SUBJECT: Approval to award a contract for professional design services, including site plans, construction drawings and bid documents, for the initial development of Fuerst Park to Hamilton Anderson Associates, Inc. in an amount not to exceed $31,350

SUBMITTING DEPARTMENT: Parks, Recreation & Forestry Department

CITY MANAGER APPROVAL:

<table>
<thead>
<tr>
<th>EXPENDITURE REQUIRED</th>
<th>$ 31,350</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMOUNT BUDGETED</td>
<td>$347,250 (includes Township Hall relocation and improvements and Phase 1)</td>
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<tr>
<td>LINE ITEM NUMBER</td>
<td>101-265.00-971.100</td>
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BACKGROUND INFORMATION: In January 2008, the City of Novi issued a Request for Proposal (RFP) for a Master Plan study of the long-term use of the property at the southeast corner of Ten Mile and Taft Roads (6.5 acres). McKenna Associates was retained by the City to conduct a comprehensive study of the property and its structures, and develop concepts and cost estimates to bring the public property into use. Citizens had the opportunity to participate in several ways, including:

- Community input meetings
- Online survey
- Survey at Civic Center
- Parks, Recreation & Forestry Commission Meetings
- Contacting Department staff

On May 12, 2008, City Council approved in the FY 08-09 Budget components of the Conceptual Plan. The concept elements include:

- Relocation of the Township Hall west to the Fuerst Park
- Creation of a gateway plaza at the northwest corner of the property
- Development of pathways
- Landscaping
- Development of a small performing arts stage

In July, 2008, an RFP was issued to retain professional design services and work with the City to further develop the approved concepts, with agreement on the elements, to be included in the site plans, construction drawings and bid documents for the initial development of Fuerst Park in Spring/Summer 2009. The multi-purpose building that was reflected in the McKenna Plan will not be a component of the park.

Eleven proposals were received and each was evaluated using the Qualifications Based System, with an emphasis on each firm's experience and understanding of the project scope. The results of the team review of qualifications are as follows:
Hamilton Anderson Associates, Inc. 3165 1
Beckett & Raeder, Inc. 3000 2
Landscape Architects 2930 3
Anderson Eckstein & Westrick 2775 4
Atwell-Hicks 2605 5
McKenna Associates 2530 6
InSite Design Studio, Inc. 2465 7
URS Corporation 2075 8
Washtenaw Engineering Co. 2005 9
Driesenga 1785 10
Boss Engineering 1730 11

The top three firms were then interviewed by staff and through this process it was determined that Hamilton Anderson Associates, Inc. was the firm that best met the qualifications as stated in the Fuerst Park Design Services RFP. Hamilton Anderson Associates, Inc. is based in Detroit and has extensive experience with park projects including Wahby Park on the Nautical Mile in St. Clair Shores, the Ypsilanti Arts Center, and the Rexer Jablonski Memorial Park in Bay City.

The first task of the firm will be to create a revised conceptual plan. City Council will be engaged in this process, as staff will continually seek input and provide updates. The revised plan, incorporating the input of City Council and staff, will be shared with the community in late September (via the City of Novi website). The October 9, 2008 Parks, Recreation and Forestry Commission meeting will provide an opportunity for further community input. A recommendation of a final site plan will be provided to Council at the October 20, 2008 meeting.

The design firm will create the construction drawings and assist with the bid package for the construction phase. A recommendation for a construction contractor will be provided to Council in April and construction is targeted to begin in late April or early May. The initial development of the park will be complete in July, 2009.

RECOMMENDED ACTION: Approval to award a contract for professional design services, including site plans, construction drawings and bid documents, for the initial development of Fuerst Park to Hamilton Anderson Associates, Inc. in an amount not to exceed $31,350

Mayor Landry 1 2 Y N
Mayor Pro Tem Capello 1 2 Y N
Council Member Crawford 1 2 Y N
Council Member Gatt 1 2 Y N
Council Member Margolis 1 2 Y N
Council Member Mutch 1 2 Y N
Council Member Staudt 1 2 Y N
We the undersigned propose to furnish to the City of Novi services consistent with the Request for Proposals dated July 25, 2008. Further, we are separately providing a separate estimate of hours and detail of cost. Fees will be paid on an hourly basis for actual work performed to a maximum as proposed. A separate fee schedule is being provided should the City request additional work on an hourly basis.

THIS FEE PROPOSAL MUST BE SUBMITTED IN A SEPARATE SEALED AND APPROPRIATELY LABELED ENVELOPE. PLEASE DO NOT INCLUDE FEES WITH THE STATEMENT OF QUALIFICATIONS.

Description: Not-to-exceed Fee

<table>
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<th>Description</th>
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<tr>
<td>Base Scope (Tasks 1, 2 and 3)</td>
<td>$26,500</td>
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<tr>
<td>Alternate Scope (additional fee)</td>
<td>$4,850</td>
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PLEASE TYPE:

Company Name: Hamilton Anderson Associates, Inc.

Address: 1435 Randolph, Suite 200

Agent's Name: Kent Anderson

Agent's Title: Principal

Agent's Signature: 

Telephone Number: 313-887-6270 Fax Number: 313 964 0270

E-mail Address: kanderson@hamilton-anderson.com Date: 08 07 08
city of novi

DESIGN SERVICES FOR DEVELOPMENT

hamilton anderson team
August 8, 2008

Sue Mariani
Purchasing Manager
Office of the City Clerk
City of Novi
45175 W. Ten Mile Road
Novi, MI 48375-3024

Re: Proposal for Design Services for Development of Fuerst Park

Dear Ms. Mariani:

Hamilton Anderson Associates, Inc. (HAA) is pleased to offer our proposal to provide professional design services for the Development of Fuerst Park. We’re excited about your vision to develop a park in conjunction with your new library. Our experience will bring a high level of design expertise to this substantially visible and important project.

Our diverse group of professionals work closely together to blend their expertise into a comprehensive approach to problem solving. Over the past three years, no other firm has received more recognition for design from Michigan’s professional design and planning societies than Hamilton Anderson. We have received several design awards from groups such as the Michigan APA, Michigan ASLA, Michigan Parks and Recreation Association.

The project requires extensive design expertise in recreation design for a variety of user groups while promoting long-term environmental stewardship. The study plan must also respond with sincerity to the vision / needs of the community and stakeholder groups. HAA will respond to these important issues that will drive a creative and energetic solution for the park.

We trust the enclosed material will provide the information needed to evaluate our qualifications. We propose an interactive design process to produce a final design. We look forward to sharing our ideas and insights and focusing our energy and enthusiasm on this exciting and highly visible project.

Sincerely,

[Signature]

David Tobar, ASLA, RLA, CLARB, LEED® AP
Project Manager

[Signature]
table of contents

1. firm information
   resumes

2. project experience
   references

3. project approach
information
team organization

HAMilton Anderson Associates, Inc. (HAA)
1435 Randolph, Suite 200
Detroit, Michigan 48226
p 313 964 0270
Contact David Tobar, RLA, ASLA, LEED® AP - Project Manager
Direct 313 887 6238

HAA is a design firm dedicated to the positive evolution of the urban environment. We design spaces that unify architecture and landscape architecture to create livable communities through visionary planning and design. HAA’s unique, holistic approach blends architecture, landscape architecture, planning, urban design, interior and graphic design. We combine knowledge with heart, taking on projects in their entirety. Our quality service provides value to a variety of clients, including: private sector businesses, developers, institutions, corporations and governments.

We are a multidisciplinary design firm with a strong reputation for planning, design and implementation. Our strength lies in our ability to partner with clients to create responsive, successful solutions. We do not rely on basic “boilerplate” services in our design approach; we use our training and experience to help identify issues, opportunities and ideas that give you choices. We then work with you in selecting recommendations and strategies that fit best.

Form of Organization

Principals
Rainy Hamilton, Jr. AIA, NCARB, NOMA
Kent Anderson, RLA, ASLA, CLARB
Thomas J. Sherry, AIA, LEED® AP

Architect, Rainy Hamilton Jr. founded Hamilton Anderson Associates in 1993. In 1994, he was joined by landscape architect, Kent H. Anderson. Rainy brought his experience in managing multi-million dollar design and construction projects in varying building types including healthcare, entertainment and recreational facilities. Kent adds his expertise in landscape architecture, urban design and planning. Together, they incorporated Hamilton Anderson Associates in 1995 as architect and landscape architect, and as two individuals from radically different beginnings—they would pool their talent, personalities and backgrounds to build a firm that values unity over uniformity—with the goal of creating a workplace where individuality and diversity are nourished through the pursuit of creative and innovative design.
Staff Size
Our 140 person staff includes landscape architects, planners and architects fifteen of which are LEED accredited employees (LEED A.P.-2.0), certified by the US Green Building Council.

Recent Awards

2008
AIA Michigan
Firm of the Year
American Lodging Investment Summit Development of the Year
MGM Grand Detroit

2007
Gayol Top 10 New Hotels in the Nation for 2007
MGM Grand Detroit
NOMA National Honor Award
Southwest Public Safety Center
MASLA
Firm of the Year
MASLA Merit Award for Design
Washington Boulevard
MASLA Merit Award for Design
Byways to Flyways
MRPA Community Service Award
Detroit River International Wildlife Refuge
AIA Michigan, Honor Award
Ford Field Stadium
ACEC/Michigan Engineering and Surveying Excellence Competition
Engineering Excellence Conceptor Award
Conner Creek CSO Control Facility
Michigan Nursery & Landscape Association Merit Award
Almont Pocket Park

2006
CEFP: John Show Regional Design Award
Detroit School of Arts
NOMA National Honor Award
Youthville Detroit
AIA Chicago Honor Award
Mexicantown International Welcome Center and Mercado
AIA Michigan Honor Award for a Building
Detroit School of Arts
Engineering Society of Detroit Honor Award
Detroit School of Arts
AIA Detroit Honor Award for a Building
Youthville Detroit
MASLA Merit Award for Design
Almont Fountain Park
MASLA Honor Award for Planning
Heritage Water Trail

2005
AIA Detroit Honor Award for a Building
Detroit School of Arts
NOMA National Honor Award
Detroit School of Arts
Strategic Energy Solutions, Inc.
23237 Woodward Ave.
Ferndale, MI 48220
248 399 1900
Contact Steve DeBerardine, PE
Role MEP & Lighting Engineering

Strategic Energy Solutions, Inc. provides engineering consulting design services for mixed use, educational, commercial, retail, healthcare, municipal and religious markets, involving both renovation and new construction. We are a team of progressive professionals dedicated to providing strategic mechanical and electrical engineering solutions.

HH Engineering
220 Bagley Avenue, Suite 500
Detroit, MI 48226
313 963 6560
Contact Helen Himes, PE
Role Civil Engineer

HH Engineering Ltd. was incorporated in March of 1992 as a Michigan consulting engineering company. HH Engineering Ltd. provides site, road and bridge design services for publicly funded transportation projects. They have an excellent reputation working with MDOT and local agencies throughout Michigan. They provide specialized services for civil engineering, transportation and land development projects ranging from the design of major highways and bridges to design and construction administration for large commercial and industrial projects. In the past 10 years, they have provided road and bridge design services to MDOT, many local governmental agencies, private developers and with other consultants in Michigan. In addition, HH Engineering Ltd. has been involved in the site engineering for numerous commercial and industrial sites throughout the state of Michigan.
Kent H. Anderson, Principal of Hamilton Anderson Associates, is a landscape architect whose practice focuses on urban design and redevelopment. Kent has played a key role in reshaping Detroit and beyond by working to develop affordable and market-rate urban housing; helping improve community parks; providing design services to cities and community organizations; designing quality educational environments to help schoolchildren; and engaging in critically important greenway developments linking inner-city neighborhoods with the metropolitan region. His design work demonstrates a strong understanding of the public/private development processes and the complex layering of issues necessary to design within the urban environment.

