



CITY of NOVI CITY COUNCIL

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Agenda Item G
March 5, 2007

SUBJECT: Approval to authorize the Mayor to enter into Regional Dispatch Agreements with the City of South Lyon and Lyon Township.

SUBMITTING DEPARTMENT: Police

CITY MANAGER APPROVAL: [Signature]

Table with 2 columns: Category (EXPENDITURE REQUIRED, AMOUNT BUDGETED, APPROPRIATION REQUIRED, LINE ITEM NUMBER) and Value (N/A).

BACKGROUND INFORMATION:

Dispatching Service: Dispatch Manager Agreements for 2007-2008 contain an overall fee increase of 7.8%. The City of South Lyon and Lyon Township will continue to receive services as in the past. Fees increase is based on 3.75% salary increase for the Dispatch manager position, and an additional 4% cost sharing of the 911 Center equipment upgrade (i.e. console furniture, Master Uninterruptible Power Supply (UPS), video logging recorder system, and a new computer aided dispatch computers).

RECOMMENDED ACTION: Approval to authorize the Mayor to enter into Regional Dispatch Agreements with the City of South Lyon and Lyon Township.

Table for Mayor and Council Member Margolis with columns 1, 2, Y, N.

Table for Council Member Mutch, Council Member Nagy, and Council Member Paul with columns 1, 2, Y, N.



www.novipolice.org

**NOVI POLICE
DEPARTMENT**

David E. Molloy
Chief of Police

Thomas C. Lindberg
Deputy Chief

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MEMORANDUM

TO: Clay J. Pearson
City Manager

FROM: Thomas C. Lindberg *TCL*
Deputy Chief of Police

DATE: February 20, 2007

RE: Regional Dispatch Agreements

The City of Novi Police Department provides emergency dispatch services for the Lyon Township Fire Department and the City of South Lyon Police and Fire Departments. Attached are the Dispatch Services – Dispatch Manager letter of agreements for fiscal year 2006 – 2007. They include a 3.75 increase for Dispatch Services and cost share for the Dispatch Manager position with an additional 4 percent for enhancements made to the 911 Center during the past year. These enhancements include, 4 position ergonomic work stations, computer based audio logging system, and a 3 phase, 50kvu, uninterruptible power supply.

Total Calls for Service for 2006:	
Lyon Township Fire Department	824
South Lyon Fire Department	572
South Lyon Police Department	7,679

ACTION REQUESTED:

Authorize the Mayor to enter into the attached agreements with Lyon Township and City of South Lyon.

LETTER OF AGREEMENT

DISPATCH SERVICES – DISPATCH MANAGER

City of South Lyon

- (A) DISPATCH SERVICES – The City of Novi hereby agrees to provide dispatch services to the City of South Lyon for the annual fee of \$44,316.00. The annual fee shall be paid on a quarterly basis, at a rate of \$11,079 per quarter (\$3,693 monthly).

This service will include all emergency communications for the City of South Lyon, in accordance with the City of Novi – Telecommunications proposal, which is attached and adopted by reference.

- (B) Dispatch Manager – The agreement authorizes the cost sharing of the position of Dispatch Manager.

The City of Novi hereby agrees to assume all administration of this position, which shall be responsible for the day to day operation of the Novi Regional Dispatch Center, and shall serve as liaison to all members.

The City of South Lyon hereby agrees to share a 20% portion of the annual cost of this position. This annual fee, (\$12,408.00) shall be paid on a quarterly basis, at a rate of \$3,102.00 per quarter, (\$1,034.00 monthly).

Funding for dispatching services and for the position of Dispatch Manager, shall commence on July 1, 2007 at 12:01 A.M. and shall continue until 11:59PM on June 30, 2008.

Upon renewal, the City of Novi reserves the right to increase fees equal to, but not to exceed the percentage increase in the salary of the Police Dispatcher and/or Dispatch Manager from the previous year. This increase shall not exceed 10 percent.

The City of South Lyon shall have the right to cancel this agreement upon thirty (30) days written notice.

This Agreement is executed pursuant to MCL 124.501, et seq. The parties hereto enter into this Agreement to further the public health, safety and welfare within their communities and do not intend to confer any benefit or privilege upon any party other than themselves.

CITY OF SOUTH LYON

CITY OF NOVI

John Doyle, Jr.
Mayor

David B. Landry
Mayor

Julie Zemke
South Lyon City Clerk

Maryanne Cornelius
Novi City Clerk

Witnesseth:

Witnesseth:

LETTER OF AGREEMENT

DISPATCH SERVICES – DISPATCH MANAGER

Lyon Township Fire Department

- (A) DISPATCH SERVICES – The City of Novi hereby agrees to provide dispatch services to Lyon Township for the annual fee of \$7,152.00. The annual fee shall be paid on a quarterly basis, at a rate of \$1,788.00 per quarter (596.00 monthly).

This service will include all emergency communications for Lyon Township Fire Department, in accordance with the City of Novi – Telecommunications proposal, which is attached and adopted by reference.

- (B) Dispatch Manager – The agreement authorizes the cost sharing of the position of Dispatch Manager.

The City of Novi hereby agrees to assume all administration of this position, which shall be responsible for the day to day operation of the Novi Regional Dispatch Center, and shall serve as liaison to all members.

Lyon Township hereby agrees to share a 10% portion of the annual cost of this position. This annual fee, (\$5,643.00) shall be paid on a quarterly basis, at a rate of \$1,410.75 per quarter, (470.25 monthly).

Funding for dispatching services and for the position of Dispatch Manager, shall commence on July 1, 2007 at 12:01 A.M. and shall continue until 11:59PM on June 30, 2008.

Upon renewal, the City of Novi reserves the right to increase fees equal to, but not to exceed the percentage increase in the salary of the Police Dispatcher and/or Dispatch Manager from the previous year. This increase shall not exceed 10 percent.

Lyon Township shall have the right to cancel this agreement upon thirty (30) days written notice.

This Agreement is executed pursuant to MCL 124.501, et seq. The parties hereto enter into this Agreement to further the public health, safety and welfare within their communities and do not intend to confer any benefit or privilege upon any party other than themselves.

LYON TOWNSHIP

CITY OF NOVI

Lannie Young
Township Supervisor

David B. Landry
Mayor

Pamela Johnson
Lyon Township Clerk

Maryanne Cornelius
Novi City Clerk

Witnesseth:

Witnesseth:

