



ELECTION COMMISSION AGENDA

CITY OF NOVI

Monday, October 28, 2019 | 3:00 P.M.

Mayor's Conference Room | Novi Civic Center | 45175 Ten Mile Road
(248) 347-0456

CALL TO ORDER

ROLL CALL: City Clerk Hanson, Election Commissioners Superfisky and Copes

APPROVAL OF AGENDA

AUDIENCE COMMENT- In order to hear all citizen comments at a reasonable hour, the Election Commission requests that speakers respect the three-minute time limit.

1. Approval of minutes from October 9, 2019 meeting.
2. Approval to adjust Absent Voter Counting Board Election Inspectors pay.
3. Approval of a resolution to revise and change the voting precinct boundaries and polling locations.

ADJOURNMENT

CITY OF NOVI
ELECTION COMMISSION MEETING
WEDNESDAY, OCTOBER 9, 2019
MAYOR'S CONFERENCE ROOM

The meeting was called to order at 3:34 p.m. with City Clerk Hanson presiding.

PRESENT: Copes, Hanson, Superfisky

ABSENT: None

A quorum being present, the Commission was declared in session.

APPROVAL OF AGENDA:

Moved by Copes, seconded by Superfisky; MOTION CARRIED
To approve the agenda as presented.

AUDIENCE COMMENT: None

PURPOSE OF MEETING:

1. Approval of minutes from April 9, 2019 meeting.

Moved by Superfisky, seconded by Copes; MOTION CARRIED
To approve the minutes of the April 9, 2019 meeting.

2. Review Sample ballots for November 5, 2019 Election. Reviewed.

3. Approval of election inspectors and receiving teams for Election to be held November 5, 2019.

Moved by Copes, seconded by Superfisky; MOTION CARRIED
To approve election inspectors and receiving teams for Election to be held November 5, 2019.

4. Approve the establishment of Absent Voter Counting Board (AVCB) for the November 5, 2019 Election.

Moved by Copes, seconded by Superfisky; MOTION CARRIED
To approve the establishment of Absent Voter Counting Board (AVCB) for the November 5, 2019 Election.

5. Approval for the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 5, 2019.

Moved by Superfisky, seconded by Copes; MOTION CARRIED
To approve the City Clerk or designee to appoint on-call and emergency election inspectors for Election to be held November 5, 2019

6. Approval for the City Clerk or designee to perform the Preliminary Accuracy Tests.

Moved by Copes, seconded by Superfisky; MOTION CARRIED

To approve the City Clerk or designee to perform the Preliminary Accuracy Tests.

7. Perform Public Accuracy Test.

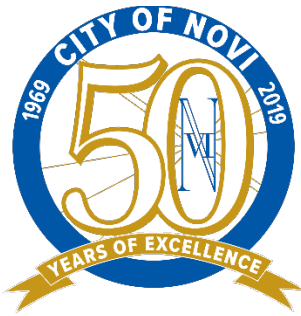
The official Public Accuracy Test began at 4:00 p.m. Precinct 13 was chosen. The Commission confirmed the tabulator was set to zero for the zero report to indicate that there were no votes previously reported by the machine. Clerk Hanson explained the ballots as they were run through, including over-voting, under-voting, stray marks and other voting situations. The tape was reviewed and confirmed against the test deck spreadsheet. The Commission signed the Optical Scan Program Testing and Security Certification and re-sealed the ballot container.

The meeting was adjourned at 4:17 p.m.

