



**COMMUNITY DEVELOPMENT DEPARTMENT**

45175 Ten Mile Road  
Novi, MI 48375  
(248) 347-0415 Phone  
(248) 735-5600 Facsimile  
[www.cityofnovi.org](http://www.cityofnovi.org)

**BUILDING PERMIT FEES**

**CITY OF NOVI  
COMMUNITY DEVELOPMENT  
DEPARTMENT**



**Schedule of Permit and Plan Review Fees  
Building Division  
Effective for Permits invoiced beginning October 11, 2023**





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**BUILDING PERMIT FEES**

**APPLICATION FEES**

A nonrefundable application fee shall accompany each building permit application. This fee shall be as follows:

- 1. Residential
  - a. New Single-Family Residence, Additions, Alterations, Mobile Homes, Repairs & Zoning.....\$40
- 2. Nonresidential
  - a. New Commercial/Industrial & Additions, Other Non-Single Family.....\$40
- 3. Other
  - a. Construction Board of Appeals application fee, each meeting. .... \$300
  - b. Zoning Boards of Appeals
    - i. Single Family Residential (Existing) ..... \$220
    - ii. Single Family Residential With Violation ..... \$275
    - iii. Single Family Residential (New)..... \$275
    - iv. Multiple/Commercial/Industrial..... \$330
    - v. Multiple/Commercial/Industrial With Violation..... \$440
    - vi. Sign ..... \$330
    - vii. Sign With Violation ..... \$440
    - viii. House Moves ..... \$330
    - ix. Special Meeting (At Discretion of the Board) ..... \$660

**CONTRACTOR REGISTRATIONS/LICENSES**

- 1. Residential: Builder or Maintenance & Alterations (duration of license)..... \$15

**PLAN REVIEW FEES**

- 1. Residential and Utility plan review (b, c and d per consultant contract, includes 15% administration)
  - a. Additions, alterations, & repairs etc. reviews .....\$30
  - b. Single family plan reviews ..... \$155
  - c. MRC/Structural Review
    - i. Initial plan review ..... \$161
    - ii. Additional reviews ..... \$132.25
  - d. Similar/Dissimilar review
    - i. Initial review ..... \$138
    - ii. Additional reviews ..... \$109.25
- 2. Nonresidential
  - a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.
  - b. Nonresidential trade plan reviews to be computed at .0015 (base fee) X .25 of the estimated construction cost.
  - c. Minor change from original plan review ..... \$130
  - d. Major change from the original plan review to be computed at .500 of the base fee on the estimated construction cost.
  - e. Design build phases (each) ..... \$200
  - f. Deferred submittal items (each) ..... \$200
  - g. Rear yard façade review..... \$40.25

**PERMIT & INSPECTION FEES ADDRESSES**

- 1. Addresses (each new or reassigned) .....\$15



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**BUILDING PERMIT FEES**

**BUILDING PERMIT VALUATION**

The building permit fee shall be based on the total estimated cost of the project as noted or as computed at 95% of the current International Code Council (ICC) Building Valuation Data Report exclusive of site work. The fee shall be based on the building construction valuation as follows:

- Residential, one and two-family = \$104.46 per square foot; Private Garages = \$41.02
- Decks = \$19.47 per square foot; cedar and composite decks = \$28.22 per square foot
- Unfinished basements (all use group) = \$18.56 per square foot and \$16.00 per square foot for finished basements
- For nonresidential shell only buildings at 50% of table cost; New nonresidential building including tenant build out at 95% of table cost.
- New nonresidential interior tenant improvements and mezzanine at 50% of table cost (30% for existing)

**Nonresidential (MBC) Permit Cost based on Construction Valuation**

- a. Under \$1,000 ..... \$60
  - b. \$1,001 and over ..... \$60
- Plus \$5 for each additional \$1,000 or part thereof over \$1,001*

**Residential (MRC) Construction Valuation**

- c. Under \$1,000 ..... \$60
  - d. \$1,001 and over ..... \$60
- Plus \$4.50 for each additional \$1,000 or part thereof over \$1,001*

**CERTIFICATE OF OCCUPANCY TEMPORARY BONDS**

Additional bond will be required of the permit holder to insure completion of work and/or correction of violations noted by the Community Development Department.