PARTIAL LISTING OF EXPERIENCE

The Dow Chemical Company
Commemorative Park
Midland, MI

Rouge River Gateway
Master Plan
Wayne County, MI

Rouge River Gateway Corridor
Greenway
Dearborn, MI

Conner Creek CSO Pilot Facility
and Moheras Park Fish Habitat Mitigation, Detroit, MI

Downriver Linked Greenways Initiative
Gibraltar & Trenton, MI

Conner Creek Greenway
Detroit, MI

Southwest Detroit Riverfront Greenway
Detroit, MI

Southwest Detroit/Dearborn Greenway
Detroit & Dearborn, MI

Belle Isle Master Plan
Detroit, MI

Pottson Park Master Plan
Detroit, MI

Orchard Lake Road Corridor Study
Oakland County, MI

Conner Creek Greenway Interpretive Signage
Southeast MI

Riverside Arts Plaza
Ypsilanti, MI

GRAND RIVER ARTS WALK
Jackson, MI

Van Dyke Corridor Study
Warren, MI

Downtown Midland
Midland, MI

Riverside Park Master Plan
Ypsilanti, MI

Frog Island Park
Ypsilanti, MI

Genesee County Park Database
Genesee County, MI

Paradise Valley Interpretive Signage and Theming
Detroit, MI

Paradise Valley @ Ford Field Plaza Conceptual Design
Detroit, MI

Downriver Heritage Water Trail Southeastern Michigan

Parks and Recreation Plan
Highland Park, MI

Parks and Recreation Master Plan(2)
Center Line, MI

Flushing Park Master Plan
Genesee County, MI

Buell Lake Park Master Plan
Genesee County, MI

Richfield Park Master Plan
Genesee County, MI

Lyndon Park Master Plan
Genesee County, MI
EDUCATION
Bachelor of Science in Architecture
University of Detroit School of Architecture, 1974
Master of Architecture
University of Detroit School of Architecture, 1976

PROFESSIONAL REGISTRATION
Architect Michigan: 1980
Nevada: 2007 # 6052
NCARB Certified

AFFILIATIONS
American Institute of Architects
Associate Member since 1978
Full Professional Member since 1980
City of Novi and Detroit Chapter Roundtable Discussion
"Can Good Design be Legislated"
Michigan Architectural Foundation
Treasurer, 1994-2002
Novi Rotary Club
1986-2003, President 1995
Novi Chamber of Commerce - President 1990
Novi Historic District Study Committee - Choir, 1991
Novi Construction Board of Appeals - 2003-Present

AWARDS
Blue Water Plastics
CAM Showcase Award
Iron Workers Local 25 Union Hall
Novi Chamber of Commerce Honor Award
Rossi Office Building
Novi Chamber of Commerce Honor Award
Applebarn Adaptive Re-Use
AIA Detroit Honor Award

PUBLICATIONS
Progressive Architecture
Architectural Record
Landscape Architect
Ann Arbor News - Home Section
Detroit News - Home Section
Detroit News - Business Section
Better Homes & Gardens - Remodeling

PAR TIAL LISTING OF EXPERIENCE
Paradise Park
Novi, MI
Tributary Industrial/Office Park
Novi, MI
RE/MAX 100 Office Center
Novi, MI
Rossi Office Building
Novi, MI
Iron Workers Local 25 Union Hall
Novi, MI
Iron Workers Local 25 Fringe Benefits Office
Novi, MI
The Links of Novi
Novi, MI
City of Novi Library Interiors
Novi, MI
Programmed Products
Novi, MI
Mercedes Benz of Novi
Novi, MI
Cort Furniture Rental
Novi, MI

Wonderland Music Retail Center
Novi, MI
Diamond Castle Retail
Novi, MI
Breckenridge Retail
Novi, MI
McGowan Residence
Novi, MI
Galhard Residence Addition
Novi, MI
Johnson’s Printing Services
Novi, MI
Don’s of Traverse City Dinner
Novi, MI
Belle Tire Store
Novi, MI
Vet Select Animal Hospital
Novi, MI
Andes Hills Condominiums
Novi, MI
Mill Valley Retail Center
Millford, MI
Blue Water Plastics
Corporate Offices and Engineering
Marysville, MI

No other architect has been more instrumental of the planning and design of Novi than Lee Mamola. First as a member of the Novi Planning Board he established the Town Center Steering Committee, involved the Detroit Chapter of the AIA in the debate regarding design controls or guidelines with the roundtable discussion of premier architects, city planner and council members. He also authored the initial “Façade Ordinance” and methods to implements same as part of the approval process. He served on the Planning Board when the “Similar-Dissimilar” ordinance was established.

Lee Mamola has over thirty two years of vast architectural experience, serving over the past 21 years as owner of his own successful firm in Novi. He has continued to volunteer his efforts to the community. He has served his profession by teaching design and construction of architecture as an adjunct professor at the University of Detroit Mercy School of Architecture for the past five years.

He adds his expertise to our firm in project development, contracts, design, and documentation, construction administration of all projects. Special focus will be given to the municipal approval process and functionally constructible design documents.

hamiltonanderson
DAVID TOBAR-ASLA, LEED® AP  
Landscape Architect / Associate

David Tobar has over nineteen years of comprehensive experience involving design and planning for public infrastructure, urban parks, and residential communities. His strengths include management of complex fast track projects that require interdisciplinary cooperation and consensus building. His work consists of face-to-face collaboration with stakeholders to develop successful implementation and construction strategies.

PARTIAL LISTING OF EXPERIENCE

Grand Circus Park  
Renovations  
Detroit, MI*  

Mt. Elliott Park  
Detroit, MI*  

St. Aubin Park Dry Dock  
Detroit, MI**  

Madison / Broadway Avenue  
Streetscape  
Detroit, MI  

MGM Grand Wet Republic  
Las Vegas, NV  

Monte Carlo Pool Expansion  
Las Vegas, NV  

Monte Carlo Casino & Hotel  
Port Checkout  
Las Vegas, NV  

Mirage Volcano Renovations  
Las Vegas, NV  

Wayne State University  
McGregor Plaza Renovations  
Detroit, MI  

Mexicantown International  
Welcome Center and Mercado  
Landscaping Design  
Detroit, MI  

MGM Grand Detroit  
Site Design  
Detroit, MI  

MGM Grand Temporary Casino  
Landscaping Design  
Detroit, MI  

Detroit School of Arts  
Landscaping Design  
Detroit, MI  

Washington-Cobo Boulevard  
Streetscape Improvement Plan  
Detroit, MI  

Washington Boulevard Streetscape Improvement Plan  
Detroit, MI  

Lower Woodward Cross Streets  
Detroit, MI  

Belle Isle Boat Club/Marina  
Site Analysis  
Detroit, MI  

Paradise Valley @ Ford Field  
Plaza Conceptual Design  
Detroit, MI  

General Motors East Riverfront  
District Planning and Design Guidelines  
Detroit, MI  