Minutes approved: TBD

Cortney Hanson, City Clerk

MEMORANDUM



TO: ELECTION COMMISSION

FROM: CORTNEY HANSON, CITY CLERK

SUBJECT: ABSENT VOTER COUNTING BOARD PAY

DATE: OCTOBER 24, 2019

All Election Inspectors are currently paid the same amount for working in the precinct or in the Absent Voter Counting Board (AVCB). I am proposing we change the AVCB workers' pay from a set amount to an hourly rate, with a stipend for the Precinct Chair and Co-Chair. An hourly rate is more appropriate for the AVCB workers because they work inconsistent hours on Election Day, ranging from 9 hours for a small election and 15 hours or more for a large election. We want to ensure they get paid fairly for the hours they work, especially in large elections when they work later than usual. The proposed hourly rate of \$12.50 is based off of the current flat rate of \$175 divided by 14 hours, which is the average number of hours worked by precinct Election Inspectors.

Below are the proposed changes:

	CURRENT	PROPOSED
Precinct Chair	\$225	No change
Precinct Co-Chair	\$200	No change
Precinct Election Inspector	\$175	No change
AVCB Chair	\$225	\$12.50/hour + \$50
AVCB Co-Chair	\$200	\$12.50/hour + \$25
AVCB Election Inspector	\$175	\$12.50/hour
Training	\$10/training session \$10/computer lab	No change
Receiving Team Member	\$200/day	No change

MICHIGAN ELECTION LAW (EXCERPT)
Act 116 of 1954

168.654a Election precinct; composition; “clearly observable boundaries” defined.

Sec. 654a. (1) Except as otherwise provided in this section, an election precinct under this act shall be composed as nearly as practicable of compact and contiguous territory and shall have clearly defined and clearly observable boundaries. An election precinct in existence on the effective date of the amendatory act that added this section that does not comply with this section shall be divided, consolidated, or reestablished to comply with this section not later than 210 days before the primary next preceding the 1996 general November election.

(2) As used in this section, “clearly observable boundaries” includes 1 or more of the following:

(a) A named road or street.

(b) A road or highway that is part of the federal, state primary, or state secondary road system.

(c) A river, stream, or drainage feature that is 40 feet or more in width.

(d) A natural or constructed permanent physical feature that is shown on an official county, city, or township map issued by the department of transportation or a United States geological survey topographical map.

(e) An apartment building, a dormitory, or other permanent multiple-unit housing structure.

(f) Any line or demarcation that meets the requirements of and is recognized by the United States bureau of the census.

History: Add. 1994, Act 401, Imd. Eff. Dec. 29, 1994.

Popular name: Election Code

MICHIGAN ELECTION LAW (EXCERPT)
Act 116 of 1954

168.662 Designating place of holding election in city, village, or township; polling places; use of publicly owned or controlled buildings; rental or erection of buildings; facilities; central polling places; abolishment; compliance with voting accessibility.

Sec. 662. (1) The legislative body in each city, village, and township shall designate and prescribe the place or places of holding an election for a city, village, or township election, and shall provide a suitable polling place in or for each precinct located in the city, village, or township for use at each election. Except as otherwise provided in this section, school buildings, fire stations, police stations, and other publicly owned or controlled buildings shall be used as polling places. If it is not possible or convenient to use a publicly owned or controlled building as a polling place, the legislative body of the city, township, or village may use as a polling place a building owned or controlled by an organization that is exempt from federal income tax as provided by section 501(c) other than 501(c)(4), (5), or (6) of the internal revenue code of 1986, or any successor statute. The legislative body of a city, township, or village shall not designate as a polling place a building that is owned by a person who is a sponsor of a political committee or independent committee. A city, township, or village shall not use as a polling place a building that does not meet the requirements of this section. As used in this subsection, "sponsor of a political committee or independent committee" means a person who is described as being a sponsor under section 24(3) of the Michigan campaign finance act, 1976 PA 388, MCL 169.224, and includes a subsidiary of a corporation or a local of a labor organization, if the corporation or labor organization is considered a sponsor under section 24(3) of the Michigan campaign finance act, 1976 PA 388, MCL 169.224.

(2) The legislative body in each city, village, and township shall make arrangements for the rental or erection of suitable buildings for use as polling places if publicly owned or controlled buildings are not available, and shall have the polling places equipped with the necessary facilities for lighting and with adequate facilities for heat and ventilation. The legislative body may establish a central polling place or places for 6 precincts or less if it is possible and convenient for the electors to vote at the central polling place. The legislative body may abolish other polling places not required as a result of the establishment of a central polling place.