- 1. New Single Family Temporary C/O ..... \$1,000

**COMPLETION AGREEMENTS (REQUIRED UNDER CHAPTER 26.5)**

- 1. Completion agreement administrative fee (per phase) ..... \$950

**DIGITAL IMAGING**

All projects are required to have the project documents digitally scanned to a CD for record retention. The following is a list that will determine the amount of digital imaging fees to be charged based on the size of the project submitted. These fees will be included in the permit fee calculation for the project. A 15% fee will be added to cover the administrative cost of this task.

- 1. Minor tenant alteration / residential with a total of twelve 24"x36" architectural sheets or less a flat fee ..... \$100
- 2. Tenant alterations with a total of 13-50 24"x 36" architectural sheets and under 275- 8 1/2"x11" pages a flat fee ..... \$260
- 3. New nonresidential building with a total of 51-100 24"x36" architectural sheets and under 475 8 1/2"x11" pages a flat fee ..... \$400

**DEMOLITION**

- 1. Base fee ..... \$50
- 2. Per structure, up to 1,000 square feet of floor area ..... \$100
- 3. Each additional square feet of floor area. .... \$.03
- 4. Plan Review Fee (min.) ..... \$100



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**BUILDING PERMIT FEES**

**MOBILE/PRE-MANUFACTURE HOME**

- 2. Within the MH district, per dwelling unit..... \$180
- 3. In other districts, the fee shall be the same as the building permit valuation.

**LAND IMPROVEMENT (per consultant contract)**

- 2. Review ..... \$115
- 3. Each review for builder-initiated change..... \$115
- 4. Footing elevation inspection ..... \$155.25
- 5. Additional footing elevation inspection ..... \$115
- 6. Final grade inspection (certification)..... \$155.25
- 7. Each additional inspection ..... \$155.25
- 8. Minor Land Permit
  - a. Review..... \$86.25
  - b. Inspection fee..... \$86.25
  - c. Additional inspection fee ..... \$86.25

**RE-INSTATEMENT (Expiration of Permit)**

All permits remain valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

- 1. Minimum Fee.....\$50

**BASE, ADDITIONAL AND OVERTIME INSPECTION FEES**

- 1. Residential & Nonresidential (per trade, includes fire inspection), each .....\$45
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection) .....\$45
  - Special inspection (Change of occupancy) each ..... \$180
- 3. Any other (per trade).....\$45
- 4. Overtime Fees (Subject to staff availability)
  - a. Overtime, Evenings and Saturday (3 hour minimum), per hour ..... \$53
  - b. Overtime, Sunday & Holidays (3 hour minimum), per hour.....\$70

**SIGNS**

- Ground, Temporary, Wall, Canopy or Projecting Signs (each) .....\$75

**TEMPORARY STRUCTURES (Tents, Construction/Sales Trailers, & all other mobile units)**

- Minimum fee ..... \$100

**TEMPORARY USE AND FLOOD PLAIN REVIEW/INSPECTION FEES**

- 1. Temporary Special Exception ..... \$100
- 2. Temporary Special Land Use .....\$200
- 3. Floodplain use permits (per consultant contract, includes admin. fee)
  - a. Major floodplain use permit.....\$3,450
  - b. Minor floodplain use permit.....\$402.50
  - c. Individual residential floodplain use permit .....\$402.50
  - d. Bonds
    - i. Major floodplain use permit .....\$10,000
    - ii. Minor floodplain use permit ..... \$2,500
    - iii. Individual residential floodplain use permit..... \$1,000





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**ELECTRICAL FEES**

**APPLICATION FEE** on all permits (non-refundable) .....\$35

**CONTRACTOR REGISTRATION/LICENSES**

All contractors shall register their license with the City of Novi before work is commenced. Registration shall be renewed each license year.

