AGENDA
WALLED LAKE
LAKE IMPROVEMENT BOARD MEETING

November 9, 2011
7:00 PM

Novi Police Training Center
45125 W. Ten Mile Road

I. Call Meeting to Order
II. Roll Call
III. Public Comment
IV. Approval of Minutes of September 28, 2011 meeting
V. Treasurer’s Report
   A. Treasurer’s Report
   B. Payment of Bills
   C. Budget Amendment
   D. Correspondence regarding Curtis property (postponed from 9/28/11 meeting)
VI. Review of Proposals for Lake Management Consultant
VII. Discussion of Bids Received for Mechanical Harvesting
VIII. Discussion of Bids Received for Aquatic Herbicide Application
IX. Discussion of Lake Board 2012 Budget
X. Public Comment
XI. Other Business
XII. Adjournment

Please visit www.cityofnovi.org/lakeboard for additional information
NOTICE OF MEETING OF THE
LAKE IMPROVEMENT BOARD
FOR
WALLED LAKE

A meeting of the Lake Improvement Board for Walled Lake
will be held on Wednesday, November 9, 2011 at 7:00 p.m.
at the Novi Police Training Center
45125 W. Ten Mile Road, Novi MI 48375

Posted: 10-11-11
11:00 a.m.
The meeting of the Lake Improvement Board for Walled Lake was held at the Novi Police Training Center at 45125 W. 10 Mile Road on September 28, 2011. The meeting was called to order by Dave Galloway, Chairman, at 7:02 p.m.

Present: William Burke, City of Walled Lake
Brian Coburn, Secretary-Treasurer, City of Novi
Dave Galloway, Chairman and Riparian Representative
Karen Warren, Oakland County Water Resource Commissioner’s Office
Philip Weipert, Oakland County Board of Commissioners Representative

Also Present: Mark Roberts, Attorney, Secrest Wardle

Chairman Galloway opened the meeting and then asked for Public Comment.

At Public Comment, Jeff Rooke and Ken Holmes agreed that the lake was in better shape than last year but felt that the harvesting machine, which chopped and then stirred up the weeds, was not as preferable as the chemical application. Public Comment was then closed.

Moved by Coburn, Supported by Warren; CARRIED UNANIMOUSLY: To approve the Minutes of November 18, 2010.

Secretary-Treasurer Coburn stated that the City is required to review and certify the delinquent assessments as required by the statute. He stated that the City of Walled Lake had 76 parcels that were delinquent and the City of Novi had 50 parcels that were delinquent, totaling $5,282.17 and $5,699.70, respectively, which included a six percent interest penalty.

Moved by Coburn, Supported by Weipert; CARRIED UNANIMOUSLY: To certify the delinquent amounts, plus interest, to the City Assessor for each City for presentation to each City Council for placement on the winter tax roll for collection.

Secretary-Treasurer Coburn presented correspondence, including a letter from the Novi Assessor regarding the Arthur & Ruby Giessler property (50-22-03-326-003) with a GIS mapping error, and a letter from Roger Curtis requesting that a clerical error be corrected.

Moved by Weipert, Supported by Coburn; CARRIED UNANIMOUSLY: To revise the assessment roll to address a clerical error caused by an error in the mapping used to develop the roll to reduce the units of benefit for parcel 50-22-03-326-003 from 1-1/2 units of benefit to 1 unit of benefit on the Giessler property.
Moved by Weipert, Supported by Warren; CARRIED UNANIMOUSLY: To refund the overpayment of the assessment on the Giessler property.

The Board discussed the correspondence from Mr. Curtis and requested that the Secretary get more clarification on the lake access rights of parcel 50-22-03-204-007. There was also a request for a review and recommendation by the City of Novi Assessor.

Moved by Weipert; supported by Coburn; CARRIED UNANIMOUSLY: To postpone discussion regarding the request by Roger Curtis for correction of a clerical error on the assessment roll related to parcel 50-22-03-204-007.

Chairperson Galloway presented an overview of the 2011 treatment program, which included both scheduled herbicide treatments (30 acres) but only one of the two scheduled mechanical harvestings (120 acres), due to issues with the contractor such as mechanical breakdowns and scheduling problems. He believed that the treatments were effective in reducing the weed growth on the lake. The Board also received two letters and heard from two members of the public that agreed that there was overall reduction in the number of weeds in the lake for the year.

The Board then discussed treatment for 2012. The herbicide treatments were believed to be more effective by the Board, and one resident in attendance who had been opposed to herbicide treatment also agreed that increasing the herbicide treatment area would make the program more effective. Since only one mechanical treatment was done, there remained $34,200 in the budget for the year. The original recommended budget in the engineering study recommended a lake management consultant for $1,500 each year.

Moved by Warren; supported by Weipert; CARRIED UNANIMOUSLY: To authorize the Secretary to seek proposals for a lake management consultant to assist the Board in developing a plan for 2012 and to review the effectiveness of the treatments; to authorize the Secretary to seek bids for 100 acres of herbicide treatment and 70 acres of mechanical harvesting.

At Public Comment, Ken Holmes commended Chairperson Galloway for his suggestion to reduce the harvesting and also suggested that the company hired to do the herbicide treatment assess the effectiveness of the treatments. Jeff Rooke said he would prefer to have a separate consultant.

Moved by Coburn; supported by Burke; CARRIED UNANIMOUSLY: To schedule a meeting for November 9, 2011, at 7:00 p.m. to review bids received from the herbicide and mechanical contractors and to discuss proposals from lake management consultants.

ADJOURNMENT: There being no further business to come before the Lake Board, the meeting was adjourned at 8:50 p.m.

__________________________
Brian Coburn, Secretary-Treasurer
# WALLED LAKE IMPROVEMENT BOARD
## QUARTERLY TREASURER’S REPORT
September 30, 2011

### BALANCE ON HAND: 06/30/11 $72,976.19

<table>
<thead>
<tr>
<th>INCOME</th>
<th>Quarter</th>
<th>YTD*</th>
<th>Budget</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Novi Contribution</td>
<td>$ 2,197.88</td>
<td>2,197.88</td>
<td>$ 30,000.00</td>
<td>$ 30,000.00</td>
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<tr>
<td>Assessments (City of Novi)**</td>
<td>$ 21,97.88</td>
<td>62,962.53</td>
<td>$ 61,027.55</td>
<td>$ 61,027.55</td>
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<tr>
<td>Assessments (City of Walled Lake)***</td>
<td>$ 36,693.18</td>
<td>36,693.18</td>
<td>$ 36,695.30</td>
<td>$ 36,695.30</td>
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</table>

**TOTAL INCOME**

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Quarter</th>
<th>YTD*</th>
<th>Budget</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herbicide Treatment</td>
<td>$ 3,075.00</td>
<td>13,515.00</td>
<td>$ 13,515.00</td>
<td>$ 13,515.00</td>
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<tr>
<td>Mechanical Weed Harvesting</td>
<td>$ 34,200.00</td>
<td>68,400.00</td>
<td>$ 68,400.00</td>
<td>$ 68,400.00</td>
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<tr>
<td>Engineering Services</td>
<td>$ 16,865.00</td>
<td>16,865.00</td>
<td>$ 16,865.00</td>
<td>$ 16,865.00</td>
</tr>
<tr>
<td>Permit Fee</td>
<td>$ 800.00</td>
<td>800.00</td>
<td>$ 800.00</td>
<td>$ 800.00</td>
</tr>
<tr>
<td>Administrative &amp; Legal</td>
<td>$ 27,425.36</td>
<td>28,142.85</td>
<td>$ 28,142.85</td>
<td>$ 28,142.85</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES**

### BALANCE ON HAND: 09/30/11 $36,870.71

*YTD includes expenditures from 2009-2010 as part of year 2011
**Includes $4,803.07 in income attributable to future years due to early payoff in Novi.
***Walled Lake paid the assessed amount in full for 2011 to Lake Board and does not reflect actual collection

## EXPENSE DETAIL FOR Q3-2011

<table>
<thead>
<tr>
<th>Description</th>
<th>Invoice No.</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herbicide Treatment</td>
<td>11-0333</td>
<td>LakePro</td>
<td>$ 3,075.00</td>
</tr>
<tr>
<td>Mechanical Weed Harvesting</td>
<td>2169</td>
<td>Savin Lake Services</td>
<td>$ 34,200.00</td>
</tr>
<tr>
<td>Legal Services through 6/30/11</td>
<td>1214177</td>
<td>Secrest Wardle</td>
<td>$ 363.88</td>
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<tr>
<td>Legal Services through 7/31/11</td>
<td>1214913</td>
<td>Secrest Wardle</td>
<td>$ 592.48</td>
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<td>Legal Services through 8/31/11</td>
<td>1215912</td>
<td>Secrest Wardle</td>
<td>$ 72.00</td>
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<tr>
<td><strong>Subtotal Legal Services</strong></td>
<td></td>
<td></td>
<td>$ 1,028.36</td>
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**TOTAL EXPENSES FOR Q3**

$ 38,303.36

Submitted by

Brian Coburn, Secretary/Treasurer
Walled Lake Improvement Board
**WALLED LAKE IMPROVEMENT BOARD**
**TREASURER’S REPORT for 11/9/11 Lake Board Meeting**
as of 11/3/11

### BALANCE ON HAND: 09/30/11 $36,870.71

<table>
<thead>
<tr>
<th>INCOME</th>
<th>Quarter</th>
<th>YTD*</th>
<th>Budget</th>
<th>Remaining</th>
</tr>
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<tr>
<td>City of Novi Contribution</td>
<td>$</td>
<td>-</td>
<td>$30,000.00</td>
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<td>Assessments (City of Novi)</td>
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<td>$63,827.87</td>
<td>$61,027.55</td>
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<td>Assessment Refunds****</td>
<td>$(96.06)</td>
<td>$(96.06)</td>
<td>-</td>
<td>96.06</td>
</tr>
<tr>
<td>Assessments (City of Walled Lake)</td>
<td>$</td>
<td>-</td>
<td>$36,693.18</td>
<td>$36,695.30</td>
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</tbody>
</table>

**TOTAL INCOME** $749.28 $130,424.99 $127,722.85 $(2,702.14)

<table>
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<tr>
<th>EXPENSES</th>
<th>Description</th>
<th>Invoice No.</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Herbicide Treatment</td>
<td>$</td>
<td>-</td>
<td>$13,515.00</td>
<td>$13,515.00</td>
</tr>
<tr>
<td>Mechanical Weed Harvesting</td>
<td>$</td>
<td>-</td>
<td>$34,200.00</td>
<td>$68,400.00</td>
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<tr>
<td>Engineering Services</td>
<td>$</td>
<td>-</td>
<td>$16,865.00</td>
<td>$16,865.00</td>
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<tr>
<td>Permit Fee</td>
<td>$</td>
<td>-</td>
<td>$800.00</td>
<td>$800.00</td>
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<tr>
<td>Administrative &amp; Legal</td>
<td>$768.00</td>
<td>$</td>
<td>$28,193.36</td>
<td>$28,142.85</td>
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</table>

**TOTAL EXPENSES** $768.00 $93,573.36 $127,722.85 $34,149.49

**BALANCE ON HAND: as of 11/3/11** $36,851.99

*YTD includes expenditures from 2009-2010 as part of year 2011
**Includes income attributable to future years due to early payoff in Novi.
***Walled Lake paid the assessed amount in full for 2011 to Lake Board and does not reflect actual collection
****A result of Lake Board action (see 9/28/11 minutes ref. 50-22-03-326-002)

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**EXPENSE DETAIL FOR Q4-2011**

<table>
<thead>
<tr>
<th>Description</th>
<th>Invoice No.</th>
<th>Vendor</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Partial Refund for 50-22-03-326-002 (see 9/28/11 minutes)</td>
<td></td>
<td></td>
<td>$96.06</td>
</tr>
<tr>
<td>Legal Services through 9/30/11</td>
<td>1216822</td>
<td>Secrest Wardle</td>
<td>$768.00</td>
</tr>
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**TOTAL** $864.06