General Motors River East  
Streetscape  
Detroit, MI  

General Motors Global Headquarters Landscape Design  
Detroit, MI  

Harmonie Park Hilton Hotel  
Landscaping Design  
Detroit, MI  

Mexicantown Bagley Streetscape  
Detroit, MI  

Uniracial Redevelopment  
Design Guidelines  
Detroit, MI  

Compuware Headquarters at Campus Martius Streetscape  
Detroit, MI  

Wayne State University  
College of Pharmacy Streetscape  
Detroit, MI  

Sisters of Mercy  
Campus Renovations  
Farmington Hills, MI

EDUCATION

Master of Landscape Architecture  
California State Polytechnic, 1991  

Bachelor of Landscape Architecture  
Michigan State University, 1989

PROFESSIONAL REGISTRATION

Landscape Architect: Michigan #3901001230 - 1997  
Landscape Architect: Nevada #216 - 2004  
Landscape Architect: California #5359 - 2007

CLARB Certified, 2002  
LEED®2.0 Accredited Professional, 2004

AFFILIATIONS

American Society of Landscape Architects  
Michigan Chapter  
2003 President

*services performed while employed with Albert Kahn Collaborative

hamiltonanderson
Angela Hicks has more than sixteen years of experience in the design and implementation of urban environments, many of which include recreation, athletic facilities, golf courses, zoos and detailed site work. Her extensive knowledge of the design process enables her to see a project from analysis and design, to documentation and implementation. Ms. Hicks has worked extensively with community groups and stakeholders, facilitated focus groups and directed visioning sessions to develop concepts and reach consensus for implementation. She is also adept at writing and compiling creative, user friendly master plan documents and design guidelines.

**PARTIAL LISTING OF EXPERIENCE**

- **Wyoming Parks Database**
  - Wyoming, MI

- **Genesee County Park Assessment**
  - Genesee County, MI

- **Historic Belle Isle Master Plan**
  - Detroit, MI

- **Belle Isle Nature Center Zoo**
  - Detroit, MI

- **Patton Park Master Plan**
  - Detroit, MI

- **Richfield Park Master Plan**
  - Genesee County, MI

- **Buell Lake Park Master Plan**
  - Genesee County, MI

- **Flushing Park Master Plan**
  - Genesee County, MI

- **Linden Park Master Plan**
  - Genesee County, MI

- **Orchard Lake Road Corridor Study**
  - Oakland County, MI

- **Sinai Educational Campus and Athletic Fields**
  - Detroit, MI

- **Detroit Public Schools Baseball and Softball Field Renovations**
  - Detroit, MI

- **Mumford High School Athletic Complex**
  - Detroit, MI

- **Redford High School Athletic Complex**
  - Detroit, MI

- **Osborn High School Athletic Complex**
  - Detroit, MI

- **Detroit, Martin Luther King, Southwestern, and Mackenzie High School Athletic Complexes**
  - Detroit, MI

- **Renaissance High School**
  - Detroit, MI

- **East Riverfront District Master Plan**
  - Detroit, MI

- **Detroit Public Schools Regional Athletic Facility**
  - Detroit, MI

- **Automobile National Heritage Area Management Plan**
  - Southeastern, MI

- **Wixom Downtown Development Design Guidelines**
  - Wixom, MI

- **Kalamazoo CMI Riverfront Redevelopment Plan and Guidelines**
  - Kalamazoo, MI

- **Univocal Redevelopment Site**
  - Detroit, MI

- **Labadie Park Neighborhood Plan & Codebook**
  - Wyandotte, MI

- **Wayne State University Phase III Residence Hall**
  - Detroit, MI

- **DWSO Upper Rouge Tunnel**
  - Wayne County, MI

- **Regional Athletic Complex**
  - Detroit, MI

- **Tabernacle Missionary Baptist Church Landscape Design**
  - Detroit, MI

---

**EDUCATION**

- Bachelor of Landscape Architecture
  - Michigan State University
  - Magna Cum Laude, 1991

- Bachelor of Fine Arts in Graphic and Industrial Design
  - University of Michigan, 1983

**PROFESSIONAL REGISTRATION**

- Landscape Architect: Michigan, 1995

- CLARB Certified Landscape Architect, 2002

- LEED®/B.0 Accredited Professional, 2004

**AFFILIATIONS**

- American Society of Landscape Architects
- American Society of Landscape Architects Michigan Chapter
- Urban Land Institute
Burke Jenkins is a landscape architect with experience in urban, streetscape, greenway, athletic field, and commercial site design. Mr. Jenkins has strong graphic communication skills and experience in the entire design process, from conceptual design through construction documentation and implementation as performed on the below projects.

**PARTIAL LISTING OF EXPERIENCE**
- **Riverside Arts Park**
  - Ypsilanti, MI
- **Rouge River Gateway**
  - Master Plan
  - Southeast MI
- **Fort Street Greenway**
  - Ecorse, MI
- **Southwest Detroit Riverfront Greenway**
  - Detroit, MI
- **Conner Creek Greenway**
  - Detroit, MI
- **Grand River Arts Walk**
  - Jackson, MI
- **Orchard Lake Road Corridor Study**
  - Oakland County, MI
- **Pottawattamie Park Master Plan**
  - Detroit, MI
- **Farwell Recreation Center**
  - Detroit, MI
- **Detroit River International Wildlife Refuge Gateway Master Plan**
  - Trenton, MI
- **Heritage & Wildlife Education and Recreation Plan for the University of Michigan Dearborn**
  - Henry Ford Estate
  - Dearborn, MI
- **Sisters of Mercy Campus Environmental Plan**
  - Farmington Hills, MI
- **Detroit/Wayne County Port Authority**
  - Detroit, MI
- **Gesu Community Green Playground**
  - Detroit, MI
- **Rochester Hills Historic Preservation Survey**
  - Rochester Hills, MI

**EDUCATION**
- Bachelor of Landscape Architecture, Michigan State University, 1999

**PROFESSIONAL REGISTRATION**
- Landscape Architect, Michigan 2002
- CLARB Certified Landscape Architect, 2002
- LEED®2.0 Accredited Professional, 2004

