



CITY of NOVI CITY COUNCIL

**Agenda Item E
February 6, 2017**

SUBJECT: Approval of Resolution appointing Patrick Sullivan to serve as the Administrative Hearing Officer as required by Section 20-37 of the City Code of Ordinances, pertaining to the revocation or suspension of massage business licenses.

SUBMITTING DEPARTMENT: City Clerk *cb*

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

Section 20-37 of the Massage Ordinance requires that an administrative hearing officer be appointed by City Council via resolution in the event that the City has grounds to suspend or revoke a Massage Business License. The qualifications of the hearing officer shall include familiarity with building and health codes or other state or local laws or ordinances. The attached Resolution appoints Patrick Sullivan, the current City Manager of the City of Northville, as the Hearing Officer for such proceedings. As a city manager, Mr. Sullivan is well-versed in the applicable laws and regulations and is qualified to serve in this capacity. The Resolution also appoints an alternate individual, Magistrate Matt Friedrich, of the 47th District Court, to serve as hearing officer if Mr. Sullivan is unavailable.

RECOMMENDED ACTION: Approval of the appointment of Patrick Sullivan to serve as the Administrative Hearing Officer as required by Section 20-37 of the City Code of Ordinances, pertaining to the revocation or suspension of massage business licenses.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Burke				
Council Member Casey				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

RESOLUTION

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, _____, at ____ o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS; the City has adopted a comprehensive massage ordinance in Chapter 27 of the City Code; and

WHEREAS; Article II, of such Chapter, Section 20-37 of the ordinance, requires the appointment of an administrative hearing officer to hear license revocation proceedings, and that the hearing officer be appointed by the Council by resolution; and

WHEREAS, Section 20-37 requires that the hearing officer have a "familiarity with the building and health codes and other state or local laws or ordinances."

WHEREAS, the City may soon engage in a revocation hearing in connection with a licensed establishment.

NOW THEREFORE, IT IS THEREFORE RESOLVED that the City Council appoints Patrick Sullivan, City Manager of Northville, MI, as the administrative hearing officer for license revocation proceedings under Section 20-37 of the ordinance. The City Council further appoints Matthew Friedrich, Magistrate of the 47th District Court, as an alternate hearing officer if Mr. Sullivan is unable to serve.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this _____ day of _____, 2017, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi