



**CITY OF NOVI CITY COUNCIL**  
**[ENTER MEETING DATE HERE]**

**SUBJECT:** Approval to apply for the Michigan Department of Labor and Economic Opportunity (LEO) Grant to purchase an additional set of turnout gear for full-time firefighters (30) with an estimated cost to the City of \$6K-\$8K.

**SUBMITTING DEPARTMENT:** Public Safety – Fire Department

<b>EXPENDITURE REQUIRED</b>	<b>\$ 6,235.50</b>
<b>AMOUNT BUDGETED</b>	<b>\$</b>
<b>APPROPRIATION REQUIRED</b>	<b>\$</b>
<b>LINE ITEM NUMBER</b>	<b>101-336.00-741.000 Supplies - Uniforms</b>

**BACKGROUND INFORMATION:**

The firefighter's turnout gear is one of the most essential pieces of equipment they possess. Turnout gear is highly intricate, with each piece consisting of a fire-resistant outer shell, a thermal layer, and a moisture barrier. All these components must adhere to the criteria outlined in the National Fire Protection Association (NFPA 1851) standards for firefighter turnout gear.

Over the last two years, the Michigan Professional Fire Fighters Union (MPFFU) has lobbied state legislatures to support full-time firefighters in acquiring an additional set of turnout gear. The Michigan Department of Labor and Economic Opportunity (LEO) has allocated \$15 million for a competitive grant that is exclusively designated for full-time firefighters. This grant is providing up to \$3,500 per full-time firefighter to purchase an additional set of turnout gear. As a combination fire department, our 28 full-time staff, Fire Chief, and Assistant Chief will be eligible for an additional set of turnout gear through this grant at a value of \$105,000.

The Novi Fire Department currently utilizes Lion V-force turnout gear. The additional set of turnout gear would remain consistent with this make and configuration. Based on a current quote, an additional set of gear is estimated to cost \$3,707.85, of which \$3,500 is covered by the state grant. The estimated cost per set to the City of Novi at \$207.85 would be approximately \$6,235.50. The actual quote could vary at the time of purchase. This funding will come from the existing uniform budget (GL Account 101-336.00-741.000) to cover the costs.

The application deadline is May 31, 2024, to apply for this grant. The availability of funds from this grant expires on September 30, 2027. We would anticipate the purchase of this additional set of gear in July 2024 (FY 2024-25).

**RECOMMENDED ACTION:** Approval to apply for the Michigan Department of Labor and Economic Opportunity (LEO) Grant to purchase an additional set of turnout gear for full-time firefighters (30) with an estimated cost to the City of \$6K-\$8K.

# MEMORANDUM



**TO:** JOHN MARTIN, FIRE CHIEF  
**FROM:** MICHAEL A. OLANDO, CAPTAIN *MAO*  
**SUBJECT:** 2024 FULL-TIME FIREFIGHTER TURNOUT GEAR GRANT  
**DATE:** MAY 15, 2024

- " The firefighter's turnout gear is essential equipment they possess. Turnout gear is highly intricate, with each piece consisting of a fire-resistant outer shell, a thermal layer, and a moisture barrier. All these components must adhere to the criteria outlined in the National Fire Protection Association (NFPA 1851) standards for firefighter turnout gear. Per NFPA 1851 Guideline, a firefighter's turnout gear can remain in service for a maximum of 10 years.

Over the last two years, the Michigan Professional Fire Fighters Union (MPFFU) has lobbied state legislatures to support full-time firefighters in acquiring an additional set of turnout gear. This lobbying was primarily with the House Appropriations Chair, State Representative Angela Witwer, Governor Whitmer and her office. The funding allocated for this competitive grant amounts to \$15 million and is exclusively designated for full-time firefighters. The funding source of this grant is the State General Fund. This grant is providing up to \$3,500 per full-time firefighter to purchase an additional set of turnout gear.

As a combination fire department, our 28 full-time staff, Fire Chief, and Assistant Chief may be eligible for an additional set of turnout gear through this grant. This grant is for a one-time purchase of an additional set of turnout gear, and there is no obligation for the City of Novi to replace this additional set of turnout gear at the end of service life.

The Novi Fire Department currently utilizes Lion V-force turnout gear. The additional set of turnout gear would remain consistent with this make and configuration. With that, the cost per full-time firefighter would be \$3,707.85, of which \$3,500 is covered by the state grant. This leaves the cost to the City of Novi at \$207.85 per set, for a total of \$6,235.50.

The application deadline is May 31, 2024, to apply for this grant. The availability of funds from this grant expires on September 30, 2027. We would aim to purchase this additional set of gear in the 2024-2025 fiscal year. Once the application and the request for proposal (RFP) information has been submitted to the Michigan Department of Labor & Economic Opportunity (LEO), our application will be processed. The funds will be sent via the Statewide Integrated Governmental Management Application System (SIGMA) to the City of Novi. The city will have the funds from the state prior to submitting payment to the turnout gear vendor. The City of Novi will only need to cover the difference in cost for the turnout gear.