**AFFILIATIONS**
- American Society of Landscape Architects Michigan Chapter, 2002
- National Playground Safety Institute Certified Playground Inspector, 2002

**REPRESENTATIVE PROJECTS**
- **Michigan State University**
  - Farm Lane East West Circle
  - East Lansing, MI
- **Automobile National Heritage Area Management Plan**
  - Southeastern, MI
- **Nine Mile Streetscape Phases I&II**
  - Ferndale, MI
- **Landscaping Streetscape**
  - Detroit, MI
- **MGM Grand Temporary Casino Landscape Design**
  - Detroit, MI
- **Monte Carlo Casino & Hotel Port Cochere**
  - Las Vegas, NV
- **Delray Senior Center**
  - Delray, MI
- **Detroit Institute of Arts Master Plan Renovation**
  - Detroit, MI
- **Mexican Town International Welcome Center and Mercado Site Design**
  - Detroit, MI
- **The Detroit School of Arts**
  - Detroit, MI
- **Eastern Michigan University Pease Auditorium Parking and Pedestrian Improvements**
  - Ypsilanti, MI
- **Orion Township Public Library Site Feasibility Assessment**
  - Orion Township, MI
- **Wayne State University Welcome Center**
  - Detroit, MI
- **William J. Beckham Elementary School Master Plan**
  - Detroit, MI
Lori Singleton is the lead site designer with over eight years of extensive expertise in park and site design, urban design, higher education, residential planning and campus/plaza design. Mrs. Singleton has strong graphic communication skills and experience with the entire design process, from conceptual design to implementation.

PARTIAL LISTING OF EXPERIENCE

Rexer Jablonski Park
Bay City, MI

The Dow Chemical Company
Founder’s Garden
Midland, MI

Martin Luther King Jr. Memorial Park
Detroit, MI

Paradise Valley
Interpretive Signage and Theming
Detroit, MI

Paradise Valley @ Ford Field
Plaza Conceptual Design
Detroit, MI

Washington Boulevard Streetscape Improvement Plan
Detroit, MI

Washington Boulevard Streetscape Design
Detroit, MI

Washington-Cobo Boulevard Streetscape Improvement Plan
Detroit, MI

Hawthorne Playfield
Detroit, MI

Boll Family YMCA Outdoor Play Area
Detroit, MI

Detroit Parks Improvement
Detroit, MI

Downtown Midland
Midland, MI

Grand Blanc Master Planning
Grand Blanc, MI

Huron River Corridor Study/Frog Island Amphitheater/Riverside Park
Ypsilanti, MI

Wayne State University
Phase III Residence Hall
Detroit, MI

Wayne State University
Gullen Mall Site Improvements
Detroit, MI

Wayne State University
Campus Center Master Plan
Detroit, MI

Wayne State University
Student Center Building
Detroit, MI

Eastern Michigan University
West Cross Street and College Place Grant Assistance
Ypsilanti, MI

Western Michigan University
Millers Arts Plaza
Kalamazoo, MI

Western Michigan University
Design Charrette
Kalamazoo, MI

Western Michigan University
Sangren Parking Lot Conversion
Kalamazoo, MI

Wayne State University
Welcome Court
Detroit, MI

Eastern Michigan University
Pease Auditorium Parking and Pedestrian Improvements Grant Assistance
Ypsilanti, MI

Monte Carlo Casino & Hotel
Port Cochee
Las Vegas, NV

Rouge Gateway Master Plan & Greenway
Southeastern MI
The 47 Building Site is the historic grounds of one of Herbert Dow's original laboratories and office, and the long time location of The Dow Chemical Company's World Headquarters. The location of the site relative to downtown Midland, the Tittabawassee River, Dow Chemical Michigan operations and the new minor league baseball stadium provides the opportunity to enhance the existing network of open spaces while highlighting the distinct contributions made to the community and the world of chemical engineering. The design develops the site as a passive, commemorative space that makes a statement about the Company's heritage and legacy. Native granite boulders gradually emerge from the earth to form five walls leading to the bluff above the river. They symbolize the bond between chemistry and humanity.

Graphic representations of key chemical contributions are engraved on one face of each wall, the opposite face is engraved with unique quotes attributed to the philosophy of the company's founder, H. H. Dow. A pathway along the top of the bluff reveals five walls one at a time. Secondary paths frame diamond-shaped spaces to create an 'Idea Garden' where exhibits, events and displays can take place. Rows of fruit trees reflect Dow's personal passion for orchards and horticulture, and plantings of pines recall the heritage of Midland and times when Dow would "walk through the pines" to solve problems and contemplate ideas.
Rexer – Jablonski Park is named in memory of two fallen Bay City police officers: Raymond P. Rexer and Terry Jablonski. It memorializes the two fallen officers, creates a stronger relationship to the river, and provides needed recreation amenities to the neighborhood. The triangular shaped park is located in the Columbus / Garfield recreational neighborhood of Bay City, east of the Saginaw River and bounded by Water Street to the west, Broadway to the east and 19th Street to the south.

The program suggests a passive theme, including walking paths landscaping, playground, pavilion, picnic facilities, lighting, flagpoles, site amenities and a memorial to the officers. Unnecessary utilities were vacated and sidewalks were improved as a part of the development, all while avoiding and protecting still buried Native American artifacts and burial grounds.
SERVICES
Landscape Architecture
Site Design
Site Evaluation

CLIENT
Ms. Kate Collins
Planner:
United Methodist Retirement Communities
F. Lopez family
3030 Electric Avenue