(3) The legislative body of a city, village, or township may establish a polling place at a for profit or nonprofit residence or facility in which 150 persons or more aged 62 or older reside or at an apartment building or complex in which 150 persons or more reside. A township board may provide polling places located within the limits of a city that has been incorporated from territory formerly a part of the township, and the electors of the township may cast their ballots at those polling places. If 2 contiguous townships utilize a combined township hall or other publicly owned or controlled building within 1 of the township's boundaries and outside of the other township's boundaries, and there is not another publicly owned or controlled building or a building owned or controlled by an organization that is exempt from federal income tax, as provided by section 501(c), other than 501(c)(4), (5), or (6), of the internal revenue code of 1986, available or suitable for a polling place within the other township, then each township board may provide a polling place in that publicly owned building for 1 or more election precinct.

(4) The legislative body of a city, village, or township shall not establish, move, or abolish a polling place less than 60 days before an election unless necessary because a polling place has been damaged, destroyed, or rendered inaccessible or unusable as a polling place.

(5) The legislative body of a city, village, or township shall ensure that a polling place established under this section is accessible and complies with the voting accessibility for the elderly and handicapped act and the help America vote act of 2002.






(6) As used in this section, "accessible" means the removal or modification of policies, practices, and procedures that deny an individual with a disability the opportunity to vote, including the removal of physical barriers as identified in section 261(b) of the help America vote act of 2002, 42 USC 15421, so as to ensure individuals with disabilities the opportunity to participate in elections in this state.