1. Electrical and Sign Specialty Contractor (duration of license).....\$15

**PLAN REVIEW FEES**

1. Plan review

a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

**SERVICE (Temporary or Permanent)**

- 1. 200 ampere or less – each service.....\$12
- 2. 201 – 600 ampere – each service... ..\$18
- 3. 601 – 800 ampere – each service... ..\$24
- 4. 801 – 1,200 ampere – each service .....\$30
- 5. Over 1,200 ampere – GFI only... ..\$58

**ELECTRICAL EQUIPMENT**

- 1. Circuits (New, Extended or Altered) - each .....\$6
- 2. Lighting Fixtures—per 25 .....\$7
- 3. HVAC
  - a. Furnace (unit heater) .....\$6
  - b. Air Conditioner .....\$8
  - c. Generator .....\$8
- 4. Appliances
  - a. Electric heating Units (baseboard) .....\$5
  - b. Power Outlets (range, oven, water heater, dryer, water pump, dishwasher, etc.)-each .....\$7
- 5. Signs
  - a. Unit Connections .....\$12
  - b. Letters.....\$15
  - c. Neon—each 25 feet .....\$20
- 6. Feeders-Bus Ducts, etc.-- per 50 feet.....\$7
- 7. Energy Retrofit –Temperature Control Equipment.....\$50
- 8. Grounding Electrode .....\$10
- 9. Transformers
  - a. 0 to 20 KVP 7 HP.....\$8
  - b. 21 to 50 KVP & HP .....\$12
  - c. Over 51 KVP & HP.....\$12
- 10. Smoke Detectors-- per 5.....\$6



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- 1. Minimum Fee.....\$50

**BASE, ADDITIONAL AND OVERTIME INSPECTIONS FEE**

For the purpose of determining conformance with codes:

- 1. Residential & Nonresidential (per trade, includes fire inspection), each .....\$45
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection) .....\$45
- 3. Final inspection .....\$45
- 4. Overtime Fees (Subject to staff availability)
  - a. Overtime, Evenings and Saturday (3 hour minimum), per hour... ..\$68
  - b. Overtime, Sunday & Holidays (# hour minimum), per hour.....\$92



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**MECHANICAL FEES**

**APPLICATION FEE** on all permits (non-refundable) .....\$35

**CONTRACTOR REGISTRATION/LICENSES**

1. Heating & Cooling, Water and Sewer Excavator, and/or Commercial Boiler (duration of license)..... \$15

**PLAN REVIEW FEES**

1. Plan review

a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

**HEATING EQUIPMENT/SYSTEMS**

1. Residential heating system (includes duct and gas line pipe) ..... \$60

*New building only (replacement system should be itemized)*

2. Gas/oil burning equipment (furnace, rooftop units) ..... \$35

a. Compressors (split/combination) rooftop units only..... \$35

b. Gas fired generator ..... \$35

3. Residential boiler ..... \$35

*Residential boiler must be installed by a licensed boiler installer.*

4. Water heater ..... \$6

5. Flue/vent damper/chimney liner ..... \$6

6. Solid fuel equipment (includes chimney) ..... \$35

7. Gas burning fireplace (includes chimney) ..... \$35

8. Chimney, factory built-installed separately ..... \$30

9. Solar; set of 3 panels (includes piping) ..... \$24

10. Gas piping; each opening (new installation/gas pressure test) ..... \$6

11. Heat pumps (complete residential) ..... \$35

12. Bath and kitchen exhaust ducts ..... \$6

13. LP Tanks—A homeowner must own tank to install. If homeowner does not own tank, license mechanical contractor must install tank