Martin Luther King Memorial Park was a neglected ½ acre piece of land situated on a busy street. Its relative isolation and outdated inward focused design made it attractive to vagrants and vandals. The adjacent United Methodist Retirement Community adopted the park, and obtained three adjacent lots expanding it to 1.5 acres. The program and the focus of the park were also expanded. A central fountain conceptually expands through the park into the adjacent neighborhood. The design is a celebration of Dr. King's legacy of compassion, hope and activism. It includes the aforementioned fountain, the freedom trail, sculpture, contemplating gardens, a MLK Jr. statue, and gathering space.
For the charming and friendly community of Almont, Michigan, going into town is as much social event as it is commercial necessity. The site plan for a downtown pocket park, known locally as the four corners, was designed with neighbors in mind. The goal was to provide a centrally-located passive park that improved the appeal of the downtown. The park serves as central gathering point for the residents and provides a respite from the nearby traffic, while maintaining the friendly rural character of the village community.
Hamilton Anderson Associates consulted with Genesee County to develop a Master Plan for the northern most park in the County. The park is divided into two large segments, separated by Buell Lake; a small deep water lake popular with local fishing enthusiasts. An active sports area is enlarged at the southern end of the park by the existing model airplane field. Soccer or ball fields can be built depending on the future needs of the community. The fields are linked to the special group picnic area, with a grand pavilion sited on top of a grassy hill overlooking Buell Lake. Existing picnic areas on the north side of the park are improved with better grills, tables, trash receptacles and pavilion repair. Play equipment is replaced and parking improved. The existing boat launch and shore fishing area is relocated to a larger area on the north shore of the lake. New signage and fencing at the road accentuate the entrances and clearly delineate the park boundaries. A new maintenance facility has been designed in the interior of the park with restrooms accessible to the public. The County has obtained grant funding to implement Phase 1 improvements that include a floating boardwalk system has been added at the boat launch to accommodate shore fishing, expanded parking, improved picnic facilities and play equipment. This boardwalk will connect to a system of trails that wind through the existing picnic areas, to the wetlands on the east side of the park, to the open picnic and sports areas on the south side of the park.
PARADISE VALLEY @
FORD FIELD COMMEMORATIVE PARK
Detroit, Michigan

Recognized nationally for its extensive black owned businesses and world class entertainment, The Paradise Valley district featured performers such as Count Basie, John Lee Hooker, and Billie Holiday. While many suffered from challenged economic status, African American women and men created and responded to gender and class factors to build a dynamic community structure within Paradise Valley. Urban Renewal and the subsequent construction of I-375 in the early 1960s resulted in the demolition of nearly the entire community. Hamilton Anderson was selected to design a commemorative park to honor the significance of the site within the new Ford Field Stadium Complex. The commemorative park incorporates the significant cultural, social and economic contributions of the African American community in Paradise Valley through the use of grand scale public art and interpretive elements. The intent of the park is to leave visitors with an uplifting sense of the accomplishments made by African American women and men in Paradise Valley and to recognize an important geographic place and window of time.
Hamilton Anderson Associates consulted with Genesee County to develop a Master Plan for the northern most park in the County. The park is divided into two large segments, separated by Buell Lake; a small deep water lake popular with local fishing enthusiasts. An active sports area is enlarged at the southern end of the park by the existing model airplane field. Soccer or ballfields can be built depending on the future needs of the community. The fields are linked to the special group picnic area, with a grand pavilion sited on top of a grassy hill overlooking Buell Lake. Existing picnic areas on the north side of the park are improved with better grills, tables, trash receptacles and pavilion repair. Play equipment is replaced and parking improved. The existing boat launch and shore fishing area is relocated to a larger area on the north shore of the lake. New signage and fencing at the road accentuate the entrances and clearly delineate the park boundaries. A new maintenance facility has been designed in the interior of the park with restrooms accessible to the public. The County has obtained grant funding to implement Phase 1 improvements that include a floating boardwalk system has been added at the boat launch to accommodate shore fishing, expanded parking, improved picnic facilities and play equipment. This boardwalk will connect to a system of trails that wind through the existing picnic areas, to the wetlands on the east side of the park, to the open picnic and sports areas on the south side of the park.
SERVICES
Design
Construction Documents
Bidding
Construction Administration
Permitting

Client
Amy McMillan, Director
Genesee County Parks and Recreation Commission
5045 Stanley Road
Flint, Michigan 48506
p 810 736 7100

BLUE GILL BOAT LAUNCH
Genesee County, Michigan

Hamilton Anderson Associates designed and developed construction documents for a concession / restroom building for the Genesee County Parks and Recreation Commission at one of their boat launch park sites. The Bluegill Boat Launch site is open 24 hours and serves the popular Mott Lake, one of two major lakes in the Genesee County Recreation Area. Existing facilities include a large parking area, picnic tables, grills and portable toilets. The new building has offices for the park administrator, complete toilet facilities, concessions service, and storage space. The building's style is reminiscent of architectural styles found in other parks in the Genesee system, especially the stone pillars at the entrance. A nautically styled light at the top of the building serves as a beacon for boaters at night, while a fabric awning at the entrance signals to boaters on the water whether the concessions area is open.
WAHBY PARK
St. Clair Shores, Michigan

Wahby Park, located on Jefferson Avenue in St. Clair Shores, is the focal point of the Nautical Mile District, the epicenter of the boating community on Lake St. Clair, drawing boaters, and non-boaters alike to its many restaurants, specialty shops, yacht dealerships and summertime special events. The park has earned support as a venue for special events and as a public space on the Mile. Wahby Park symbolizes the community’s waterfront heritage and adds dramatic green relief in the heart of the strip. It’s four-acre pond, amphitheater, passive walks, interpretive sculptures, gardens and fountains create a visual extension of Lake St. Clair, bringing water to the street scene where none existed before. Residents of the adjacent senior housing tower enjoy views into the park and daily walks along the pathways. The park design completes St. Clair Shores’ Nautical Mile Improvement effort by dovetailing with a $1.2 million streetscape project, also designed by Hamilton Anderson Associates, and a $5 million road reconstruction and water main replacement project.
Situated in the Detroit River, less than a mile from downtown, historic Belle Isle offers Detroiters a retreat from their urban surroundings, providing a magnificent natural setting that has grown to become a special part of the city. Hamilton Anderson Associates was commissioned by the Detroit Recreation Department to identify immediate needs and develop a long-term restoration program for Belle Isle. The designed program recognized the island park's role as a unique natural environment, historic conservator, learning center and city gathering place. The plan recommended strengthening the island's assets and amenities, enhancing the range and quality of its public experiences, exploring appropriate revenue generating opportunities, creating more efficient management and operations practices and establishing a consensus for the future direction of the island.
The Ypsilanti Arts Center Plaza creates an informal gathering space for the Arts Center and strengthen the link between Ypsilanti's Central Business District and adjacent Riverside Park. HAA provided design & Engineering services for a contemporary concept that draws visitors through the site to a vibrant gathering space with paving, seating, lighting and plantings. The linear space leads to a stairway and overlook providing views over the park and the Huron River. The stairway was sensitively placed on a steep east-facing slope leading to the park. The team for the enhancement project included the Michigan Department of Transportation, Riverside Arts Center Steering Committee, Riverside Arts Center Board of Directors and the City of Ypsilanti.
Replacing ceramic with bronze, Michigan State University's Sparty, proudly stands at the north end of Demonstration Hall field. Coordinating with the university's Division of Campus Park and Planning, this project offered creative solutions, providing construction documents for the "Spartan Statue Intersection Reconstruction and Steam Service Replacement Project". Design services provided an aesthetically pleasing and functional sculpture space, uniting the university's campus with the surrounding community.

