SCHEDULING CONFIRMATION:
You will receive a confirmation message that the inspection has been scheduled successfully.

Email notifications will be sent regarding any status changes or if the inspection must be rescheduled.

VIEW INSPECTIONS:
In the “View My Activity” section you can view, cancel or reschedule pending inspections, or review completed inspections.

COMMUNITY DEVELOPMENT
Building
248.347.0415
Planning
248.347.0415
Ordinance Enforcement
248.735.5678
Engineering
248.347.0454

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FOR MORE INFORMATION CONTACT:
City of Novi
Community Development Department
45175 W. Ten Mile Road
Novi, Michigan 48375
248.347.0415
cityofnovi.org

Online Inspection Portal
FOR CONTRACTORS

If you are trying to schedule an inspection for the following business day, it must be scheduled by 3:30 p.m.
REGISTER AS A CONTRACTOR

To register as a contractor, go to: www.BSAonline.com/Contractors and create your AMG account.

Once your account is created, you must link it to your municipality’s contractor record. This can be done using the PIN number provided to you, or by contacting the municipality directly.

STEP 1: Choose the permit you wish to schedule an inspection for. All applicable permits will be listed.

(NOTE: If scheduling an inspection using a QR code, you will skip to Step 2 automatically)

STEP 2: Select an inspection type and choose from the available days on the calendar.

STEP 3: Enter contact information.

Add/edit parties to be notified by email and use the ‘Notes’ section to list any relevant information such as the inspection location, lock box numbers, preferred times, etc.

The inspectors may be reached at:

- Electrical Inspector – 248.347.0429
- Heating/Refrigeration – 248.347.0426
- Plumbing Inspector – 248.347.0432

If you cannot reach the inspector on their direct line or to speak to a Building Inspector please contact the main line at 248.347.0415