



# NOVI HISTORICAL COMMISSION

**March Minutes**  
**Wednesday, March 16, 2022**  
**Novi Library Local History**

**CALL TO ORDER:** 7:01pm

**ATTENDANCE:** Kathy Crawford, Rachel Manela, Kim Nice, Dan Pierce, Sharon Larson, Debbie Wrobel, Kelly Kasper

**ABSENT:** None

**INTRODUCTION OF GUESTS:** Kathy Munch, Betty Lang (Library Liaison), Sue Grifor

**APPROVAL OF AGENDA:** ALL APPROVED as amended

**APPROVAL OF FEBRUARY MINUTES:** ALL APPROVED

**TREASURERS REPORT- Kim**

NOVI HISTORICAL COMMISSION  
 FINANCIAL SUMMARY REPORT - 2021/2022 Fiscal Year

	BUDGET	EXPENDITURES Through March 16, 2022	
Display Cabinet Exhibit	\$ 900	\$ (105.56)	
Marketing/Brochures/Engage/Name Badges	\$ 1,200	\$ (455.35)	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 1,200	\$ (28.62)	
Program/Speaker Fees	\$ 900	\$ (400.00)	
Storage Unit	\$ 2,500	\$ (2,431.00)	
Acquisition (Books/Materials)	\$ 500	\$ (1,227.99)	
Conference/Continuing Education	\$ 2,200	\$ (99.00)	
Legal Fees	\$ 1,000	\$ -	
Special Projects	\$ 3,600	\$ (670.62)	
Examples: (Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, Motor City Marker)			
<b>Total:</b>	<b>\$ 14,000</b>	<b>\$ (5,418.14)</b>	<b>\$ 8,582</b>
<b>Equitable Projects</b>	<b>Expenditures</b>	<b>Revenue Received</b>	
Villa Barr Book Sales YTD		\$40.00 YTD	
Wreaths Across Novi Project	\$ (1,856.84)	\$2,150.00	\$ 798.34 carryover funds

Treasurer's Report: ALL APPROVED

Proposed Budget: ALL APPROVED

**LIBRARY LIAISON REPORT:**

**Novi Historical Commission Resource Management Plan**

Jeff Muck Requesting the document be updated by Oct.

**2022-2023 Performance Measure Goals and Objectives – Novi Historical Commission**

Fix the cemetery gates (target completion by end of year)

Veteran War Memorial (PPD)

Omeka site for cemetery photos for historical preservation/online management system

Rules & Procedures booklet for the Commission will be completed and kept in the history room

### **Northville Genealogical Society**

On Monday, Feb. 28, the Northville Genealogical Society were in the Local History Room for the first-time helping guests with genealogical research. There were five attendees who reached out for support during this time, a good showing for the first meeting. The Northville Genealogical Society will be in the Local History Room monthly.

### **Badges**

Reminder to Commissioners to wear badges during room office hours

### **COMMUNICATIONS:**

#### **History Room Office Hours:**

Monday, 3/21 (6-8 p.m.) Kim Nice

Monday, 4/4 (Noon – 2 p.m.) Kathy Crawford and Debbie Waterstradt

Monday, 4/18 (6-8 p.m.) Kelly Kasper

#### **Michigan In Perspectives Local History Conference: March 25-26<sup>th</sup>:**

Commissioners will be reimbursed for attendance. Virtual conference

#### **Spring Palooza:**

Will be held Friday, May 20. Commission is waiting on additional details.

#### **Other Communications:**

Donation of \$80 to Historical Commission in honor of Kathy Crawford's 80<sup>th</sup> birthday by Pamela Balagna

### **DISCUSSION ITEMS:**

#### **Omeka (Grave Sites):**

A Novi Historical Commission Omeka site has been established and needs to be populated. Dan Pierce to present how to use the site and upload photos to it properly at April meeting.

#### **Novi Historical Sites Brochure:**

Commissioners voted on locations that should or should not be included in the updated brochure. The Commission voted on locations that did not receive unanimous support including:

- Lee Begole Residence (Vote – NO)
- Emory Residence (Vote – YES)
- Erwin's Orchard (Vote – NO)
- Flint House (Vote – NO)
- Hunt House (Vote – NO)

Motion to include 19 locations in new brochure. APPROVED

#### **Commission Procedure Manual**

Rachel developed a manual that highlights procedures for items like presentations, re-occurring events, history room office hours. The manual is considered a living document and will be kept in the Local History Room in the Novi Library.

**February Speaker:**

Anti-slavery speaker had good attendance. Need to make sure audio is strong enough for speakers to be heard through masks.

**City Request:**

Nathan Mueller requested support from Commission for facts/did you know pieces of information for use on City of Novi social channels and NextDoor app. Sharon Larson and Kathy Crawford to support.

**Upcoming Historical Program:**

March 30: Michigan Women who Make a Difference (Jewish Historical Society)

April 27: The Walled Lake Amusement Park

May 25: The Chautauqua Movement

**Miniature Project:**

Kathy Crawford presented a new project idea to create miniatures of Novi's "Four Corners" area during the late 1800s/early 1900s to be used for educational purposes. The proposal will be voted on in an upcoming meeting once time, space and potential costs are built out

**BACKBURNER PROJECTS:**

- Veteran's Memorial for KIA – Kim
- NHC Procedure Manual – Rae will have next month
- Storage Unit – Moved to agenda next month
- Cemetery sign removal/change
- Historic sites sign style
- Cemetery upkeep

**NEW BUSINESS: None**

**PUBLIC COMMENT: None**

**ADJOURN: 8:50 p.m.**