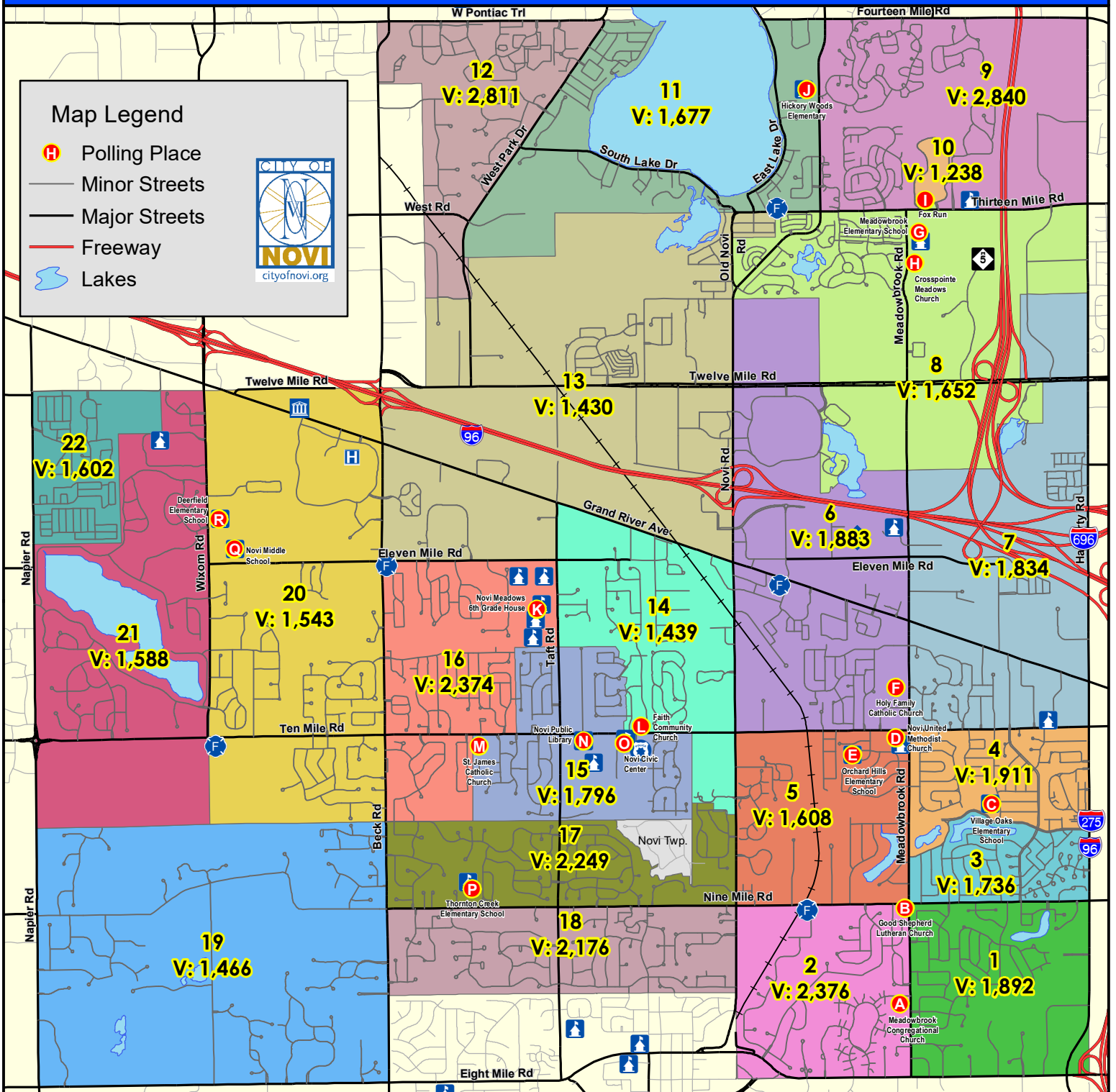
History: 1954, Act 116, Eff. June 1, 1955;—Am. 1955, Act 271, Imd. Eff. June 30, 1955;—Am. 1974, Act 165, Imd. Eff. June 23, 1974;—Am. 1995, Act 261, Eff. Mar. 28, 1996;—Am. 1996, Act 207, Imd. Eff. May 21, 1996;—Am. 1999, Act 216, Imd. Eff. Dec. 28, 1999;—Am. 2004, Act 13, Imd. Eff. Feb. 26, 2004;—Am. 2004, Act 92, Imd. Eff. Apr. 26, 2004.

Popular name: Election Code

CITY OF NOVI VOTING PRECINCTS & POLLING LOCATIONS

Map Legend

-  Polling Place
-  Minor Streets
-  Major Streets
-  Freeway
-  Lakes



1 A Meadowbrook Congregational Church 21355 Meadowbrook Rd	5 E Orchard Hills Elementary School 41900 Quince St.	13 K Novi Meadows 6th Grade House 25299 Taft Rd	17, 18 O Novi Civic Center 45175 W Ten Mile Rd
2 B Good Shepherd Lutheran Church 41415 Nine Mile Rd	6, 7 F Holy Family Catholic Church 24505 Meadowbrook Rd	14 L Faith Community Church 44400 W Ten Mile Rd	19 P Thornton Creek Elementary School - 46180 W Nine Mile Rd
3 C Village Oaks Elementary School 23333 Willowbrook	8 G Meadowbrook Elementary School 29200 Meadowbrook Rd	15 M St. James Catholic Church 46325 W Ten Mile Rd	20, 21 Q Novi Middle School 49000 11 Mile Road
4 D Novi United Methodist Church 41671 Ten Mile Rd	9, 11 H Crosspointe Meadows Church 29000 Meadowbrook Road	16 N Novi Public Library 45255 West Ten Mile Rd	22 R Deerfield Elementary School 26500 Wixom Road
	10 I Fox Run 41000 Thirteen Mile Rd		
	12 J Hickory Woods Elementary 30655 Novi Rd		

CITY OF NOVI

CITY CLERK'S OFFICE
45175 TEN MILE ROAD
NOVI, MI 48375-3024
(248) 347-0456

CITY CLERK: CORTNEY HANSON
MAP AUTHOR: KERI BLOUGH



NORTH



MILES
Map Print Date: October 23, 2019

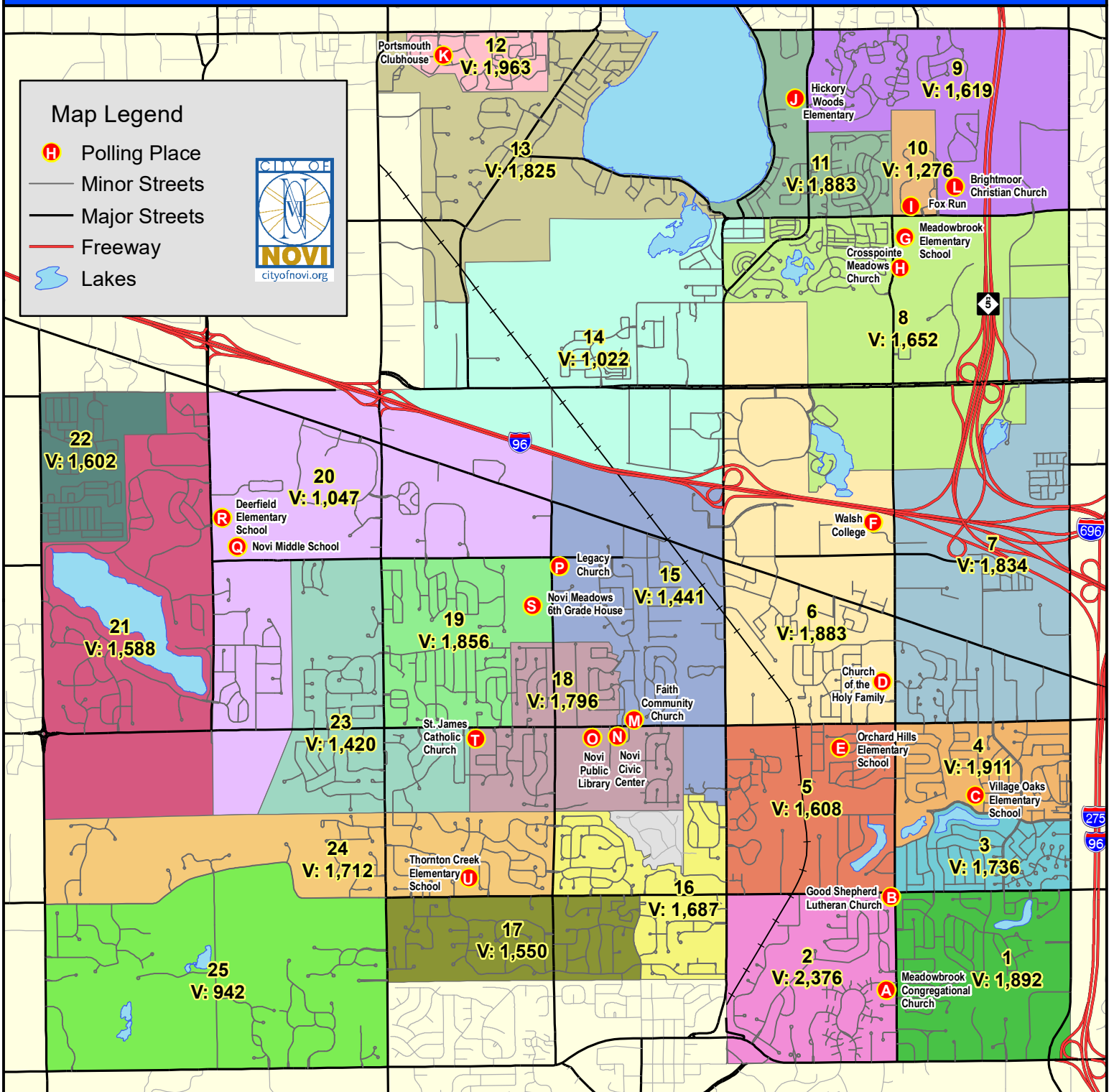
MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

PROPOSED CITY OF NOVI VOTING PRECINCTS & POLLING LOCATIONS

Map Legend

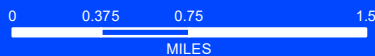
- H Polling Place
- Minor Streets
- Major Streets
- Freeway
- L Lakes



Polling Location Details

- | | | | | |
|---|--|--|---|--|
| 1 A Meadowbrook Congregational Church
21355 Meadowbrook Rd | 7 F Walsh College
41500 Gardenbrook Rd | 12 K Portsmouth Clubhouse
31170 Wellington Dr | 18 O Novi Public Library
45255 West Ten Mile Rd | 24 T St. James Catholic Church
46325 W Ten Mile Rd |
| 2 B Good Shepherd Lutheran Church
41415 Nine Mile Rd | 8 G Meadowbrook Elementary School
29200 Meadowbrook Rd | 13 L Brightmoor Christian Church
40800 Thirteen Mile Rd | 19 P Legacy Church
45301 W Eleven Mile Rd | 25 U Thornton Creek Elementary School - 46180 W Nine Mile Rd |
| 3 C Village Oaks Elementary School
23333 Willowbrook Dr | 9, 14 H Crosspointe Meadows Church
29000 Meadowbrook Rd | 15 M Faith Community Church
44400 W Ten Mile Rd | 20, 21 Q Novi Middle School
49000 Eleven Mile Rd | |
| 4, 6 D Church of the Holy Family
24505 Meadowbrook Rd | 10 I Fox Run
41000 Thirteen Mile Rd | 16, 17 N Novi Civic Center
45175 W Ten Mile Rd | 22 R Deerfield Elementary School
26500 Wixom Rd | |
| 5 E Orchard Hills Elementary School
41900 Quince St | 11 J Hickory Woods Elementary
30655 Novi Rd | | 23 S Novi Meadows 6th Grade House
25299 Taft Rd | |

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Map Print Date: October 9, 2019
Map Author: Keri Blough



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CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

RESOLUTION OF THE ELECTION COMMISSION TO REVISE AND CHANGE THE BOUNDARIES AND LOCATIONS OF VOTING PRECINCTS IN THE CITY OF NOVI

At a meeting of the City of Novi Election Commission, Oakland County, Michigan, held in the City Hall at 45175 Ten Mile Road, Novi, Michigan 48375, on the 28th day of October, 2019 at 3:00 p.m.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by Commissioner ____ and supported by Commissioner _____.

WHEREAS, the City of Novi has 22 voting precincts and 18 polling locations, as established in 2015; and

WHEREAS, due to the growth and development of the City of Novi, it is necessary and reasonable to change several precinct boundary lines to accommodate the increased population in certain areas of the City; and

WHEREAS, the rearrangement of precinct boundaries are governed under Michigan Election Law, MCL 168.654-661, and must be submitted to the Michigan Department of State by January 7, 2020; and

WHEREAS, all planned precinct boundary changes must be approved by the local Election Commission and by the City Council; and

WHEREAS, these proposed changes will reduce foot traffic, parking congestion, and reduce the length of lines, thus encouraging voter participation; and

NOW, THEREFORE, BE IT RESOLVED, the City of Novi Election Commission approves the precinct boundary changes and polling location changes resulting in 25 precincts and 21 polling locations.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

CORTNEY HANSON, CITY CLERK

CERTIFICATION

I, Cortney Hanson, Clerk of the City of Novi, State of Michigan, do hereby certify that the foregoing is a true and correct copy of the resolution duly adopted by the City of Novi Election Commission at a regular meeting held on the 28th day of October, 2019.

CORTNEY HANSON, CITY CLERK