Submitted by ____________________________
Brian Coburn, Secretary/Treasurer
Walled Lake Improvement Board
Walled Lake Improvement Board
Brian Cohurn
45175 W 10 Mile Road
Novi, MI 48375-3024

October 6, 2011
Invoice # 1216822
Client No. M1104
Matter No. 091331

RE: Walled Lake Improvement Board

INTERIM

Services Rendered: CLAIM #

CURRENT BILLING SUMMARY THROUGH SEPTEMBER 30, 2011

Fees for Professional Services $768.00
Expenses Advanced $0.00

CURRENT BILL DUE $768.00

PLEASE REMIT TO: SECREST, WARDLE, LYNCH, HAMPTON, TRUEX & MORLEY, PC
P.O. BOX 634213
CINCINNATI, OH 45263-4213
<table>
<thead>
<tr>
<th>DATE</th>
<th>TKPR</th>
<th>DESCRIPTION</th>
<th>HOURS</th>
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<tr>
<td>09/13/11</td>
<td>MSR</td>
<td>Receipt and review e-mail correspondence from B. Coburn re: delinquency procedure</td>
<td>0.20</td>
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<td>09/13/11</td>
<td>MSR</td>
<td>Research delinquency procedure</td>
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<tr>
<td>09/13/11</td>
<td>MSR</td>
<td>Prepare and send email correspondence to B. Coburn re: delinquency procedure</td>
<td>0.40</td>
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<tr>
<td>09/23/11</td>
<td>MSR</td>
<td>Receipt and review of email with attached documents from B. Coburn regarding meeting agenda for September 28, 2011</td>
<td>0.40</td>
</tr>
<tr>
<td>09/28/11</td>
<td>MSR</td>
<td>Telephone conference(s) with Kathy from City of Novi Treasurer regarding report to Lake Board regarding delinquent assessments for Walled Lake Improvement Board</td>
<td>0.40</td>
</tr>
<tr>
<td>09/28/11</td>
<td>MSR</td>
<td>Receipt and review of email with attached documents from B. Coburn regarding correspondence received for the September 28, 2011 Lake Board meeting</td>
<td>0.40</td>
</tr>
<tr>
<td>09/28/11</td>
<td>MSR</td>
<td>Attend meeting of Lake Board</td>
<td>2.80</td>
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**HOURLY CHARGES:**

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<th>INIT.</th>
<th>TIMEKEEPER</th>
<th>RATE</th>
<th>HOURS</th>
<th>BILLED</th>
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</thead>
<tbody>
<tr>
<td>MSR</td>
<td>MARK S ROBERTS, Associate</td>
<td>$120.00</td>
<td>6.40</td>
<td>$768.00</td>
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</table>

**TOTAL HOURLY CHARGES:** $768.00

**EXPENSES ADVANCED:**

**EXPENSE SUMMARY:**

**TOTAL CURRENT BILL** $768.00
MEMORANDUM

TO: WALLED LAKE IMPROVEMENT BOARD MEMBERS
FROM: BRIAN COBURN, P.E.; SECRETARY/TREASURER
SUBJECT: BUDGET AMENDMENT
DATE: NOVEMBER 3, 2011

At the November 18, 2010 meeting of the Lake Board, the Board approved a motion that allows the Treasurer to pay bills on behalf of the Board up to the budgeted amounts. As shown on the Treasurer’s report, we have exceeded the budget for Administrative and Legal. In order to continue to pay invoices, such as the attorney invoice that will come after this meeting, I am requesting that the 2011 budget be amended as follows and as shown on the attached:

- Decrease Mechanical Weed Harvesting by $34,200 to reflect the actual amount paid for the year, since only one harvesting was completed.
- Increase Administrative and Legal by $3,000 to incorporate anticipated legal invoices for October, November and December.

The amended budget continues to show $127,723 in income, but only $96,523 in expenses. The remaining $31,200 not budgeted for 2011 expenses is available for appropriation in the 2012 budget.
## WALLED LAKE IMPROVEMENT BOARD
### PROPOSED 2011 BUDGET AMENDMENT
#### November 3, 2011

<table>
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<tr>
<th>Description</th>
<th>Adopted Budget</th>
<th>Proposed Amendment</th>
<th>Final Amended Budget</th>
<th>Notes</th>
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<td><strong>Income</strong></td>
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<td></td>
<td></td>
<td></td>
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<td>Property Assessments</td>
<td>$ 97,723</td>
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<td>$ 97,723</td>
<td></td>
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<tr>
<td>City of Novi Contribution</td>
<td>$ 30,000</td>
<td>-</td>
<td>$ 30,000</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td>$ 127,723</td>
<td>-</td>
<td>$ 127,723</td>
<td></td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Herbicide Treatment</td>
<td>$ 13,515</td>
<td>-</td>
<td>$ 13,515</td>
<td></td>
</tr>
<tr>
<td>Mechanical Weed Harvesting</td>
<td>$ 68,400</td>
<td>$(34,200)$</td>
<td>$ 34,200</td>
<td>Second treatment not completed</td>
</tr>
<tr>
<td>Engineering Services</td>
<td>$ 16,865</td>
<td>-</td>
<td>$ 16,865</td>
<td></td>
</tr>
<tr>
<td>Permit Fee</td>
<td>$ 800</td>
<td>-</td>
<td>$ 800</td>
<td></td>
</tr>
<tr>
<td>Administrative &amp; Legal</td>
<td>$ 28,143</td>
<td>$ 3,000</td>
<td>$ 31,143</td>
<td>Attorney fees, mailings, publications costs</td>
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<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$ 127,723</td>
<td>$(31,200)$</td>
<td>$ 96,523</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**

--Budget for 2011 includes 2010 as part of the first year expenses

--Remaining $31,200 to be appropriated in 2012
To: Walled Lake/Novi Lakeboard

I would like to call to your attention to sidwell #22-03-204-007. This parcel was assessed as a lake front parcel. This parcel is part of an easement with no lakefrontage. Enclosed is a property description and survey of said parcel. It would please me if the lake board would correct this.

Thank You,
Roger Curtis

Contact # 248-624-9555.
LEGAL DESCRIPTION:

PARCEL A: Part of the North ½ of Section 3, T.1N., R.8E., City of Novi, Oakland County, Michigan, described as beginning at the N.W. corner of Lot 17 of "Lake Wall Subdivision" (as recorded in Lib. 20, Page 15, O.C.R.); thence N. 89°-19'-00" E., 17.50 ft.; thence due North, 64.20 ft. to Point "A"; thence due North, 7.5 ft. more or less, to to shoreline of Walled Lake, thence Southwesterly along said shoreline, 54 ft. more or less; thence due South 4.6 ft. more or less to Point "B"; (Said Point "B" being along a shoreline traverse N. 73°-27'-41"E., 52.15 ft. to said Point "A"); thence from said Point "B", due South 49.95 ft. to the Northerly right-of-way line of West Lake Drive (30 ft. wide); thence along said ROW, N. 89°-19'-00" E., 32.50 ft. to the point of beginning, containing 0.07 acres and also subject to any easements of record, & subject to the easement as described below.

PARCEL B: Part of the North ½ of Section 3, T.1N., R.8E., City of Novi, Oakland County, Michigan, described as commencing at the N.W. corner of Lot 17 of "Lake Wall Subdivision" (as recorded in Lib. 20, Page 15, O.C.R.); thence N. 89°-19'-00" E., 17.50 ft. to the point of beginning of said Parcel; thence N. 89°-19'-00" E., 40.00 ft.; thence N. 64°-44'-00" E., 27.64 ft.; thence due North, 52.67 ft. to Point "C"; thence due North 65 ft. more or less to the shoreline of Walled Lake; thence Westerly 65 ft. more or less along said shoreline; thence due South 7.5 ft. more or less to Point "A"; (said Point "A" being along a shoreline traverse N. 89°-23'-15" E., 65.00 ft. to said Point "C"); thence from said Point "A", due South 64.20 ft. to the point of beginning, containing 0.10 acres and also subject to any easements of record, & subject to the easement as described below.

PARCEL C: Part of Lot 17 of "Lake Wall Subdivision" being a part of the N.W. ¼ of Section 3, T.1N., R.8E., City of Novi, Oakland County, Michigan, being more particularly described as beginning at the N.W. corner of said Lot 17; thence S. 26°-38'-20" W., 10.00 ft.; thence N. 89°-32'-20" E., 42.30 ft.; thence N. 64°-44'-00" E., 21.76 ft.; thence S. 89°-19'-00" W., 57.50 ft. to the point of beginning. Subject to any easements of record, and subject to the easement as described below.

EASEMENT DESCRIPTION: A 10 ft. wide private road easement, the centerline of which is described as commencing at the N.W. corner of Lot 17 of "Lake Wall Subdivision" (as recorded in Lib. 20, Page 15, O.C.R.); thence S. 26°-38'-20" W., 15.62 ft. to the point of beginning of said centerline description; thence N. 83°-10'-45" E., 45.13 ft.; thence N. 64°-44'-00" E., 49.40 ft. to the point of ending of said centerline description.

LEGEND: o = Set Iron; o = Found Iron; (M) = Measured; (R) = Recorded;
From: Lemmon, Glenn
Sent: Friday, November 04, 2011 8:39 AM
To: Coburn, Brian
Subject: RE: Lake Board Action

Brian,

Sorry, I was not here yesterday to address your question. It is my opinion that the parcel for Mr. Curtis that is in the road and not lake front at all, should be removed from the assessment roll.

D. Glenn Lemmon, Assessor
City of Novi

From: Coburn, Brian
Sent: Thursday, November 03, 2011 10:01 AM
To: Lemmon, Glenn
Cc: Bixby, Marjorie
Subject: RE: Lake Board Action

Glenn,

Do you have an opinion on if of how this parcel should be assessed? It appears that it does not have lake access and should not be assessed at all. I am prepping my packet today for the November 9 meeting where this will be discussed.

Thanks,

Brian

From: Lemmon, Glenn
Sent: Monday, October 03, 2011 2:45 PM
To: Coburn, Brian
Cc: Bixby, Marjorie
Subject: RE: Lake Board Action

Brian,

Thank you for addressing the Giessler situation with the Board. Additionally, Mr. Curtis is correct that the assessment on 22-03-204-007 was made in error. That parcel of land is part of extension of West Lake Drive as it continues out into the peninsula. I apologize for any inconvenience to the Board and to the taxpayers for these errors. I appreciate the Board’s efforts to rectify the errors.

D. Glenn Lemmon, Assessor
City of Novi
October 4, 2011

Roger Curtis
1192 West Lake Dr
Novi, MI 48377

Re: Request for Correction to Assessment Roll
Parcel 22-03-204-007
Walled Lake Improvement Board

This letter is in response to your letter that was received on September 26, 2011 requesting that the Walled Lake Improvement Board review the inclusion of the above referenced parcel as a lakefront parcel on the approved assessment roll. The Board discussed your letter at the September 28, 2011 meeting and several members requested additional information from you before a decision could be made.

The main question relates to whether the -007 parcel has the right to lake access as a back lot parcel. Another question related to the size of the parcel and the size of the easement on the parcel. Please provide additional information to me so it can be provided to the Board or feel free to appear at the next Lake Board meeting which is schedule for November 9, 2011 at 7 PM.

Please feel free to contact me at 248-735-5632 with any questions.

Sincerely,

WALLED LAKE IMPROVEMENT BOARD

[Signature]

Brian T. Coburn, P.E.
Secretary/Treasurer

cc: David Galloway, Lake Board Chairperson
Mark Roberts, Lake Board Attorney
In response to the request for proposals for a Lake Management Consultant, we received the enclosed six proposals. The agenda for our meeting on November 9 includes a discussion and consideration of award of the engineering contract for the lake study. Therefore, a review of the proposals prior to the meeting may help facilitate the discussion.

Since the services provided by the consultant are heavily dependent on qualifications, it is customary to review these types of proposals with more emphasis on qualifications, experience, and background rather than simply based on fee.

Enclosed is a proposal evaluation form that is used by the Oakland County Water Resource Commissioner's Office to review proposals for consulting services. It uses a scoring system to evaluate the various criteria that were included in the Request for Proposals for this study. Use of the form is optional, but may prove helpful in your evaluation.

Please feel free to contact me for assistance in using the form.
## RATING FACTORS

<table>
<thead>
<tr>
<th>RATING FACTORS</th>
<th>MEMBERS SCORE (OUT OF 10)</th>
<th>WEIGHT</th>
<th>MEMBERS WEIGHTED SCORE</th>
<th>MAXIMUM SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. RELATED PROJECT EXPERIENCE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Similar Projects (manager)</td>
<td></td>
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<tr>
<td>• Costs vs. Budget (each)</td>
<td></td>
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<tr>
<td>• Schedule vs. Completion time (each)</td>
<td></td>
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</tr>
<tr>
<td>• References</td>
<td></td>
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<tr>
<td>X 2.0 = 20</td>
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<tr>
<td><strong>2. PERSONNEL ASSIGNED TO PROJECT</strong></td>
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</tr>
<tr>
<td>• Organization</td>
<td></td>
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</tr>
<tr>
<td>• Project Manager</td>
<td></td>
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<tr>
<td>• Other key team members</td>
<td></td>
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<tr>
<td>• Environmental Specialists</td>
<td></td>
<td></td>
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<tr>
<td>• Subconsultants</td>
<td></td>
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<tr>
<td>X 2.0 = 20</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>3. PROJECT UNDERSTANDING</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>• Consultants in-depth understanding of project</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Planning, organization and management</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>X 1.0 = 10</td>
<td></td>
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</tr>
<tr>
<td><strong>4. SCHEDULE</strong></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>• Project and major component completion dates</td>
<td></td>
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<tr>
<td>• Target submittal dates</td>
<td></td>
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<tr>
<td>X 1.5 = 15</td>
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<tr>
<td><strong>5. ESTIMATE OF HOURS</strong></td>
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<td></td>
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<tr>
<td>• Man-hours by task and classification</td>
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<td>X 3.5 = 35</td>
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<tr>
<td><strong>Total Score</strong></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
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</table>

### Comments:

Consultant: _____________________________

Date:  __________________________________

Selection Committee Member: ________________________________  Ranking:(1-6)____________
### FEE SUMMARY

**LAKE MANAGEMENT CONSULTANTS**

<table>
<thead>
<tr>
<th>Company</th>
<th>Proposed Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquest</td>
<td>$ 6,700.00</td>
</tr>
<tr>
<td>Keiser &amp; Associates</td>
<td>$ 6,935.00</td>
</tr>
<tr>
<td>Savin Lake Services</td>
<td>$ 7,500.00 (*)</td>
</tr>
<tr>
<td>Progressive AE</td>
<td>$ 7,800.00</td>
</tr>
<tr>
<td>Environmental Consulting &amp; Technology</td>
<td>$ 11,110.00</td>
</tr>
<tr>
<td>H2O In Motion</td>
<td>$ 11,940.00</td>
</tr>
</tbody>
</table>

Notes:

(*) reduced to $3,000 if they get all three awards
REQUEST FOR PROFESSIONAL SERVICES

LAKE MANAGEMENT CONSULTANT
WALLED LAKE IMPROVEMENT BOARD

October 6, 2011

I. Introduction

The Walled Lake Improvement Board is seeking proposals from qualified lake management consultants (Consultant) to assist the board with the existing aquatic weed control program consisting of mechanical harvesting and herbicide applications on Walled Lake in Oakland County.

The Lake Board intends to contract with a lake management consultant that possess the appropriate skills, experience, resources and reputation to provide assistance to the Board relating to the control of aquatic weeds.

II. Project Background

Walled Lake is located in Sections 2 and 3, T. 1 N., R. 8. E., City of Novi, and Sections 34 and 35, T. 2 N., R. 8 E., City of Walled Lake, Oakland County, Michigan and has a total surface area of approximately 644 acres and is largely surrounded by residential properties. The City of Walled Lake passed a resolution on November 18, 2008 and the City of Novi passed a resolution on January 12, 2009 for the establishment of a lake improvement board pursuant to Public Act 451 of 1994, the Natural Resources and Environmental Protection Act, as amended for the improvement of Walled Lake. The purpose of the lake board is to provide for the improvement of Walled Lake to control nuisance growth of invasive aquatic plants in Walled Lake.

The Lake Board approved an Engineering Study in 2009 that included a combination of mechanical harvesting (120 acres) and herbicide application (30 acres). The approved report recommended use of a lake management consultant, however the Board voted to eliminate the lake management consultant from the approved budget. The full engineering study can be found here:

http://cityofnovi.org/Services/PublicServices/Engineering/LakeImprovementBoard/LakeImprovementBoardStudy091201.pdf

The first treatments occurred on Walled Lake in 2011 and consisted of two herbicide applications (30 acres and 15 acres, respectively) and 120 acres of mechanical harvesting. The Lake Board utilized separate contractors for the herbicide and mechanical harvesting work. The contracts were managed by the Lake Board Chairperson and the Secretary/Treasurer. The bid documents for the 2012 treatments have been prepared by the Lake Board Secretary and the solicitation of bids is underway concurrent with this request for proposal. The Lake Board met on September 28, 2011 and decided to request proposals from lake management consultants for the 2012 treatment year.

More background and information is available from the Walled Lake Improvement Board website at www.cityofnovi.org/lakeboard.
III. **Scope of Work**

The Lake Board is seeking a lake management consultant to provide assistance in developing and reviewing the effectiveness of the aquatic weed control program for Walled Lake. The proposed scope of services is as follows:

- Review and understand the Lake Improvement Study for Walled Lake Engineering as approved by the Board in 2009.
- Conduct a visual survey of the lake in spring 2012 to provide recommendations to the Lake Board in determining the locations, areas and types of treatment for the 2012 calendar year. The Board is currently advertising for bids on 100 acres of herbicide treatment and 70 acres or herbicide treatment for 2012, however, prior to award, the Board is seeking input from a lake management consultant on these quantities and locations to best manage aquatic weeds in Walled Lake.
- Perform a follow-up survey of Walled Lake after all treatments for 2012 are complete to evaluate the effectiveness of the treatment and prepare a report to the Board summarizing the effectiveness of the treatments and making recommendations for the next treatment year.
- Attend two Board meetings (held in the evening).

The Lake Board will continue to manage the contractors, approve payments, assist with permitting, and prepare the technical specifications and bid documents.

IV. **Proposal Content**

The written proposal should focus on the project’s specific needs, services to be provided and your specific approach to accomplish the work. The RFP should be presented in 8.5” x 11” format with a minimum font size of 11 and should not exceed ten (10) pages. Five copies of the proposal shall be provided, one of which shall be unbound.

The information to be included in the proposal is included in Attachment A. It is encouraged to add to your proposal any key elements that are believed to enhance the project’s success and best utilize the firm’s experience and expertise. The proposal should include a brief description of the firm, the staff and the firm’s experience as well as the specific approach, tools, and techniques that will be used to complete this work on schedule. The proposal should be concise and an authorized representative of the Consultant shall sign the proposal.

V. **Selection Process**

Written proposals submitted by the deadline will be evaluated by the Lake Board based upon the firm’s demonstrated ability and specific approaches to best meeting the project needs, including but not limited to: understanding of the project, recent experience with this type of work, experience of the personnel assigned to this project, and compensation for services (cost).
A presentation may be required as part of the evaluation process. If a presentation is requested, then the project manager and other key team members shall represent the consultant at the presentation.

Based on the written proposal and, if necessary, oral presentation, a consulting firm that best meets the Lake Board’s needs will be selected. The Lake Board will initiate an agreement with the selected consultant in terms of the submitted proposal; however, if an agreement cannot be negotiated, then another submitting consultant may be contacted.

The Lake Board reserves the right of not selecting any consultant, rejecting all proposals, or cancelling the project prior to contract execution without any compensation to the selected consultant.

It is the Lake Board’s intent to enter into an agreement with the selected consultant to provide services as identified under Paragraph III, “Scope of Work.” The Lake Board reserves the right at its sole discretion to delete or modify any services, thereby affecting the project scope, at any time during the design process. The selected consultant will be entitled to appropriate compensation for work provided to date on such deleted or modified facilities without any additional compensation for theoretical “loss of profit.”

VI. Contract Terms and Conditions

The work shall be completed under a not-to-exceed cost contract agreement.

Specific contract terms and conditions shall be negotiated with the Lake Board. It is recognized that a single firm might not offer all of the proposed services and that subconsultants may be included in the submittal. All subconsultants shall be subject to Lake Board approval. The Lake Board reserves the right to contract directly with other firms for additional services. Additionally, the Lake Board will not allow mark-up on work done by an individual subconsultant if the work by that subconsultant exceeds 50 percent of the total consultant cost.

The Lake Board will not compensate for any work done pertaining to the written proposal and/or oral presentation made in response to this solicitation. The contents and commitments in the RFP shall remain firm for 90 calendar days from the submittal due date.

Insurance and Indemnification

The selected consultant will be required to incorporate the Lake Board’s insurance requirements and indemnification language into the final contract, as stated herein. The Consultant shall provide the name of the insurance carrier who will provide the required coverage for this project in the proposal.

Insurance

1) Professional Liability/Errors and Omissions Coverage in the minimum amount of $1,000,000 per occurrence and $2,000,000 aggregate.
2) Commercial General Liability policy in the amount of $1,000,000 combined single limit per occurrence and aggregate, including contractual liability.
3) Comprehensive Automobile Liability Policy to cover bodily injury and property damage arising out of ownership, maintenance or use of any motor vehicle owned, non-owned or hired vehicles in the minimum amount of $1,000,000 combined single limit per occurrence. No fault coverage complying with statutory requirements of the State of Michigan are also required.

4) Workers’ Compensation Insurance including Employer’s Liability to cover employee injuries or disease compensable under the Workers’ Compensation statutes of the State of Michigan Employee’s liability coverage shall be in the minimum amount of $500,000 per occurrence.

Indemnification
The Consultant shall agree to indemnify, defend and hold harmless the Lake Board and the Lake Board’s agents, from and against any and all claims, loss, liability, damages, costs, and expenses, including, but not limited to, all reasonable fees and charges of attorneys, and other professional services, and other time and expenses incurred by the Lake Board using its own staff and all court or other dispute resolution costs that arise out of and to the extent caused by the negligent acts, errors, or omissions of the Consultant, its agent, subcontractors, or employees, regardless of whether or not such claim, loss, liability damage, cost, or expense is caused or contributed to, in part, by a part indemnified in the contract.

VII. Schedule & Project Contact Information

The following is an anticipated schedule for the RFP process. The Lake Board reserves the right to modify any part of this schedule.

RFP Release: October 6, 2011
Proposals Due: October 27, 2011 at 3:00 PM
Board Discussion: November 9, 2011 7:00 PM

Any further questions regarding this project should be directed to:

Brian Coburn, P.E.  City of Novi  bcoburn@cityofnovi.org  248-735-5632

VIII. Responses

To be considered, five copies (one unbound) of the proposal must be submitted, in a sealed envelope that is clearly marked with “Walled Lake – Lake Management Consultant”, to the City of Novi Clerk’s Office no later than 3:00 PM, local prevailing time, October 27, 2011, and shall be addressed to:

Brian Coburn, P.E., Secretary
Walled Lake Lake Improvement Board
c/o City of Novi Clerk’s Office
45175 W Ten Mile Road
Novi, MI 48375
IX. Disclosure of Contents

All information provided in the RFP will be held in confidence and will not be revealed or discussed with competitors until the deadline for submission of proposals has expired. Section 13(1) (j) of the Michigan Freedom of Information Act, as amended, provides that a public body may exempt from disclosure as a public record a bid or proposal by a person to enter into a contract or agreement, until the time for the public opening of the bids or proposals, or if a public opening is not conducted, until the deadline for submission of bids or proposals has expired.
Proposals should address the elements identified below. Whenever discussing a particular team member or past project, please identify the associated consultant/subconsultant if different from the prime consultant.

The proposal shall include the following item:

**Section 1: Understanding of the Project**
Provide a brief statement as to your understanding of the Lake Board and the Lake Management Consultant’s role. Include a short narrative description of your proposed work plan and the approach to fulfilling the requirements of the RFP. Specify methods in approaching the project to address the scope of work and discuss the proposed organization and management tools to be used.

**Section 2: Related Project Experience**
Indicate the experience of recent work similar to the Lake Board’s proposed project. Provide descriptions and references for each project that include the project’s budget and schedule of completion, delays and any other pertinent information that can be applied towards this project.

**Section 3: Personnel to be assigned the Work (Project Team)**
Identify the personnel to be assigned to the project along with a description of their experience and qualifications. Also, provide specific information describing the qualifications of other personnel providing administrative and technical support, if any.

**Section 4: Compensation for Services (Fee)**
Provide an estimate of hours necessary to complete the services outlined in the scope of work. Provide the proposed method for compensation including employee wage rates, overhead and other direct costs associated to furnishing the services quoted as lump sum, not to exceed maximum cost.
Walled Lake Location Reference
City of Novi Engineering Division RFP Map Supplement

CITY OF NOVI
ENGINEERING DIVISION
46175 W. TEN MILE ROAD
NOVI, MI 48375-3024
(248) 347-0454
MAP AUTHOR: CHRIS BLOUGH,
CITY GIS MANAGER

MAP INTERPRETATION NOTICE
Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

Walled Lake Location Reference
City of Novi Engineering Division RFP Map Supplement

MAP PRINT DATE: 2/23/2009

CITY OF NOVI
ENGINEERING DIVISION
46175 W. TEN MILE ROAD
NOVI, MI 48375-3024
(248) 347-0454
MAP AUTHOR: CHRIS BLOUGH,
CITY GIS MANAGER

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Walled Lake Location Reference
City of Novi Engineering Division RFP Map Supplement

MAP PRINT DATE: 2/23/2009

CITY OF NOVI
ENGINEERING DIVISION
46175 W. TEN MILE ROAD
NOVI, MI 48375-3024
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CITY GIS MANAGER

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<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity (acres)</th>
<th>Price per acre</th>
<th>Total</th>
<th>Price per acre</th>
<th>Total</th>
<th>Price per acre</th>
<th>Total</th>
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<td>$580.00</td>
<td>$40,600.00</td>
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<td>$35,000.00</td>
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<td>Second Harvesting</td>
<td>70</td>
<td>$500.00</td>
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<tr>
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<td>$75,600.00</td>
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<td>2</td>
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</tbody>
</table>

SUMMARY OF BIDS
MECHANICAL HARVESTING
INVITATION FOR BIDS

Walled Lake Mechanical Harvesting of Aquatic Weeds

The Walled Lake Improvement Board will receive sealed bids for a project consisting of mechanical weed harvesting of Walled Lake, located in the cities of Novi and Walled Lake, Oakland County, Michigan. All bids shall be submitted to:

Walled Lake Improvement Board  
c/o City of Novi Clerk’s Office  
45175 W Ten Mile Road  
Novi, MI 48375

by 3:00 PM, local time, on October 27, 2011. No Bids will be received after that time.

Brian Coburn, Secretary/Treasurer  
Walled Lake Improvement Board
INSTRUCTIONS TO BIDDERS
Walled Lake Mechanical Harvesting of Aquatic Weeds

Definitions
“Board” or “Lake Board” shall mean the Walled Lake Improvement Board (mailing address is: c/o City of Novi Clerk, 45175 W. Ten Mile Road, Novi, MI 48375).

Background
Walled Lake is located in Sections 2 and 3 of the City of Novi and Sections 34 and 35 of the City of Walled Lake, Oakland County, Michigan. The lake has a surface area of approximately 652 acres, of which 70 acres is targeted for mechanical harvesting of aquatic weeds.

The Lake Improvement Study for Walled Lake contains additional information, including maps of the lake, and can be found at: http://cityofnovi.org/Services/PublicWorks/Engineering/LakeImprovementBoard/LakeImprovementBoardStudy091201.pdf

Examination of the Contract Documents
Before submitting a Bid, each Bidder should:
   a. Examine the Bid Documents (including any Addenda and the other related data identified in the Bidding Documents) thoroughly;
   b. Make all the investigations necessary to thoroughly inform himself/ herself regarding access to the lake for the equipment he/she may require for his/her operation;
   c. Become familiar with Federal, State, and local laws, ordinances, rules and regulations affecting performance of the work; and
   d. Carefully correlate his observations with the requirements of the Bid Documents.

Where information concerning existing conditions is provided in the Bid Documents, such information is provided for the convenience of the Bidder and not as a guarantee of conditions. The Bidder shall be satisfied as to the sufficiency and completeness of such data, and shall make all investigations necessary so that the Bid shall be based upon Bidder’s knowledge and estimation of conditions to be met. The Bidder shall make all the investigations necessary to become adequately informed regarding the availability of all facilities which will be required to perform the work. No plea for ignorance of existing conditions shall be accepted. No claims will be accepted for extra compensation or extensions of time. If the Contractor fails to complete or omits any of the requirements of this contract, he/she shall be responsible for corrections.

Submission of a Bid will constitute an incontrovertible representation by the Bidder that Bidder has complied with all the requirements of this Section.

Qualifications of Bidder
To demonstrate Bidder’s qualifications to perform the Work, the Bidder shall furnish all of the applicable information on the enclosed Bidder Questionnaire. The questionnaire must be submitted with the sealed Bid at the time of the Bid Opening.
Interpretation of Bid Documents
All questions about the meaning or intent of the Bid Documents shall be submitted to the Board in writing. If a bidder finds omissions or discrepancies in the bid documents, he/she should notify the Board at once so that the Board can issue an addendum to all bidders. Replies will be issued by Addenda and mailed or delivered to all parties recorded by the Board as having received the Bidding Documents. Questions received less than seven (7) days prior to the date of opening of Bids will not be answered. Only those questions that are answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Preparation of Bid
The Bid form is included with the Bidding Documents. All blanks on the Bid form shall be completed by printing in ink or by typewriter, and the Bid shall be signed. A Bid price shall be indicated for each unit price item listed therein, or the words “no Bid”, “No Change”, or “Not Applicable” entered. In case of discrepancy between the Total Amount Bid and the summation of the products of item quantity and unit price, unit prices shall govern. Only one (1) copy of the bid form and questionnaire is required.

Alterations to prices or amounts already entered on the Bid form may be made only by crossing out the price or amount in ink and entering the new price or amount above or below the voided price or amount in ink, with the change initialed and dated by the Bidder in ink.

The Bid shall contain an acknowledgement of receipt of all Addenda, the numbers of which shall be filled in on the Bid form.

Alternate Bids will not be considered unless expressly requested by the Board. Oral Bids will not be considered. A conditional Bid or conditions attached to Bids shall have no force or effect.

A Bid shall be submitted no later than the date and time prescribed and at the place indicated in the Advertisement for Bids and shall be enclosed in an opaque, sealed envelope, plainly marked with “WALLED LAKE MECHANICAL HARVESTING BID” and name and address of the Bidder. Each bidder shall complete the Bidder Questionnaire and submit it with his/her Bid Form. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate envelope plainly marked on the outside with the notation “BID ENCLOSED.”

Bid forms with facsimile or other electronically transmitted signatures will not be considered.

Modification or Withdrawal of Bids
Any Bidder may withdraw its Bid, either personally or by written request, at any time prior to the scheduled time for Bid Opening. If, within 24 hours after Bids are opened, any Bidder files a duly signed, written notice with Board and promptly thereafter demonstrated to the reasonable satisfaction of Board that there was a material and substantial mistake in the preparation of its Bid, that Bidder may withdraw its Bid. Thereafter, if the Work is rebid, that Bidder will be disqualified from further bidding on the Work. No withdrawal of a Bid shall be permitted on account of mistake or any other reason after the expiration of this 24 hour period.

Bids received after the time and date specified will not be considered.
**Opening of Bids**

Bids will be opened at the time and place indicated in the Advertisement for Bids and, unless obviously nonresponsive, read aloud publicly. An abstract of the amounts of the Bids and alternates, if any, will be made available to Bidders after the opening of Bids.

**Award of Contract**

The Board reserves the right to accept any Bid or alternate and award the Contract to other than the lowest bidder; to waive any irregularities or informalities, or both; to reject any or all Bids; and in general to make the award of the Contract in any manner deemed by the Board, in its sole discretion, to be in the best interests of the Board. No conditional or qualified bids will be accepted.

More than one Bid for the same Work from an individual or entity under the same or different names will not be considered. Reasonable grounds for believing that any Bidder has an interest in more than one Bid for the Work may be cause for disqualification of the Bidder and the rejection of all Bids in which that Bidder has an interest.

Bids will be evaluated based upon cost and prior experience. Opening and reading the Bids shall not constitute the acceptance of a Bidder as qualified. The right is reserved by the Board to determine a Bidder’s qualifications, either from the Board’s knowledge or from other sources.

Bids shall remain firm for 120 days. If there are any reasons why the contract cannot be awarded within this specified time period, the time of award may be extended by mutual agreement between the Board and the bidder. Should the Board be unable to award the Contract within 120 calendar days following the opening of Bids, the Board reserves the right to award the Contract at a later date to the lowest qualified Bidder at its Bid price, providing said Bidder is willing to accept such award.

The Board further reserves the right to add or delete any and all items of work for any reason whatsoever, including but not limited to, budgetary constraints, court action, or the inability to obtain necessary permits.

The Bidder agrees to provide required documentation of insurance to the Board and to execute the Contract within 10 days following the Notice of Award.

**Insurance**

The successful Bidder will be required to carry and furnish proof of insurance as indicated in Exhibit A.

Such insurance must be issued by companies and in a form satisfactory to the OWNER. Certificates of such insurance must be attached to each copy of the executed Contract. These certificates shall contain a provision that coverages afforded under the policies will not be cancelled or materially changed unless at least thirty (30) days prior written notice has been given to the Board, as evidenced by return receipt or registered or certified mail.

END OF SECTION
BID FORM

Walled Lake Mechanical Harvesting of Aquatic Weeds

BID DATE:______________________________

BID TO: Walled Lake Improvement Board
c/o City of Novi
45175 W Ten Mile Rd
Novi, MI 48375

BID FROM: ________________________________ (Company Name of Bidder)
________________________________ (Company Address)
________________________________
________________________________
________________________________ (Telephone)

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to mechanical harvesting of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

All work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for mechanical harvesting of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical Weed Harvesting (First Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Mechanical Weed Harvesting (Second Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL BID PRICE</strong></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.**

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this ______________ day of ____________________________, 20____.

SIGNATURE: _____________________________________________________________

NAME AND TITLE: ____________________________________________________________

(printed) ______________________________________________________________

END OF SECTION
SPECIFICATIONS

Walled Lake Mechanical Harvesting of Aquatic Weeds

1. The work shall consist of harvesting, removing, and disposing of aquatic growth from surface areas of Walled Lake. Aquatic growth in waters 18 inches deep shall be cut to within six (6) inches of the lake bottom, or the maximum depth allowed for the equipment, whichever is greater. In areas where water depth is over five (5) feet aquatic growth shall be cut a minimum of five (5) feet below water surface. The maximum cutting speed shall not exceed 1.5 miles per hour. Bidders shall be expected to harvest in waters 18 inch or deeper and cut to maximum depth at all times.

2. Walled Lake has approximately 652 acres of surface area. Approximately 70 acres of Walled Lake contains nuisance weed growth that is targeted for control using mechanical harvesting. Adjustment to the areas and number of acres to be treated may be made by the Board if found appropriate in view of the nature or extent of plant growth in the lake. Areas and the number of acres to be treated will be specified in writing by the Board. Additional information can be found in the Lake Improvement Study for Walled Lake, which contains additional information, including maps of the lake, and can be found at: http://cityofnovi.org/Services/PublicWorks/Engineering/LakeImprovementBoard/LakeImprovementBoardStudy091201.pdf

3. It shall be noted that chemical treatment will be conducted during the cutting season. Once the chemical treatment contract has been awarded, maps of the chemical treatment areas will be provided to the mechanical harvesting contractor. It shall be the responsibility of the mechanical harvesting contractor to coordinate the Contractor’s operation and coverage with the chemical treatment program.

