underground utilities, the exposure of the site and the amount of growing space available to support healthy tree growth and development.

The City received 12 bids for this planting on February 17, 2009. Staff reviewed the bids and investigated jobs performed by North Monroe Greenhouse and are satisfied that they can meet our quality standards. North Monroe Greenhouse has been in business for 70 years and has worked for other communities such as the City of Dearborn and City of Monroe.

The planting will commence in April and be completed by mid-June. Adjacent property owners will be notified of the planting and receive tree care instructions. Please reference the attached documents for more detailed bid information.

RECOMMENDED ACTION:

Approval to award the Spring 2009 Tree Planting bid of 400 trees to North Monroe Greenhouse, the low bidder, in the amount of \$63,610.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Burke				
Council Member Crawford				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				



MEMORANDUM

TO: RANDY AULER, PARKS RECREATION & FORESTRY DIRECTOR
FROM: STEVE PRINTZ, PARKS AND FORESTRY OPERATIONS MANAGER
SUBJECT: SUMMARY AND RECOMMENDATION FOR SPRING 2009 TREE PLANTING TO NORTH MONROE GREENHOUSE
DATE: 2/25/09

Below, please find the tabulation of bids opened on February 17, 2009, for the Spring 2009 tree planting project. The City received twelve (12) bids and staff recommends that the award be given to North Monroe Greenhouse of Monroe, MI, in the amount of \$ 63,610.00.

North Monroe Greenhouse has been in business for 70 years and has worked on similar projects for the Cities of Monroe and Dearborn. North Monroe Greenhouse representatives fully understand the scope of the project and will meet or exceed our quality expectations.

The tree planting program includes planting a variety of different trees species within various subdivisions, interchanges, and parks. The plantings will commence in April and be completed by June 15, 2009. Residents will be notified of the plantings. Funds for the plantings will come from the tree fund account.

BID TABULATION FOR TREE PLANTING

Company	Total Cost
North Monroe Greenhouse	\$63,610.00
Greg Davis Landscape Services	\$75,889.00
Carrera Landscaping Inc.	\$84,600.00
R.C. Tuttle Co.	\$86,985.00
Peabody Landscape Group	\$90,040.00
Marine City Nursery Co.	\$103,405.00
Davey Tree Expert Co.	\$104,487.00
Reliable Landscaping Inc.	\$111,050.00
Agroscaping Inc.	\$117,942.00
Green-Up Lawn and Sprinklers LLC	\$118,484.00
DeClark's Landscaping Inc.	\$124,260.00
Inland Lakes Landscaping Corp.	\$134,846.00

CITY OF NOVI
 SPRING 2009 TREE PLANTING BID TOTALS

	Trees	Marine City	North Monroe	Green-up	Peabody	R.C. Tuttle	Reliable	Inland Lks	Agroscaping	Davey	Greg Davis	Carrera	DeClark
2 Yr. Warranty													
Bid #1	205	56,200	37,175	64,450	48,175	49,100	60,750	69,430	63,513	57,929	41,833	40,725	64,248
Bid #2	150	34,350	17,550	40,460	31,200	27,500	35,656	46,150	39,161	33,984	25,300	33,750	44,920
Bid #3	45	12,855	8,885	13,574	10,665	10,385	14,644	19,266	15,268	12,574	8,756	10,125	15,092
TOTAL	400	103,405	63,610	118,484	90,040	86,985	111,050	134,846	117,942	104,487	75,889	84,600	124,260

NOTE:

BID 1: Subdivisions and Parks

BID 2: 12 Mile Rd/M-5 Interchange

BID 3: Fuerst Park



CITY OF NOVI

Spring 2009 Tree Planting Specifications

TREE PLANTING QUESTIONNAIRE FORM

Date: 2-16-09

Firm Name: NORTH MONROE GREENHOUSE

Address: 1818 W. MONROE ST.

City: MONROE State: MI Zip: 48162

Telephone Number: 734-241-4565

Fax Number: 734-241-9034

Email Address: Edznmg@yahoo.com

Firm Established: 1939 Years in Business: 70

Type of Organization: (Circle One)

- a. Individual
- b. Partnership
- c. Corporation
- d. Joint Venture
- e. Other LLC

How many full time employees? 30-40

How many part time employees? 10

Provide information relative to the experience your company has had working with municipalities. Please provide the names of municipalities where service was provided.

We have been growing plants for the City of Monroe for approx. 15 years, also we do periodically tree plantings

(LN) Contact # Deb Wilson 734-241-6800

Provide information relative to the experience your company has had working with MDOT. Please provide the names of sites where service was provided.

We have done work for them in the past but I cannot remember the persons name, it was for an intersection & road for the Wal-Mart we are now landscaping

Provide information relative to the experience and financial capability of your company to carry out the terms of this contract.

We are a sound company with good financial backing and over 100 years of combined experience

Identify those in your firm who would be responsible, including on-site supervision for this project, and submit copies of their certifications. Include educational background of principals and those who will be working on the project.

Edward J. Zuhkoff
High School Graduate, Prior Military and has done landscaping for the past 27 years

How many clients does your company currently serve with the type of services described? Provide a list.

Orchard Meadows	CUS Pharmacy
Cypress Pointe	WAL-MART
South Pointe	Newcom Center
City of Monroe	Mable Kees
City of Dearborn	The Meadowslands
Steering State Park	Somerset Condos

Please provide a list of client references (minimum of 5) other than the City of Novi. Include name, address, phone number and contact person. Please include any municipalities (or other governmental agencies) that you worked for.

Dickerson Group 36880 Woodward Ave Suite 200 Bloomfield Hills, MI
 Attn: Don Dickerson 248-229-5509
 Vince Modica 405 Pebble Beach Monroe MI 48162 734-755-7327
 Tony Chieco 12715 Don Allen Dr, Caxleton, MI 48117 734-558-5416
 Triangle Assoc. 3769 3 mile Rd NW Grand Rapids MI 49534 616-453-3950
 Monroe Church of God 2393 W. Monroe St Monroe, MI 48162 734-241-1592

Provide an Equipment List that will be on site and available for use by the crew performing tree planting (including skid loaders, trucks, tractors, trailers...).

2004 F-350 Stake Truck
 2007 185 Skid Loader
 20 Ft TCI - Axle Trailer
 2005 F-450 Dump Truck
 2008 F-350

Orchard Meadows - planting - landscape
 Cypress Pointe - trees - great job
 Somerset - trees - great job

- Satisfied
- Planted street
- Good Quality
- Good Survival Rate
- 200 trees

Great Business - Honorable Page 17 of 32

- landscape developments
 - Ed. Day today
 - Good about replacement
 - Good yard in Monroe

Based on your current resources, are you available to plant the quantity of trees identified within the timeframe allocated? Yes Please explain.

We have the personell and equipment to carry out this job with no problems. We are a financial sound company and are very experienced.

Provide a description of your company's philosophy relative to tree planting.

Me and my Foreman's are known for taking our time and doing the job right the first time, so this prevents mistakes and keeps from dying. I can personally provide you with very good references if our company is awarded this project.

Ed Zupkoff R



CITY OF NOVI
OFFICIAL BID FORM FOR BID
(BID #1 Subdivisions, Parks, and Major Roads)

All trees 2.5 inch caliper (all trees must be single stemmed tree-form unless requested otherwise by the City)

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Cost (1 Yr.)	TOTAL	ALT. A Unit Cost (2 Yr.)	TOTAL ALT. A
ACER freemanii 'Autumn Blaze' (Autumn Blaze Maple)	30	John Doege 734-284-9314	175. ⁰⁰	5250.-	185.-	5550. ⁰⁰
AESCULUS hippocastanum 'Ruby Red' (Ruby Red Horsechestnut)	20	'' ''	240. ⁰⁰	4800.-	250.-	5000. ⁰⁰
LIRIODENDRON tulipifera (Tuliptree)	20	'' ''	170. ⁰⁰	3400.-	180.-	3600. ⁰⁰
MALUS spp. 'Indian Spring' 'Red Jewel' (Crabapple)	15	'' ''	135. ⁰⁰	2025.-	145.-	2175. ⁰⁰
METASEQUOIA glyptostroboides Dawn Redwood (Minimum 4 ft head)	10	'' ''	80. ⁰⁰	800.-	90.-	900. ⁰⁰
PICEA pungens (Blue Spruce 5'-6')	15	'' ''	115. ⁰⁰	1725.-	125.-	1875. ⁰⁰
PINUS nigra (Austrian Pine 5'-6')	15	'' ''	115. ⁰⁰	1725.-	125.-	1875. ⁰⁰
PYRUS calleryana 'Aristocrat' (Aristocrat Callery Pear)	15	'' ''	125. ⁰⁰	1875.-	135.-	2025. ⁰⁰
QUERCUS bicolor (Swamp White Oak)	25	'' ''	195. ⁰⁰	4875.-	205.-	5125. ⁰⁰
TILIA tomentosa 'Sterling' (Sterling Silver Linden)	15	'' ''	210. ⁰⁰	3150.-	220.-	3300. ⁰⁰
ULMUS parvifolia 'Pathfinder', 'Dynasty', 'Drake', and 'Prospector' (Chinese Lacebark) Elm/DED Resistant)	25	'' ''	220. ⁰⁰	5500.-	230.-	5750. ⁰⁰
TOTALS	200			35125.⁰⁰		37175.⁰⁰

This organization North Monroe Greenhouse shall plant approximately 200 trees using the Planting Detail provided.

Thirty Five Thousand and 00/100 Hundred Twenty Five dollars
 Total Price for planting approximately 200 trees \$ 35,125.⁰⁰

Company Name North Monroe Greenhouse
 Representative Edward Zubkoff

We hereby accept all Terms and Conditions of the Spring 2009 Specifications.

Representative Signature Edward Zubkoff Telephone 734-241-4565

NOTE: The above plant list is for the Contractor's information only, and no guarantee is expressed or implied that quantities therein are correct or that the list is complete.



CITY OF NOVI

OFFICIAL BID FORM FOR BID
(BID #2: 12 Mile/M-5 Interchange)

This bid will be awarded subject to receipt of approved MDOT permit.

All trees 2 inch caliper (all trees must be single stemmed tree-form unless requested otherwise by the City)

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Cost (1 Yr.)	TOTAL	ALT. A Unit Cost (2 Yr.)	TOTAL ALT. A
ACER freemanii 'Autumn Blaze' (Autumn Blaze Maple)	15	John Deere 734-2848314	100. ⁰⁰	1500.-	110. ⁰⁰	1650. ⁰⁰
CATALPA speciosa (Catalpa)	15	" "	110. ⁰⁰	1650.-	120. ⁰⁰	1800. ⁰⁰
CRATAEGUS viridis 'Winter King' (Winter King Hawthorn)	10	" "	110. ⁰⁰	1100.-	120. ⁰⁰	1200. ⁰⁰
GINGKO biloba 'Magyar' (Magyar Ginkgo/MALE only)	10	" "	125. ⁰⁰	1250.-	135. ⁰⁰	1350. ⁰⁰
MALUS spp. 'Prairiefire' 'Red Jewel' (Crabapple)	15	" "	95. ⁰⁰	1425.-	105. ⁰⁰	1575. ⁰⁰
METASEQUOIA glyptostroboides 'Feathers' (Dawn Redwood)	10	" "	125. ⁰⁰	1250.-	135. ⁰⁰	1350. ⁰⁰
PICEA pungens (Blue Spruce 4'-5')	15	" "	90. ⁰⁰	1350.-	100. ⁰⁰	1500. ⁰⁰
PINUS nigra (Austrian Pine 4'-5')	15	" "	90. ⁰⁰	1350.-	100. ⁰⁰	1500. ⁰⁰
SALIX babylonica (Weeping Willow)	15	" "	95. ⁰⁰	1425.-	105. ⁰⁰	1575. ⁰⁰
TAXODIUM distichum (Baldcypress)	15	" "	125. ⁰⁰	1875.-	135. ⁰⁰	2025. ⁰⁰
ULMUS x 'Pioneer' (Pioneer Elm)	15	" "	125. ⁰⁰	1875.-	135. ⁰⁰	2025. ⁰⁰
TOTALS	150	" "		\$16,050.-		\$17,550.⁰⁰

This organization North Monroe Greenhouse shall plant approximately 150(2-inch caliper) trees using the MDOT Planting Detail provided, unless otherwise directed by the City.

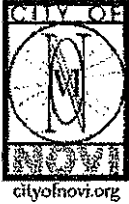
Total Price for planting approximately 150 trees \$16,050.⁰⁰

Company Name North Monroe Greenhouse \$5,625,000
 Representative Edward Zuhoff

We hereby accept all Terms and Conditions of the Spring 2009 Specifications.

Representative Signature Edward Zuhoff Telephone 734-241-4565

NOTE: The above plant list is for the Contractor's information only, and no guarantee is expressed or implied that quantities therein are correct or that the list is complete. Subject to all MDOT specifications, requirements, and permits.



CITY OF NOVI

OFFICIAL BID FORM FOR BID
(BID #3: Fuerst Park Tree Planting)

This bid will be awarded subject to readiness of site within optimal Spring planting time.

All trees 2.5 inch caliper (all trees must be single stemmed tree-form unless requested otherwise by the City)

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Cost (1 Yr.)	TOTAL	ALT. A Unit Cost (2 Yr.)	TOTAL ALT. A
ACER saccharum (Sugar Maple)	11	John Deede	195.00	2145.00	205.00	2255.00
CRATAEGUS phaenopyrum 'Ohio Pioneer' (Ohio Pioneer Hawthorn)	24	734-284-8374	165.00	3960.00	195.00	4470.00
QUERCUS coccinea (Scarlet Oak)	3	// //	195.00	585.00	205.00	615.00
ULMUS Americana 'Valley Forge' (Valley Forge Elm)	7	// //	215.00	1505.00	225.00	1575.00
TOTALS	45			\$ 8195.00		\$ 8885.00

This organization North Monroe Greenhouse shall plant approximately 45 (2.5 inch caliper) trees using the MDOT Planting Detail provided, unless otherwise directed by the City.

Total Price for planting approximately 45 trees \$ 8195.00

Company Name NORTH MONROE GREENHOUSE (Eight Thousand One Hundred Ninety Five dollars)
Representative Edward Zubkoff

We hereby accept all Terms and Conditions of the Spring 2009 Specifications.

Representative Signature Edward Zubkoff Telephone 734-241-4565

NOTE: The above plant list is for the Contractor's information only, and no guarantee is expressed or implied that quantities therein are correct or that the list is complete. Also subject to the site being available for planting.



cityofnovi.org

CITY OF NOVI

2009 Spring Tree Planting Specifications

MEMORANDUM OF UNDERSTANDING

The undersigned hereby declares that he/she has carefully examined the general conditions and specifications and will provide tree planting services for the price set forth in this proposal. Any changes to the specifications and its impact on the final cost will be discussed and mutually agreed upon before the delivery of the product.

It is understood that all proposal prices shall remain in effect for at least one-hundred eighty (180) days from the date of the proposal opening to allow for the award of the proposal and that, if chosen the successful vendor (s), the prices will remain firm through the term of the contract.

This proposal is genuine and not collusive or sham and that the Contractor has not in any manner, directly or indirectly, agreed or colluded with any other firm or association to submit a sham proposal or to refrain from proposing or in any way fix this proposal or that if any other Contractor or to secure any advantage against the City of Novi.

The Contractor in submitting this proposal agrees that the Contractor shall include in their resume any and all information pertinent to aiding the City in determining the abilities of the Contractor. Contractor shall submit, along with their proposal a list of their equipment for city inspection. Contractor shall execute a contract awarded on the basis of this proposal within ten (10) days after being notified to proceed with work.

Representative's Name: Edward Zubkoff
Title: Co-Owner
Signature: Edward Zubkoff Date: 2-16-09
Firm Name: North Monroe Greenhouse
Address: 1818 N. Monroe St.
City: Monroe State: MI Zip: 48162
Telephone Number: 734-241-4565 Fax Number: 734-241-9034
Email Address: Edznm9@yahoo.com