The project includes improvements to motorized and pedestrian traffic and provides for utility enhancement. In conjunction with Sparty relocation, steam condensation lines needed replacement due to aging pipes and anchors. Working closely with steam and structural engineers, the project coordinated the reconfiguration of underground utilities, with the construction of surface amenities to ensure a cohesive, coordinated and successful effort.

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approach
The City of Novi is taking the opportunity to develop Fuerst Park as part of a community wide initiative to determine the best use of the property located at the corner of Ten Mile and Taft Roads. The project objectives, as outlined in the RFP are in the margin at right. These objectives were compiled through an intensive Master Planning and public participation process that involved the community, stakeholders, business owners and local government. A new library has been designed on the adjacent property. The new park must relate and connect to this new structure. It is anticipated that the new Township offices will be moved to the site and should be incorporated into the design.

The Budget for design and Phase 1 construction is $200,000. This includes engineering and design fees, project contingencies, construction documentation for Phase 1 work and construction of Phase 1 work.

It is our understanding that all documents shall be submitted to the City of Novi in an electronic format as specified by the Engineering Division:

Documents: MS Word

Digital Copies of Files, maps and drawings:
Files: ArcView Shape file, AutoCAD 2008 or earlier
Maps/drawings: ArcView layouts print file or AutoCAD (.dxf)

All digital data shall conform to:
Project: State Plane coordinate System
Datum: NAD83
Spheroid: GRS 1980
Units: International feet

HAA also understands that all geotechnical reports, engineered surveys, flood plain information, wetland delineations, and other testing are not included in this scope of work.

APPROACH
Our design philosophy is built around a central belief in the importance of people’s visceral experiences in built landscapes. The HAA Team views the City of Novi as a place and destination that supports a great concentration of quality-of-life activities. A park must balance the needs of its citizens, infrastructure, government and the environment in an attractive, safe, inviting setting regardless of size. It must function as a superstructure,
integrating environmental, social, educational and physical functions; where the traditional and inventive, hard and soft, green and grey, fuse in a seamless fabric.

Successful planning balances creativity and technical proficiency; it takes passion, patience and a cooperative spirit. Our design will encourage social interaction and provide people with an opportunity for engaging experiences. Design evolves by cultivating and nurturing the best ideas between opportunities and constraints, and collaboration produces the highest creative yield.

Our approach is not driven by formula or style. Good design evolves by cultivating and nurturing the best ideas that emerge between creativity and constraints. Delivering an artistically inspiring plan that balances efficiency and value with aesthetics brings us the highest level of satisfaction. We achieve this balance by engaging key members of our entire project delivery process at the onset of the project.

Design is Communication
The HAA Team establishes a work methodology that emphasizes dialogue, responding to all constituents and incrementally building consensus. We place high value on intense dialogue and generating a comprehensive, multi-disciplinary working product early in the process that builds consensus and establishes priorities. Open communication clarifies the vision, lays down a framework that is easily understood and highlights subtle differences among goals, givens and intentions. We aggressively pursue critical input as we explore alternatives to solve problems. This includes working with you to validate program, evaluate options, determine an approach to project phasing/budget as well as to understand impacts relative to maintenance, implementation and image.

Our design team will aggressively pursue critical input as we explore alternatives to solve problems. We prefer lively discussion at the onset of the project to painful arguments later.

Our process is open and accessible to client decision-makers, stakeholders, end-users, consultants, and departments and agencies that must approve the work. Broad-based participation brings richness and a strong sense of reality to our work.

The HAA Team prides itself on our concise, clear, effective documents. The purpose of plan graphics, whether they are an analysis plan, concept plan, or a final rendering is to clearly communicate proposed ideas. Confusion and clutter are failures of design, even on a two dimensional drawing. Plan graphics

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illustrate design strategies that reveal complex ideas. The idea should never be lost because the viewer could not understand the drawing. Often times, the Team also uses perspective sketches, detail drawings and cross sections to illustrate idea. The Team will use a combination of hand drawing and Adobe Photoshop to create appropriate plan graphics.

During the design process the team will conduct participation and review sessions with the guidance of the City staff and departments. The design team will discuss and refine the program; such as revisions to drawings/concepts, updated itemized cost analyses, and design studies of issues/components that evolve from the review process.

Summary
Hamilton Anderson views the Fuerst Park Project as a way to celebrate and reinforce its historical and cultural heritage while enthusiastically looking forward to fulfilling its future needs. We believe we can deliver a special and unique vision, and we relish the chance to work with you to make your park a viable and vibrant place.
The following Scope of Services provides an outline for the Hamilton Anderson team's work. It is based upon our understanding of the RFP and is designed to work in partnership with the City of Novi staff.

**TASK 1 - PROJECT INITIATION AND REVIEW**

**Project Initiation**
- Attend project kick-off meeting with the City of Novi staff to discuss draft schedule, milestones, programming, work plan and other issues associated with the project.
- Finalize detailed schedule for all necessary meetings.
- Finalize work plan.
- Finalize programming.

