Building Permit Application
$455.50 submittal fee
THREE (3) SETS of construction building plans (Signed and sealed if calculated square footage is greater the 3,500 sf). BUILDER IS TO PROVIDE CALCULATIONS IF PLANS ARE NOT SEALED.

THREE (3) SETS of heating/cooling plans - if heating & cooling system are greater than 375,000 Btu's. (Signed & Sealed, Act 299)

Plumbing plans when the CALCULATED square foot is greater than 3,500 square feet (Signed & Sealed).

Electrical drawings when the electrical system is greater than 400 amps & 3,500 square feet (Signed & Sealed).

THREE (3) SETS of truss layouts.
THREE (3) SETS of completed MICHIGAN UNIFORM ENERGY CODE 2009 WORKSHEETS or ResCheck.

Manual J Worksheet (HVAC calculations)

Land Improvement Application

Land Improvement Checklist

EIGHT (8) Plot Plans (meeting all requirements of the grading plan checklist and specifying the proposed elevation of footings and brick ledges).

Woodland/Wetland Affidavit (If property contains wetlands or woodlands a $345.00 plan review fee FOR EACH is required at the time of submittal).

Right of Way Application (submitted to the Engineering Department). To see if applicable please contact our Engineering Department at 248.347.0454.

Soil erosion permit. To see if applicable, please contact Maureen Underhill at 248.735.5678.

Well Permit from Oakland County Health Department

Septic permit approval from Oakland County Health Department – if applicable.

Developer or homeowner’s association approval (ALL EXCEPT: Island Lake, Liberty Park, Knightsbridge Gate and Bella Terra).

$5,000.00 site restoration bond (refundable)

Fees due at time of submittal:
1. $455.50 Building Permit Application
2. $345.00 Woodland/Wetland Plan Review Fee (if applicable)

Thank You!
City of Novi
Community Development