a. Aboveground ..... \$48

b. Underground ..... \$48

14. Humidifiers ..... \$12

15. Ducts \$35 minimum ..... \$.15/ ft

16. Heat pumps—nonresidential (pipe not included) ..... \$24

17. Air handlers/heat wheels

a. Under 10,000 CFM ..... \$24

b. Over 10,001 CFM..... \$70

18. Commercial hoods/grease ducts ..... \$18

19. Heat recovery units ..... \$12

20. V.A.V. boxes ..... \$12

21. Unit Heaters ..... \$18

**PIPING SYSTEMS**

1. Process Piping \$25 minimum..... \$.06/ ft

2. Gas Piping \$25 minimum ..... \$.06/ft



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**MECHANICAL FEES**

**REFRIGERATION AND AIR CONDITIONING**

- 1. Air conditioning (including split systems) ..... \$35
- 2. Evaporator coils ..... \$35
- 3. Refrigeration (includes split systems) ..... \$30
- 4. Chiller ..... \$35
- 5. Cooling towers ..... \$35
- 6. Compressor ..... \$30
- 7. Ducts \$30 minimum ..... \$.15/ft

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- 1. Minimum Fee ..... \$50

**BASE, ADDITIONAL, AND OVERTIME INSPECTION FEE**

For the purpose of determining conformance with codes:

- 1. Residential & Nonresidential (per trade, includes fire inspection), each ..... \$45
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection) ..... \$45
- 3. Final inspection ..... \$45
- 4. Any other (per trade)..... \$45
- 5. Overtime Fees (Subject to staff availability)
  - a. Overtime, Evenings and Saturday (3 hour minimum), per hour... \$68
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**PLUMBING FEES**

**APPLICATION FEE** on all permits (non-refundable) .....\$35

**CONTRACTOR REGISTRATION/LICENSES**

- 1. Water & Sewer Excavator .....\$15
- 2. Plumbing Contractor (duration of license) .....\$15

**PLAN REVIEW FEES**

- 1. Plan review
  - a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

**FIXTURES** (each) As follows:

**Bath Related**

Bathtub .....	\$6
Bidet .....	\$6
Lavatories .....	\$6
Shower Pan .....	\$6
Urinal .....	\$6
Water Closet (toilet) .....	\$6

**Kitchen/Bar Related**

Disposal .....	\$6
Dishwasher .....	\$6
Grease Trap.....	\$6
Ice Making Machine.....	\$6
Refrigerator.....	\$6
Sink .....	\$6

**Business/Medical Related**

Bed Pan Washer.....	\$6
Carbonated Beverage Dispenser .....	\$6
Dental Chair.....	\$6
Drinking Fountain.....	\$6
Embaling Table .....	\$6
Emergency Eye Washer .....	\$6
Emergency Shower .....	\$6
Slop Sink.....	\$6
Medical Gas (per opening) .....	\$6

**Other Misc. Fixture, Drains, etc.**

Acid Drain .....	\$6
Autopsy.....	\$6
Building Drains .....	\$6
Lavatories .....	\$6
Condensate Drain .....	\$6
Floor Drain .....	\$6
Hot Water Tank (Heater).....	\$6
Laundry Trays .....	\$6
Manholes, Catch Basins .....	\$6
Mobile Home Park Site .....	\$6
Outlet/Connection to Heating System .....	\$6
Outlet/Connection to Make-up Water Tank .....	\$6
Plaster Trap .....	\$6
Pump (Sump, Ejector, Wtr. Drv) (backflow) .....	\$6
Roof Sump/Drains (Conductor) .....	\$6
Sprinkler System (Irrigation) .....	\$6
Starch Trap .....	\$6
Sterilizer .....	\$6
Stub Ups (underground only) .....	\$6
Washing Machine .....	\$6
Water Connected Still .....	\$6
Water Softener/Filtering Equip .....	\$6
Fixtures not listed above .....	\$6



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**PLUMBING FEES**

**RE-INSTATEMENT (Expiration of Permit)**

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- 1. Minimum Fee .....\$50

**BASE, ADDITIONAL AND OVERTIME INSPECTION FEE**

For the purpose of determining conformance with codes: 6

- 1. Residential & Nonresidential (per trade, includes fireinspection), each .....\$45
- 2. Re-inspection (re-inspection fees to be paid prior to re-inspection) .....\$45
- 3. Final inspection .....\$45
- 4. Any other (per trade).....\$45
- 5. Overtime Fees (Subject to staff availability)
  - a. Overtime, Evenings and Saturday (3 hour minimum), per hour.....\$68
  - b. Overtime, Sunday & Holidays (3 hour minimum), per hour... ..\$92

**WATER SERVICE (Includes any repair work)**

- 1. Less than 2"line.....\$6
- 2. 2" to 6"line.....\$30
- 3. Over 6"line.....\$60

**SEWERS (Sanitary, Storm, or Combined)**

- 1. Less than 6" line.....\$6
- 2. 6" lineand over..... \$30

**WATER DISTRIBUTION PIPE (SYSTEMS)**

- 1. 3/4"line.....\$60
- 2. 1" line .....\$12
- 3. 1¼" line .....\$18
- 4. 1½" line ..... \$24
- 5. 2" line..... \$30
- 6. Over 2" line.....\$35



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**FIRE ALARM FEES**

**APPLICATION FEE** on all permits (non-refundable) .....\$35

**CONTRACTOR REGISTRATION/LICENSES**

1. Fire Alarm Contractor.....\$15

**PLAN REVIEW FEES**

1. Plan review performed by city employees.....\$200

2. Additional plan review performed by cityemployees.....\$100

**FIRE ALARM SYSTEMS FEES**

1. Circuits.....\$6 ea

2. Fire alarms–up to 10 devices .....\$60

3. Fire alarm–11 to 20 devices.....\$120

4. Fire alarm–over 20 devices .....\$6 ea

**RE-INSTATEMENT (Expiration of Permit)**

All permits remain valid as long as work is progressing and inspections are requested and conducted.

A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

1. Minimum Fee .....\$50

**BASE, ADDITIONAL, AND OVERTIME INSPECTION FEE**

For the purpose of determining conformance with codes:

1.

2. Residential & Nonresidential (per trade, includes fire inspection), each .....\$45

3. Re-inspection (re-inspection fees to be paid prior to re-inspection) .....\$45

4. Final inspection .....\$45

5. Any other (per trade).....\$45

6. Overtime Fees (Subject to staff availability)

    a. Overtime, Evenings and Saturday (3 hour minimum), per hour... .....\$68

    b. Overtime, Sunday & Holidays (3 hour minimum), per hour.....\$92



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**FIRE SUPPRESSION FEES**

**APPLICATION FEE** on all permits (non-refundable).....\$35

**CONTRACTOR REGISTRATION/LICENSES**

1. Fire Suppression Contractor.....\$15

**PLAN REVIEW FEES**

1. Plan review performed by city employees .....\$200  
2. Additional plan review performed by city employees .....\$100

**FIRE SUPPRESSION SYSTEMS FEES**

1. Firesuppression/protection minimum.....\$25  
2. Sprinkler heads (per head) .....\$.85  
3. Flushingofpipeinspection.....\$50  
4. Hydro inspection.....\$50  
5. Hood/duct systems  
    a. minimumforone(1).....\$20  
    b. Eachadditional.....\$6  
6. Certification fee.....\$12

**RE-INSTATEMENT (Expiration of Permit)**

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1. Minimum Fee .....\$50

**BASE, ADDITIONAL, AND OVERTIME INSPECTION FEE**

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Additional inspection .....\$45  
2. Re-inspection (re-inspection fees to be paid prior to re-inspection) .....\$45  
3. Rough inspection.....\$45  
4. Final inspection .....\$45  
5. Special/safety inspection/hood system.....\$50  
6. Overtime Fees (Subject to staff availability)  
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