Quotation: **242575**

(DO NOT PAY FROM THIS DOCUMENT/S&H MAY NOT BE INCLUDED)

Quotation Date: **06 May 2024**

**REMITTANCE ADDRESS**

PHOENIX Safety Outfitters  
P.O. Box 20445  
Upper Arlington, OH 43220

Shipping Method:

Account Rep: **Jim Reed**

Accounting Questions: **cgrogan@phoenixoutfitters.com**

Accounting Phone: **614-203-0247**

**Physical Address:**

PHOENIX Safety Outfitters  
110 W Leffel Lane  
Springfield, Ohio 45506  
(937) 324-2537

**Sales Tax Registrations:**

Ohio (91-050790)

Indiana (0158424336)

Michigan (41-2241348)

**EIN:**

41-2241348

**Bill to:**

TODD SEOG  
CITY OF NOVI FIRE DEPT  
42975 GRAND RIVER AVE  
NOVI MI 48375  
UNITED STATES  
Customer Phone:  
Customer Email: tseog@cityofnovi.org

**Ship to:**

TODD SEOG  
CITY OF NOVI FIRE DEPT  
42975 GRAND RIVER AVE  
NOVI MI 48375  
UNITED STATES  
Customer Phone:  
Customer Email: tseog@cityofnovi.org

*Unit Price  
\$ 3707.85*

Item ID	Item name	Qty	Item \$	Extended \$
NOV(OAKMI)-VFC	JANESVILLE TURNOUT COAT CONFIGURED TO CUSTOMER SPECIFICATION// PO8Q2045 <i>Verified: [0220] Valid Thru: [033121] Color: PER SPEC</i>	30	\$2265.31	\$67959.30
NOV(OAKMI)-VFP	JANESVILLE TURNOUT PANT CONFIGURED TO CUSTOMER SPECIFICATION // PO8Q2045 <i>Verified: [0220] Valid Thru: [033121] Color: PER SPEC</i>	30	\$1442.54	\$43276.20

**Subtotal \$111235.50**

MI - Tax Exempt 2017 @ 0% \$0.00

**Total \$111235.50**

*105.000 -  
6,235.50*

**Michigan Department of Labor and Economic Opportunity (LEO)  
Bureau of Administration Services  
Grant Request for Proposal (RFP)**

<b>Total Available: \$15 million</b>	<b>Estimated Number of Awards: 143</b>	<b>RFP Code: FTG-2024</b>
<b>Maximum Award: \$3,500 per full-time member of the department.</b>	<b>Minimum Award: N/A</b>	<b>Department Bureau: Administrative Services</b>
<b>Application Due Date: May 31, 2024 3:00 pm EDT</b>		<b>Funding Source: State General Funds</b>
		<b>ALN#: N/A</b>
<b>Anticipated Begin and End Dates: October 1, 2023 through September 30, 2027</b>		

<b>Grant Title: Firefighter Turnout Gear - 2024</b>	
<b>Program Purpose:</b>	The purpose of the program is to assist full-time fire departments with purchasing an additional set of turnout gear for firefighters.

**Pre-Application Conference:**  
A pre-application conference will be held to discuss this funding opportunity and provide instruction on using the EGrAMS system. The pre-application conference will be held on May 3, 2024, 8:30 beginning at XX, and will last approximately 90 minutes. The webinar can be accessed at [Pre-Application Link](#). At the conclusion of the conference, this link can be used to access the recording of this webinar.

**Geographic Area:** Statewide

**Eligibility:**  
This grant opportunity is open to fully paid fire department of an airport operated by a county, public airport authority, or state university or college, a member of a fully paid fire or police department of a city, township, or village employed and compensated on a full-time basis, a member of a fully paid public fire authority employed and compensated on a full-time. A grant that is provided shall not exceed \$3,500 per full-time member of the department. Volunteer, paid on call, part-time paid or cadets-in-training are not eligible for this funding.

**Disqualifying Criteria:**

The applicant will be disqualified, and the application will not be funded if there is failure to:

- Submit a complete application, and a completed budget as required in the RFP, to the EGrAMS website on or before the grant application date and time deadline specified.
- Stay at or below the maximum award amount per agreement year, if provided.

Applications from applicants who are current state of Michigan employees are also disqualified and will not be funded.

**Additional Information:**

**Accessing Application:** To gain access to the application and complete entry and submission, a step-by-step instruction manual is available for your use. Visit the EGrAMS website at <http://egramsmi.com/leo>, and click the link "See Grants" on the right-side panel to access the RFP documents.

**Application Submission:** Applicants are encouraged to complete and submit the grant application in advance of the grant application deadline to allow enough time to complete the application process and to receive technical assistance if necessary. The EGrAMS system will not permit applicants to submit applications that contain validation errors. Applicants must correct all errors before the system will allow submission of the application. Failure to correct all errors is not justification for a deadline extension.

**RFP Timeline and Deadlines:**

Pre-application conference	May 3, 2024
Deadline for submitting questions regarding the grant application	May 8, 2024
Q & A posted on EGrAMS	May 14, 2024
Agency EGrAMS registration, agency profile and project director request deadline to gain access to application	Friday May 31, 2024 3:00 pm EDT
<b>Grant application due date</b>	<b>Friday May 31, 2024 3:00 pm EDT</b>