4. It is understood that the start of work is dictated by the weather and water temperatures and aquatic growth. Contractor shall provide notice (email, telephone, fax are acceptable) to the Secretary of the Lake Board a minimum of 48 hours prior to starting the first cut, which is anticipated to start between May 15 and June 30, 2011.

5. The Contractor shall be responsible for removal of all cut aquatic growth from the lake and for disposal of the same. Disposal shall be at a site acceptable to the Walled Lake Improvement Board and in accordance with all applicable regulations and requirements. Aquatic growth shall be removed daily as it is harvested by direct loading of trucks without interim placement of weeds at shore transfer sites.

6. The Contractor may utilize the Endwell road end within the City of Novi for access to the lake (see Exhibit B for location map). Other access locations may be proposed by the Contractor, however the Lake Board as well as the City of Novi, or the City of Walled Lake, shall have the authority to review and approve use of other sites for access and/or staging. This and any other approved access/staging site shall be regularly maintained by the Contractor and shall be returned to as good or better condition than existed prior to Contractor entering said premises. Contractor shall obey all government regulations pertaining to these sites.
7. Contractor shall keep records in a format approved by the Lake Board. Records shall be available for review as a basis for all work completed.

8. Any and all provisions, rules, and requirements of the Michigan Department of Natural Resources or Department of Environmental Quality shall apply at all times.

9. The Board will pay the contractor for the actual work performed. Contractor shall coordinate location, harvesting area and timing of harvesting with the Board’s representative prior to performing the work.
CONTRACT

Walled Lake Mechanical Harvesting of Aquatic Weeds

THIS AGREEMENT, made and entered into this ___________day of____________________, 20______, by and between the Walled Lake Improvement Board, hereinafter called the “Board,” and ___________________________________________, hereinafter called the “Contractor,” to wit:

1. That the Contractor shall furnish all materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories necessary to perform and complete in a workmanlike manner, all work required for the construction of the Project, in strict compliance with the Bid Documents herein mentioned, which are hereby made a part of the Contract.

2. That the Contractor shall indemnify the Board, its officers, agents, servants, volunteers, and employees from any and all liabilities, claims, liens, demands, and costs, including Contractor’s own employees and for loss or damage to any property in connection with or in any way incidental to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting from negligent acts or omissions of Contractor, any Subcontractor, or any employee or representative of Contractor.

3. The Contractor shall proceed with the work required under this contract within seven (7) days following written notification from the Board to proceed. The Contractor shall fully complete all work within the time limit stated in the bid documents unless a written extension of time is granted by the Board.

IN CONSIDERATION WHEREOF, said Board promises and agrees to pay to said Contractor the sum provided in the attached bid, dated ____________________________,20______.

$_____________________________ (______________________________________________).

(amount in figures and writing)

Payments shall be made upon satisfactory completion of the mechanical weed harvesting based on a review of the payment submittal forms and a visual inspection by the Board, in current funds at the unit prices state in the Contractor’s Bid.

Walled Lake Improvement Board
Mechanical Harvesting
For the faithful performance of all of the stipulations, terms, and conditions of this agreement, said parties respectfully bind themselves and their, executors, administrators, and assigns.

IN WITNESSETH WHEROF, the parties hereto have caused this instrument to be executed in seven two (2) original counterparts and the day and year first written above.

OWNER:

WALLED LAKE IMPROVEMENT BOARD

By: _________________________________
   (Signature)

Name: ________________________________
   (Printed)

Title: ________________________________

WITNESS:

_____________________________________
   (Signature)

Name: ________________________________

CONTRACTOR:

By: __________________________________
   (Signature)

Name: ________________________________
   (Printed)

Title: ________________________________

WITNESS:

_____________________________________
   (Signature)

Name: ________________________________
Bidder Questionnaire
Walled Lake Mechanical Harvesting of Aquatic Weeds

Bidder: _________________________________

1) How long have you (or the subcontractor you intend to use for the project) been in the aquatic weed harvesting business?
   ___________Years

2) During 2010, how many lakes in the various size categories listed below did you harvest aquatic weeds?
   - 1 to 10 Acres: ________Lakes
   - 11 to 100 Acres: _______Lakes
   - 101 to 500 Acres: _______Lakes
   - Lakes>500 Acres: ________Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, proposed to be utilized for the weed harvesting program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. For each project, provide a contact person with phone number and include the lake name, county, lake surface acreage, harvested area acreage, and plants targeted for control.

Signed this ________ day of ____________________, 20________.

Signature: ____________________________________

Name and Title: ______________________________

(Printed) ______________________________________
Exhibit B
Location of Endwell Road End

Endwell Road End

MAP INTERPRETATION NOTICE
Map information depicted is not intended to replace or substitute for any official or primary source. This map was prepared to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be used for legal purposes or decision making. Information on this map was not surveyed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Pleased contact the City GIS Manager to confirm source and accuracy information related to this map.

Map Author: Brian Coburn
Date: 10/15/10
Project: Walled Lake Improvement Board
Version #: 1.0

City of Novi
Engineering Division
Department of Public Services
45175 W Ten Mile Rd
Novi, MI 48375
cityofnovi.org

1 inch = 300 feet
BID FORM

Walled Lake Mechanical Harvesting of Aquatic Weeds

BID DATE: October 27th, 2011

BID TO: Walled Lake Improvement Board
        c/o City of Novi
        45175 W Ten Mile Rd
        Novi, MI 48375

BID FROM: INLAND LAKES CORP.
           dba INLAND LAKE WEED HARVESTING
           2585 Robindale Lane
           Bloomfield Hills, Michigan 48302
           Phone 248-673-7943

(Company Name of Bidder)
(Company Address)
(Telephone)

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to mechanical harvesting of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

All work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for mechanical harvesting of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:

Walled Lake Improvement Board
Mechanical Harvesting
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical Weed Harvesting (First Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$ 500. -</td>
<td>$ 35,000. -</td>
</tr>
<tr>
<td>Mechanical Weed Harvesting (Second Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$ 500. -</td>
<td>$ 35,000. -</td>
</tr>
<tr>
<td>TOTAL BID PRICE</td>
<td></td>
<td></td>
<td></td>
<td>$ 70,000. -</td>
</tr>
</tbody>
</table>

Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this 25th day of October, 2011.

SIGNATURE:  

NAME AND TITLE:  ERIC K. BLEISWETZ  
(printed)  PRESIDENT - INLAND LAKES CORP

END OF SECTION
Bidder Questionnaire
Walled Lake Mechanical Harvesting of Aquatic Weeds

Bidder: **INLAND LAKES CORP.**

1) How long have you (or the subcontractor you intend to use for the project) been in the aquatic weed harvesting business?
   
   34 Years

2) During 2010, how many lakes in the various size categories listed below did you harvest aquatic weeds?

   - 1 to 10 Acres: _____ Lakes
   - 11 to 100 Acres: _____ Lakes
   - 101 to 500 Acres: _____ Lakes
   - Lakes>500 Acres: _____ Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, proposed to be utilized for the weed harvesting program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. For each project, provide a contact person with phone number and include the lake name, county, lake surface acreage, harvested area acreage, and plants targeted for control.

Signed this **25** day of **October**, 2011.

Signature: __________________________

Name and Title: **ERIK K. GLEISNER**

(Printed) **PRESIDENT - INLAND LAKES CORP.**
BID FORM

Walled Lake Mechanical Harvesting of Aquatic Weeds

BID DATE: 10-20-11

BID TO: Walled Lake Improvement Board  
c/o City of Novi  
45175 W Ten Mile Rd  
Novi, MI 48375

BID FROM: Amf Water Technologies  
13953 Woerner  
monitor Beh.  
49253  
517 403 2578

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to mechanical harvesting of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

All work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for mechanical harvesting of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical Weed Harvesting (First Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$ 580</td>
<td>$ 40,600</td>
</tr>
<tr>
<td>Mechanical Weed Harvesting (Second Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$ 500</td>
<td>$ 35,000</td>
</tr>
<tr>
<td><strong>TOTAL BID PRICE</strong></td>
<td></td>
<td></td>
<td><strong>$ 75,600</strong></td>
<td></td>
</tr>
</tbody>
</table>

Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this 20 day of Oct., 2011

SIGNATURE: ________________________

NAME AND TITLE: ________________________

(printed) ________________________

END OF SECTION
BID FORM

Walled Lake Mechanical Harvesting of Aquatic Weeds

BID DATE: October 25, 2011

BID TO: Walled Lake Improvement Board
c/o City of Novi
45175 W Ten Mile Rd
Novi, MI 48375

BID FROM: Savin Lake Services, Inc. (Company Name of Bidder)
3088 Hottis Road (Company Address)
Hale, Michigan 48739

989-726-2200 (Telephone)

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to mechanical harvesting of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

All work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for mechanical harvesting of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:

Walled Lake Improvement Board
Mechanical Harvesting
<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mechanical Weed Harvesting (First Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$345.00</td>
<td>$24,150.00</td>
</tr>
<tr>
<td>Mechanical Weed Harvesting (Second Harvesting)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$345.00</td>
<td>$24,150.00</td>
</tr>
<tr>
<td><strong>TOTAL BID PRICE</strong></td>
<td></td>
<td></td>
<td><strong>$</strong>********</td>
<td><strong>48,300.00</strong></td>
</tr>
</tbody>
</table>

Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this __________ 25th __________ day of __________ October __________, 2011.

SIGNATURE: __________________________

NAME AND TITLE: Guy B. Savin, IV - President

(printed)

END OF SECTION
Bidder Questionnaire

Walled Lake Mechanical Harvesting of Aquatic Weeds

Bidder: ________________ Savin Lake Services, Inc. ________________

1) How long have you (or the subcontractor you intend to use for the project) been in the aquatic weed harvesting business?

____17____ Years

2) During 2010, how many lakes in the various size categories listed below did you harvest aquatic weeds?

- 1 to 10 Acres: ____8____ Lakes
- 11 to 100 Acres: ____6____ Lakes
- 101 to 500 Acres: ____7____ Lakes
- Lakes>500 Acres: ____3____ Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, proposed to be utilized for the weed harvesting program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. For each project, provide a contact person with phone number and include the lake name, county, lake surface acreage, harvested area acreage, and plants targeted for control.

Signed this __25th____ day of October, 2011.