**Review and Analysis**
A well-conceived Master Plan must be fashioned on a strong information base. HAA will obtain, review and make use of all existing planning documents made available by the City of Novi staff. New geotechnical reports, soil borings, floodplain/floodway determinations and engineered surveys are not included in this scope of work.
- Evaluate existing data, policies, graphics, plans, ordinances, guidelines, aerial photos, surveys, and current and previous studies affecting the project area including:
  - Master Plan for Fuerst Property by McKenna Associates
  - City Council meeting minutes as they pertain to Fuerst Park, specifically 4-7-08, 5-8-08 and 7-7-08
  - County Park and Recreation plans
  - New Library Design Plan
  - Current and future environmental studies
- Create base map with:
  - Circulation routes
  - Street names
  - Landmarks
  - Floodplain/floodway
  - Current and future land uses
  - Current zoning
  - Adjacent uses
- Perform an onsite reconnaissance session to review site conditions.
- Create Photo Inventory of significant landmarks, structures, features and areas within study area.
- Create Site Assessment Plan featuring opportunities and constraints that include:
  - Aesthetic attributes and drawbacks including buildings, public spaces, significant land features
  - Adjacent land uses
  - Environmental factors including: floodplain/floodway, vegetation, wind, utilities and natural drainage
  - Visual/View Characteristics – Document all key views to and from study area.
  - Existing road infrastructure
  - Environmental factors concerning flora and fauna

Task 1 Deliverables:
- Kickoff meeting agenda and minutes
- Final project schedule, programming, work plan and deadlines
- Photo Board at presentation scale (1 color hardcopy at presentation scale)
- Analysis Drawing at presentation scale (1 color hardcopy at presentation scale)

TASK 2 – CONCEPTUAL PLAN
Based on the results of the information gathered during the Task 1, a Conceptual Improvement Plan will be generated along with related themes and images. Design will include, but is not limited to, the following activities:
- Develop a conceptual concept for the park through the use of plan, section, elevation and detail graphics as necessary to convey the ideas. This plan will be based on Concept B from the Master Plan for Fuerst Property and comments from scope verification meeting and City Council.
- Meet with the City of Novi to review concept. It is expected that a preferred direction will be selected for further development at this meeting.
- Refine park plan per meeting City of Novi
- Create preliminary phasing and implementation plan
- Generate preliminary cost estimate for improvements
- Present to preliminary design, phasing plan and cost estimate to City Council

Task 2 Products:
- Conceptual Design Plan (Hard copy, rendered at presentation scale and electronic)
- Preliminary Phasing and Implementation Plan
- Preliminary Cost Estimate
- Meeting Minutes

INITIAL DEVELOPMENT COMPONENTS:
- Gateway Plaza at northeast corner of property
- Pathways
- Landscaping
- Small Performing Arts Stage
- Township Hall Location
TASK 3 – SITE PLAN DEVELOPMENT AND IMPLEMENTATION

Design Development
Upon acceptance of the Conceptual Design by the City of Novi, the design team will begin Design Development.

- Refine park plan per discussions with City.
- Further develop site elements such through the use of plan, section, elevation, detail graphics as necessary to convey development concepts.
- Comply with City of Novi requirements as outlined in the landscape ordinance, landscape design manual, zoning ordinance, design and construction standards, engineering design manual as required for approval by the Plan Review Center.
- Compile material study and product images for review by City.
- Update the Construction Cost Estimate.
- Update Phasing and Implementation Plan
- Identify Phase 1 work to be completed in this contract
- Meet with City of Novi staff to discuss Design Development
- Make revision as required
- Create final park plan rendering.
- Obtain approval to proceed with construction documents

Construction Documents
- Prepare final construction documents for Phase 1 work (drawings and specifications) for general site work
  - Soil Erosion and Sedimentation Control Plan
  - Existing Conditions Plan
  - Demolition Plan
  - Layout Plan(s)
  - Grading Plan
  - Utility Plan
  - Lighting Plan
  - Irrigation Plan (if required)
  - Landscape Plan
  - Site Details
- Compile required permitting application and drawings such as:
  - Oakland County Road Commission Right of Way Permit
  - Soil Erosion and Sedimentation Permit
  - City of Novi
  - NPDES Construction Permit
  - It is understood that HAA is not responsible for any fees associated with any permitting.
- Division 1 documents pertaining to City of Novi contract and construction standards for Site work will be provided by the City of Novi.
- Submit Construction Documents to City of Novi Review Center for comment
- Revise Construction Documents as required upon review
- Submit stamping sets to City of Novi review center for final review
- Submit five (5) sets of Bid Documents at time of bidding, one set to Purchasing, 1 set to City Clerk and 3 sets to Engineering.

Bidding
- City of Novi will provide advertising of bid package
- Provide Bid documents to bidders (City of Novi to pay for printing)
- Compile bidders list
- Coordinate and facilitate pre-bid meeting.
- Prepare addendums and answer RFI’s as necessary and within the scope outlined in this proposal.
- Review bids and make recommendations to City of Novi as required.

Construction Observation
While construction observation is not included in this scope of work, HAA will answer RFI’s as required to facilitate construction.

Task 3 Products:
- Revised Final park plan rendered in color at presentation scale.
- Revised Construction Cost Estimate
- Revised Phasing and Implementation Plan
- Site and Construction Documents 90% review package (1 hard copy set)
- Site Construction Bid Documents (11 hard copy sets to Novi Plan Review Center; 2 hard copy sets to City Project Managers; and 1 electronic set for printing)
- Revised stamping sets to City of Novi Review Center for final review (8 hard copies, 1 electronic copy)
- Bid Sets (5) hard copies: one set to Purchasing, 1 set to City Clerk and 3 sets to Engineering.
- Permit Applications and Documents as required
- Bidders list
- Pre-bid agenda, sign-in sheet, meeting minutes
- Addendums and RFI’s as required during bidding
- RFI’s as required during construction
- Meeting Minutes

ALTERNATE SCOPE
The following scope of work is offered as an alternative if a structure requiring a building permit be required.
- Prepare final construction documents (drawings and specifications) for identified architectural work including:
- Architectural Floor Plans for buildings (if required)
- Architectural Details and Schedules (if required)
- Mechanical Plans and Details
- Electrical Plans and Details
- Submit required documents to the City of Novi Community Development, Building Division.
- Revise drawings as required
- Include drawing in stamping set submittal
- Include in bid package
- Present the structure as a representation of the City at a Planning Commission Meeting, if required.

Alternate Scope Products:
- Structure Construction Documents
- All required applications for structure
- Building Review Documents (3 sets to Building Div.)
SCHEDULE
Below is a sample schedule based on The City of Novi’s desire to begin the project in August 2008 and complete construction in July 2009. The final schedule will be developed with the City.

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<th>Project Schedule</th>
<th>Aug '08</th>
<th>Sep '08</th>
<th>Oct '08</th>
<th>Nov '08</th>
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Meetings: 3

Note: The schedule is subject to change and will be finalized in consultation with The City of Novi.