Signature: ________________

Name and Title: ________________ Guy B. Savin, IV - President ________________

(Printed) ________________
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Alpena Agency, Inc.
102 S. Third Avenue
Alpena, MI 49707
David Zeller
989-354-2175

CONTACT
989-354-8974

PHONE
E-MAIL
ADDRESS
PRINCIPAL INSURER
SAVIN-1
N/A

INSURED
Savin Lake Services, Inc.
DBA Rustin Lake & Pond Service
Guy Savin
3088 Hotiti Road
Hale, MI 48739

INSURER A International Marine UW
INSURER B Michigan Insurance Company
10857
INSURER C Accident Fund Ins. Co.
10166

INSURER D
INSURER E
INSURER F

COVERAGES

INSURER
11/2006

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HERIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR.
LTD
TYPE OF INSURANCE
ADDS/INS
POLICY NUMBER
POLICY EFF
POLICY EXP
LIMITS

A
GENERAL LIABILITY
X COMMERCIAL GENERAL LIABILITY
CLAIMS MADE OCCUR
N5JH41102
05/02/11
05/02/12
1,000,000

A
Pollution Liab
N5JH41102
05/02/11
05/02/12

A
Prof & Indmn
N5JH41102
05/02/11
05/02/12
2,000,000

GENL. AGGREGATE LIMIT APPLIES PER
X POLICY
PRO
LOC

B
AUTOMOBILE LIABILITY

B
ANY AUTO
C

B
ALL OWNED AUTO
SCHEDULED AUTO

B
X HIRED AUTO

B
X NON-OWNED AUTO

C
Umbrella Liab
OCCUR
N/A

C
Excess Liab
CLAIMS-MADE

C
Deductible

C
Retention

Y/N
N/A

C
Workers' Compensation
ANY PROPRIETOR/PARTNER/EXECUTIVE
OFFICER/MEMBER EXCLUDED*
(Mandatory in NH)

Y/N
N/A

C

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
David Zeller

ACORD 25 (2009/09) The ACORD name and logo are registered marks of ACORD
### SUMMARY OF BIDS
**AQUATIC HERBICIDE TREATMENTS**

#### BASE BID

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity (acres)</th>
<th>Aquatic Management</th>
<th>Aqua Weed</th>
<th>PLM</th>
<th>Savin</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Price per acre</td>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initial Treatment (150 lbs/acre 2,4-D Granular)</td>
<td>70</td>
<td>$460.00</td>
<td>$32,200.00</td>
<td>$514.00</td>
<td>$35,980.00</td>
</tr>
<tr>
<td>Initial Treatment (100 lbs/acre 2,4-D Granular)</td>
<td>30</td>
<td>$455.00</td>
<td>$13,650.00</td>
<td>$363.00</td>
<td>$10,890.00</td>
</tr>
<tr>
<td>Follow-up Treatment (Diquat Dibromide 2.0 gal/acre)</td>
<td>50</td>
<td>$325.00</td>
<td>$16,250.00</td>
<td>$259.00</td>
<td>$12,950.00</td>
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<tr>
<td>TOTAL BASE BID</td>
<td></td>
<td>$62,100.00</td>
<td>$59,820.00</td>
<td></td>
<td>$59,600.00</td>
</tr>
<tr>
<td>RANK</td>
<td></td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
</tbody>
</table>

#### ALTERNATE BID

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Aquatic Management</th>
<th>Herbicide and App Rate</th>
<th>Aqua Weed</th>
<th>Herbicide and App Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Price per acre</td>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initial Treatment</td>
<td>100</td>
<td>$460.00</td>
<td>$46,000.00</td>
<td>Renovate 90 lbs/acre</td>
<td>100 $363.00</td>
</tr>
<tr>
<td>Follow-up Treatment</td>
<td>50</td>
<td>$325.00</td>
<td>$16,250.00</td>
<td>Renovate 90 lbs/acre</td>
<td>50 $187.00</td>
</tr>
<tr>
<td>Follow-up Treatment</td>
<td></td>
<td>$-</td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL ALTERNATE BID</td>
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<td>$62,250.00</td>
<td>$45,650.00</td>
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</tr>
<tr>
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</tr>
</tbody>
</table>

#### PLM Lake & Land Management

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>PLM Lake &amp; Land Management</th>
<th>Herbicide and App Rate</th>
<th>Savin</th>
<th>Herbicide and App Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Price per acre</td>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initial Treatment</td>
<td>100</td>
<td>$340.00</td>
<td>$34,000.00</td>
<td>Sculpin G (2,4-D 120 lbs/acre)</td>
<td>0 $-</td>
</tr>
<tr>
<td>Follow-up Treatment</td>
<td>25</td>
<td>$340.00</td>
<td>$8,500.00</td>
<td>Sculpin G (2,4-D 120 lbs/acre)</td>
<td>0 $-</td>
</tr>
<tr>
<td>Follow-up Treatment</td>
<td>20</td>
<td>$190.00</td>
<td>$3,800.00</td>
<td>Diquat Dibromide 1 gal/acre</td>
<td>0 $-</td>
</tr>
<tr>
<td>TOTAL ALTERNATE BID</td>
<td></td>
<td>$46,300.00</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>RANK</td>
<td></td>
<td>2</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**NOTICE:** NO BID
BID FORM

Walled Lake Aquatic Herbicide Treatments

BID DATE: 10/24/2011

BID TO: Walled Lake Improvement Board
c/o City of Novi
45175 W Ten Mile Rd
Novi, MI 48375

BID FROM: PLM Lake & Land Management (Company Name of Bidder)
10222 Rose Blvd (Company Address)
Morristown, MN 55967

800-382-4434 (Telephone)

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to aquatic herbicide treatments of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contact documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

With the exception of the permit application fee and herbicide residue analysis, if required, all work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for aquatic herbicide treatments of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:
Bidder Questionnaire  
Walled Lake  
Aquatic Herbicide Treatment Program

Bidder: P.L.M. Lake & Land Management

1) How long have you been in the aquatic herbicide treatment business?  

30+ Years

2) During 2010, how many lakes in the various size categories listed below did you (or the subcontractor you intend to use for the project) treat with herbicides?

- 1 to 10 Acres: 350 Lakes
- 11 to 100 Acres: 85 Lakes
- 101 to 500 Acres: 73 Lakes
- Lakes>500 Acres: 32 Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, proposed to be utilized for the herbicide treatment program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. For each project, provide a contact person with phone number and include the lake name, county, lake surface acreage, treatment area acreage, plants targeted for control, herbicides applied, and Michigan Department of Natural Resources and Environment permit number.

Signed this 24th day of October, 2011.

Signature: Steve Hanson

Name and Title: Steve Hanson, Regional Manager

(Printed) ___________________________________
<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment (150 lbs/acre, 2,4-D granular)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$540.00</td>
<td>$37,800</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment (100 lbs/acre, 2,4-D granular)</td>
<td>30 acres</td>
<td>per acre</td>
<td>$360.00</td>
<td>$10,800</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment (Diquat Dibromide 2.0 gal/acre)</td>
<td>50 acres</td>
<td>per acre</td>
<td>$220.00</td>
<td>$11,000</td>
</tr>
<tr>
<td><strong>TOTAL BASE BID PRICE</strong></td>
<td></td>
<td></td>
<td></td>
<td>$59,600.00</td>
</tr>
</tbody>
</table>

The Contractor may provide an alternate treatment schedule that will be reviewed at the sole discretion of the Lake Board:

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>100 acres</td>
<td>per acre</td>
<td>$340.00</td>
<td>$34,000</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>___</td>
<td>____</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>___</td>
<td>____</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>25 acres</td>
<td>per acre</td>
<td>$340.00</td>
<td>$8500.00</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>20 acres</td>
<td>per acre</td>
<td>$190.00</td>
<td>$3800.00</td>
</tr>
<tr>
<td><strong>TOTAL ALTERNATE BID PRICE</strong></td>
<td></td>
<td></td>
<td></td>
<td>$46,1300.00</td>
</tr>
</tbody>
</table>

The Bidder proposes the use of the following aquatic herbicides per the schedule below for the alternate bid for this project:

<table>
<thead>
<tr>
<th>Aquatic Herbicide Name</th>
<th>Application Rate (circle appropriate units per area)</th>
<th>Area of Treatment (acres)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sculpin G - (2,4-D)</td>
<td>12.0 lbs/acre</td>
<td>100 Initial 25 Follow up</td>
</tr>
<tr>
<td>Diquat Dibromide</td>
<td>1 gal/acre</td>
<td>20 Follow up?</td>
</tr>
</tbody>
</table>
Educational Background/Experience

Jason Broekstra, Vice President of Michigan Operations, has over 16 years experience in aquatic plant management. Jason has a Bachelor of Science degree in Biology from Grand Valley State University and is certified as a Pesticide Applicator in aquatics and right of ways. Jason is the current Past-President of the Midwest Aquatic Plant Management Society (MAPMS).

Jaimee Conroy, Western Lakes Manager, has over 11 years experience in aquatic plant management. Jaimee earned a Bachelor of Science degree in Environmental Studies from Michigan State University and is certified as a Pesticide Applicator.

Bre Grabill, Northern Lake Manager, has over 8 years experience in aquatic plant management. Bre holds a Bachelor of Science degree in Environmental Science from Michigan State University and is certified as a Pesticide Applicator.

Steve Hanson, Eastern Lake Manager/Fisheries Division Manager, earned a Bachelor of Science degree in Fisheries and Wildlife and a Master’s degree in Fisheries from Michigan State University. Steve is a certified Pesticide Applicator in aquatics and right of ways with over 12 years of aquatic plant management experience. Steve is currently serving as the Editor of the Midwest Aquatic Plant Management Society (MAPMS).

Andy Tomaszewski, Southern Lake Manager, has over 9 years of experience in aquatic plant management. Andy holds a Bachelor of Science degree in Natural Resources and Environment from the University of Michigan and is certified as a Pesticide Applicator.

Jacob Ware, Pond & Fountain Manager, has over 9 years of experience in aquatic plant management and aeration. Jacob holds a Bachelor of Arts degree in Economics with a Cognate in Business from Michigan State University and is certified as a Pesticide Applicator.

Jeff Tolan, Pesticide Applicator, has over 14 years experience in aquatic plant management. Jeff is certified as a Pesticide Applicator.

Stephanie Mervau, Pesticide Applicator, has over 12 years experience in aquatic plant management. Stephanie is certified as a Pesticide Applicator.

Nate Karsten, Pesticide Applicator (Aquatic, Forestry and Right of Ways), has over 8 years experience in aquatic plant management. Nate holds a Bachelor of Science degree in Biology from Grand Valley State University and is certified as a Pesticide Applicator.

Dustin Grabill, Pesticide Applicator (Aquatic, Forestry and Right of Ways) has over 8 years experience in aquatic plant management, terrestrial plant management and is certified as a Pesticide Applicator.

Lucas Slagel, Pesticide Applicator (Aquatic, Forestry and Right of Ways), has over 5 years experience in aquatic plant management and is certified as a Pesticide Applicator.

Jim Echtinaw, Harvesting Manager, has over 12 years experience in aquatic plant management and harvesting. Jim has a Master’s Degree in Group Science and an almost completed Ph.D. from Grand Valley State University.

Jacob Hunt, Pesticide Applicator, has over 5 years experience in aquatic plant management. Jacob is certified as a Pesticide Applicator.
<table>
<thead>
<tr>
<th>Highest level of Education or training</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate degree in Biology or Engineering:</td>
<td>3</td>
</tr>
<tr>
<td>Bachelor's degree in Biology or related field:</td>
<td>13</td>
</tr>
<tr>
<td>Associate's degree in Biology or Business:</td>
<td>5</td>
</tr>
<tr>
<td>Some College</td>
<td>8</td>
</tr>
<tr>
<td>Other</td>
<td>5</td>
</tr>
<tr>
<td>Total</td>
<td>32</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Certification</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pesticide Applicator Trainer</td>
<td>1</td>
</tr>
<tr>
<td>Certified pesticide applicator</td>
<td>24</td>
</tr>
<tr>
<td>Certified pesticide application technician</td>
<td>5</td>
</tr>
</tbody>
</table>
## Lake References

Based on management that took place during the 2010 season.

<table>
<thead>
<tr>
<th>Treatment Area</th>
<th>Plants</th>
<th>Herbicides</th>
<th>Permit #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jordan Lake, Barry County, 430 acres</td>
<td>50 acres</td>
<td>Curly/natives</td>
<td>Aquathol K</td>
</tr>
<tr>
<td>John Bush, Ionia County Drain Comm.</td>
<td>96 acres</td>
<td>Algae</td>
<td>Algaecides</td>
</tr>
<tr>
<td>100 W Main Street</td>
<td>1 acres</td>
<td>Duckweed</td>
<td>Reward</td>
</tr>
<tr>
<td>Ionia, MI. 48846</td>
<td>30 acres</td>
<td>EWM</td>
<td>Reward</td>
</tr>
<tr>
<td>Bass Lake, Kent County, 184 acres</td>
<td>184 acres</td>
<td>EWM</td>
<td>Sonar A.S</td>
</tr>
<tr>
<td>Tom Ledger, President of Association</td>
<td>30 acres</td>
<td>Algae</td>
<td>Algaecides</td>
</tr>
<tr>
<td>16773 Lake Shore Drive</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grawn, MI 49326</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>616-984-2094</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Lake, Clare County, 210 acres</td>
<td>210 acres</td>
<td>EWM</td>
<td>Sonar A.S</td>
</tr>
<tr>
<td>Roger Betot, Board Member</td>
<td>29 acres</td>
<td>Algae</td>
<td>Algaecides</td>
</tr>
<tr>
<td>272 N. Long Lake Rd.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Harrison, MI 48625</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>989-539-1849</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gun Lake, 2680 acres</td>
<td>30 acres</td>
<td>EWM</td>
<td>Renovate OTF</td>
</tr>
<tr>
<td>Barry &amp; Allegan Counties</td>
<td>40 acres</td>
<td>EWM</td>
<td>2,4-D</td>
</tr>
<tr>
<td>Jim Riehl, Association President</td>
<td>35 acres</td>
<td>EWM</td>
<td>Reward</td>
</tr>
<tr>
<td>4722 Cascade Lane</td>
<td>48 acres</td>
<td>Algae</td>
<td>Algaecides</td>
</tr>
<tr>
<td>Delton, MI 49046</td>
<td>10 acres</td>
<td>Natives</td>
<td>Reward</td>
</tr>
<tr>
<td>269-217-3514</td>
<td>34 acres</td>
<td>Starrystonewort Algaecides</td>
<td>Starrystonewort GreenClean Pro</td>
</tr>
<tr>
<td>Algonquin Lake, 240 acres</td>
<td>240 acres</td>
<td>EWM</td>
<td>Sonar A.S</td>
</tr>
<tr>
<td>Patrick Sharpe</td>
<td>54 acres</td>
<td>Algae</td>
<td>Algaecides</td>
</tr>
<tr>
<td>2290 Ottawa Trial</td>
<td>54 acres</td>
<td>Starrystonewort Algaecides</td>
<td></td>
</tr>
<tr>
<td>Hastings, MI. 49058</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Baldwin Lake, 71 acres</td>
<td>5.5 acres</td>
<td>EWM</td>
<td>Renovate OTF</td>
</tr>
<tr>
<td>Don Gibbs</td>
<td>12.5 acres</td>
<td>Curlyleaf</td>
<td>Aquathol K</td>
</tr>
<tr>
<td>1120 S. Edgwood</td>
<td>12.5 acres</td>
<td>Algae</td>
<td>Algaecides</td>
</tr>
<tr>
<td>Greenville, MI 48838</td>
<td>9 acres</td>
<td>Natives</td>
<td>Reward</td>
</tr>
</tbody>
</table>

All boats are equipped with Honda 5Hp pump systems for surface or subsurface applications of aqueous herbicide formulations. The airboats and larger skiffs are also equipped with spreader mounts and electrical connections for granular herbicide applications.

We have 12 boat mount spreaders for granular herbicide applications, such as 2, 4-D/OTF, and several backpack and hand held herbicide sprayers for smaller applications. All boats and equipment older than five years have had upgrades and rebuilding as necessary. Trailers are inspected on an annual basis.

GPS and Injections Metering Systems: 2 GPS injection-metering systems for liquid application and/or granular products. 3 combination depth/GPS units. 6 Differential mapping Global Positioning (dGPS) receivers

Trucks: 20 4x4 trucks ranging from ¾ to 1 ton with enclosed truck beds for on site herbicide storage. Years of trucks range from 2000 thru 2011. Trucks are MDOT approved on an annual basis.

Spill kits containing supplies to soak up, contain and remove herbicides are in all vehicles. Eye wash safety kits are available on site at all times. Material Safety Data Sheets of every chemical are stored within all vehicles that transport herbicides.

Aquatic Plant Harvesters: 3 Aquarius Harvesters

Mechanical harvesters use biodegradable hydraulic fluid that is environmentally safe if a spill occurred. Any other spill would be addressed based on the standards set by the Michigan Department of Agriculture. Harvesters are sprayed with a solution of Virkon as well as a cleaned with a high pressure spray system at the conclusion of each job.

Land Based Equipment:

1 Ranger 6 x 6, equipped with a meter 50 gallons spray system
1 ATV equipped with 20 gallon spray system
2 Back of Truck 50 gallon spray systems
4 Solo backpack sprayers
8 Handheld 1/2 to 2 gallon spray units
Wick sticks and swiping mitts

Field Survey Equipment:

6 Differential mapping Global Positioning (dGPS) receivers
2 Eagle combination Depth/ Global Positioning (GPS) units
3 YSI multiparameter water quality meters
1 Hydrolab multiparameter water quality meter

Water and sediment sampling equipment

Laboratory Equipment: Compound microscope and wet chemistry laboratory capabilities.

Mapping/CAD capabilities: Auto Cad 2000 LT software, Design CAD software, planimeter.

Safety Equipment: All applicators are equipped with, and required to wear, personal protective equipment, including chemical suits, gloves and goggles. First aid kits and eye wash kits are kept on-site at all times. A minimum of two U.S. Coast Guard approved floatation devices (Kent) and one fire extinguisher is present on each boat.
BID FORM

Walled Lake Aquatic Herbicide Treatments

BID DATE: October 18, 2011

BID TO: Walled Lake Improvement Board
c/o City of Novi
45175 W Ten Mile Rd
Novi, MI 48375

BID FROM: Aqua-Weed Control, Inc.
414 Hadley St. • Holly, MI 48442
(248) 634-8388 • Fax (248) 634-8870
www.aquaweed.com

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to aquatic herbicide treatments of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

With the exception of the permit application fee and herbicide residue analysis, if required, all work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for aquatic herbicide treatments of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:
Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this 18th day of October, 2011.

SIGNATURE: ____________________________

NAME AND TITLE: S. Zubiski, General Manager

(printed)

END OF SECTION
<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment (150 lbs/acre, 2,4-D granular)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$514</td>
<td>$35,880</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment—Initial Treatment (100 lbs/acre, 2,4-D granular)</td>
<td>30 acres</td>
<td>per acre</td>
<td>$363</td>
<td>$10,890</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment (Diquat Dibromide 2.0 gal/acre)</td>
<td>50 acres</td>
<td>per acre</td>
<td>$259</td>
<td>$12,450</td>
</tr>
<tr>
<td><strong>TOTAL BASE BID PRICE</strong></td>
<td></td>
<td></td>
<td></td>
<td>$59,820</td>
</tr>
</tbody>
</table>

The Contractor may provide an alternate treatment schedule that will be reviewed at the sole discretion of the Lake Board:

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment (150 lbs/acre, 2,4-D)</td>
<td>100 acres</td>
<td>per acre</td>
<td>$363</td>
<td>$36,300</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>__ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment (Diquat Dibromide 1gal/acre)</td>
<td>52 acres</td>
<td>per acre</td>
<td>$187</td>
<td>$9,350</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>__ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>__ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL ALTERNATE BID PRICE</strong></td>
<td></td>
<td></td>
<td></td>
<td>$45,650</td>
</tr>
</tbody>
</table>

The Bidder proposes the use of the following aquatic herbicides per the schedule below for the alternate bid for this project:

<table>
<thead>
<tr>
<th>Aquatic Herbicide Name</th>
<th>Application Rate (circle appropriate units per area)</th>
<th>Area of Treatment (acres)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>gal/acre</td>
<td>lbs/acre</td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td>lbs/acre</td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td>lbs/acre</td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td>lbs/acre</td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td>lbs/acre</td>
</tr>
</tbody>
</table>

Walled Lake Improvement Board
Aquatic Herbicide Treatments
Bidder: 

1) How long have you been in the aquatic herbicide treatment business? 

36 Years

2) During 2010, how many lakes in the various size categories listed below did you (or the subcontractor you intend to use for the project) treat with herbicides?

- 1 to 10 Acres: 109 Lakes
- 11 to 100 Acres: 58 Lakes
- 101 to 500 Acres: 24 Lakes
- Lakes > 500 Acres: 9 Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, proposed to be utilized for the herbicide treatment program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. For each project, provide a contact person with phone number and include the lake name, county, lake surface acreage, treatment area acreage, plants targeted for control, herbicides applied, and Michigan Department of Natural Resources and Environment permit number.

Signed this 18th day of October, 2011.

Signature: 

Name and Title: 5. Chilinski General Manager

(Printed) ____________________________
Aqua-Weed Control Inc. Company Resume

Aqua-Weed Control Inc. is a family owned business that specializes in aquatic weed and algae control in lakes, ponds, canals and marinas throughout Michigan since 1975. Aqua-Weed Control Inc. is also one of the largest retailers in Michigan of aquatic products to the lake and pond residing “do-it-yourselfer”.

Aqua-Weed Control Inc. employs 20 certified commercial applicators, licensed by the Michigan Department of Agriculture. When the need calls for chemical control of nuisance aquatic weeds and algae Aqua-Weed Control Inc. has the trained staff!

Aqua-Weed Control Inc. services many large lakes and hundreds of ponds and small lakes throughout southeastern and mid Michigan. Aqua-Weed Control Inc. typically files over 300 permits applications with the MDEQ each year...about 15% of all permits filed for in the whole state!

Aqua-Weed Control Inc. employs eleven chemical spray boats of various sizes, four dedicated granular product spreading boats, and a fleet of ten vehicles to serve any conceivable customer need. Aqua-Weed Control Inc. employs a fully equipped maintenance vehicle for quick reaction to mechanical breakdowns in the field.

Each lake spray boat is equipped with safety equipment as required by the US Coast Guard.

At Aqua-Weed Control Inc. safety is a top priority, both for our customers and our employees. All of our chemical applicator employees must pass two MDA tests to become certified by the State. Each vehicle in our fleet is equipped with a first aid kit, first response spill clean up kit, fire suppression equipment, and other safety equipment. In addition, the American Red Cross certifies several of our employees in first response CPR.

Aqua-Weed Control Inc. is a member of the following organizations:

- Michigan Aquatic Mangers Association (current President)
- Midwest Aquatic Plant Managers Association (current President Elect)
- Michigan Lakes and Streams Association
- Aquatic Plant Management Society
- Michigan Better Business Bureau
- Michigan Chamber of Commerce
- Aquatic Eco Restoration Foundation (AERF)
- Responsible Industry for a Sound Environment (RISE)
- Michigan Boating Industries Association
- Michigan Association of County Drain Commissioners

For additional information please visit our web site at www.aquaweeds.com
Detailed reference list as requested for Walled Lake bid.
2011

Woodland Lake (290 S/A), Livingston County  #10-98-0278
Anita Grapentien
3148 Hideaway Beach Drive
Brighton, MI 48116
810-229-7894

Products used: 2,4-D, Reward, Aquathol-K, Renovate, Copper sulfate, Hydrothol-191 (L) (G), Chelated copper herbicides, Chelated copper algaecides.

Target Plants: Milfoils, Pondweeds, Lillys, surface algae, Macro Algae, eel grass, coontail, Naiads.

Duck Lake (253 S/A), Oakland County  #10-98-0229
Dan Horvath
3488 Ramada Drive
Highland, MI 48356
248-887-2135

Products used: 2,4-D, Reward, Aquathol-K, Renovate, Copper sulfate, Hydrothol-191 (L) (G), Chelated copper herbicides, Chelated copper algaecides.

Target Plants: Milfoils, Pondweeds, Lillys, surface algae, Macro Algae, eel grass, Naiads.

Brendel/Neva Lakes (82 S/A), Oakland County  #10-98-1397 & 1395
Andy Kozicki
726 Bonita Dr.
White Lake, MI 48383
248-887-2873

Products used: 2,4-D, Reward, Aquathol-K, Renovate, Copper sulfate, Hydrothol-191 (L) (G), Chelated copper herbicides, Chelated copper algaecides.

Target Plants: Milfoils, Pondweeds, Lillys, surface algae, Macro algae, eel grass, coontail.
BID FORM

Walled Lake Aquatic Herbicide Treatments

BID DATE: 10/09/11

BID TO: Walled Lake Improvement Board
c/o City of Novi
45175 W Ten Mile Rd
Novi, MI 48375

BID FROM: Aquatic Herb. Ser. (Company Name of Bidder)
701 S. Lake Dr. (Company Address)
Novi, MI. 48377

248-660-3494 (Telephone)

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to aquatic herbicide treatments of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

With the exception of the permit application fee and herbicide residue analysis, if required, all work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for aquatic herbicide treatments of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:
<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>70 acres</td>
<td>per acre</td>
<td>$460</td>
<td>$32200</td>
</tr>
<tr>
<td>(150 lbs/acre 2,4-D granular)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment—Initial Treatment</td>
<td>30 acres</td>
<td>per acre</td>
<td>$455</td>
<td>$13650</td>
</tr>
<tr>
<td>(100 lbs/acre, 2, 4-D granular)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>50 acres</td>
<td>per acre</td>
<td>$325</td>
<td>$16250</td>
</tr>
<tr>
<td>(Diquat Dibromide 2.0 gal/acre)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL BASE BID PRICE</strong></td>
<td><strong>$62100</strong></td>
<td></td>
<td></td>
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The Contractor may provide an alternate treatment schedule that will be reviewed at the sole discretion of the Lake Board:

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>140 acres</td>
<td>per acre</td>
<td>$460</td>
<td>$64600</td>
</tr>
<tr>
<td>(150 lbs/acre 2,4-D granular)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>_ acres</td>
<td>per acre</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>(100 lbs/acre, 2, 4-D granular)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>50 acres</td>
<td>per acre</td>
<td>$325</td>
<td>$16250</td>
</tr>
<tr>
<td>(Diquat Dibromide 2.0 gal/acre)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>_ acres</td>
<td>per acre</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>_ acres</td>
<td>per acre</td>
<td>_</td>
<td>_</td>
</tr>
<tr>
<td><strong>TOTAL ALTERNATE BID PRICE</strong></td>
<td><strong>$62250</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Bidder proposes the use of the following aquatic herbicides per the schedule below for the alternate bid for this project:

<table>
<thead>
<tr>
<th>Aquatic Herbicide Name</th>
<th>Application Rate (circle appropriate units per area)</th>
<th>Area of Treatment (acres)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renavate</td>
<td>90# gal/acre</td>
<td>100 lbs/acre</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Walled Lake Improvement Board  
Aquatic Herbicide Treatments  
6
Bidder: AMK, INC.

1) How long have you been in the aquatic herbicide treatment business?
   27 Years

2) During 2010, how many lakes in the various size categories listed below did you
   (or the subcontractor you intend to use for the project) treat with herbicides?
   - 1 to 10 Acres: 4 Lakes
   - 11 to 100 Acres: ______ Lakes
   - 101 to 500 Acres: ______ Lakes
   - Lakes>500 Acres: ______ Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, 
   proposed to be utilized for the herbicide treatment program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. 
   For each project, provide a contact person with phone number and include the 
   lake name, county, lake surface acreage, treatment area acreage, plants 
   targeted for control, herbicides applied, and Michigan Department of Natural 
   Resources and Environment permit number.

Signed this 27 day of October, 2011
Signature: [Signature]
Name and Title: William Kears
(Printed) President
Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this __________ day of October, __________, 20__.

SIGNATURE: __________________________

NAME AND TITLE: William Kraus
(printed) President A.W.K. Inc.

END OF SECTION
Some of our clients:

Algonac Harbor Club
William Coughlin
(810) 794-4448

Bayview Yacht Club
Mark Steffke
(313) 822-1853

Keans Marina
Tony Braffain
(313) 822-4500

Venice Shores
Howard Barch
(810) 465-7011

Avon On The Lake
Don Rezepu
(810) 778-0123

Rio Vista Canal
Larry Green
(810) 779-8136

MacRay Harbor
Bill McMahon
(810) 468-0890

Bayview / Lakecrest Canals
Hank VanBaak
(810) 775-1812

Harbor Club North & South
Chuck LaBelle
(810) 469-2628

Shore Club
Janet Vandenbussche
(810) 775-3280

Belle Maer Marina
Marc Howard / Eric Foster
(810) 465-4534

Liberty/Clairwood/Doremus
Bob Burns
(810) 776-4210

City of Grosse Pointe
Tom Kressback
(313) 885-5800

Pointe Rosa Canals
Del Kukla
(810) 463-7246

Village of Grosse Pointe Shores
Mike Kenyon
(313) 881-6565

City of Grosse Pointe Park
Terry Soloman
(313) 822-2812

Grosse Pointe Yacht Club
Jack Sullivan
(313) 884-2500

Harbor Hill Marina
Michelle Morris
(313) 331-6880

City of Grosse Pointe Park
Terry Soloman
(313) 822-2812

Grosse Pointe Yacht Club
Jack Sullivan
(313) 884-2500

Harbor Hill Marina
Michelle Morris
(313) 331-6880

Ford Yacht Club
Jarred Louys
(313) 676-9110

All staff are Certified Applicators
Boats - 19' Polar Craft
Tompson Electric Spreaders
Honda 5 H. Engines

Brighton Lake: 138.9
Terry Melhem 810.229.6150

Eliza Lake: 80.4
Jeff Horshak 248.881.3670

Walled Lake: 69.4
Barb Allen - Harbor Cove
248.669.9392
BID FORM

Walled Lake Aquatic Herbicide Treatments

BID DATE: Savin Lake Services, Inc

BID TO: Walled Lake Improvement Board
c/o City of Novi
45175 W Ten Mile Rd
Novi, MI 48375

BID FROM: 3088 Hottis Road
Hale, Michigan 48739

(Company Name of Bidder)

(Company Address)

989-728-2200
(Telephone)

In compliance with your invitation for bids, Bidder hereby proposes to perform all work related to aquatic herbicide treatments of Walled Lake, Oakland County, Michigan, in strict accordance with the contact documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, the Bidder certifies that this bid has been arrived at independently without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor.

Further, the Bidder also certifies that he/she has examined the contract documents and the location of the work described herein and is full informed as to the nature of the work and the conditions relating to its performance.

The Bidder understands that the acreages listed are approximate only and subject to either increase or decrease. The Bidder agrees that the unit prices named will be used if additions or deductions are made to the quantity of work.

With the exception of the permit application fee and herbicide residue analysis, if required, all work described in the contract documents and required for completion of the project shall be considered as incidental work unless designated as a pay item on the Bid Form.

The undersigned, having familiarized himself/herself with the instructions to Bidders and the specifications, hereby proposes to perform everything required and to provide and furnish all of the labor, materials, equipment, and all utility and transportation services necessary to perform and complete all the work required for aquatic herbicide treatments of Walled Lake in a workmanlike manner, all in accordance with the specifications at and for the following named price to wit:
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<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment (150 lbs/acre, 2,4-D granular)</td>
<td>70 acres</td>
<td>per acre</td>
<td>$ 525.00</td>
<td>$ 36,750.00</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment—Initial Treatment (100 lbs/acre, 2,4-D granular)</td>
<td>30 acres</td>
<td>per acre</td>
<td>$ 350.00</td>
<td>$ 10,500.00</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment (Diquat Dibromide 2.0 gal/acre)</td>
<td>50 acres</td>
<td>per acre</td>
<td>$ 210.00</td>
<td>$ 10,500.00</td>
</tr>
</tbody>
</table>

**TOTAL BASE BID PRICE** $ 57,750.00

The Contractor may provide an alternate treatment schedule that will be reviewed at the sole discretion of the Lake Board:

<table>
<thead>
<tr>
<th>Description</th>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Initial Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Aquatic Herbicide Treatment – Follow-up Treatment</td>
<td>____ acres</td>
<td>per acre</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

**TOTAL ALTERNATE BID PRICE** $

The Bidder proposes the use of the following aquatic herbicides per the schedule below for the alternate bid for this project:

<table>
<thead>
<tr>
<th>Aquatic Herbicide Name</th>
<th>Application Rate (circle appropriate units per area)</th>
<th>Area of Treatment (acres)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>gal/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>lbs/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>lbs/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>lbs/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>gal/acre</td>
<td></td>
</tr>
<tr>
<td></td>
<td>lbs/acre</td>
<td></td>
</tr>
</tbody>
</table>
Contract extensions beyond calendar year 2012 at the unit price bid, plus three percent of the base unit price per year, are contingent upon the discretion of the Walled Lake Improvement Board.

In the interest of expediting the award of this contract, the undersigned may be required to show that he/she has performed work similar to that included under the proposed contract for which this bid is offered.

In submitting this bid, it is understood that the right is reserved by the Walled Lake Improvement Board to reject any and all bids and to waive defects in the bids.

Signed this 25th day of October, 2011.

SIGNATURE:  

NAME AND TITLE:  Guy B. Savin, IV - President

(printed)

END OF SECTION
Bidder Questionnaire
Walled Lake
Aquatic Herbicide Treatment Program

Bidder: _____ Savin Lake Services, Inc. _____

1) How long have you been in the aquatic herbicide treatment business?
   _____ 17 _____ Years

2) During 2010, how many lakes in the various size categories listed below did you (or the subcontractor you intend to use for the project) treat with herbicides?
   • 1 to 10 Acres: _____ 120 _____ Lakes
   • 11 to 100 Acres: _____ 28 _____ Lakes
   • 101 to 500 Acres: _____ 22 _____ Lakes
   • Lakes>500 Acres: _____ 9 _____ Lakes

3) Please attach a complete listing of staff and equipment or subcontractors, proposed to be utilized for the herbicide treatment program on Walled Lake.

4) Please attach a listing of a minimum of three references of previous work for you. For each project, provide a contact person with phone number and include the lake name, county, lake surface acreage, treatment area acreage, plants targeted for control, herbicides applied, and Michigan Department of Natural Resources and Environment permit number.

   Signed this 25th day of October, 2011.

   Signature: ________________

   Name and Title: __Guy B. Savin, IV - President__

   (Printed) ___________________________
# Certificate of Liability Insurance

**Producer:**
Alpena Agency, Inc.
102 S. Third Avenue
Alpena, MI 49707
David Zeller

**Contact Information:**
- **Phone:** 989-354-2175
- **Fax:** 989-354-8974
- **Email:** N/A

**Insured:**
Savin Lake Services, Inc.
DBA Rustin Lake & Pond Service
Guy Savin
3086 Hottis Road
Hale, MI 48739

**Insurer(s) Affording Coverage:**
- **Insurer A:** International Marine UW
  - **Insurer B:** Michigan Insurance Company
    - **Insurer C:** Accident Fund Ins. Co.

**Certificate Number:**
N5JH41102

**Coverages:**

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<td>Pro &amp; Indmn</td>
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<tr>
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<td>Workers Compensation</td>
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<td>WCV 8006594</td>
<td>05/05/11</td>
<td>05/05/12</td>
<td>$500,000</td>
</tr>
<tr>
<td></td>
<td>Any Proprietor/Partner/Executive Officer/Member Excluded* (Mandatory in NH)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$500,000</td>
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<tr>
<td></td>
<td>If yes, describe under Description of Operations below</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$500,000</td>
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</table>

**Description of Operations/Locations/Vehicles:**
Aquatic Weed Harvesting & Algae Control

**Certificate Holder:**

Reference Only

**Cancellation:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**Authorized Representative:**
David Zeller

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ACORD 25 (2009/09) The ACORD name and logo are registered marks of ACORD
## Proposed 2012 Budget

**WALLED LAKE IMPROVEMENT BOARD**  
**PROPOSED 2012 BUDGET**  
*November 9, 2011*

<table>
<thead>
<tr>
<th>Description</th>
<th>Proposed Annual Budget</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
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<tr>
<td>City of Novi Assessments</td>
<td>$ 60,931</td>
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<tr>
<td>City of Walled Lake Assessments</td>
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<tr>
<td>Appropriation from 2011</td>
<td>$ 31,200</td>
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<td><strong>TOTAL INCOME</strong></td>
<td>$ 128,827</td>
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<td><strong>Expenses</strong></td>
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<td>Herbicide Treatment</td>
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</tr>
<tr>
<td>Mechanical Weed Harvesting</td>
<td></td>
<td>To be determined</td>
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<tr>
<td>Lake Management Consultant</td>
<td></td>
<td>To be determined</td>
</tr>
<tr>
<td>Permit Fee</td>
<td>$ 1,500</td>
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</tr>
<tr>
<td>Administrative &amp; Legal</td>
<td>$ 3,027</td>
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</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>$ 4,527</td>
<td></td>
</tr>
<tr>
<td><strong>Remaining to be Allocated</strong></td>
<td>$ 124,300</td>
<td></td>
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